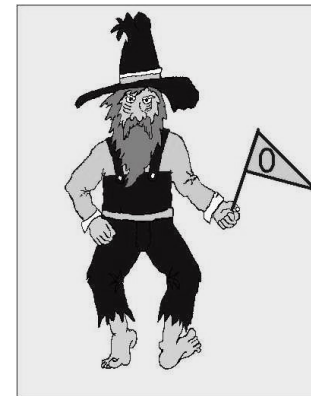


OZARK ELEMENTARY SCHOOLS

2017-2018

STUDENT HANDBOOK



MISSION STATEMENT:

THE MISSION OF THE OZARK SCHOOL DISTRICT IS TO PROVIDE EDUCATIONAL OPPORTUNITIES THAT PROMOTE LIFELONG LEARNING. OUR FOCUS IS PREPARING EVERY PERSON TO BE A PRODUCTIVE AND RESPONSIBLE CITIZEN. WE BELIEVE IT IS OUR DUTY AND RESPONSIBILITY TO PROVIDE A SAFE ORDERLY ENVIRONMENT WHERE LEARNING CAN TAKE PLACE. WE STRIVE TO TEACH NOT ONLY BASIC SKILLS, BUT ALSO SKILLS OF CRITICAL THINKING, SELF-EXPRESSION, CREATIVITY AND DECISION MAKING. WE FIRMLY BELIEVE THAT EACH STUDENT IS IMPORTANT AND THAT EVERYONE CAN LEARN.

**“EXCELLENCE IN EDUCATION”
H.P.R.D.**



Revised

2017-2018

IMPORTANT NOTE

The District Handbook is available on the school website. Policies are updated regularly and supersede building level student handbook.

**PARENT/TEACHER/PRINCIPAL/STUDENT
COMPACT FOR SUCCESS
2017-2018**

I have received a copy of the *Ozark School District's Parent/Teacher/Principal/Student Compact for Success*. By our signatures, we are entering the following agreement as we work together to ensure our children's success in school.

Parent Responsibilities

- To hold high expectations for my child
- To attend Parent/Teacher conferences
- To see that my child attends school everyday possible and is on time
- To support the teacher's expectations for my child's learning and support the school in its efforts to maintain proper student behavior
- To provide a quiet place for study to ensure homework is complete
- To encourage my child's efforts and promote good character and healthy lifestyle

Teacher Responsibilities

- To hold high expectations of my students
- To communicate with parents about student progress and provide necessary assistance to maximize student success
- To foster a positive learning environment in my classroom
- To explore educational programs and deliver quality instruction using a variety of methods

Principal Responsibilities

- To hold high expectations of teachers, parents and students
- To provide an environment that promotes positive communication between the teacher, parent and student
- To encourage teachers to explore meaningful teaching methods to maximize teacher and student success

Student Responsibilities

- To attend school every day possible and on time
- To come to school with necessary supplies ready to listen and learn
- To complete and return homework assignments and deliver school communication to my parents
- To exhibit good character in all school settings
- To participate and ask questions in school learning activities

**OZARK ELEMENTARY SCHOOL
PRINCIPALS**

**Jennifer King
Ozark Kindergarten Center
Grade: K**

**Kelly Burns
Ozark Primary School
Grades: 1st – 3rd**

**Shane Vincent
Ozark Upper Elementary
Grades: 4th – 5th**

SCHOOL CREED:

I am an OZARK HILLBILLY. I am a bright individual. I am unique and special. There is no one I'd rather be than me. Today I have the courage to be the best that I can be. I am responsible for my own actions. I have a brain. I can learn. I am loved. I will succeed. I can because I know I can! Success begins with me.

HPRD . . .HILLBILLY PRIDE RUNS DEEP!



OZARK SCHOOL DISTRICT

1601 Walden Drive

Ozark, AR

To Parents and Students:

Arkansas State Law requires that each student and parent be provided a copy of the school's handbook each year. Our handbook contains information that we feel is necessary for the school to continue to provide a quality education for your child. The Law also requires each school district to develop procedures for written notification and documentation of the receipt of such policies by all parents and students. Please take time to read and discuss the handbook with your child and sign the signature sheets which are contained on the next few pages and return them to your child's teacher as soon as possible. Your signature will indicate receipt of these policies.

For the policies, standards and school compact addressed on these signature pages, please refer to the back of the handbook in the sections labeled P-1 through P-4, standards and compact. The discipline policy/procedure is listed in the table of contents as well as all other pertinent information.

While collecting evidence about satisfaction with the program, the school's efforts to increase parental involvement will also be evaluated. The survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

8) How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

The school will use the results of the parent survey to plan parental involvement activities. At the end of each year when they hold their annual meeting, the members of the Parental Involvement Committee will evaluate the activities that were suggested.

9) When will your school plan the Annual Title 1 Meeting that must be conducted separately?

For each Title 1, Part A school an annual Title 1 meeting will be conducted. A district meeting will be held in the administration building.

TECHNOLOGY USAGE/DENIAL FORM

and explain the requirements. They will encourage parents to become involved. In order to put volunteers at ease, brief training sessions will provide parents with the information they need to make the experience pleasant and successful.

4) How will your school work with parents to create a School-Parent-Compact?

School staff, parents and students will develop a school-parent-student compact. This compact will outline how parents, school staff and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. The *Parent/Teacher/Principal/Student Compact for Success* will be included in the student handbook.

5) How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan and the Annual Title 1 Meeting to engage them in the decision-making processes regarding the school's Title 1, Part A Program?

The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school. The school will involve parents on school improvement planning committees. To support this process, the school will offer training to both school staff and parents concerning how to contribute to this process in a meaningful way. The school will engage parents in decision making about the allocation of its Title 1, Part A funds for parental involvement.

6) How will your school provide resources for parents?

Parents may check out materials and visit the links on the district's website. Parents will be encouraged to view the Title 1 Plan located in the administration office or media center. The school will provide a Parent Resource Center in each building at hours that are convenient to parents. The school will distribute student handbooks each year that include a copy of the school's parental involvement plan, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email...). A survey for volunteer interests will also be conducted. To promote and support responsible parenting, the school shall, as funds are available, purchase parenting books, magazines, and other informative materials regarding responsible parenting. These materials will be available in the PRC of each building. The school district's policy handbook will include the school's process for resolving parental concerns, including how to define a problem, whom to approach first and how to develop solutions. The following persons have been designated as parent facilitators and are responsible for maintaining the PRC in their respective buildings: Kim Allred, Kindergarten; Amanda Bowman, Primary School; Charlotte Taff, Upper Elementary.

7) How will your school engage parents in the evaluation of your parental involvement efforts?

The school will engage parents in the annual evaluation of the Title 1, Part A program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title 1 committee, made up of parents and school staff will determine the effectiveness of the parental involvement plan and make changes if warranted.

Student's

Name: _____
(please print)

I **give** permission for the activities below in accordance with Ozark School District's Internet Publishing Standards:

- Video taping of my child in an educational environment
- Publication of my child's written and/or art work within the school, on the school's website or on media outlets
- Use of my child's first name
- Use of my child's last name
- Use of my child's full name
- Use of my child's picture
- Permission to have computer access and to use the internet for instructional purposes

Parent/Guardian Signature

Date

Student's Signature

Date

I **deny** permission for the checked activities below:

- ☐ Video taping of my child
- ☐ Publication of my children's written and/or art work within the school, on the school's website, or on media outlets
- ☐ Use of my child's first name
- ☐ Use of my child's last name
- ☐ Use of my child's full name
- ☐ Use of my child's picture
- ☐ Permission to have computer access and to use the internet for instructional purposes*

Parent/Guardian Signature

Date

Student's Signature

Date

*I understand that denial of privileges to computer access and to use the internet means that my student will not be allowed to complete any of his/her schoolwork on any school computers. They will still be responsible for the completion of this work.

STUDENT ILLNESS/ACCIDENT

If a student becomes too ill to remain in class and/or could be contagious to other students, the principal or designee will attempt to notify the student's parent or legal guardian. The student will remain in the school's health room or a place where he/she can be supervised until the end of the school day or until the parent/legal guardian can check the student out of school.

If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make such contact shall not unreasonably delay the school's expeditious transport of the student to an appropriate medical care facility. The school assumes no responsibility for treatment of the student. When available, current, and applicable, the student's emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

Date Adopted: January 16, 2012

WELLNESS POLICY

New Policy Required by the State

Each building shall establish no more than nine school-wide events which permit exceptions to the food and beverage limitations established by the Federal Wellness Laws. The schedule of events shall be by school, approved by the principal, and shall be part of the annual school calendar. When parents send food for these events, the food **must** be commercially made.

When bringing a sack lunch from home, parents have the right to send food of their choice to school with their children but they may not provide restricted items to other children at school.

PHYSICAL EXAMINATIONS OR SCREENINGS

The district conducts routine health screenings such as hearing, vision, and scoliosis due to the importance these health factors play in the ability of a student to succeed in school. The intent of the exams or screenings is to detect defects in hearing, vision, or other elements of health that would adversely affect the student's ability to achieve to his/her full potential.

The rights provided to parents under this policy transfer to the student when he/she turns eighteen (18) years old.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by using form 4.41F or by providing certification from a physician that he/she has recently examined the student.

Legal References: A.C.A. § 6-18-701 (b), (c), (f)

Date Adopted: February 13, 2012

Last Revised: April 18, 2016

- District Parental Involvement Meeting
- NW Counselors Conference/Session on Improving Parental Involvement
- Book Fair Parent Night—(1st-5th)
- Men Make A Difference Day— (1st-5th)
- Parent Teacher Conferences—September 26th (4th-12th)
October 19th (K-3rd)
- Fall Parties/Activities—October 27th
- Third grade Music program
- Fifth grade Veteran's Day Music program—November
- Holiday Day Lunch—December
- Kindergarten Parent Night
- Holiday Parties—December 21st
- Franklin County Spelling Bee
- Valentine's Day deliveries and parties—February 14th
- Parent Involvement Committee Meeting
- Parent Teacher Conferences—March 15th
- After school tutoring celebration
- Testing week activities—(1st-5th)
- Field Trips—through out the school year
- Science Fair—(5th)
- Kindergarten Graduation—May 15th

The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title 1 program and to encourage parents to be involved with reviewing and revising of the School's Title 1 Plan. Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will encourage parents to get involved in the following types of activities to increase their involvement and support for student learning:

- Reading Buddy
 - Classroom Assistance
 - Tutor
 - Special Parent Lunches
 - Book Fair Helpers (1st-5th)
 - Awards Day Presentations (1st-5th)
 - Family Night (K-3rd)
 - Parent Teacher Organization
 - Volunteer to assist with various activities/committees
 - Foster Grandparent Program (K-3rd)
- 3) **How will your school provide information to parents about volunteer opportunities?**

The school will provide a list of volunteer opportunities through notes home and school newsletters. Teachers will inform parents about volunteer opportunities

Ozark K-5 Parental Involvement Plan

Ozark Kindergarten Center
700 N 12th Street
(479)667-3021

Elgin B Milton Elementary
1601 Walden Drive
(479)667-4775 (Primary)
(479)667-3464 (Upper)

ozarkhillbillies.org

District: Ozark School District

Grade Levels: K-5

Parent Involvement Coordinator: Kim Allred (Kindergarten), Amanda Bowman (grades 1-3) and Lynn Burns (grades 4-5).

Title I School: Yes

Percent of Free/Reduced Lunch: Kindergarten—5th, 68%.

Parent Involvement Committee Members:

1. Shane Vincent, Upper Elementary Principal
 2. Kelly Burns, Primary Elementary Principal
 3. Jennifer King, Kindergarten Principal
 4. Tina Yother, Teacher
 5. Jason Powers, Parent
 6. Eddie Lyons, Parent
 7. School Board Member
 8. PTO President, Parent
- 1) **List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction. Communication strategies include but are not limited to the following:**
- Monthly newsletters that include school news, calendar of school events/activities, parent tips related to helping students with study skills, reading, organization, bullying, etc.
 - School website, Facebook & other social media
 - E-mail, texting (remind 101) and school messenger
 - Edline (4th & 5th)
 - Progress reports/report cards at least every four weeks
 - Teacher notes/folders
 - Site-based parent information centers with information concerning school related topics
 - Bulletin boards with information about community resources, school calendar, lunch menu, etc.
- 2) **List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts.**

To encourage more parental involvement, the following activities have been scheduled for the 2017-2018 year:

- Open House—August 8 (Kindergarten—5th)

MEDICATION POLICY

Prior to the administration of any medication to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy.

Unless authorized to self-administer, students are not allowed to carry any medications while at school. The parent or legal guardian shall bring the student's medication to the nurse, or in the absence of the nurse, to the principal's office. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. Medications, including those for self-medication, must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

Students who have written permission from their parent or guardian and a licensed health care practitioner to self-administer either an asthma inhaler or auto-injectable epinephrine, or both and who have a current consent form on file shall be allowed to carry and self-administer such medication while in school, at an on-site school sponsored activity, while traveling to or from school, or at an off-site school sponsored activity. Students are prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file is allowed to carry an asthma inhaler or auto-injectable epinephrine, or both does not require him/her to have such on his/her person. The parent or guardian of a student who chooses to not carry an asthma inhaler or auto-injectable epinephrine, or both on his/her person shall provide the school with the appropriate medication which shall be immediately available to the student in an emergency.

Nonprescription medications may be given to students upon the decision of the principal or the nurse or their designee(s). Such medications must be in the original container, clearly labeled and accompanied by a written authorization form signed by the parents or legal guardians that includes the student's name, the name of the medication, the dosage, and instructions for the administration of the medication (including times).

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be destroyed by the nurse with a witness present.

Legal References: Arkansas State Board of Nursing: School Nurse Roles and Responsibilities
A.C.A. § 6-18-707

Date Adopted: January 16, 2012

COMMUNICABLE DISEASES AND PARASITES

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: Varicella (chicken pox), measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis A, B, or C, mumps, vomiting, diarrhea, and fever. A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is twenty four hours symptom free and no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any blood borne, food borne, and airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, and cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

In accordance with 4.57—IMMUNIZATIONS, the District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in policy 4.13. That policy provides that an education record may be disclosed to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at the end of the school day. The parents or legal guardians will be given information concerning the eradication and control of human host parasites. A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.⁶

Notes: New Smart Core Consent and Smart Core Waiver Forms will become effective in July 2013. They are available on the ADE website and on the ASBA policy update website. While 9.03.1.8 of the Standards and the Smart Core Guidance both require parents to sign one of the forms, there's not much you can do if they don't. Either way, the default option is Smart Core.

The Department's Guidelines stipulate completion by the end of the senior year. We believe this is not in agreement with Arkansas code 6-18-202(b)(1) which requires public schools to be open through the completion of the secondary program to students between the ages of 5 and 21. Therefore, we suggest that students be allowed to switch from Core to Smart Core if they could successfully complete its requirements by the time they attained their twenty first birthday. Acceptance of a diploma negates a student's right to switch programs.

The Standards require a review, but do not stipulate its frequency. Select an interval to insert here (never is not an option). Standards require the inclusion of students, parents, and staff in the formulation and review of this policy. Schools are required to retain documentation procedures and methods used.

The Guidelines require the policy to include the training "procedure." If you prefer a different procedure than inclusion in your district's annual professional development process, change this sentence accordingly.

The Standards of Accreditation Unit has objected to the policy's previous implication (if you substituted a number greater than 22) that the ADE was requiring more than 22 units to graduate. Therefore, this sentence is necessary if your district requires more than 22 units. If you have specific requirements for the additional units, change the new sentence's wording to reflect those requirements.

The Rules specify the option is dependent upon the licensure of the teacher. Specifically, if the course is taught by a licensed social studies teacher, both options exist. If the course is taught by a licensed business education teacher, the credit must be applied toward the career focus requirement.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.⁸

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Smart Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires ___ units for a total of ___ units to graduate which may be taken from any electives offered by the district.

CORE: Sixteen (16) units

English: four (4) units – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units

- Algebra or its equivalent* - 1 unit
- Geometry or its equivalent* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable concurrent credit college courses may be substituted where applicable)

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units

- at least one (1) unit of biology or its equivalent
- one (1) unit of a physical science

Social Studies: three (3) units

- Civics one-half (1/2) unit
- World history, one (1) unit
- American History, one (1) unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.⁸

PARENTAL NOTICE TO ACCESS PUBLIC INSURANCE

This notice is to inform you of your rights and protections under Part B of the Individuals with Disabilities Education Act (IDEA), as a parent of a child with a disability, so that you can make an informed decision about whether you should give consent to allow the school district to access your or your child's public benefits or insurance, such as Medicaid, to help pay for health services provided by the school district. This notice must be provided before the school district obtains your consent for the first time and annually thereafter. These rights include:

1. Your Child's Confidential Information Cannot be Disclosed Without Your Consent - under the Family Educational Rights and Privacy Act (FERPA) and the IDEA, parental consent must be obtained before the school district discloses your child's personally identifiable information to the Department of Human Services, Division of Medical Services, Arkansas Medicaid, or Medicaid billing agencies, for the purpose of billing for Medicaid reimbursement. The personally identifiable information that may be disclosed could include: student's name, date of birth, social security number, Medicaid ID, disability, IEP and evaluations, type of service(s), times and dates services were delivered, and progress notes.
2. Your Child Has a Right to Special Education and Related Services at No Cost to You – this means that, with regard to services required to provide a Free Appropriate Public Education (FAPE) to an eligible child under IDEA, the school district:
 - May not require parents to sign up for, or enroll in, public benefits or insurance programs in order for their child to receive FAPE;
 - May not require parents to incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim for services provided, but may pay the cost that the parents otherwise would be required to pay;
 - May not use a child's benefits under a public benefits or insurance program if that use would:
 - Decrease available lifetime coverage or any other insured benefit;
 - Result in the family paying for services that would otherwise be covered by the public benefits or insurance program and that are required for the child outside of the time the child is in school;
 - Increase premiums or lead to the discontinuance of benefits or insurance; or
 - Risk loss of eligibility for home and community-based waivers, based on total health-related expenditures.
3. You May Withdraw Consent at Any Time – once you have given consent for disclosure of confidential information about your child to the Department of Human Services, Division of Medical Services, Arkansas Medicaid, or Medicaid billing agencies, you have a legal right under the FERPA and IDEA regulations to withdraw that consent at any time.
4. If You Refuse Consent, or Withdraw Consent, the School District Must Still Provide Required Services at No Cost to You – if you refuse to provide consent for the disclosure of personally identifiable information for the purpose of billing Medicaid, or, if you give consent but then later withdraw consent, that does not relieve the school district of its responsibility to ensure that all required services under IDEA are provided at no cost to the parents.

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SMART CORE/CORE CURRICULUM (continued)

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either

the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional --__ units to graduate for a total of __ units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (or 3 units of math and 1 unit of Computer Science)*

At least one unit must be taken in Grade 11 or Grade 12. LS-15-066

- Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9
 - Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10 *A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.
 - Algebra II
 - Beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics Algebra III, Advanced Topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses
- (Comparable concurrent credit college courses may be substituted where applicable)

Natural Science: 3 units with lab experience chosen from the list below (or 2 units with lab experience and one unit of Computer Science)*

- Biology
- Physical Science, Chemistry and/or Physics
 - (all students must have 1 unit in Biology, IB Biology, ADE Biology, ADE Approved Biology Honors or Concurrent Biology).
- Other ADE approved Science courses or Computer Science.

Social Studies: three (3) units

- Civics one-half (½) unit
- World History - one unit
- American History - one unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

SMART CORE/CORE CURRICULUM

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a *Smart Core Waiver Form* to not participate. While Smart Core is the default option, both a *Smart Core Informed Consent Form* and a *Smart Core Waiver Form* will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students' permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum **providing** they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means.

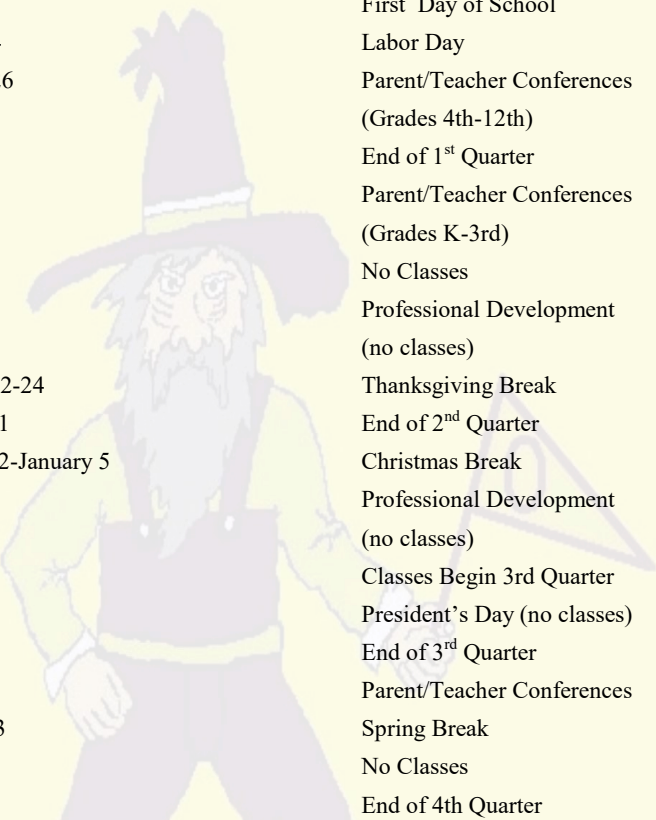
- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTO meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

The first year of this policy's implementation all employees required to be licensed as a condition of their employment shall receive training regarding this policy so that they will be able to help successfully implement it. In subsequent years, administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

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**OZARK SCHOOL DISTRICT
SCHOOL CALENDAR
2017-2018**



August 14	First Day of School
September 4	Labor Day
September 26	Parent/Teacher Conferences (Grades 4th-12th)
October 13	End of 1 st Quarter
October 19	Parent/Teacher Conferences (Grades K-3rd)
October 20	No Classes
October 23	Professional Development (no classes)
November 22-24	Thanksgiving Break
December 21	End of 2 nd Quarter
December 22-January 5	Christmas Break
January 8	Professional Development (no classes)
January 9	Classes Begin 3rd Quarter
February 19	President's Day (no classes)
March 9	End of 3 rd Quarter
March 15	Parent/Teacher Conferences
March 16-23	Spring Break
April 16	No Classes
May 24	End of 4th Quarter

****Snow Make-up Days (prioritized):** May 25, May 29, May 30, May 31, June 1
Spring Break is mandated by the State and cannot be changed.

Personal Web Pages (continued)

This webpage is maintained by <your name here> to support the mission of the Ozark School District. Any views or opinions expressed are those of the individual maintaining this page, and are not necessarily those of the Ozark School District, its board, or employees.

Failure to maintain Internet content in compliance with this document may result in loss of authoring privileges or other more stringent disciplinary measures.

Ozark Public School's Statement on Copyright and the Internet

It is the policy of Ozark Public Schools to respect the intellectual property rights of all creators of original works as embodied in the U.S. Copyright Laws. With that in mind, the following facts should be kept in mind when creating content for the Internet:

- ⇒ Every person who writes a paper, draws a picture, takes a photograph, creates a document for a web page, or even sends an electronic mail, owns the copyright to their creative work.
- ⇒ Publishing a multimedia resource on the Internet does not place it in the "Public Domain". Proper permission must be obtained before using resources from another website on your own.
- ⇒ Web-based material is copyrighted just as other forms of communication are and notification of copyright status is not required. Websites must have the proper rights for the graphics, designs, logos, and photos you use. Permission must be gained not only from the photographer, but also from any recognizable person in the photograph.
- ⇒ Students own the copyrights to their own works. Before publishing original student work, or posting it on the web, Faculty must check if there is a Technology Usage Denial Form that prevents them from using any work from the desired student(s).
- ⇒ "Fair Use" is an often misused and misunderstood concept. If there is any question about the ownership or right to use material that may be copyrighted, the publisher, author, or owner of the work should be contacted for explicit permission.
- ⇒ An administrator who knowingly or unknowingly allows copyright infringement to occur is likely to be named among the defendants in any legal action. Penalties can be stiff. The administrator need not actually participate in the infringement to be considered responsible, at least in part, for the violation.

UNLESS THERE IS CLEAR STATEMENT THAT ART, PHOTOS, AND TEXT ARE "PUBLIC DOMAIN" AND AVAILABLE FOR FREE USE, ONE SHOULD ASSUME THAT THEY ARE COPYRIGHTED. This material should not be used for replication on a local area network, and wide area network, a website, or any other fashion unless permission is granted from the owner.

OZARK KINDERGARTEN CENTER

2017-2018



FIRST YEAR OF YOUR THIRTEEN YEAR JOURNEY

Principal: Jennifer King
Secretary: Caren Nichols
Counselor: Kim Allred
Nurse: Dianna Bowman

Kindergarten

Whitney Battles
Lindsey Carmack
Stefan Lyons
Heather McCaulley
Micki Musick
Linda Oldham
Jaime Price

Para-Professional

Michelle Morgan

Pre-K

Suzie Smither, Teacher
Amanda Sampley, Teacher
Crystal Metzger, Aide
Shannon Hutchison, Aide

Support Staff

Art:/GT Yury Taff
Computer Lab: April Roberts
Human Service: Chad Haberer
ALE K-2: Angel Harris
Math Coach: Sherri Lane
Media Specialist: Sarah Boen
Music: Julie Wolfe
Physical Education: Yury Taff
Resource Officer: Tim Culver
Literacy Lab: Karen Schluterman
Literacy/Dyslexia Specialist:
Carmie McChristian

Custodial Staff

Linda Waters

OZARK PRIMARY SCHOOL

2017-2018



HILLBILLY PRIDE RUNS DEEP

Principal: Kelly Burns
Dean of Students: Jeff Richard
Secretary: Dana Coleman
Counselors: Kim Allred, 1st Grade
Amanda Bowman, 2nd – 3rd Grade
Nurse: Randi Cady

First Grade

Jamie Guthrie
Shellie Harty
Katrina Herriage
Stacy Jones
Stephanie Sampley
Tiffine Shaffer
Sherri Somerville

Second Grade

Celeste Binz
Jamie Hall
Laurie Hall
Haley Palarino
Lindsey Pannell
Kerry Trotter
Amanda Whitwam

Third Grade

Leah Lemley
Courtney Russell
Kristen Roberts
Melissa Roetzal
Tammy Stevens
Lauren Sturdivant
Lindsey Vest
Tiffany Warren

Custodial Staff

Maxine Elder Daryll Stevens
Stephanie Bowles

Support Staff

Art: YuryTaff
Art: Tessa Wiggins
ALE K-2: Angel Harris
ALE 3-5: Lyn Jackson
Computer Lab: Lisa Alston
Gifted/Talented: Lorrie Casey
Human Service: Chad Haberer
Math Coach: Sherri Lane
Media Specialist: Jennifer Peters
Music: Barbara Garner
Physical Education: Kristi White
Intervention:: Betty Anderson
Literacy/Dyslexia Specialists:
Carmie McChristan
Elizabeth Reeves
Resource Officer: Tim Culver
Special Education: Robin McNutt
Special Education: Carlee Mitchell

Para-Professionals

Nancy Binz
Vanessa Flores
Janet Haberer
Melinda Johnson -Physical Ed
Karen Lachowsky
Rebekah McIlroy
Brooke Rosson
Brittany West

Protection of Student Information

1. No full names, images, work or other information on about specific students shall be published on the Internet if the legal guardian has filled out the Technology Usage Denial Form and specifies these activities are denied.
2. No student medical information of any kind shall be published on the Internet.
3. Nothing indicating the physical location of the student shall be published, other than attendance at a particular school, or participation in a specific activity.
4. Student grades, performance, attendance and conduct shall not be published on the Internet except through the District's Gradebook Application.
5. Documents may not include student's phone number, email-address, mailing or street address, names of other family members, or names of friends.
6. If any photograph, video, or other published image contains individually identifiable students, the individual wanting to use the media must make sure there are not any Technology Usage Denial Forms on file for any of the students in the media. If so, then those students must be removed or made unidentifiable.
7. Each school should maintain a file of Technology Usage Denial Forms. It is the responsibility of the person publishing the content to check these forms for any denial requests from the parent/legal guardian of the student(s).
8. No website shall contain links to any site not maintained by the District that reveals personal information about its students.

Personal Web Pages

1. The District may choose to allow individual teachers and staff to create personal web pages that provide information that supports their professional activities within the District.
2. Employees must complete the Ozark School District Internet Publishing Agreement and have it approved by their building principal or departmental supervisor.
3. Personal web pages must comply with all of the standards described in this document.
4. Personal web pages may not be used to promote political positions, personal agendas, non-educational outside activities, or other uses deemed inappropriate by the District administration and School Board.
5. Personal web pages must clearly state the name of the person maintaining their site and their school or department.
6. Material on personal web pages reflects an individual's thoughts, interests, and activities. Such web pages do not, in any way, represent individual schools or the Ozark School District, nor are they endorsed or sanctioned by the individual school or District. Concern about the content of any such page(s) should be directed to the employee's principal or supervisor.

General Guidelines (continued)

9. No information about, or works by, individual students shall be made available via the Internet if a Technology Usage Denial Form had been filled out by the Student's Parent/Legal Guardian.
10. All applicable copyright shall be respected and appropriate credit given to the creator and/or license holder for any copyrighted work.
11. Sites, pages, and/or other material that have not been actively maintained for 6 months may be removed without notice.
12. Access to any Web Page or other information hosted by District computers may be revoked without notice if it is felt to violate any of these standards, local, state or federal laws, or other District Policies.

Content Standards

1. All web sites hosted by the District must contain certain elements prominently on each site, preferably at the bottom of each page, that will provide general consistency:
 - a. A link to the main page for the site and/or the building or District's official home page
 - b. An acknowledgement of the districts web site standards and copyright notice, similar to:

Maintained according to OSD Website Standards

©0XX Ozark School District

All rights reserved

- c. A way to contact someone responsible for maintaining the site or page
2. Information published will not contain advertising, sponsored links, or the endorsement of any products or services without the express written approval of the Assistant Superintendent or Superintendent.
3. The only email addresses published for faculty and staff shall be those officially provided by the District; no email addresses shall be published for students.
4. Sites may not contain discussion forums or surveys where responses are gathered from the general public unless the person responsible for maintaining the site actively reviews and edits the content gathered before it is published.
5. Credits for photographs must be given if done by a professional photographer.
6. All copyrights of material used on a page shall be respected, including the rights of original works created by students and other district employees.
7. Scripts, flash, applets and other executables may be used subject to review for security, load time and other issues. If a specific player is required, a download link can and should be provided.
8. The district technology staff may review published content for excessively large graphics, audio files, or other content that negatively impacts the performance of the site or servers, and recommend changes to sites or make sites unavailable until needed changes are implemented.

The district may develop additional consistency and content standards as the need arises..

OZARK UPPER ELEMENTARY SCHOOL

2017-2018



HILLBILLY PRIDE RUNS DEEP

Principal: Shane Vincent

Secretary: Tara Harris

Counselor: Lynn Burns

Nurse: Dianna Bowman

Fourth Grade

Jennifer Brown
Rebecca Elms
Denise Hitcher
Jaysa Irvin
Casey Meadors
Sara Whitlock
Tina Yother

Fifth Grade

Laura Allen
Erica Griffin
Angie Harris
Kristi Jenkins
Regina Pryor
Charlotte Timmerman
Keri Todd

Para-Professionals

Gail Barnes
Janet Haberer – Library
Melinda Johnson – Physical Ed
Shelly Sanford

Support Staff

Art: Tessa Wiggins
Computer Lab: Cindy Warden
Gifted/Talented: Lorrie Casey
Human Service: Chad Haberer
Media Specialist: Jennifer Peters
Music: Barbara Garner
Physical Education: Kristi White
Resource Officer: Tim Culver
Literacy/Dyslexia Specialist:
Carmie McChristian
Special Education: Sarah Boen
Derrica Haney
Speech Therapist: Donna Armstrong

Custodial Staff

Jason Powers
Randall Huff

EXCUSING PUPILS DURING SCHOOL HOURS

CLOSED CAMPUS

1. The high school, junior high, and elementary campuses are closed during school days. The term “closed campus” means once a student is on campus, he/she will not be allowed to leave without permission from the building principal or his/her designee.
2. Before excusing students to leave school, the principal should make every effort to contact the parents. When this is not possible, the principal should check on any written excuse or phone calls to be certain they are authentic.
3. A student may not be interviewed by strangers or an estranged parent except in the presence of the principal or designee. The principal or his/her designee will make an effort to contact the student’s parent or legal guardian.

ARRIVAL AND DEPARTURE OF STUDENTS

A change in routine arrival or departure of students must be accompanied by written notice or parent call to the homeroom teacher. This is note should include specific instructions and directions as necessary. Failure to receive written instructions will result in your child being put on their regular bus or departing in their regular manner. A note from both sets of parents are required if one child is going home with another.

VISITORS TO SCHOOL PROPERTY

Arkansas law requires that parents and visitors to school premises shall check in at the school office upon arrival. Visitors must obtain a “Visitor Pass” from the office before they can pick up a child from the classroom. This pass signifies that individuals have gone through proper channels and are authorized to pick up a child. For further explanation, refer to district handbook 4.15 and 4.16. **Parents and visitors are not to go directly to the classroom.**

TARDINESS

If your child comes to school after 8:00 a.m., he or she **must be checked in** at the office and will be considered tardy. If a child checks in after 9:00 a.m., he or she will be considered absent ½ day. **Parents are asked to sign in late students or sign out students leaving early in the office.** If a child checks out before 2:00 p.m., he or she will be considered absent for ½ day. If your child leaves between 2:00 and 3:10 p.m., he or she will be considered tardy. If a student checks out in the middle of the day and is gone two hours or more, he/she will be counted absent. Three tardies in the a.m. or three early checkouts in the p.m. will equal one absence.

ATTENDANCE

Compulsory Attendance Requirements

Every parent, guardian or other person having custody or care of any child age 5 through 21 years on or before August 1 for the 2017-2018 school year who resides, as defined by policy, within the District shall enroll and send the child to a District school with the following exceptions:

1. The child is enrolled in private or parochial school
2. The child is being home schooled and the conditions of the home school policy have been met.

INTERNET PUBLISHING STANDARDS

The Internet provides an unprecedented opportunity for staff and students to provide the world with information about school curriculum, instructions, school-authorized activities, and other general information relating to our schools and Ozark School District’s mission.

In order to protect our District’s image, the privacy of our students, the integrity of our network, and the rights of others, certain policies and standards have been put in place.

These standards should apply to all information published on the Internet by the District and its employees, including, but not limited to web pages, mailing lists, ftp sites, audio and video services and other Internet delivery methods that may become available.

Any information published via the Internet by an employee about the District, its activities or students is expected to adhere to these standards – even if it is not hosted on the District network or computers or maintained outside of work hours.

If you choose to create content to publish on the Internet, it is your responsibility to become familiar with these standards and responsibilities. Failing to do so may result in the loss of authoring privileges or other more stringent disciplinary measures.

General Guidelines

1. Only authorized District Employees can use District resources to publish on the Internet.
2. Only computers officially designated by a District Technology Department Member shall be used to host content for the Internet of the District’s internal network.
3. All content shall be educationally sound and related to the mission of the District.
4. Sites may not contain links to any questionable material or anything that can be deemed to be in violation of the OSD Internet Publishing Standards or any other District policy.
5. Student may **not** use any district computer to publish information; however, authorized certified teachers may review and publish content created by students with appropriate permission.
6. The District Employee publishing content is responsible for ensuring that it is accurate, up-to-date, and conforms to these standards.
7. The District Technology Department may remove any sites, pages, or other materials that are found to be in violation if District policies without notice.
8. Responsibility for maintaining official District, Building, Departmental or Program information on the Internet shall be assigned by the appropriate district administrator, building principal or supervisor.

TECHNOLOGY USAGE POLICY (continued)

- c. District approved virus software must be running and up-to-date on all personal computers.
 - d. Computers must join district domain for centralized management.
 - e. Financial restitution will be required when due care is not followed and the infrastructure, State or District, is harmed.
 - f. If a computer is found on the school network that has not been approved by the Technology Department, then it may be taken without notice and investigated to see its contents.
 - g. An approved network card is required before connection to system
 - h. An approved IP address must be obtained from the District Technology Department.
- IX. All violations will be handled as any other infraction of school board policy. Disciplinary actions may include:
- a. Revocation of computer access
 - b. Financial restitutions
 - c. Students: suspension, expulsion, academic failure due to lack of course completion or other penalties may be appropriate.
 - d. Employees: up to and including termination of employment.
 - e. Possible referral for prosecution.
- X. Ozark Public Schools uses a variety of methods to communicate with students, parents, and community members about our building entities and the accomplishments of our students, including school-related websites and media outlets. The following could be seen:
- a. Publication on the Internet of my child's written and/or art works
 - b. Use of my child's name in school Internet publications.
 - c. Use of my child's picture in school Internet publications.
- XI. The following guidelines will be applied to any picture or information published as Ozark School media:
- a. In group photos posted on the web, should names appear, they will not be in any order.
 - b. Under no circumstances will a child's home address or phone number be published on the Internet.
 - c. This form does not necessarily mean that your child's work/image will definitely be featured on the Internet or in a video-tape production.
- XII. Any student enrolled in Ozark Public Schools may have his/her written and/or art work on a school's website or on media outlets.
- XIII. By attending and being a member of Ozark Public Schools a student, parent, or employee agrees to abide by the Technology Usage Policy. All violations will be handled as any other infractions of school board policy. Disciplinary actions may include, but are not limited to the following:
- a. Revocations of computer access
 - b. Financial restitution
 - c. Students: suspension, expulsion, academic failure due to lack of course completions, or other penalties may be appropriate
 - d. Employees: up to and including termination of employment
 - e. Possible referral for prosecution

ATTENDANCE (continued)

- 3. The child will not be age 6 on or before August 1 for the 2017-2018 school year and the parent, guardian or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulations of the Department of Education must be signed and on file with the District administrative office.
- 4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
- 5. The child is age 16 or above and is enrolled in a post-secondary vocational technical institution, a community college or a two-year or four-year institution of higher education.
- 6. The child is age 16 or 17 and has met the requirements to enroll in an adult education program as defined by A.C.A. 6-18-201 (B).

The number of absent days will be reported to parents by each teacher at the end of each grading period. The principal's office will notify parents by mail on the 6th and 10th day a student is absent in the same semester. In compliance with state law, the city attorney's office will be notified on the 13th day a student is absent.

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will **not** be accepted.

- 1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.¹
- 2. Death or serious illness in their immediate family;²
- 3. Observance of recognized holidays observed by the student's faith;
- 4. Attendance at an appointment with a government agency;
- 5. Attendance at a medical appointment;
- 6. Exceptional circumstances with prior approval of the principal; or
- 7. Participation in an FFA, FHA, or 4-H sanctioned activity;
- 8. Participation in the election poll workers program for high school students.

10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.³

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may, however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. **Students with six (6) unexcused** absences in a course in a semester shall not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has three (3) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified⁵. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds six (6) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.⁶

Students who attend in-school suspension shall not be counted absent for those days.⁷

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.⁷

TECHNOLOGY USAGE POLICY

A parent can deny permission for any of the following scenarios:

- a. **Video taping of student**
- b. **Publication of a student's written and/or art work within a school, on a school website, or on media outlets**
- c. **Use of student's name (first, last, or full)**
- d. **Use of student's picture**
- e. **Access to computers and the use of Internet for instructional purposes**

To deny permission, the parent or guardian must fill out the "Technology Usage Denial Form", also in this handbook. This form should be taken to the school in which the student is enrolled.

- I. The Ozark Public School District is committed to promoting ethical and responsible use of computer and network resources and will not tolerate their misuse. The use of the internet resources is a privilege, not a right, and should be treated as such.
- II. Access to the Internet provided to students, teachers, administrators, and other school personnel involved in the educational process. Anyone using the Internet system is responsible for its proper use. Proper use is defined as accessing the Internet for educational purposes which include: research, dissemination of information, resource sharing, collaborative projects, debate of current issues, curriculum development, and electronic mail for administrative purposes. All activities associated with the Internet must support the educational mission of the Ozark School District.
- III. The Ozark School District does not condone the use of inappropriate material that may be obscene, abusive, offensive, inaccurate, etc. and does not permit the use of such material in the school environment.
- IV. Proper supervision of students using the Internet is required to monitor the appropriate use of the Internet system.
- V. The district is not responsible for any losses, including lost revenues, or for any claims or demands against the user by any other party.
- VI. Improper use of the Internet by any individual will result in immediate termination of that individual's access to the Internet via Ozark School District resources. Also, anyone in violation of this policy will be subject to disciplinary actions up to and including termination of employment for employees, expulsion for students, and possible referral for prosecution.
- VII. The Ozark School District reserves the right to monitor or log all network activity with or without notice, including email and all website communications, therefore; users should have no reasonable expectation of privacy in the use of these resources on school premises. In addition, email or electronic documents stored on Ozark Public School servers can be subject to open records law.
- VIII. Normally personal computers are NOT allowed to be connected to the school's network. However, on the case an exception must be made the computer(s) must be checked and approved by the District Technology Department. All Technology Usage Policy requirements must be followed in addition to the following requirements:
 - a. Legal license is required for all software
 - b. District insurance will not cover any expenses associated with loss or destruction of personal computers.

STUDENT ACCEPTABLE USE POLICY

(continued)

3. Computer Ethics-related infractions:

- ⇒ Attempting to access systems or files for unauthorized purposes.
- ⇒ Using or attempting to use unauthorized passwords – system security passwords or other individual's passwords
- ⇒ Failure to keep personal passwords secure and private
- ⇒ Usage of computer for harassment (sexual, racial, personal, bullying etc.)
- ⇒ Usage of computer for illegal or unethical activities including plagiarism, copyright violations
- ⇒ Usage of computer to convey or access any objectionable materials including topics where are: obscene, racially slurred, vulgar, sexually explicit, violent, etc.
- ⇒ Excessive time usage when others are waiting

4. Internet/email related infractions:

- ⇒ Unauthorized posting of information/graphics pertaining to Ozark School District, its employees, or students
- ⇒ Visiting improper or inappropriate websites
- ⇒ Use of Proxy Sites or Proxy Applications
- ⇒ Use of chat rooms, cyber cafes, etc.
- ⇒ Inappropriate email:
 - ⇒ Inappropriate mailings to large groups or entire school.
 - ⇒ Non-essential messages including jokes, thoughts of the day, chain emails, political announcements, etc.
- ⇒ Confidentiality – No email is confidential, personal, or private. All or part of an email can be sent to hundreds of people with just a few mouse clicks. In addition, emails can be subject to open records law. Persons should not post email messages containing inappropriate language or content.
- ⇒

Disciplinary Actions:

All violations will be handled as any other infraction of school board policy.

Disciplinary actions may include:

- ⇒ Revocation of computer access.
- ⇒ Financial restitution.
- ⇒ Suspension, expulsion, academic failure due to lack of course completion, or other penalties as may be appropriate
- ⇒ Possible referral for prosecution.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

Notes: If your district's penalties for absences include an impact on the student's grades, it is important to note that A.C.A. § 9-28-113(f) prohibits the lowering of grades of foster children for absences due to 1) a change in the student's school enrollment; 2) the student's attendance at a court ordered dependency-neglect court proceeding; or 3) the student's attendance at a court-ordered counseling or treatment.

¹ Limiting the number of excused absences for illness is an option which you can choose to include or not include. The number of absences can be changed as you feel appropriate.

² Your board may want to define the meaning of "immediate family." One source for a definition is A.C.A. § 6-17-1202.

³ Statutorily, the day the student serves as a page cannot be counted as an absence, but the school may grant additional days (such as for travel time) in conjunction with the day as a page which would also not be counted as absences. The choice is up to the district.

⁴ A.C.A. § 6-18-222(a)(1)(A)(i) requires school boards to adopt an attendance policy that includes a "certain number" of excessive unexcused absences. The code leaves the specific number up to the individual board's discretion. The number your board chooses determines the number of absences that triggers the notices being sent to the student's parents.

⁵ If your district has a Community Truancy Board as defined in A.C.A. § 6-18-225 & 226, notification will also need to be sent to the chairman of the truancy board. The truancy board will then need to proceed as defined by A.C.A. § 6-18-222(a)(4)(A).

⁶ Students are specifically permitted to initiate the agreement on their own; their parents may be unavailable or unwilling to meet with the administration.

⁷ The statutes are silent on whether suspensions shall count as absences. You can choose to amend this sentence and make either or both forms of suspension count as absences. In making your decision, we suggest you consider the number of days of allowable absences you have chosen for this policy, the lower the number, the greater the consequences for including a suspension as an absence. A.C.A. § 6-18-507(g) requires districts to note on each student's attendance record if the student's absence was due to an out-of-school suspension.

Legal References: A.C.A. § 6-4-302
A.C.A. § 6-18-209
A.C.A. § 6-18-220
A.C.A. § 6-18-222
A.C.A. § 6-18-229
A.C.A. § 6-18-231
A.C.A. § 6-18-507(g)
A.C.A. § 7-4-116
A.C.A. § 9-28-113(f)
A.C.A. § 27-16-701

REQUIRE A PERIOD OF SILENCE AT THE BEGINNING OF EACH SCHOOL DAY

In compliance with Act 576 of 2013, a public school in this state shall observe a one (1) minute period of silence at the beginning of school each day. During the period of silence a student may, without interfering with or distracting another student: (1) reflect; (2) pray; or (3) engage in a silent activity. A teacher or school employee in charge of a public school classroom ensure that all students remain silent and do not interfere with or distract another student during the period of silence.

Arkansas Code § 6-10-115

PLEDGE OF ALLEGIANCE

In compliance with Act 1333 of 2003, it is mandatory for students and staff of Arkansas Public Schools to participate in a daily recitation of the Pledge of Allegiance to the American flag during the first class of each school day. If a student or a student's parent or legal guardian objects to the student participating in the pledge due to religious, philosophical, or other grounds, the student will be expected to quietly stand by his/her seat while others recite the pledge. If a student or staff member is unable to physically comply with the procedures described in this section, they will be excused by the principal.

- ⇒ Inappropriate email:
 - ⇒ Inappropriate mailings to large groups or entire school.
 - ⇒ Non-essential messages including jokes, thoughts of the day, chain emails, political announcements, etc.
- ⇒ Confidentiality – No email is confidential, personal, or private. All or part of an email can be sent to hundreds of people with just a few mouse clicks. In addition, emails can be subject to open records law. Persons should not post email messages containing inappropriate language or content.

STUDENT ACCEPTABLE USE POLICY—AUP

The Ozark School District is committed to promoting ethical and responsible use of computer and network resources and will not tolerate their misuse. The use of technology resources is a privilege, not a right, and should be treated as such. Access to the Internet and technology is provided for professional, managerial, and educational purposes. Any person using district technology is responsible for its proper use. By accessing and using technology, users acknowledge that inappropriate use is prohibited and may result in disciplinary action. The Ozark School District reserves the right to monitor or log all network activity with or without notice, including email, instant messaging, and all web site communications, therefore, users should have no reasonable expectation of privacy when using those resources.

Technology infractions include but are not limited to:

1. Hardware-related infractions:

- ⇒ Vandalize, deface, destroy or remove computer equipment, parts, cables, accessories, etc.
- ⇒ Unauthorized dismantling, disconnecting, or removing computer equipment, cables, or peripherals.
- ⇒ Misuse of computer hardware that results in temporary or permanent damage or possible damage to equipment.

2. Software-related infractions:

- ⇒ Unauthorized changing of settings on computers including modification or removal of software, operating systems, security programs, configuration files, etc.
- ⇒ Intentional introduction of a virus or other destructive elements
- ⇒ Installation of unauthorized and/or unlicensed software (on-site documentation required).
- ⇒ Inappropriate use of files including:
 - ⇒ Unauthorized copying of software programs
 - ⇒ Unauthorized usage of files or disks
 - ⇒ Unauthorized downloading of files

FACULTY/VISITOR ACCEPTABLE USE POLICY

The Ozark School District is committed to promoting ethical and responsible use of computer and network resources and will not tolerate their misuse. The use of technology resources is a privilege, not a right, and should be treated as such. Access to the Internet and technology is provided for professional, managerial, and educational purposes. Any person using district technology is responsible for its proper use. By accessing and using technology, users acknowledge that inappropriate use is prohibited and may result in disciplinary action. The Ozark School District reserves the right to monitor or log all network activity with or without notice, including email, instant messaging, and all web site communications, therefore, users should have no reasonable expectation of privacy in the use of those resources.

Technology infractions include but are not limited to:

Hardware-related infractions:

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Software-related infractions:

- ⇒ Unauthorized changing of settings on computers including modification or removal of software, operating systems, security programs, configuration files, etc.
- ⇒ Intentional introduction of a virus or other destructive elements
- ⇒ Installation of unauthorized and/or unlicensed software (on-site documentation required).
- ⇒ Inappropriate use of files including:
 - ⇒ Unauthorized copying of software programs
 - ⇒ Unauthorized usage of files or disks
 - ⇒ Unauthorized downloading of files

Computer Ethics-related infractions:

- ⇒ Attempting to access systems or files for unauthorized purposes.
- ⇒ Using or attempting to use unauthorized passwords – system security passwords or other individual's passwords
- ⇒ Failure to keep personal passwords secure and private

Internet/email related infractions:

- ⇒ Unauthorized posting of information/graphics pertaining to Ozark School District, its employees, or students
- ⇒ Visiting improper or inappropriate websites
- ⇒ Use of Proxy Sites or Proxy Applications
- ⇒ Use of chat rooms, cyber cafes, etc.

LIMITED CONTACT REQUESTS

Parent and/or Guardians who desire limited access to any student in our school should inform the principal in writing as to such limitations.

BUILDING USE

1. The building will open at 7:30 a.m. Upon arrival, all students will go to the playground, unless they are eating breakfast. In the event of bad weather, kindergarten students will go to the music room, 1st-3rd students will go to the cafeteria, and 4th-5th students will go to the Upper Elementary.
2. There will be no running in or around buildings. This includes classrooms, hallways, restrooms, lunchrooms, and sidewalks. Students lingering in the halls or restrooms will be disciplined appropriately.
3. When you enter the classroom in the morning or after a recess, you should put your jacket or coat away and then go directly to your seat.
4. There will be no pushing, shoving, thumping or hitting, or general horseplay in the building or on the playground. (see bullying policy.)
5. There will be no loitering or playing in the restrooms. Do not take pencils, pens, or crayons to the restrooms.
6. There will be no littering. – paper, food, or other articles – in the buildings or on the sidewalks or playgrounds.
7. There will be no inappropriate language or rude gestures.
8. At recess on rainy or cold days, students will be supervised inside the building under the direction of the teacher.
9. Students will help the teacher maintain a neat and orderly room by:
 - a. putting reference books and other materials and games in their proper storage places
 - b. keeping your own desk clean and neat
 - c. cleaning mud and sand from your shoes before entering the building.
10. When school is dismissed in the afternoon, students are to go directly to the bus or home. Students should not return to buildings without the teacher being present or without the teacher's permission.

PARTIES AT SCHOOL

Parties are limited to three during the school year: Fall Festival, Christmas, and Valentine's Day. We ask that there be no birthday parties at school. Please do not send birthday party invitations to school with your child due to the disruption to the learning environment. No snacks are to be sent to school unless the teacher requests them. **Due to food allergies, all snacks need to be store-bought to include the ingredient label and free of peanut and tree nuts.**

EMERGENCY DRILLS

Fire and tornado drills are held periodically throughout the year so that students are reminded of what to do should a disaster occur.

The fire alarm will be sounded for a fire drill. One long ring of the bell will indicate a tornado drill. Student fire marshals selected from the fifth grade will monitor the drills to see they are properly carried out. They will also make periodic inspections of the building for any hazards.

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than three (4) times per year with at least one each in the months of September, October, January, and February. Students who ride school buses,¹ shall also participate in emergency evacuation drills at least twice each school year.

An annual active shooter drill and school safety assessment may be conducted for all District schools in collaboration, when possible, with local law enforcement and emergency management personnel.² Students will be included in the drills to the extent that is developmentally appropriate to the age of both the students and grade configuration of the school³.

Drills may be conducted during the instructional day or during non-instructional time periods.

Other types of emergency drills may also be conducted to test the implementation of the District's emergency plans in the event of an earthquake or terrorist attack that might include the use of biological or chemical agents. Students shall be included in the drills to the extent practicable.²

Notes: ¹ Students who only ride buses occasionally, such as to go to and/or from a field trip will also have to participate in the evacuation drills.

² Act 484 of 2013 requires the drills beginning next school-year. However, there was supposed to be funding appropriated to help pay for the training of school personnel, but the funding didn't happen. There is no provision in the act, however, that removes the requirement if funding is not appropriated. Consequently, next year, the drills will be mandatory.

³ Student involvement will need to be worked out school by school and determined relative to grade and age considerations in conjunction with the actual content of the drill. There may be a drill conducted that don't include any students due to the explicit nature of the drill and the age of the students while a drill in another school would include students.

Legal References: A.C.A. § 12-13-109
A.C.A. § 6-10-110
A.C.A. § 6-10-121
A.C.A. § 6-15-1302
A.C.A. § 6-15-1303

POLICIES FOR STUDENTS RIDING OZARK SCHOOL BUSES

1. Be at the bus stop at the scheduled time. Stand back about ten feet from the bus stop and wait until the door is opened before moving closer to the bus. Do not play on the highway or road. If you miss the bus, do not attempt to hitch-hike a ride or walk to and from the school.
2. While loading or unloading, enter and leave the bus in an orderly fashion and as quickly as possible.
3. While riding the bus, students are under supervision of the driver and must obey the driver at all times. The driver has the authority to temporarily suspend a student.
4. Do not make unnecessary or distracting noises. Conversation should be held in normal tones. Shouting, screaming, whistling, etc., are unnecessary and endanger the entire bus by distracting the driver.
5. No knives or sharp objects of any kind are allowed – neither firearms, weapons of any kind, pets, or other living animals, etc.
6. Do not tamper with any of the safety devices such as door latches, fire extinguishers, etc. Pupils must remain seated while the bus is in motion and must not move while it is stopped except as the driver directs. Pupils are not to put their hands, arms, heads, or bodies out of the windows. Do not yell at anyone outside the bus.
7. Students are not to deface the bus or any school property. Do not write on the bus or damage seats, etc. Do not throw paper or other objects on the floor of the bus nor drink or eat on the bus. There will be no use of tobacco while riding the bus. Keep the aisle of the bus clear from books, lunches, coats, etc. Do not put feet in the aisle.
8. Do not ask the driver to let you off the bus uptown, at the store, or any place except your stop. Only students of Ozarks School District and school employees may ride the bus. Parents attending to school business may ride only if the driver is notified by the administration. Any student suspended from the school will not be allowed on the bus.
9. If you must cross the road or highway to enter the bus, always try to be on the right side of the road waiting on the bus. If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver has signaled for you to cross in front of the bus.
10. Pupils who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road ten feet in front of the bus. Cross the road only after the driver signaled you to do so.
11. Pupils may not ride the bus except their own. Students who are getting off the bus at a stop other than their own or who will be visiting another student or relative will be required to present a note with permission from the parent or principal.
12. This is not intended to cover all the “do’s” and “don’ts”, but it is a very specific guide. The driver may find it necessary to interpret these policies in light of his or her own bus needs.
13. The bus driver or the administration will have the authority to determine a stop where there is more than one family in a relatively short distance.

**IT SHOULD BE REGARDED AS A PRIVILEGE
TO RIDE TO SCHOOL ON A BUS**

TRANSPORTATION

- A. The school board has established policies and regulations governing the behavior of the students riding the buses and established policies for the drivers. At the beginning of each school year, policies for students riding school buses are sent home by every student who rides the bus. The parents sign a statement that acknowledges that they have read the policies. This statement is returned to the student's homeroom teacher. The bus drivers are responsible for order and discipline on their buses. The drivers will work closely with the building principal in the area of discipline.
- B. Buses stop only at scheduled stops that have been selected for safety and convenience. Children should be transported to school and home. They are to get off the bus only at the designated stop. Any problem or question that arises concerning bus drivers, bus stops, or bus route extensions are to be referred to the superintendent.
- C. Whenever a bus is used for school activities, the teacher in charge of that group is responsible of the behavior of the students during the trip.
- D. The following rules are to be used for guidelines of student conduct while riding the bus:
 - 1. Be at the bus stop five minutes before the bus is scheduled to arrive.
 - 2. Wait for the bus in a safe place off the roadway.
 - 3. Enter you bus in an orderly manner, and remain in your assigned seat.
 - 4. Follow the instructions of your school bus driver at all times.
 - 5. Keep your head and arms inside the bus at all times.
 - 6. Keep aisles clear at all times.
 - 7. Remain quiet and orderly, be courteous to your driver and fellow passengers.
 - 8. Wait for the driver's signal before crossing the road.
 - 9. Always cross at least ten feet in front of the bus.
 - 10. Never crawl under the school bus.

USE OF TELEPHONE

Elementary students may not use the telephone to ask parents to come for them, to call for forgotten papers, books, notes, or to make after school arrangements, etc. If an emergency arises, school personnel will contact parents.

RESPECT FOR SCHOOL PROPERTY

All of us concerned with the school are expected to have respect for our equipment, buildings, and grounds. Willfully or intentionally damaging, destroying, or stealing school property will result in financial liability of the parties involved.

USE OF SCHOOL FACILITIES

Use of school facilities may be scheduled upon agreement with the principal when time is not in conflict with the school's primary purposes. Arrangements may be made for clean-up with the school-custodial services by notifying the building principal.

PARENT/NONCUSTODIAL PARENT CONTACT

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or the principal's designee establishing the parent's custody of the student. It shall be the responsibility of the custodial parent to make any court ordered "no contact" or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting visitation may eat lunch, volunteer in their child's classroom, or otherwise have contact with their child during school hours and the prior approval of the school's principal. Such contact is subject to the limitations outlined in Policy 4.16, Policy 6.5, and any other policies that may apply.

PTO

Our school has a very active PTO. Parents will be notified of meetings and activities by radio or note.

SCHOOL SUPPLIES

Each student is responsible for furnishing his or her own school supplies. Supply lists are available in the school office, on social media and at Wal-Mart. Some items may be purchased from the school store during the year if it is inconvenient for one to purchase the items elsewhere.

PUBLIC DISPLAY OF AFFECTION

Public display of affection (PDA) is not appropriate behavior at school. Failure to comply with the reasonable expectations of the school staff will lead to disciplinary action.

GRADING

Parents or guardians shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine-week grading period to keep parents/guardians informed of their student's progress.

The evaluation of each student's performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

The grading scale for all schools in the district shall be as follows.

A = 100 – 90

B = 89 – 80

C = 79 – 70

D = 69-60

F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be

A = 4 points

B = 3 points

C = 2 points

D = 1 point

F = 0 points

The grade point values for Advanced Placement (AP), International Baccalaureate (IB), and approved honor courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points.

The final grades of students who transfer in for part of a semester will be determined by blending the grades earned in the district with those earned outside the district. Each final grade will be the sum of the percentage of days in the grading period transferred from outside the district times the transferred grade from outside the district plus the percentage of days in the grading period while in the district times the grade earned in the district.

For example: The grading period had 40 days. A student transferred in with a grade of 83% earned in 10 days at the previous school. The student had a grade of 75% in our district's school earned in the remaining 30 days of the grading period. 10 days is 25% of 40 days while 30 days is 75% of 40 days. Thus the final grade would be $.25 (83) + .75 (73) = 75.5\%$.

Legal References: A.C.A. § 6-15-902

GANGS, SECRET SOCIETIES, AND SEXUAL HARASSMENT

- A. Gangs, Secret Societies, or other similar groups, whether organized in the community or in other settings, are prohibited on the school grounds and campus at any school-sponsored activity. Gang-related activity (whether genuine or a pretense) that is identified by school officials is prohibited. Gang-related activities include, but not limited to such activities are as follows: Wearing apparel associated with gangs, displaying gang insignia, "throwing signs" or other gestures of language (however expressed) associated with gangs, intimidation, and threats.
- B. Sexual Harassment
 - 1. Improper sexual advances toward another person at school or at school sponsored activities is prohibited. Sexual harassment may include, but is not limited to, the following:
 - ⇒ Verbal harassment or abuse.
 - ⇒ Pressure for sexual activity
 - ⇒ Repeated remarks with sexual or demeaning implications
 - ⇒ Implied or explicit threats that suggest of demand sexual involvement
 - ⇒ Inappropriate patting or pinching
 - ⇒ Intentional brushing against another person's body
 - ⇒ Any sexually motivated, unwelcomed touching
 - 2. Any person who alleges sexual harassment may report it directly to the building principal or guidance counselor. Any report or sexual harassment will be investigated.
 - 3. The district will discipline any individual who retaliates against any person who reports alleged sexual harassment or who retaliates against any person who testifies, assists, or participates in an investigation proceeding related to a sexual harassment complaint. Retaliation includes, but is not limited to any form of intimidation, reprisal, or harassment.
 - 4. Anyone in violation of this policy may receive disciplinary action ranging from a minimum of a verbal reprimand to a maximum of expulsion and/or prosecution.

DISTRIBUTION OF PRINTED MATERIAL

- A. A student is entitled to express his/her personal opinions in writing. However, the distribution of handwritten, duplicated, or printed material (including advertisements) on school premises must be approved by the faculty sponsor and/or principal. Written expression to be distributed must be signed by its author. A student who edits, publishes, or distributes handwritten, printed, or duplicated matter among his/her fellow students within the schools must assume responsibility for the consent of such publication. Material that is libelous, obscene, or slanderous; material that constitutes an unwarranted invasion of privacy; or material that would interfere with or disrupt the education process* is prohibited in all publications. Student publications (annual, newspaper, newsletters, posters, etc.) must be approved by a faculty sponsor and/or the principal prior to publication. A student who changes material without approval will receive disciplinary action appropriate to the nature of the offense.
- B. A student who wishes to distribute written material on school premises must present the material to the principal at least forty-eight (48) hours before the planned time of distribution. Within twenty-four (24) hours, the principal will give the student written notice accepting or rejecting the material for distribution. If the student's material is rejected by the principal, he/she may appeal the decision to the superintendent. The student must supply a copy of the material to be distributed, or his/her explanation of the purpose of the distribution, and of the principal's rejection notice. Within forty-eight (48) hours, the superintendent will accept or reject the material. If the student is dissatisfied with the superintendent's decision, he/she has the right to present the material to the School Board for its review at its next regular meeting.

* Incite students to commit unlawful acts on school premises, or incite students to violate lawful school regulations.

PARENTS MAKE THE DIFFERENCE CONFERENCES

Communication between school and home is critical to the success of the child. Two days are provided for parent-teacher conferences during the school year. Parents are encouraged to attend both conferences. Parents not attending will be contacted by phone, school note, or home visit. If parents wish to request a conference, they may call the school office to schedule an appointment at: Primary, 479.667.4745; Upper, 479.667.3464; Kindergarten, 479.667.3021.

HOMEWORK

Homework is considered to be part of the educational program of the District. Assignments shall be an extension of the teaching/learning experience that promotes the student's educational development. As an extension of the classroom, homework must be planned and organized and should be viewed by the students as purposeful.

Home work policy: 1 day per day absent for make-up work. For further explanation on make-up work, refer to district handbook section 4.8.

Teachers should be aware of the potential problem students may have completing assignments from multiple teachers and vary the amount of homework they give from day to day.

Parents shall be notified of this policy at the beginning of each school year.

Legal Reference: State Board of Education Rules & Regulations: Accreditation Standards 10.07

Date Adopted: January 16, 2012
Last Revised:

PERMANENT RECORDS

Permanent school records, as required by the Arkansas Department of Education, shall be maintained for each student enrolled in the District until the student receives a high school diploma or its equivalent or is beyond the age of compulsory school attendance¹. A copy of the student's permanent record shall be provided to the receiving school district within ten (10) school days after the date a request from the receiving school district is received².

Legal References: A.C.A. § 6-18-901

ADE Rule Student Permanent Records

Date Adopted: February 13, 2012

Last Revised:

STUDENT PROMOTION AND RETENTION

A disservice is done to students through social promotion and is prohibited by state law. The District shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student's possible retention or required retaking of a course shall be included with the student's grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student's academic success.

At least once each semester, the parents and teacher(s) of a student in kindergarten through eighth (8th) grade shall be notified in writing of the student's independent grade-level-equivalency in reading.

Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Promotion or retention of students, or their required retaking of a course shall be primarily based on the following criteria.¹ If there is doubt concerning the promotion or retention of a student or his/her required retaking of a course, a conference shall be held before a final decision is made that includes the following individuals:-

- a. The building principal or designee;
- b. The student's teacher(s);
- c. School counselor
- d. A 504/special education representative (if applicable); and
- e. The student's parents.

The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student's placement or receipt of course credit, the final decision shall rest with the principal or the principal's designee.

Beginning with the 2018-2019 school year, each student² shall have a student success plan (SSP) developed by school personnel in collaboration with the student's parents and the student that is reviewed and updated annually. A student's SSP shall use multiple academic measures to personalize learning in order for students to achieve their grade-level expectations and individual growth. The SSP will identify if the student is in need of additional support or acceleration. Academic measures to be used in creating and updating a student's SSP shall include, but are not limited to:

- Statewide student assessment results;
- Subject grades;
- Student work samples; and
- Local assessment scores.

By the end of grade eight (8), the student's SSP shall:

- ☐ Guide the student along pathways to graduation;
- ☐ Address accelerated learning opportunities;

ANTI-BULLING POLICY (continued)

School employees who witness or have reliable information that a pupil has been a victim of bullying shall report the incident to the principal. A school principal or his/her designee who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken as a result of the investigation. A school employee who has reported violations under the school district's policy shall be immune from any tort liability that may arise from the failure to remedy the reported incident. Any person or persons who file a complaint will not be subject to retaliation or reprisal in any form.

Minimum penalty: Reprimand Maximum penalty: Expulsion

Reference: Act 681 of 2003, Act 1437 of 2005, Act 115 of 2007,
Act 907 of 2011

Cyberbullying of School Employees is expressly prohibited and includes, but is not limited to:

- a. Building a fake profile or website of the employee;
- b. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
- c. Posting an original or edited image of the school employee on the Internet;
- d. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee; making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
- e. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
- f. Signing up a school employee for a pornographic Internet site; or
- g. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

ANTI-BULLYING POLICY

Bullying of a public school student or a public school employee is prohibited by students while in school, on school equipment or property, in school vehicles, on school buses, at designated school bus stops, at school sponsored activities, or at school sanctioned events or by an electronic act that results in the substantial disruption of the orderly operation of the school or educational environment.

Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic or physical act that may address an attribute of the other student, public school employee or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property.
- Substantial interference with a student's education or with a public school employee's role in education.
- A hostile educational environment of one or more students or public school employees due to the severity, persistence or pervasiveness of the act.
- Substantial disruption of the orderly operation of the school or educational environment.

Attribute means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition or sexual orientation.

Electronic act means a communication image transmitted by means of an electronic device, including act, whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

Harassment means a pattern of unwelcome verbal or physical conduct that causes or reasonably should be expected to cause substantial interference with the other's performance in the school environment. Substantial disruption means that any one or more of the following occur:

- Necessary cessation of instruction or educational activities.
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment.
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

STUDENT PROMOTION AND RETENTION (continued)

- Address academic deficits and interventions; and
- Include college and career planning components.

Based on a student's score on the college and career assessment:

- The student's SSP will be updated in order to assist the student with college and career readiness skills, course selection in high school, and improved academic achievement; and
- Provide a basis for counseling concerning postsecondary preparatory programs.

An SSP shall be created:

1. By no later than the end of the school year for a student in grade eight (8) or below who enrolls in the District during the school year; or
2. As soon as reasonably possible for a student in grade nine (9) or above who enrolls in the District at the beginning or during the school year.²

A student's individualized education program (IEP) may act in the place of the student's SSP if the IEP addresses academic deficits and interventions for the student's failure to meet standards-based academic goals at an expected rate or level and includes a transition plan that addresses college and career planning components. Promotion/retention or graduation of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.

Statewide assessment or attempt to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following Statewide assessment, as applicable. The Superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances.³ Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.⁴

Cross References: 3.30—PARENT-TEACHER COMMUNICATION
4.56—EXTRACURRICULAR ACTIVITIES - SECONDARY SCHOOLS
4.56.1—EXTRACURRICULAR ACTIVITIES - ELEMENTARY

Legal References: A.C.A. § 6-15-2001

A.C.A. § 6-15-2005

A.C.A. § 6-15-2006

A.C.A. § 6-15-2907

A.C.A. § 6-15-2911

A.C.A. § 9-28-205

ADE Rules Governing the Arkansas Educational Support and Accountability Act
Murphy v. State of Ark., 852 F.2d 1039 (8th Cir. 1988)

Date Adopted: April 21, 2014

Last Revised: April 20, 2015 May 18, 2015

RESIDENCE REQUIREMENTS

Definitions:

“Reside” means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

“Resident” means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District’s schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools. A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

Under instances prescribed in A.C.A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district.

Legal References: A.C.A. § 6-18-202
A.C.A. § 6-18-203
A.C.A. § 6-27-102, 112
A.C.A. § 9-28-113

EXTRACURRICULAR ACTIVITIES - ELEMENTARY

Definitions

“Extracurricular activities” are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, inter/intrascholastic athletics, cheerleading, band, choral, math, or science competitions, field trips, and club activities.

“Field Trips” are when individual students or groups of students are invited to programs or events when there is no competition and the students are not interacting with each other for the purpose of planning, qualifying, or arranging for future programs or for the purpose of receiving recognition.

“Interscholastic Activities” means athletic or non-athletic/academic activities where students compete on a school vs. school basis. “Intrascholastic Activities” means athletic or non-athletic/academic activities where students compete with students from within the same school.

Extracurricular Eligibility

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student’s educational experience. At the same time, the Board believes that a student’s participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed one per week per extracurricular activity¹ (tournaments or other similar events excepted with approval of the principal). All students are eligible for extracurricular activities unless specifically denied eligibility on the basis of criteria outlined in this policy.

A student may lose his/her eligibility to participate in extracurricular activities when, in the opinion of the school’s administration, the student’s participation in such an activity may adversely jeopardize his/her academic achievement. Students may also be denied permission to participate in extracurricular activities as a consequence of disciplinary action taken by the administration for inappropriate behavior.³

Any student who refuses to sit for a State assessment or attempts to boycott a State assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity. The student shall remain ineligible to participate until the student takes the same or a following state mandated assessment, as applicable, or completes the required remediation for the assessment the student failed to put forth a good faith effort on. The superintendent or designee may waive this paragraph’s provisions when the student’s failure was due to exceptional or extraordinary circumstances.⁴ Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.⁵

LUNCHROOM USE

The school cafeteria is operated for the pupils' convenience. Students will find food at the lowest cost possible. Pupils who bring their lunches are expected to eat them in the cafeteria. Milk may be purchased or the student may get a glass of water or juice (with a doctor's note only). Free and reduced lunches are available to those students who qualify. If you would like to apply please come the office and fill out an application. Emphasis is regularly stressed to the students about a quiet and orderly cafeteria. Good table manners are expected from everyone.

Lunchroom rules:

1. Walk to the lunchroom quietly.
2. Talking will be permitted as long as tones remain at an acceptable level.
3. If one throws or spills food or paper items on the table or floor, he/she is responsible for cleaning the area.
4. Students may not go behind the serving line into the kitchen.
5. Breaking line is not permitted.
6. Students are not to leave the cafeteria until dismissed by the duty teacher.
7. Do not skip seats or save seats.
8. Students who bring lunches are asked to sit down and not remain in line.
9. Place paper items in trash barrels.
10. Keep hands and feet to oneself
11. A student can accumulate up to 5 charges for breakfast and/or lunch.
12. Students may only bring drinks when bringing a lunch from home. Students may purchase extra milk for 35 cents. **Carbonated beverages will not be allowed.**

FIELD TRIPS

Only local educational field trips may be sponsored for the grades. A local trip is defined as one in the near vicinity of Ozark. Such trips must be educational in nature and be approved by the principal. Students who are not in attendance at school on the day of the scheduled field trip will not be allowed to participate.

ACTIVITIES

The student activity program shall be under the overall supervision of the building principal and under the direct supervision of the classroom teacher. The teacher and principal shall have the authority to set up eligibility requirements for student participation. Eligibility will be based on school attendance, academic grades, and behavior. Activities will be limited to control interruptions of instructional time and students absences.

ENTRANCE REQUIREMENTS

To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child's parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled students shall be evaluated by the District to determine their appropriate grade placement.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

ENTRANCE REQUIREMENTS (continued)

Prior to the child's admission to a District school:

1. The parent, guardian, or other responsible person shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.
2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:
 - a. A birth certificate;
 - b. A statement by the local registrar or a county recorder certifying the child's date of birth;
 - c. An attested baptismal certificate;
 - d. A passport;
 - e. An affidavit of the date and place of birth by the child's parent or guardian;
 - f. United States military identification; or
 - g. Previous school records.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding.
- 4.
5. The child shall be age appropriately immunized from poliomyelitis, diphtheria, tetanus, pertussis, red (rubeola) measles, rubella, and other diseases as designated by the State Board of Health, or have an exemption issued by the Arkansas Department of Health. Proof of immunization shall be by a certificate of a licensed physician or a public health department acknowledging the immunization. Exemptions are also possible on an annual basis for religious reasons from the Arkansas Department of Health. To continue such exemptions, they must be renewed at the beginning of each school year. A child enrolling in a district school and living in the household of a person on active military duty has 30 days to receive his/her initial required immunizations and 12 months to be up to date on the required immunizations for the student's age.

Legal References: A.C.A. § 6-18-201 (c)
A.C.A. § 6-18-207
A.C.A. § 6-18-208
A.C.A. § 6-18-702
A.C.A. § 6-15-504 (f)
A.C.A. § 6-27-102, 105
A.C.A. § 9-28-113
Plyler v Doe 457 US 202,221 (1982)

PLAYGROUND USE

Playground areas will be assigned to each elementary division at the beginning of the school year. There will be a playground teacher or aide on the grounds at each recess. Be aware that this person takes over your homeroom supervising teacher during recess and becomes responsible for your well being and your discipline. Once you go to the playground, you will not be allowed to enter the classroom or building without the duty person's permission.

Some playground safety rules to remember:

- A. For playing on the swings:
 - No double swings.
 - Sit down in the swings.
 - No twisting in the swings.
 - No jumping from swings
 - Do not wrap swings around the top bar.
 - No pushing others from the front of the swings.
- B. For playing on the slide:
 - Come down the slide feet first.
 - When you slide to the bottom, move to the back of the slide for your next turn.
 - Do not put objects or gravel on the slide.
 - Do not swing from the bars at the top.
 - Do not climb on top of the slide.
- C. For playing on the see-saws:
 - Sit on the see-saws; do not run up or down the see-saws.
 - Tell your partner when you are ready to get off the see-saws.
 - Do not "bump" your partner.
 - Two at a time only (do not sit in the middle of the see-saws).
- D. No Playing tag on the equipment.
- E. For playing on the parallel bars:
 - No cherry drops
 - No hanging by legs.
- F. Students are to stay away from the fence on the south side of the campus.

Please do not throw rocks, sand or other hard or sharp objects.

No tackle football, dodge ball, or any contact games such as King-of-the Mountain and riding on each other's backs. No wrestling.

Because of limited play space and for your safety, please do not bring the following items to school: hardballs, or baseballs, skate boards, footballs, or hard frisbees.

Do not wear items that could cause bodily injury on play equipment (heavy jewelry, decorative items on clothing).

NO USING VULGAR OR FOUL LANGUAGE OR CURSING.

When the bell rings:

1. Stop your games or activities immediately.
2. Walk to your classroom. Do not run, get drinks and use restroom (upper only).
3. No bouncing or throwing balls when walking to the room

DRUGS AND ALCOHOL

Alcohol is strictly prohibited at all times on school grounds, school property, or at school sponsored events at home or away. Using, offering for sale, or selling beer, alcoholic beverages or other illicit drugs will result in an immediate suspension for a period of up to nine (9) days and may be recommended for expulsion.

TOBACCO POLICY

Since it is generally understood that tobacco use can be harmful to one's health, it shall be the policy of the Ozark Board of Education that all students shall be aware of the physical/mental effects of the use of tobacco and tobacco products.

Students shall be informed of state laws and regulations regarding the use and purchase of such substances as well as the harmful aspects of the use of such substances. Teachers shall be well informed of this subject matter and use the best instructional material available when teaching about tobacco prevention. Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any real property owned or leased by the District, including school buses owned or leased by the District, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures.

With the exception of recognized tobacco cessation products, this policy's prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pips, or under any other name or descriptor.

Note: The statute requires the statute's posting "...in a conspicuous location at every entrance to each building owned or leased by a public school district and every school bus used to transport students"

Act 1555 of 1999 states: Smoking or use of tobacco in any form on any property owned or leased by a public school district is prohibited. Upon conviction, a violator shall be guilty if a misdemeanor and be subject if a fine of not less than \$10.00 or more than \$100.00.

Minimum penalty: One hour of tobacco education provided by the counselor or designee.

Maximum penalty: Suspension

STUDENT TRANSFERS

The Ozark School District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case basis at the June, August, and December and board meetings¹.

The District may reject a nonresident's application for admission if its acceptance would necessitate the addition of staff or classrooms exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school². The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.

Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school. Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Any student transferring from a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student's appropriate grade placement. A student transferring from home school will be placed in accordance with Policy 4.6—HOME SCHOOLING.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person's expulsion has expired.

Except as otherwise required or permitted by law³, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student's parents. The District and the resident district may enter into a written agreement with the student or student's parents to provide transportation to or from the District, or both.

Cross Reference: 4.6—HOME SCHOOLING

Legal References: A.C.A. § 6-15-504

A.C.A. § 6-18-316

A.C.A. § 6-18-317

A.C.A. § 6-18-510

A.C.A. § 9-28-113(b)(4)

A.C.A. § 9-28-205

State Board of Education Standards for Accreditation 12.05

Date Adopted: February 13, 2012

Last Revised: April 20, 2015 April 18, 2016

Uniformed Services Member's Children

For the purposes of this policy, "active duty members of the uniformed services" includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211; uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services; "veteran" means: a person who served in the uniformed services and who was discharged or released there from under conditions other than dishonorable.

This policy applies to children of: active duty members of the uniformed services; members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.

An eligible child as defined in this policy shall:

1. be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age;
2. be eligible for enrollment in the next highest grade level, regardless of age of the student has satisfactorily completed the prerequisite grade level in his/her previous school;
3. enter the District's school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year;
4. be enrolled in courses and programs the same as or similar to the ones the student was enrolled in his/her previous school to extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs;
5. be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous Individualized Education Program (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
6. make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education. This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
7. be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
8. be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.

EXPULSION

- A. The superintendent of schools may recommend the expulsion of a student for more than ten (10) days for violation of the district's written discipline policies, subject to appeal to the Ozark Board of Education and to requirements of the Federal Individuals with Disabilities Education Act. If the principal feels a student's behavior and/or actions warrants expulsion, then the principal will make a written recommendation to the superintendent. If the superintendent agrees with the recommendation, then he or his designee will give written notice of the incident to the parent or guardian. The notice will be mailed within five (5) school days of the incident and will state the charges against the student, the duration of the expulsion, right to request a hearing with the school board, and the right for legal counsel.
- B. A written notice of appeal from the parent, guardian or student must be submitted to the superintendent within three (3) days after receipt of the notice before a hearing will be conducted. A hearing will be scheduled within ten (10) days after the superintendent receives the notice.
- C. All school district board meetings entertaining such appeals shall be conducted in executive session if requested by the parent or guardian of the student, provided that after hearing all testimony and debate, the board of directors shall conclude the executive session and reconvene in regular session to vote on such appeal.
- D. Deemed to be of such gravity that suspension would be inappropriate; where the student's continued attendance at school would disrupt the orderly learning environment; or would pose an unreasonable danger to the welfare of other students or staff.

Expulsion shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

- Poses a physical risk to himself or herself or to others;
- Causes a serious disruption that cannot be addressed through other means
- Is the act of bringing a firearm on school campus.

GROUP 1 INFRACTIONS

Drugs. Any student enrolled in the Ozark School District who is caught using, offering for sale or selling beer, alcoholic beverages, or other illicit drugs while on school property or at school sponsored events will be immediately suspended for a period of up to nine (9) days and may be recommended for expulsion.

Weapons, Dangerous Instruments, and Contraband. Any student who possesses, handles, or transmits a knife (including pocket knife), razor, ice pick, explosives, firearms, or any other object which might reasonably be considered a weapon or dangerous instrument of any contraband materials will be suspended for a period of up to nine (9) days and may be recommended for expulsion.

Treatment of school personnel. A student who willfully and intentionally assaults or threatens or abuse any teacher or school employee will be suspended for a period of up to nine (9) days and may be recommended for expulsion.

Bomb Threats. A student who calls in a bomb threat and/or any other threat to the health and safety of students and employees will be referred to the legal authorities and will be recommended for expulsion.

CORPORAL PUNISHMENT

Reasonable discipline may include the administration of corporal punishment to a student in the exercise of sound discretion by a certified employee, provided that corporal punishment shall not be excessive or unduly severe. Corporal punishment will only be administered for cause and only after the student had been given warning that the misbehavior will not be tolerated.

Corporal punishment can be administered according to the following suggested procedures:

1. It may be used after other alternatives, including but not limited to counseling, have failed or in unusual circumstances (fighting).
2. It will be administered in the presence of at least one certified employee in addition to the person dispensing it.
3. It will not be administered in the presence of other students, with malice or anger or in excess.
4. Before corporal punishment is administered, the student should be advised of the rule and infraction for which the student is being punished in the presence of the witness. If the student claims innocence, the certified employee will permit the student to state his/her position.
5. Refusal to take corporal punishment may result in suspension or other disciplinary measures.

The principal will be notified when corporal punishment is administered, and a written report shall be filed in the principal's office.

SUSPENSION

- A. The Ozark Board of Education authorizes the principal or his/her designee to suspend any student for a maximum of ten (10) school days for violation of the school district's written discipline policies, subject to appeal to the superintendent or his designee. Prior to suspension, the principal or designee shall inform the student whether orally or in writing about the infraction. The student shall be permitted to tell his/her side of the story. If suspension is warranted, the principal/designee will notify parent(s) or legal guardian of the incident and the duration of the suspension.
- B. When a student is suspended, he/she is prohibited from entering the school or the school grounds (except for a prearranged conference with an administrator) for a time period set by the principal or designee. Make-up work while a student is on suspension will not be allowed.

Out-of-school suspension (OSS) shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

- a) Poses a physical risk to himself or herself or to others;
- b) Causes a serious disruption that cannot be addressed through other means; or
- c) Is the act of bringing a firearm on school campus.

COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1—RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6—HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

Legal Reference: A.C.A. § 6-18-201

A.C.A. § 6-18-207

ACADEMIC IMPROVEMENT PLAN

In compliance with Act 35 of 2003, the Ozark School District will notify parents and/or guardians through the school handbook and available conferences of students that will be participating in Academic Improvement Plans starting with the 2004-05 school year. The Academic Improvement Plan shall describe the parents' role and responsibilities as well as the consequences for the student's failure to participate in the plan. Academic Improvement Plans are for students who fail to achieve at the proficient level on the state mandated criterion referenced tests. Students who do not participate in remediation program will be retained.

APPEARANCE AND DRESS CODE

The Ozark Board of Education recognizes that dress can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, and unsafe, could cause property damage, or are offensive to common standards of decency.

Students are prohibited from wearing, while on the school grounds during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female. This prohibition does not apply, however to a costume or uniform worn by a student while participating in a school-sponsored activity or event.

The Superintendent shall establish student dress codes for the District's schools, to be included in the student handbook, and are consistent with the above criteria.

Legal References: A.C.A. § 6-18-502(c)(1)

A.C.A. § 6-18-503(c)

Date Adopted: February 13, 2012

Last Revised:

TEXTBOOK AND LIBRARY BOOKS

Every student will be furnished textbooks as required in each classroom. When a textbook is issued, the student is responsible for that textbook. Each student can help by not losing or defacing any textbook or by turning in those books that may be found. Books that are lost, destroyed, or otherwise mutilated will be billed to the student to whom they were issued. The same criteria applies to library books the students may check out.

DISCIPLINE (continued)

Possession, Use or Sale of Alcoholic Beverages or Other Illicit Drugs

No student shall:

Possess, use, offer for sale, or sell beer, alcoholic beverages, or other illicit drugs on school property.

Minimum penalty: Suspension; Maximum penalty: Expulsion and/or criminal prosecution.

Damage of Property

No student shall:

Willfully or intentionally damage, destroy, or steal school property or the property of others.

Minimum penalty: Reprimand; Maximum penalty: Expulsion and/or criminal prosecution.

Truancy

No student shall be truant.

Definition of truancy in the Ozark School District: Any absence without the knowledge or approval of the parents and/or the school administration.

Minimum penalty: Reprimand; Maximum penalty: Suspension.

Paging Devices

No student shall:

Possess a paging device or cell phone, beeper or similar electronic communication device on the school campus, unless it is required for health or other compelling reasons.

Minimum penalty: Reprimand; Maximum penalty: Expulsion.

Threatening

No student shall:

Threaten to cause death or serious physical injury to another student or school employee; or threaten to cause substantial property damage.

Minimum penalty: Reprimand; Maximum penalty: Expulsion and/or criminal prosecution.

Behavior in General

The Ozark School District:

Reserves the right to punish students for actions that are not in keeping with order and discipline in the schools; and/or

May hold parents of any student living with parents responsible for damages caused by a minor in an amount not in excess of \$2000.

Minimum penalty: Reprimand; Maximum penalty: Expulsion.

DISCIPLINE

The Ozark School District's resource officer and counselors will work with students to help prevent conflict. The building principals, counselors, and resource officer will work together in deciding intervention and conflict resolutions as needed.

Disregard of Directions

A student shall comply with the directions of all certified and non-certified personnel. A refusal will be considered insubordination and will result in a minimum penalty of a reprimand and a maximum penalty of expulsion.

Disruption and Interferences with School

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal's designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

Minimum penalty: Reprimand; Maximum penalty: Expulsion and/or criminal prosecution.

Student Assault or Battery

A student shall not threaten, physically abuse, or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures.

Minimum penalty: Reprimand; Maximum penalty: Expulsion and/or criminal prosecution.

The Possession of Firearms or Other Weapons

No student shall:

- Possess or transmit to school or any school activity a taser, gun, knife, razor, explosive, or any other object that can be considered a weapon.
- Possess or store contraband materials on school property or at school activities.

Minimum penalty: Suspension; Maximum penalty: Expulsion and/or criminal prosecution.

NOTIFICATION OF CHANGE OF ADDRESS OR EMPLOYER

When a student's address or phone number of a parent's employment changes, this information should be reported to the teacher and school office immediately. This will also help to ensure you receive messages from school sent by the automated phone message system, School Messenger.

END OF DAY PROCEDURES

PLEASE BE AWARE OF THE FACT THAT CHECKING OUT YOUR CHILD EARLY MAY CAUSE THE CHILD TO FALL BEHIND IN HIS/HER CLASS WORK. We ask that everyone please cooperate in this endeavor. Numerous early check-outs will be referred to the principal when the child's academic progress is endangered. Checking out before 2:00 p.m. will count as a ½ day absence.

TO MAKE THE DISMISSAL TIME RUN AS SMOOTHLY AS POSSIBLE, REGULAR SCHOOL PROCEDURES ARE AS FOLLOWS:

Each day, your child will be sent home the usual way unless we receive a note from you or you call the office to change plans. Please try to call before 2:00 p.m. (K – 667-3021) (1st – 3rd 667-4745) (4th – 5th 667-3464)

Car riders begin loading at 3:00 p.m. from the cafeteria. Buses begin loading at 3:05 p.m. Students riding bikes and those walking are dismissed at 3:05 p.m.

If there is an emergency or your child has an appointment and you need to pick him or her up earlier than the regular dismissal time, please come to the office and sign them out and they will be called to the office for you.

DURING BUS TIME, PARENTS ARE ASKED **NOT** TO DO THE FOLLOWING:

- ⇒ Remove the students from the school bus during bus loading time. (Parents should go to the office.)

BAD WEATHER

Please, on days of extreme weather conditions (snow, ice, etc.), listen to one of the radio or TV stations to know if school will be closed. The district also has an automated phone message system through School Messenger that will notify parents of school closings. If school is dismissed early because of bad weather, please have a plan worked out with your child as to where he/she needs to go in case you are not home. Failure to do so may cause delays in getting the buses on the road toward home.

CAR RIDERS

In order to provide for a safe arrival and departure for our students being picked up by their parents, we are asking that you please observe the following rules:

1. Drop-off: Please enter from Gibson street and use the inside lane (**AM only**). **We ask that all vehicles pull to the furthest point to unload and have students ready to exit from the vehicle.**
2. Pick-up: Please enter from Gibson Street and use both lanes (**PM only**).
3. Kindergarten: Front of building, enter from 12th Street south and exit to 12th Street north. **Fire lane must remain clear at all times.**

Please observe with caution when entering and leaving the school campus since children, even when escorted by adults can be unpredictable and dart away!

CLOSED CAMPUS

All schools in the District shall operate closed campuses. Students are required to stay on campus from their arrival until dismissal at the end of the regular school day. Students may be given permission to leave the campus by a school official and must sign out in the office upon their departure.

Date Adopted: February 13, 2012

Last Revised: April 15, 2013

VISITOR PARKING

Before 8:30 a.m. and after 2:30 p.m., please do not park in the bus loading area immediately north of the Milton Primary School.

MESSAGES

Emergency messages may be delivered to children. Try to finalize after school plans before school. Remember, we have approximately 900 children in our schools. Messages cause disruptions in classes, and one message per child each day would mean chaos to educational efforts. **Please try to call before 2:00 p.m.**

STUDENT MEALS AND EXTRA MILK

Breakfast is offered in the cafeteria from 7:30 a.m. until 8:00 a.m. for \$1.35. The cost of lunch is \$1.60.

THERE IS A LIMIT OF FIVE CHARGES FOR BREAKFAST AND FIVE CHARGES FOR LUNCH. Extra milk for breakfast and/or lunch is offered for 35¢. (Prices are subject to change.)

Staff prices: Breakfast \$2.05; Lunch \$3.50. Guest prices: Breakfast \$2.25; Lunch \$3.75

“Take Out” lunches from Pizza Hut, Sonic, McDonald’s, etc... are discouraged. Outside food must be in an unidentifiable package and no carbonated beverages.

SEARCH AND SEIZURE

- A. Lockers: The District maintains ownership of school lockers, and school authorities have equal access to such lockers and may inspect them at any time. An Official of the District may search a particular locker or lockers if the official has information forming a reasonable suspicion that the search would produce evidence indicating the student had violated the law or school rules.
- B. Person: School Officials may search an individual if an official has reasonable suspicion that the search would produce evidence indicating that the student has violated the law or school rules. An adult witness should be present during the search. A pat down search of the student’s person should be done by a school official of the same sex. The scope of the search must be reasonably related to the objective of the search. No strip searched will be conducted.
- C. After a search and seizure has been conducted and if illegal contraband, dangerous weapons, or stolen property has been found, students may be turned over to local law enforcement agencies.
- D. Lockers and automobiles on school property may be subject to search by police using drug sniffing dogs. This search will be conducted with an administrator present.

POSSESSION OF A FIREARM / ACTS OF VIOLENCE

The superintendent shall recommend the expulsion of any student from school for a period of not less than one (1) year for possession of any firearm or other weapon prohibited upon the school campus by state law. For the purposes of this policy “firearm means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device convertible to that use. This does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity. The expulsion will be noted on the student’s permanent record card. The superintendent will have discretion to modify such expulsion for a student on a case-by-case basis.

Parents, guardians, or other persons in loco parentis of an expelled student must sign a statement acknowledging that they have read and understand current laws regarding parental responsibility for allowing a child to possess a weapon on school property. The statement shall be signed by the parents, guardians, or other persons in loco parentis prior to readmitting a student or enrolling a student immediately after the expiration of an expulsion period.

The name of any student committing an act of violence, or possessing a firearm or other prohibited weapon on school property, regardless of the enrollment status, shall be reported to the Department of Education. The Arkansas Department of Education shall maintain, and make available to school principals, a registry of the names of students expelled for firearms or violence.

GRIEVANCES AND COMPLAINTS

If a person has a complaint or grievance concerning a policy or staff member of the Ozark School District, the following procedure should be followed:

1. An individual who feels that he/she has a grievance should present the matter orally or in writing to the individual staff member. A conference should be scheduled between the two parties.
- 2.
3. If the individual feels the complaint or grievance is unresolved after the first step, the person may request a meeting with the building principal.
- 4.
5. If the individual feels the complaint or grievance is unresolved after the second step, the person may request a meeting with the Superintendent.
- 6.
7. If the person feels the complaint or grievance is unresolved after the third step, the parent or guardian may request a meeting with the Board of Education. This request must be in writing to the Superintendent a minimum of one (1) week prior to the scheduled Board meeting. The request must state the reason(s) for the meeting.

The decision of the Board of Education shall be final.

DUE PROCESS

All students are entitled to due process in every instance of disciplinary action for which the student may be subjected to penalties except that school officials are not required to conduct formal hearings prior to corporal punishment.

The due process rights of students are as follows:

1. Prior to any suspension, the school principal or his/her designee shall advise the student in question of the particular misconduct of which he/she is accused, as well as the basis for such accusation.
- 2.
3. The student shall be given an opportunity at that time to explain his/her version of the facts to the school principal or his/her designee.
- 4.
5. Written notice of suspension and the reason(s) for the suspension shall be given to the parent(s) or legal guardian of the student.
- 6.
7. Any parent(s) or legal guardian of the pupil suspended shall have the right to appeal to the superintendent of schools.

SOLICITATIONS

Solicitation or selling at school are prohibited unless prior school board approval is obtained.

ELEMENTARY SCHOOL ORGANIZATIONS

The Ozark Elementary School recognizes no student organizations as school sponsored.

LOST AND FOUND

Lost and found articles are kept in the cafeteria in the northwest corner. If one loses clothing or any other item, he/she may come by the cafeteria and claim the lost article. All unclaimed articles will be discarded at the end of each nine weeks.

Labeling of clothing, toys and other items will assist in the return of lost items to the owner.

PERSONAL VALUABLES AND MONEY

Students are responsible for any extra money or valuables or snacks they may bring. Many times students leave these items exposed on their desk or let other students keep or wear jewelry. If these items are lost or stolen, it is almost impossible to relocate them (especially small change and small jewelry items). Money and jewelry should not be left in coat pockets or lying exposed on desks.

All coats, sweaters, lunch boxes etc. must be marked with your child's name.

Students who ride bicycles to school should keep them locked. A lost and found department will hold articles until the end of each nine weeks.

PARKING YOUR BICYCLES

Use the rack that is provided and do not ride on the sidewalks.

HOME SCHOOLING POLICY

Act 1117 of 1999 requires a parent to submit a written notice of intent to home school to the superintendent at the beginning of school or not later than August 15 or 14 calendar days prior to withdrawing the child from school. The superintendent or local school board may waive the 14 day waiting period.

An exception to the 14 day notification process is made for students under disciplinary action for violation of any written school policy. Students who are under such disciplinary action are not eligible for home school unless the superintendent or local school board allows the child to enroll in home school, the disciplinary action has been completed, the semester ends, or the student had been expelled.

The local school district has authority to assess any home school student, who enrolls or re-enrolls in the district, in order to determine educational placement.

MOVIES AT SCHOOL

Showing of movies at school is discouraged except for educational value or as a reward. (Teachers are to complete a documentation form that explains what will be shown, when it will be shown, and why it will be shown. The form should be given to the principal for his/her approval.)

VOLUNTEERS

The Ozark Elementary School has a very active volunteer program. Teachers and the PTO will send out invitations to parents requesting help with school activities. We encourage and appreciate your participation.

A background check maybe required before performing volunteer duties. Refer to District handbook policy 6.4.

COMPUTER USAGE

All students who use computer equipment with Internet capabilities must sign an agreement concerning usage of the equipment and to use the technology in a moral and ethical manner.

Students violating the agreement will forfeit the privileges of computer access for one month. Repeat offenses will result in loss of privileges for the remainder of the year.

POSSESSION AND USE OF CELL PHONES, ETC...

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

POSSESSION AND USE OF CELL PHONES, ETC... (cont'd)

To protect the security of statewide assessments no electronic device, as defined in this policy, shall be accessible by a student at any time during assessment administration unless specifically permitted by a student's individualized education program (IEP) or individual health plan;¹ this means that when a student is taking an AESAA assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student's (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians². Students have no right of privacy as to the content contained on any electronic devices that have been confiscated³. A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32—SEARCH, SEIZURE, AND INTERROGATIONS.

Students who use a school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion⁴.

No student shall use any wireless communication device for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle that is in motion and on school property. Violation may result in disciplinary action up to and including suspension.⁵

Date Adopted: February 13, 2012

Last Revised: July 15, 2013 April 20, 2015 April 18, 2016