

# ***Cordell Public Schools***

606 E. Third  
Cordell, Oklahoma 73632

*Application for Certified Employment  
An Equal Opportunity Employer*

***Complete all portions of this application either hand written or electronic, mail/email to building Principal.***

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Date \_\_\_\_\_ Phone # \_\_\_\_\_ SS # \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name Middle Maiden

\_\_\_\_\_  
Current Address City State Zip Code

\_\_\_\_\_  
Permanent Address

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## **DESIRED POSITION(S)**

\_\_\_\_\_  
(High School, Middle School, Elementary, or Early Childhood)

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## **EDUCATION**

High School \_\_\_\_\_ Date of Graduation \_\_\_\_\_

College \_\_\_\_\_ Degree \_\_\_\_\_ Date of Degree \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Class of Oklahoma Certification: License \_\_\_\_\_ Standard \_\_\_\_\_ Provisional \_\_\_\_\_ None \_\_\_\_\_

List honors, awards & organization

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE**

<b>Employer</b>	<b>Address</b>	<b>Position</b>	<b>Date</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**REFERENCES**

<b>Name</b>	<b>Years Known</b>	<b>Phone #</b>	<b>Address</b>
_____	_____	_____	_____
_____	_____	_____	_____

**Please attach copies of Resume, college transcripts and teaching certificate as well as any other relevant information.**

Cordell Public Schools does not discriminate on the basis of race, color, national origin, sex, marital, or veteran status, religion, or disability. We are an equal opportunity employer.

In consideration of the District's review of my application for District employment, I agree that:

1. Cordell Public Schools may contact my previous employers and ask them questions about my prior work experience, such questions being more in depth than the basic information of previous work experience listed on the application form.
2. I specifically consent to the release of information by my prior employers to Cordell Schools and forever release such employers, their governing boards, and employees from any and all claims and causes of action of whatever nature which I could assert against them for communicating with Cordell Schools about my work experience. I understand that this consent includes a covenant not to sue these prior employers for defamation, regardless of what said employer may inform Cordell Schools regarding my previous employment.
3. I agree that a copy of this signed Consent and Release may be sent to my previous employer.
4. I understand that the application will remain active for one year after its completion and that I must notify the District if I wish to be considered beyond that period.
5. The applicant understands the Cordell Board of Education requires a felony search for those recommended for employment and hereby releases applicant's felony record search results to Cordell Public Schools. Applicant also releases Cordell Schools of any and all liability relating to its request for, receipt and use of the results of the search.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
**PRINT** Name of Applicant

\_\_\_\_\_  
Date