

July 13, 2015[Type here]

**Minutes
Organizational Meeting
July 13, 2015
Iola High School Lecture Hall**

Board Members Present:

Buck Quincy
Dan Willis
Doug Dunlap
Tony Leavitt
Mary Apt
Darrel Catron
Jennifer Taylor

Administrators Present:

Jack Koehn
Stacey Fager
Scott Crenshaw

Others Present: Kathy Koehn, Terry Taylor, Dixie Quincy, Scott Stanley, Marcie Boring, Doug Kerr, and Kayla Banzet

Call to Order

At 6:00 p.m., Tony Leavitt called the meeting to order with 7 members present.

Approval of Agenda

Tony Leavitt made a motion to approve the agenda as presented. Darrell Catron seconded the motion. Motion carried 7-0.

Public Forum

Consent Agenda

Tony Leavitt made a motion to approve items on the Consent Agenda. Darrel Catron seconded the motion. Motion carried 7-0.

Consent Agenda 07/13/2015

1. Approval of Minutes (from 06/22/2015)

2. Approval of Bills

Bank Account/ Liability	\$	133557.19
General Fund	\$	25017.49
Supplemental General	\$	128866.28
Four Year Old at Risk	\$	47.81
Capital Outlay Fund	\$	175157.00
At Risk K-12	\$	4237.00
Food Service Fund	\$	1628.26
In-service Education Fund	\$	40.00
Special Education Fund	\$	127.63
Vocational Educational Fund	\$	11226.01

July 13, 2015[Type here]

Title II-A Teacher Quality	\$	3599.00
Title VI B Rural and Low Income	\$	13763.20
Title I Fund	\$	3836.64
MISC Grant Fund	\$	1205.60
Safe and Supportive Schools Grant	\$	5150.92
21st Cent. Supp. Grant Oct-June	\$	1946.81
TOTAL	\$	509406.84

Gifts and Grants

Rescind 2014-15 Policies Established by Board Action

In order to prevent actions and practices of a previous Board being considered as policy, the board rescinded 2014-15 policies and adopted the 2015-16 Board Policy Manual.

Designation of Depositories

The following depositories were designated for USD # 257 funds:

Emprise Bank
Piqua State Bank
Great Southern Bank
Community national Bank
Landmark Bank

Appointments and Designations

The following Appointments and Designations were approved:

Board Clerk:	Teresa Taylor
Board Treasurer:	Deniece Edson
Board Attorney;	Robert Johnson II
KPERS Designated Agent:	Teresa Taylor
Food Service Authorized Agent:	Kathy Koehn
Hearing Officer for Free and Reduced Applications:	Marcie Boring
Truancy Officers:	Building Administrators
Official Newspaper:	Iola Register
Freedom Information Officer:	Jack Koehn
Anti- Discrimination Compliance Coordinator:	Jack Koehn
Asbestos Management:	Scott Stanley

Approve Mileage Rate

The Board approved the mileage rate for 2015-16 to be set at 57 cents per mile.

Food Service Agreement

The Board approved the Kansas State Department of Education Food Service Agreement.

July 13, 2015[Type here]

Establish Substitute Teacher Pay

The Board agreed to keep the 2015-16 substitute teacher pay at \$90.00 per day.

Establish Petty Cash Limits

The Board approved the following Petty Cash Limits:

Transportation	\$500.00
Iola High School	\$700.00
Iola Middle School	\$700.00
Jefferson Elementary	\$150.00
Lincoln Elementary	\$150.00
McKinley Elementary	\$150.00

Credit Card Limits

The Board agreed to keep the credit card limit at \$1000.00. Any purchase above \$1000.00 must have prior approval of the Board President.

Standing Committees

Dan Willis was appointed to ANW COOP Board, **Darrel Catron** will be the alternate.

The remaining standing committee selection was tabled for further review.

Approval of Landmark Bank Account-Signatures

The Board approved the signors on Landmark Bank accounts.

ORGANIZATION

Election of Officers

Buck Quincy made a motion to appoint tony Leavitt as President and Doug Dunlap as Vice president for the 2015-16 school year. Mary Apt seconded the motion. Motion carried 7-0.

Draw for Voting Order

The following voting order will be used should a role call vote be necessary:

1. **Tony Leavitt**
2. **Mary Apt**
3. **Jennifer Taylor**
4. **Doug Dunlap**
5. **Buck Quincy**
6. **Darrel Catron**
7. **Dan Willis**

July 13, 2015[Type here]

Set Official Meeting Dates-

Buck Quincy made a motion to adopt Resolution # 1071315. Mary Apt seconded the motion. Motion carried 7-0.

Resolution #1071315

The Iola USD # 257 Board of Education does hereby establish that the official dates for the 2015-16 school term shall be the second and fourth Monday of each month. During July and December, the board will meet only on the second Monday. Should the official meeting date fall on a legal holiday, the meeting shall be held on the following Tuesday or a date established by board action. All meetings will begin at 6:00 p.m. and shall be held at the Central Office Conference Room, 305 North Washington Street, Iola, KS unless otherwise designated.

Adopt Calendar Option

Resolution #2071315

Darrel Catron made a motion to adopt Resolution #2071315. Jennifer Taylor seconded the motion. Motion carried 7-0.

Resolution # 2071315

The Iola USD #257 Board of Education hereby adopts for the 2015-16 school year a school term of 1116 hours including that students attending kindergarten shall be provided not less than 465 hours of instruction; students attending grades one through eleven shall be provided not less than 1116 hours of instruction; and students attending grade twelve shall be provided not less than 1086 hours of instruction.

Adopt GAAP Waiver for 2015-16

Resolution # 3071315

Darrel Catron made a motion to adopt the GAAP Waiver (Generally Accepted Accounting Procedures) Resolution #3071315 (See attached). Mary Apt seconded the motion. Motion carried 7-0.

Early Payment Request Policy

Resolution # 4071315

Tony Leavitt made a motion to adopt the Early Payment Request Policy. This allows the Board the flexibility to make payments between board meetings in order to take advantage of discounts or avoid late fees. Doug Dunlap seconded the motion. Motion carried 7-0

Establish Lunch Prices

Tony Leavitt made a motion to approve an increase of 10 cents to meal prices. Doug Dunlap seconded the motion. Motion carried 7-0. The rates for 2015-16 are below:

Students

Breakfast	Pre K – 12 th	\$1.85
Lunch		
	Elementary (Pre K – 5 th)	\$2.50
	Middle School (6 th – 8 th)	\$2.65
	HS (9 th – 12 th)	\$2.75

July 13, 2015[Type here]

Adults

Breakfast	\$2.30
Lunch	\$3.55
Extra Milk .50	
Kindergarten Milk	\$55.00

Budget Update

Jack Koehn, Superintendent of Schools, gave an update to the Board on the budget.

Riverside Park Improvements

Doug Kerr, High School Football Coach, presented information to the Board about installing seat-backed chairs on the stadium benches at Riverside Park. The Board gave the go ahead to find out more information on cost and ticket taking issues that may arise.

Official Request from Pioneer League for Iola Middle School to join the Pioneer League

Darrel Catron made a motion to approve Iola Middle School joining the Pioneer League. Mary Apt seconded the motion. Motion carried 7-0.

Unencumbered Balance Reports

Jack Koehn, Superintendent of Schools, presented the Board with unencumbered Cash balances as of July 1, 2015.

June Summer Food Service Report

Jack Koehn presented the Board with June's Summer Food Service Program Report

Board Reports

Jack Koehn present the Superintendent's Report

Jack Koehn praised Scott Stanley and the Transportation Department for receiving the highest rating on the Transportation Safety Review.

Executive Session for Personnel

At 7:30, Tony Leavitt made a motion to go into executive session for Personnel for 20 minutes. This session was necessary to protect the privacy rights of identifiable individuals. Jack Koehn was asked to join this session. Jennifer Taylor seconded the motion. Motion carried 7-0.

Action Taken After Executive Session

Darrel Catron made a motion to hire Chris Weide as High School Head Softball Coach and Becky Carlson as High School Assistant Softball Coach. Buck Quincy seconded the motion. Motion carried 7-0.

Darrel Catron made a motion to approve the separation of employment of Essence Owens as an Elementary Para. Buck Quincy seconded the motion. Motion carried 7-0.

July 13, 2015[Type here]

Executive Session for Negotiations

At 7:50, Darrel Catron made a motion to go into executive session for Negotiations for 15 minutes. This session was necessary to protect the bargaining position of the board. Jack Koehn was asked to join this session. Tony Leavitt seconded the motion. Motion carried 7-0.

Adjournment

Tony Leavitt made a motion to adjourn the meeting. Dan Willis seconded the motion. Motion carried 7-0.

ATTEST

Tony Leavitt, President

Teresa J. Taylor, Clerk of the Board