

Consent Agenda – July 11, 2016

1. **Approval of Minutes**
2. **Approval of Bills**
3. **Gifts and Grants**
 - a. **See Attached Sheet**

4. **Rescind 2015-2016 Policies Established by Board Action**

In order to prevent actions and practices of a previous Board from being considered as policy the following motion needs to be made: "That all board policy established during the 2015-16 school term as per board action is hereby rescinded and that the board adopts the printed Board Policy Manual for 2016-2017.

5. **Designate Depositories**

I recommend a motion to designate the following official depositories of Iola U.S.D. 257 funds: Emprise Bank, Piqua State Bank, Great Southern Bank, Community National Bank, and Landmark Bank

6. **Appointments and Designations**

I recommend the following appointments be made to the respective board offices:

1. *Board Clerk-Teresa Taylor*
2. *Board Treasurer-Marcie Boring*
3. *Board Attorney- Robert Johnson, II*
4. *KPERS Designated Representative-Teresa Taylor*
5. *Food Service Authorized Agent – Kathy Koehn*
6. *Hearing Officer for Free and Reduced Applications-Marcie Boring*
7. *Truancy Officers-Building Administrators*
8. *Official Newspaper-Iola Register*
9. *Freedom of Information Officer – Jack Koehn*
10. *Anti-Discrimination Compliance Coordinator – Jack Koehn*
11. *Asbestos Management – Scott Stanley*

7. Approve Mileage Rate

By policy the district reimburses employees who must use their own vehicle for school business. I recommend the Board continue the past practice of reimbursement at the state approved level, which is now 54¢ per mile.

8. Approve Food Service Agreement

We must approve the Kansas State Department of Education food service agreement in order to receive state and federal reimbursement for student meals. The agreement merely states we will follow minimum financial, nutritional, and accountability regulations, which are monitored by KSDE. I recommend approval of the Food Service Agreement.

9. Establish Substitute Teacher Pay

I recommend that our substitute pay remain at \$90 per day for the 2016-17 school year. We are still one of the highest paying districts in our area. For reference, a \$5 increase would cost the district about \$5,400.

10. Establish Petty Cash Limits

The Board is required to adopt Petty Cash Limits annually. I recommend we establish the following Petty Cash Limits:

<i>Transportation/Food Service</i>	<i>\$500</i>
<i>Iola High School</i>	<i>\$700</i>
<i>Iola Middle School</i>	<i>\$700</i>
<i>Jefferson Elementary</i>	<i>\$150</i>
<i>Lincoln Elementary</i>	<i>\$150</i>
<i>McKinley Elementary</i>	<i>\$150</i>

11. Credit Card Limits

By policy, the Board must annually review the limits on district credit card usage. The district credit card account is used primarily for booking hotel rooms and other travel expenses when a purchase order is not accepted. We use the credit card to order supplies and place orders online if there is no other option, which occurs somewhat more frequently than in the past. By policy, any charge of more than \$1,000 must have the prior approval of the Board president. I have included a copy of the policy and limits in your packet.

12. Standing Committees

The Board appoints individual members to serve on the following standing committees:

1. ANW Coop Board - _____
Dan Willis served last year with Darrel Catron as the alternate. The ANW Board meets on the second Wednesday of each month.

2. Bowlus Cultural Attractions Representative and Bowlus Investment Committee - _____
Doug Dunlap served last year with Jen Taylor as the Alternate.

3. District Evaluation Document - _____
Mary Apt served last year.

6. KASB Legislative Liaison - _____
Tony Leavitt served last year.

7. Policy Update Committee - _____
Policy changes will be addressed by the Board as needed

8. Career and Technical Education Committee _____
Tony Leavitt and Dan Willis served on this last year

9. Recognition Committee - _____
Jen Taylor served last year.