

## **CHARGING MEALS**

It is the policy of the Waurika Board of Education that the following shall apply regarding meal charges.

1. Parents and students will be advised in writing of the schools' policy regarding charging meals. Such notice will be provided at the time applications are distributed to households or upon approval for free or reduced price benefits.
2. At least one advance written warning will be given to the student and the parent prior to refusal to allow the student to be served a standard meal. The written warning will include an explanation that the student and parent have repeatedly been asked to pay for meals that the student has charged. Each subsequent time the student fails to pay, he/she will be expected to either bring lunch or pay for lunch.
3. Meals will always be provided to elementary students or for any handicapped student who may be unable to take full responsibility for paying for a meal.

Using the above criteria, school food authorities are directed to develop the most administratively feasible system to handle charging meals as determined by individual school circumstances and frequency of charging. In cases of repeated failure to pay for meal charges, the school food service coordinator may enlist the help of an administrator and will contact an adult household member to arrange a meeting to discuss the problem.

Students will be expected to pay their lunch bill on the fifth of every month following the accrued charges unless the fifth falls on a non school day, in which case the bill will be due the next school day. Once a student has reached \$85.00(full pay students) or \$20.00(reduced pay students) in charges, the student will not be allowed to charge any additional meals and will not receive the standard meal. The district will offer a substitute lunch for the child consisting of milk, a sandwich and a fruit.