

CERTIFIED PERSONNEL APPLICATION FOR EMPLOYMENT
BENNINGTON PUBLIC SCHOOL DISTRICT I040
729 N. PERRY
BENNINGTON, OK 74723

Mail completed application to: Attention **(Superintendent** at above address)

Notice to Applicant: This school district does not intentionally discriminate in its employment policies on the basis of race, national origin, religious beliefs, age, gender, or disabilities.

Notice of disqualification: Failure to answer questions truthfully or providing misleading or falsification information will disqualify for any position offered by the district, and, if discovered after employment, will result in dismissal from employment.

I state that I have read and understand this disqualification notice _____

(Applicant's signature)

General Information:

1. Name: _____ Phone#: _____

2. Address: _____

3. Date of Birth _____ SS#: _____

4. Are you a United States Citizen? _____ YES _____ NO

If not, what documentation do you have to show that you are legally eligible to work in the United States? _____

5. When are you available to start work? _____

6. Have you read the job description for the position for which you are applying?

Yes ___ No ___

7. Are you now capable to perform the duties required of the applicant of that job?

Yes ___ No ___

If not, how do you feel an accommodation can be reasonably made to allow you to perform essential job duties? _____

8. List Oklahoma certification presently held and certificate number or attach a copy of your teaching certificate.

9. If certificate is pending, please give information (certification pending, test date, etc.)

10. Please list any out of state certification you hold: _____
11. Are you presently employed? Yes — No —
 If so, are you employed by a school district? Yes — No—
 If yes, have you already submitted a resignation to the district and been released from contractual obligations past the effective date of the resignation? Yes _ No _
12. If applying for an elementary position, list grade preferences: _____
 If applying for secondary position, list preferred subject assignments: _____
13. Have you previously applied for employment with this district? Yes ___ No ___
 If yes, when was application submitted? _____
-

Educational Background:

High School from which graduated: _____

Date of graduation: _____

Undergraduate university or college: _____

Date of graduation: _____

Degree received: _____

Major: _____ GPA _____

Minor: _____ GPA _____

Other undergraduate universities or colleges attended: _____

Dates attended: _____

Postgraduate university attended: _____

Dates attended: _____

Student Teaching information : (if done in last five years)

Name of district: _____

Date: _____

Supervising teacher: _____

Grade Level: _____

Refer to consent form at the end of this application that is needed to be signed if no college and university level transcript(s) is submitted with this application.

Employment History:

The district will conduct background checks to verify information provided.

CONSENT AND RELEASE OF ALL CLAIMS AGAINST PREVIOUS EMPLOYERS:

Sign below if you agree that the District may contact your previous employers and ask them more detailed questions about your prior work experience, if you specifically consent to the release of information by these prior employers to the District, and agree to release such prior employers, and their governing boards, from any and all causes of action or other potential claims which you could have against them for answering questions about your work experience. This consent is a covenant not to sue any prior employer, their employees, or their board members for defamation, regardless of what prior employers may relate to the District regarding your previous employment experience.

I have read this consent and release of all claims and in consideration of being considered an applicant for employment agree to its terms.

Signature of Applicant: _____

Please provide the following information about your last district employers, with the current employer being listed first and then proceeding to your first district employer,

1. Current School district and job title: _____
Dates of employment: _____
Supervising Principal(s): _____
Superintendent: _____
Teaching assignments: _____
Extra duty assignments: _____
Reason for desiring to leave employment: _____

2. School district and job title: _____
Dates of employment: _____
Supervising Principal(s): _____
Superintendent _____
Teaching assignments: _____
Extra duty assignments: _____
Reason for leaving employment: _____

3. School district and job title: _____
Dates of employment: _____
Supervising Principal(s): _____
Superintendent: _____

Teaching assignments: _____

Extra Duty assignments: _____

Reason for leaving employment: _____

Criminal Activities:

The district has a duty to teach students proper citizenship and respect for the law, and teachers have an obligation to serve as role models for students. Because the district teaches students about the dangers of chemical abuse and because the district is entrusted with the supervision of minors, the district cannot have employees performing duties while under the influence of dangerous substances or substances which adversely affect reaction time and good judgment.

Information concerning past illegal act will be considered along with the time of the offense, the seriousness and nature of the violation, any rehabilitation, and your subsequent employment history.

1. Have you ever been convicted of a felony?

Yes ___ No ___ If so, provide details: _____

2. Have you ever been convicted of a criminal offense involving illegal drugs?

Yes ___ No ___ If so, provide details: _____

3. Have you ever been convicted of a criminal offense involving illegal use of alcohol?

Yes ___ No ___ If so, provide details: _____

4. Have you ever been convicted of a criminal offense involving minors?

Yes ___ No ___ If so, provide details: _____

Driving Record:

This portion is only to be completed if you are applying for a position that requires the teacher to transport students.

1. Has your driver license been suspended within the past 5 years?
Yes ___ No ___ If so, for what reason was it reinstated? _____

2. Have you been convicted of driving under the influence of drugs or alcohol?
Yes ___ No ___ If so, provide details: _____

Related Information:

Please complete the following:

- (1) Briefly discuss the reason you have chose education as a profession:

- (2) Briefly discuss your philosophy of education:

- (3) Briefly describe the contributions you believe you can make to Bennington School.

- (4) Briefly describe your opinion of the roll of extra-curricular activities in the school system. _____

Verification: I verify that the answers provided are true and correct.

Applicant's signature

Date

**AUTHORIZATION AND RELEASE
FELONY SEARCH**

- A. This authorization and release is executed under penalty of perjury on the ___ Day of _____, 20__ by _____, an applicant for employment with Bennington Public School, Bryan County, Oklahoma.
- B. Applicant understands that the Bennington Public School's receipt of a clear national felony record search of his/her name and fingerprints is a condition of employment with the school system. Because applicant desires employment with the Bennington Public School system, he/she authorizes the school system to request and obtain the results of a national felony record search of applicant's name and fingerprints. Applicant hereby releases Bennington Public School system of any and all liability relating to its request for, receipt and use of search results.
- C. Applicant acknowledges that applicant has been furnished and understands all of the requirements of the Bennington Public School System felony record search policy and agrees to be bound by all of its terms and conditions.
- D. Applicant also agrees to truthfully answer the following questions:

Have you ever:

1. Entered a plea of guilty or nolo contendere to a state or federal felony charge? Yes ___ No ___
2. Been convicted of a state or federal felony offence? Yes ___ No ___
3. Been charged with a state or federal felony offence, which was reduced to a misdemeanor offence to which you entered a plea of guilty or nolo contendere? Yes ___ No ___
4. Entered a plea of guilty or nolo contendere to, or been convicted of a state or federal misdemeanor charge involving illegal chemical substance or illegal sexual activity? Yes ___ No ___

- E. Applicant understands that if applicant is hired by the Bennington Public School System prior to receipt of the results of the felony record search, applicant will be classified as a temporary employee until notified otherwise by the Bennington School Superintendent. Furthermore, applicant understands that if the felony record search reveals a prior felony offence conviction or if the applicant provides a false response to one or more of the above questions, the applicant will be denied employment. If the applicant is employed prior to receipt of the search results then:
1. Applicant is deemed to have resigned applicant's temporary employment with the Bennington School System, effective upon acceptance by the Bennington Board of Education.
 2. The Bennington Board of Education may accept applicant's resignation at any time within thirty (30) days after the date the school was notified of either the unsatisfactory search results or the false response, whichever is later; and
 3. Applicant waives his/her right to any and all due process procedures to which applicant might otherwise be entitled under federal and state law and the Bennington Public School policies and procedures.

Signature of Applicant

Date

CONSENT FOR RELEASE OF TRANSCRIPT

I, _____ am requesting prior service
from the _____ to be released to my current school district, Bennington Public School,
729 N. Perry, Bennington, Oklahoma, 74723

Date

Applicant's signature