

County Line High School  
Parent/Guardian Involvement Plan  
2017-18 School Year



Taylor Gattis, Superintendent

Eric Parsons, High School Principal

Anna Evans, Parent Coordinator

## Forward

A child's education is a responsibility shared by the school and family during the entire time a child attends County Line High School. To support the goal of County Line High School to educate all students effectively, the school and parents/guardians must work as knowledgeable partners.

Parents/guardians in the County Line School District are diverse in culture, language, and needs, and they are an integral component of the school's ability to provide for the educational successes of the children attending its various campuses.

County Line School High School believes that engaging parents/guardians in their children's educational endeavors is essential to improving student achievement and that the school should foster and support actual parent/guardian involvement in all of its educational endeavors.

## **BUILDING CAPACITY FOR PARENTAL INVOLVEMENT SIX REQUIREMENTS**

**PL 107-110 Section 1118 (e) Building Capacity For Involvement-To ensure effective involvement of parents and to support a partnership between the school, parents and community, for the purpose of improving student academic achievement, EACH SCHOOL AND LOCAL EDUCATIONAL AGENCY:**

- 1. Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State’s academic content standards and State academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children;**
- 2. Shall provide materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;**
- 3. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;**
- 4. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;**
- 5. Shall insure that information related to school and parents programs, meetings, and other activities is sent to the parents of participating children in a format and , to the extent practicable, in a language the parents can understand;**
- 6. Shall provide such other reasonable support for parental involvement activities under this section as parents may request.**

### **County Line School Parental Involvement Plan Committee**

Eric Parsons	Principal
Anna Evans	Parental Facilitator
Sara Poterfield	Teacher
Ryan Casalman	Coach
Wanda Vaughan	Parent
Tracy Houston	Parent
Lisa Bynum	Community Member

**Communication strategies County Line High School uses to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

- The school will provide information on the school website with the participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. Contact Anna Evans 479 635-2441.
- The school will create a Web site that includes a link to HAC where homework assignments and pertinent classroom information can be found. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff. Contact Anna Evans 479 635-2441
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress. The school will collect parent emails for the implementation of E-notes as a convenient means of communication.
- The school will provide to parents reports/report cards every four and a half weeks with information regarding their child's academic progress and upcoming classroom and school events. Contact Anna Evans 479 635-2441
- The school will send brochures home with students, post on the school's Facebook page, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings. Contact Lisa Bynum 479 635-2441
- The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request. Contact Lisa Bynum 479 635-2441

**County Line High School will provide parent meetings, conferences and activities regularly throughout the year.**

- Orientation and Open House at the beginning of the school year. Parents and students will be able to meet with teachers, be given an informational packet, tour the campus, pick up schedules, and be made aware of volunteer opportunities for the upcoming school year. August 11, 2017. 6:30-9:00 pm. Contact Anna Evans 479 635-2441.
- Community (Farm Bureau Insurance, Gary Couthren) partnership with Student Council will host back to school cookout August 11, 2016. Contact Wanda Vaughan 479 635-2441.
- Parent/Teacher Conferences September 21, 2017 and March 15, 2018. 2:00-7:00pm. Contact Anna Evans 479 635-2441. Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations.
- College Night October 3, 2017, 6:30pm Contact Anna Evans 479 635-2441. 12th and 11th grade students and parents will be provided information on college admission

procedures, financial aid information, and ACT/SAT/COMPASS testing information. Presenters may include a college admissions officer, financial aid officer, or high school counselor.

- Letters to the parents will be sent home at least two weeks before any state mandated testing explaining what the test are, how they can help prepare their students for the day of testing, and what the scores will be used for. After the scores are returned to the school the students and parents will receive information on individual scores and what they mean for their students.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning: Contact Anna Evans 479 635-2441.
  - - Job Shadow
    - Teacher assistant
    - Tutor
    - Awards day presentation
    - Field day volunteers
    - Parent education workshops
    - Orientation presentations
    - Open House
    - Parent-school organization
    - Red Ribbon week
    - Choir concerts
    - Club Activities
    - Sports
    - Graduation Day Activities
    - Various committees

**County Line offers volunteer opportunities to all parents and would like to encourage parents/guardians to volunteer. The County Line High School Parent Center is located in the counselor's office and provides information and technology opportunities that will help parents be involved in educational decisions both in high school and after.**

- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.
- The school will work with County Line Elementary to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host special orientation programs for parents and students to help with the transition. Parents will have the opportunity to meet the new teachers at the beginning of the school year. Contact Anna Evans 479 635-2441
- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

### **School-Parent-Compact**

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

### **County Line High School Professional Devolvement**

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies.

### **County Line High School supports responsible parenting and provides support services.**

- Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.
- The school will distribute Informational packets each year that includes information on how to get a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. Anna Evans Parent Facilitator. 479 635-2441.
- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and

demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. A link to the Arkansas Center for Effective Parenting will be included under the parent section of the school website. Information can also be found in the counselor's office.

### **County Line High School will recognize Parents/Guardians as Decision Makers**

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.
- Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. This survey will be done at the end of the school year and the data evaluated over the summer.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office October 23, 2017 6:00pm. Contact Lera Shelby 479 635-2222.