

Nashville High School

Board Policy

Students

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This handbook is subject to change pending clarification of certain state laws enacted by the legislature. (Adopted 6/19/17 by the Nashville Board of Education.) This handbook is published as a part of the curriculum and is a non-public forum under the supervision of the District Board of directors.

NHS Handbook Committee: Tate Gordon, Principal; Kim Slayton, Asst. Principal; Aleshia Erwin, Teacher; Toney Staggs, Parent; Alexis Staggs, Student; McKenzie Brown, Student

Documentation of the Receipt of the Handbook Policies by Parents and Students

Each student will receive a copy of this handbook at registration. The student is to take this handbook home, to have his/her parents read the entire handbook and sign the form at the front of the book, and to return this form to the school. The signed forms will be kept in the assistant principal's office as documentation of each parent's knowledge of the rules and policies of Nashville High School. Signing this form does not mean the parent agrees with all these rules but that he/she has read the handbook and understands that these are the rules under which this school will operate.

Who Is Responsible for Student Conduct?

Freedom is a constitutional right, but it does not mean the absence of reasonable rules and regulations, which serve to guide the actions of individuals. Along with freedom comes the responsibility to act in such a manner as to ensure that all participants may enjoy the same freedom. To obtain the greatest possible benefit to the students, teachers, administrators, parents, Board of Education, and the entire community, it is essential that all work together to ensure that all persons are treated equally and with dignity in respect to their rights and responsibilities.

Students

Students have the responsibility to pursue their education at Nashville High School in a manner that shows respect for other students, faculty members, parents, and other citizens. Students must be aware that they have a responsibility to cooperate with and assist the school staff in the orderly and efficient conduct of the school by abiding by the rules and regulations established by the Board of Education, and implemented by teachers and school administrators. **EACH STUDENT IS RESPONSIBLE FOR HIS OWN CONDUCT AT ALL TIMES.**

Parents or Guardians

Parents or guardians are responsible for exercising the required controls so that their children's behavior at school will be conducive to their own progress and not disruptive to the school's educational program. Parents are responsible for alerting school personnel when they have reason to believe their children are experiencing difficulties at school or at home; by actively soliciting the help of the school, behavior standards may be maintained.

Teachers

All teachers are responsible for the supervision of the behavior of all students in the school. This includes not only the students who are regularly assigned to the teacher, but also all other students with whom the teacher comes in contact. Each teacher is expected to maintain the kind of atmosphere and discourse that will promote the learning process, and to utilize sound techniques that seem appropriate. These techniques include conferences with students and parents, and referrals to the counselor or principal. The teacher is authorized to administer corporal punishment according to the guidelines established by the Board of Education. When the teacher is unable to assist the student to maintain proper behavior control, the student is to be referred to the principal.

Principal

The principal is expected to disseminate to all students at the beginning of the school year and to each new student upon registration, the rules and regulations currently in effect for that school. The principal is responsible for conducting continued in-service education for all personnel on a regular basis to interpret and implement established policies. The principal is authorized to assign students to work details, to probation status, to administer corporal punishment, and to suspend or to recommend the expulsion of students. The principal is expected to inform the parents or guardians of any student whose behavior is in serious conflict with established laws, rules and procedures. The assistant principal will serve as the principal's designee in some of these instances.

Superintendent

The Board of Education of Nashville School District #1, acting through the Superintendent, holds all school employees responsible for the supervision of the behavior of students while legally under the supervision of the school. The Board expects all employees to be concerned with student behavior and when and where unacceptable behavior occurs, to take appropriate action.

Definitions

For all student conduct infractions, the administrator may choose from the following range of possible consequences at his/her discretion.

- Student Conference
- Detention Hall

- Corporal Punishment
- ISS
- Home Suspension
- Assignment to Genesis School
- Assignment to ALE
- Recommendation for Expulsion

1. **Suspension and Expulsion:** The School Dismissal Act (A.C.A. 6-18-506) gives the school board the authority to suspend or expel students for disorderly conduct in school, on the playground, or any school function.
- A. **Suspension:** (A.C.A. 6-18-507) means dismissal from school for a period of time that does not exceed ten (10) days.

The Board of Directors authorized school administrators to suspend any student for a maximum of ten (10) school days for violation of rules, regulations, or policies.

Subject to appeal to the superintendent or designee, a suspension may not be appealed to the School Board unless the superintendent initiates the suspension process.

No make-up of academic work will be permitted on days when a student is suspended. Students may not participate in or attend any school activities while suspended. Students may not be on school property while suspended.
- B. **Expulsion:** (A.C.A. 6-18-507) means dismissed from school for a period of time that exceeds ten (10) days.
 1. A school administrator may recommend or expel a student for more than ten (10) days for violation of school rules or policies. The recommendation is subject to appeal to the Board of Directors and to requirements of the Federal Individuals with Disabilities Education Act.
 2. All school district board meetings entertaining such appeals shall be conducted in executive session if requested by the parent or guardian of the student, providing that after hearing all testimony and debate, the Board of Directors shall conclude the executive session and reconvene in public session to vote on such appeal.
 3. **Probation:** When a student is placed on probation, that student must obey the rules and regulations for the rest of the school year. If the student breaks probation, expulsion will be recommended.
 4. **Reasonable Force:** The minimum amount of force necessary to stop or restrain a student from conducting inappropriate behavior or in a manner which could cause physical injury to an individual or to enforce school rights and regulations.

Student Attendance

Compulsory Attendance Requirements

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1- RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6 – HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

Absences

If any students Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will **not** be accepted.

When a student has (3) excused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal; or
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit her/his parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who joining the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may, however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with (2) unexcused absences in a course in a semester shall not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has (1) unexcused absence, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds (2) unexcused absences in a semester, the District shall notify the parent, or guardian.

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Days missed due to out-of-school suspension or expulsion shall not be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving and instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

B. If you need to check out of school

A student may check out only if a parent calls or comes by the office. The parent should speak to the principal, assistant principal, or secretary. Excused reasons for checking out are the same reasons for being absent (see 2-C). The following is just a partial list of the unexcused reasons for checking out:

- *Going out to eat
- *Going shopping
- *Running errands
- *Getting a hair cut
- *Getting pictures made

C. If you become ill during the school day and have to go home

If a student becomes ill during the school day, he/she should secure permission from the teacher to go to the office. The student or office administration will call a parent to advise them of the situation. The student at this time may be permitted to sign out and go home. No student will be allowed to go home without first getting permission from a parent.

D. Reporting Absences to Local Officials

The Nashville School District is directed by Arkansas law to refer to local officials the parents of students who miss more than the allowed number of unexcused absences per semester/term. For Nashville High School, the allowed number of unexcused absences is two (2). When a student exceeds two (2) unexcused absences, the principal will send a report to the appropriate local officials. Parents are subject to a civil penalty not to exceed \$500, and the student's driver's license could be suspended. The prosecuting or city attorney will be subject to neglect of duty charges if he or she fails to prosecute.

E. Field Trips: If a student has excessive absences, excused or unexcused, that student can be denied the privilege to go on field trips. It will be the Principals decision on whether the student will be allowed to go or denied the privilege.

Tardy Policy

Reporting to School

All students are expected to report to school on time. It is the responsibility of the parent and the student to see that this policy is followed.

A student will receive a warning for their first two tardies during each semester and be allowed to go to class. A student tardy to school 3 to 6 times per semester, no matter what the reason, will be assigned to detention hall the following morning. A student tardy 7 times or more will be assigned to in-school suspension.

Reporting to Class

All students are expected to report to class on time. It is the responsibility of the student to see this policy is followed.

A student tardy for class will report to detention hall the following morning. The only exception will be if a teacher detains a student after class. If this occurs, then the teacher will write a note to the next period teacher excusing the tardy.

A student reporting to school after 9:00 a.m. will be counted absent first period. If the student does not have an excusable reason for missing first period, the absence will be recorded as unexcused and no work will be made up. The principal or assistant will decide excused or unexcused status. If unexcused, the student will have detention the next morning.

If a student fails to report to the assigned place after being tardy, this student will be disciplined by being assigned detention hall.

After a student has accumulated six (6) tardies, the punishment will accelerate to in-school suspension. (10) tardies, the punishment will be 2 days of in-school suspension.

Court Appearance Absences

Students subpoenaed or otherwise legally authorized to appear as a witness, defendant or plaintiff will be given an excused absence as long as the school is notified at least one day prior to the court appearance by the parent/guardian. Students appearing in court just to watch the proceeding will not be excused.

Late Enrollment

A student will not be permitted to enroll in grades ten through twelve after the tenth (10th) day of the first semester or the tenth (10th) day of the second semester unless the principal determines that extenuating

circumstances existed. Exceptions may be made for transfer students who were in good standing (not suspended or expelled) at their last school attended. No class changes will be made after school has been in session five (5) days. This applies to both first and second semester.

Standards of Conduct

All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school and not infringe on the rights of others. The school staff has the authority and the responsibility to take reasonable measures to maintain proper control and discipline among students under its care and supervision. Such measures may include the use of reasonable force in the exercise of lawful authority to restrain or correct students and to maintain order. Students and parents should take care to see that they are well-informed concerning rights, responsibilities, and expected standards of behavior.

School rules are in effect (1) at any time on the school grounds, (2) off the school grounds at a school-sponsored activity, and (3) on transportation to and from school or a school-sponsored activity. The rules for Nashville High School have been grouped into four classes of violations ‘A’ through ‘D’ with the class ‘D’ violations, being the most serious. Violations of these rules will be punished in accordance with a list of disciplinary actions specified for that class of violation. Repeat offenses will be punished with increased severity. Each violation of a school rule will be treated on an individual basis and the administrator may use an alternate form of punishment in the case of extenuating or mitigating circumstances. The administrator may also exercise more extreme action in severe situations or in situations in which a student has been involved in other rule infractions.

The Nashville School District reserves the right to pursue disciplinary or legal action for behavior which is subversive to good order and discipline in the schools even though such behavior is not specifically covered in the following rules.

In-School Suspension

Purpose – The purpose of in-school suspension is to provide the school and the student with an option to suspension from school for violation of school rules. The student who is assigned to in-school suspension is allowed to complete all assigned schoolwork and to receive credit for his work. Students shall be assigned to in-school suspension only for specific violations of the rules as stated in the student handbook. The number of days to be served in in-school suspension shall be as specified in the student handbook.

Rules:

1. Student assigned to in-school suspension will report at 8:00 a.m. with pencil, paper, and all books. Students without these items will not be admitted.
2. Students will complete all assignments and hand them in to the supervisor.
3. Each student will be responsible for his or her own lunch. Lunches may be purchased from the cafeteria or brought from home.
4. Lunch will be from 12:00 – 12:30.
5. There will be one five (5) minute break in the morning and one five (5) minute break in the afternoon at a time determined by the supervisor.
6. No visitors are allowed at any time.
7. Talking is not permitted at any time other than at the break at lunch.
8. Students are not to eat, drink, or chew gum at any time other than the designated lunch period.
9. Students are not allowed to disrupt ISS in any way.
10. Students are not allowed to sleep.
11. Students may not violate ISS or NHS rules.

Students who do not comply with these rules will be returned to ISS the next day and each succeeding day until the student has properly served the assigned days of ISS in accordance with this policy.

If a student’s behavior requires removal from ISS, then the student will be sent home for the remainder of the day and will be back in ISS until the assigned day has been properly served. A parent conference by phone or at the school will be required for the student to be readmitted to ISS.

Students may not elect to be suspended in lieu of ISS. Discipline decisions are made by the administration, not by the students.

After a student has completed the assigned work from each of the student’s teachers, the ISS director will give the student additional remediation work to complete. A student may also elect to bring other schoolwork or a library book to read (magazines, newspapers, etc., will not be allowed). Work assigned by the ISS director is to be done and turned in at the end of the day. Work assigned by the teachers must be completed first. The ISS day is to be a full day of work. It is a day of discipline. Students attending ISS will sign a statement outlining the above expectations before attending.

Supervision – The in-school suspension shall be under the direction of the in-school suspension supervisor, who shall have complete authority over the operation of in-school suspension within the guidelines set forth by the school board. The supervisor shall determine if assigned students are in compliance with the rules and regulations

of in-school suspension and should therefore receive credit for attendance. This shall be done on a daily basis. The supervisor shall also have the authority to recommend to the principal the suspension of any student who violates the rules and regulations of in-school suspension. Teachers will provide all assignments to the building assistant principal on the day preceding the student's assignment to in-school suspension. The assistant principal will be responsible for conveying these to the in-school suspension supervisor.

In-school suspension will be for four blocks. Any student assigned to in-school suspension will stay the full four blocks. When students return to campus in the afternoon after ISS, they are to report immediately to the office.

Detention Hall – Detention hall is held daily during both lunches from 11:10-11:30 & 12:00-12:20. Students will immediately report to detention when the lunch bell rings. Students will work on a given assignment for twenty minutes, then students will report to the cafeteria to eat lunch for the remaining fifteen minutes. Students are given a writing assignment to work on or are allowed to work on homework if they come prepared. Students are to sit quietly doing their work. Students who talk or fail to do their assignment will be assigned to an additional 1 day of detention or will be set to in-school suspension (ISS). If a student is late to detention hall he/she will be assigned an additional day. If a student does not show up for detention, he/she will be sent to ISS the following day. Teachers may give detention hall assignments to students for a variety of class or school disruptions. The teacher will write out a detention slip. The student will sign the slip acknowledging that he/she has received the slip. The teacher will give the yellow copy of the slip to the student to be taken home, signed by a parent, and returned to the detention teacher at lunch when he/she arrives at detention hall. The teacher will place the white copy of the slip in the assistant principal's office. Failure to return the slip (signed by a parent) could result in further action. The assistant principal and the principal may also make recommendations to detention hall for a variety of problems. These discipline infractions and punishments are outlined in this handbook under "Discipline". Also, students tardy to school or to class will be referred to detention hall by the assistant principal if the tardy is deemed to be unexcused. This tardy policy is further detailed in this handbook under "Tardy Policy". After a student has accumulated ten (10) detention halls, the student will have no more detention assignments that school year. The student will then be sent to ISS for each infraction.

Book Bags

If a student does bring a book bag/back pack to campus, the following rules apply:

*Book bags/back packs may be searched any time there is probable cause.

*The book bag/back pack must be toted by the student to each class and lunch.

*The book bag/back pack will not be left on the floor in the halls, in teachers' rooms, in any other area of the school, etc.

*Book bags left unattended in the halls or in any other area of the school will be confiscated. Punishment will be detention.

*1st offense – book bag will be confiscated.

*Succeeding offenses – detention hall.

Irresponsibility with Books and Other Personal Items

Students may not leave school textbooks and/or other personal items in the hall, classrooms, bathrooms, or outside. Books and other personal items should be stored in the book bag. Failure to comply with this rule will result in a morning detention.

Student Dress and Grooming

It is our philosophy at Nashville High School for our students to strive for success in all areas: academics, behavior, and how they present themselves.

We are highly recommending that our students come to school appropriately dressed to create an environment that is conducive to learning. Remember- the wearing of clothing that exposes one's undergarments or is unduly revealing can be distracting to the educational environment.

If a student's general attire or appearance represents a danger to his/her health or welfare, or attracts undue attention to the extent that it becomes a disruptive factor in the school, the student will be asked to make necessary changes. Repeated infractions will be subject to suspension.

1. Students will follow all school rules governing safety in programs that may require the wearing of protective clothing, safety glasses, proper foot protection or other requirements.
2. Clothing which features offensive and/or vulgar words, pictures, or drawings or phrases of a sexual nature or that have derogatory language regarding a person's ethnic background, national origin, religious belief, sexual orientation, or disability is not permitted.
3. Clothing which represents any group, gang, organization or philosophy, which advocates violence or disruption is not permitted.
4. Clothing which features alcohol, tobacco, or illegal drugs is not permitted.
5. The wearing of clothing which is unduly revealing, which includes exposing of chest, midriff, back or undergarments.

6. No hats or sunglasses are to be worn inside the building.
7. Shorts and skirts should be fingertip in length.

Consequences for students who are dressed inappropriately for school range from a change of clothing to suspension

- 1st Offense- Parent brings change of clothing immediately or student is taken to ISS until they change attire.
- 2nd Offense- Parent brings change of clothing immediately or student is taken to ISS until they change attire.
- 3rd Offense- Two days of ISS

Repeated defiance of dress code may result in detention to suspension.

HEAD LICE POLICY

Students that present with head lice will require immediate treatment. Head lice is not indicative of poor hygiene, but spreads quickly from person to person. When a student returns to school after treatment, the student must be checked by the nurse and bring proof of treatment (box top, empty bottle, etc.) If a parent discovers their child has head lice, they need to inform the school nurse so other students may also be observed and checked.

Student ID Badges

The Nashville School District has implemented a student ID badge policy for our students in grades 7-12. Student ID badges must be worn daily on a lanyard around the neck and visible at all times. This will help our faculty and staff identifies and increases the safety of our students. Students will be using their ID's to check out library books in the media center and in our meal tracker system in the lunch room to purchase meals. Below you will see what our rules and procedures for our student badge policy.

Student ID Policy

First block teachers will check to see that each student is wearing their ID badge. If a student has lost or forgotten to wear their ID badge will lose the following privileges for each day the student forgets to wear or is waiting for a replacement ID badge to be made.

- A. The student's cell phone will be taken up by the teacher and turned into the principal for the day.
- B. The student will be the last in line during lunch in the cafeteria for the day.
- C. The student will not be allowed to leave class for any reason other than a medical emergency for the day.
(No office visit, library parking lot, or visits to other classrooms)

Loss of a Badge

- Students that loose or misplace their ID badge will be charged a replacement fee to replace the badge.
- 1st time a student loses their ID badge, they will have to **pay \$1.00 for a replacement badge.**
- On the 2nd time and thereafter, students will be charged a **replacement fee of \$5.00 to replace the badge.**

If a student has lost their ID badge the teacher will give the student a temporary sticker with their name and the date for that day. Any student with a temporary sticker ID badge will loose the privileges listed above for each day the student is waiting for a replacement badge to be made.

Cell Phones

Any student caught misusing their cell phone/electronic device will serve the following punishment. The definition of misusing a cell phone/electronic device is stated in policy **4.47** under the district policies section of the student handbook.

1st Offense – Parent will be notified for a conference. At the conference, the parent may pick up the phone and will sign documentation making them aware of the punishment for a second offense.

2nd Offense – Parent will be notified and the student will not be allowed to have their cell phone back for 10 school days. After 10 school days are up, the parent will be notified to come and pick their child's phone up.

3rd Offense – Parent will be notified and the student will not be allowed to have their cell phone for 15 school days. After 15 school days are up, the parent will be notified to come and pick their child's phone up.

After the 3rd Offense – Any other cell phone violation will be an automatic 5 days suspension. The parent will be notified and may pick up the phone.

POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student’s individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student’s parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school’s administration office by the student’s parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

Students who use a school issued cell phones and/or computers for non-school purposes, except as permitted by the district’s Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

Cell Phones

- a. If a student refuses to turn their cell phone over to a teacher or administrator when caught committing one of the offenses listed in the handbook then the number of days the phone is kept by the school administrator shall double. Failure to follow this policy will result in suspension.
- b. 1st offense 1 day=2 days
- c. 2nd offense 10 days=20 days
- d. 3rd offense 15 days=30 days
- e. 4th offense and or continued refusal to turn over the cell phone will be automatic expulsion (1-5 days)

Discipline

Class “A” Violations – Violations of the following rules shall be punished in the manner described below.

1st and 2nd referral – 1-3 days in-school suspension (Principals may substitute detention at their discretion).

3rd and 4th referral – 1-3 days home suspension.

5th referral – 5 days home suspension. May recommend for expulsion.

Rule 1: Insubordination

A student shall comply with reasonable directions or commands of teachers, substitute teachers, teacher’s aides, principals, administrative personnel, assistant principals, school bus drivers or any other authorized personnel. Examples of insubordination are disregard of directions or commands; back talk or other disrespectful communications to the authority figure are also examples of insubordination.

Rule 2: Disorderly Conduct

A student shall not engage in behavior that produces situations in which instruction or activities are adversely affected. This includes any behavior that is inappropriate for an academic atmosphere. The following list contains behaviors that will not be tolerated at Nashville High School:

Rule 2A: Profanity, Verbal Abuse, Obscene Gestures

A student shall not use abusive, vulgar or irreverent language on the school campus at any time. A student shall not use physical gestures that convey a connotation of obscene or highly disrespectful acts, infringe upon the rights

of others or cause or begin an overt and immediate disruption of the educational process. Harassment of a student (i.e. verbally, using gestures, or in writing) will not be tolerated.

Rule 2B: Forgery of Passes, Falsification of Information, and Failure to Identify

A student shall not forge another person's name to any pass or student scheduling information, nor shall he/she falsify telephone numbers, addresses or general information. All students must, upon request, identify themselves to school authorities in the building, on school grounds or at school-sponsored activities.

Rule 2C: Gambling

A student shall not participate in any activity that may be termed gambling or wagering where the stakes are money or any other object or objects of value.

Rule 2D: Fireworks

A student shall not possess, handle, or store firecrackers, smoke bombs, cherry bombs or any other kinds of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property or that could be disruptive to the learning climate of the school.

Rule 2E: Disruption of Class Activities and Routines

Students shall not do anything which disrupts the education process or which undermines the teachers' attempts to conduct professional, academic classrooms. Examples of classroom disruptions are talking without permission, disrespect to the teacher or to other students, inappropriate laughing or other loud noises, sleeping, being unprepared for class (no pencil, paper, book, assignment, etc.), out of seat without permission, throwing objects, etc. Anything that violates the teacher's classroom rules and causes the teacher to interrupt instruction will be considered a class disruption.

Rule 2F: Hall-Corridors

Hall corridors are crowded between classes. Students are to move orderly and quietly to and from class. Students are not to congregate along the walls or in groups to visit. Students are to refrain from engaging in loud conversations in the halls or from yelling in the halls at any time. When the students enter the building in the morning, during class changes, after noon or at any other time, they are to immediately lower their voices and assume a professional attitude. When students arrive in their classrooms for their next class, they are to enter the room and have a seat. Students are not to "hang" around just outside the classroom door until the tardy bell rings.

Rule 2G: Display of Affection

Public display of affection is not appropriate at school. The following behaviors are not acceptable: kissing, handholding, hugging, walking arm-in-arm, etc.

Rule 3: Use of Tobacco

No student shall smoke or use tobacco in any school area or at any school activity. All students are prohibited by Arkansas Law (Act 799 of 1997) from smoking or using smokeless tobacco on a school bus. No smoking or smokeless products of any kind will be allowed on campus. Cigarette lighters are not to be carried on campus. If a student has these products on campus, the products will be confiscated and not returned. First offense – 1 day ISS, second offense – 3 days ISS, third offense – home suspension.

Rule 4: Truancy, Leaving Class Without Authorization, Out of Class Without Permission

A student shall not be absent from school without parent and school authorities' prior knowledge and consent. After arrival on campus, a student absent from the assigned class without permission from school authorities shall be considered as truant. Students may not leave the campus for any reason without the permission of a parent/guardian and school authorities. A student who leaves school must sign out in the office before leaving. If the student returns to school during the same school day, the student must sign back in. Any student out of class during regular class time must have a hall pass. A student that is truant will serve at least one day of ISS for each offense.

Rule 5: Laser Pointers

Hand-held laser pointers are prohibited on school property (Act 1408 of 1999) without the supervision of a parent, guardian or teacher. Laser pointers will be seized by school personnel and returned only to a parent. This is a class "A" violation.

Rule 6: Academic Integrity

Any student found cheating on an assignment, examination, or any NHS course work will be given a "zero" on the assignment. The student will also be given no less than one day of ISS.

Class "B" Violations – Violations of the following rule shall be punished in the manner prescribed below.

1st fight – five days suspension

2nd fight – five days suspension and may recommend expulsion

3rd fight – recommend for expulsion

Rule 6: Fighting (Ark. Stat. 41-9208)

When students fight, it may be difficult to determine who is at fault. When a cooling off period is needed, both students may be immediately suspended until an effort to determine fault is made. If a student is found to have not participated in the fight, a suspension will not be given. Alternate punishment may be applied with regard to actual involvement. A student guilty of agitating a fight may be suspended. Fighting will be punishable by a five (5) day suspension minimum. A second offense will result in a 5-day suspension and may result in a recommendation for

expulsion. A report will be filed with the police for any fight. Also, if a student involved in a fight strikes a teacher or administrator (even if unintentional), the student will be punished.

If a student is confronted by another student, it is his/her responsibility to **avoid** the fight by taking whatever actions deemed necessary. These actions may include walking away, running away, seeking help from the nearest supervising adult, etc.

All parties involved in the fight will be suspended. The only **exception** will be if the principal or assistant principal determine that the student was attacked, unprovoked and without warning, and did not have an opportunity to avoid the fight. A student may also be suspended for agitating or encouraging a fight.

Class “C” Violations – Violations of the following rules shall be punished in the manner prescribed below.

Three days suspension and may recommend expulsion.

Rule 7: Disrespect, Insult, or Abuse of a Teacher

Any person who shall abuse or insult a public school teacher while the teacher is performing normal and regular or assigned school responsibilities shall be guilty of a misdemeanor and upon conviction be liable for a fine of not less than one hundred dollars (\$100) nor more than one thousand five hundred dollars (\$1,500). (Arkansas Code Annotated 6-17-106, Repl. 1993)

If a student displays disrespect for a teacher or if a student abuses or insults a teacher while the teacher is performing normal or assigned school responsibilities, this school will consider this a serious challenge to the teacher and his/her position and the student will be suspended for 1-5 days depending on the severity of the incident. Parents will be notified.

Rule 8: Paging Device, Beeper, And Electronic Communications Devices

A student shall not possess any paging device, cell phone, beeper or similar electronic communication device on the school campus unless required for health or another compelling reason. If a student has such a device on campus, it will be confiscated. The student will be referred to ISS, and the parent will be notified to pick up the device at school.

Rule 9: Behavior at Extracurricular Activities

Any student asked to leave an athletic event or any other extracurricular activity because of a behavior problem or a violation of school rules will be suspended from participation at any extracurricular activities for a minimum of one calendar year. Students will be required to sit in the stands at all athletic events.

Class “D” Violations – Violations of the following rules shall be punished in the manner prescribed below:

Up to three days suspension and may recommend expulsion.

Rule 10: Vandalism, Damage, Destruction or Theft of School Property

A student shall not cause or attempt to cause damage or steal or attempt to steal the property of another student or any other person, nor shall a student obtain or attempt to obtain something (of value) from another person by either physical force or threat of illegal acts.

Rule 12: Indecent Exposure, Sexual Misconduct

A student shall not deliberately commit indecent exposure in school nor shall a student make improper sexual advances toward another person.

Rule 13: Students in Possession of or Under the Influence of Alcoholic Beverages or Controlled Substances

Any student on school property or who attends school functions under the influence of or knowingly has in his/her possession alcoholic beverages, controlled substances (illegal drugs, marijuana or other materials expressly prohibited by federal, state or local laws) shall be suspended from school for five (5) days. Furthermore, the student may be prosecuted according to Act 590 of 1971 of the State of Arkansas as amended. The student(s) will be reinstated, enrolled at ALE, or expelled from Nashville High School. If the student(s) and parent/guardian decide to bring a lawyer to the board meeting, the superintendent and board president must be notified in writing at least one week prior to the board meeting.

Students reinstated shall be placed on probation with the understanding that if this problem occurs again, expulsion will be recommended.

Any student who shall sell or attempt to sell to another student a substance which he (the seller) represents to be a controlled substance shall be subject to the penalties described in this rule regardless of the actual nature of the substance.

A student who is determined to be involved in the sale of alcoholic beverages, over the counter medications/drugs, controlled substances (illegal drugs, marijuana, or other materials expressly prohibited by federal, state, or local laws) on school property or at school functions will be suspended for five (5) days.

Any student who misuses or distributes prescription or non-prescription medications to other students will be subject to the penalties described in this rule.

Any student who has in his/her possession any substance, which he/she represents to be a controlled substance, shall be subject to the penalties described in this rule.

Rule 14: Guns

A student shall not possess, handle, or transmit a gun of any kind on school property. It is a violation of federal law to possess any kind of firearm on school property or at school functions. A violation will result in expulsion for one calendar year. Ark. Statute 618502.

Rule 15: Weapons, Dangerous Instrument, and Contraband

A student shall not possess, (i.e. in vehicle, book bag, or on their person) handle or transmit a knife, razor, ice pick, explosives, club or any other object that might reasonably be considered a dangerous instrument or any contraband materials. These materials shall be seized by school authorities and the student may be recommended for expulsion. Ark. Statute 618502.

Rule 16: Threats/False Alarms

Any student who calls in a bomb threat and/or makes any other kind of threat to the health and safety of students and employees will be referred to the legal authorities and may be recommended for expulsion (Ark. Statutes 41-2911, 49-2912).

False alarms – Act 567 of 2001 makes the act of communicating a false alarm to an educational institution unlawful.

Rule 17: Persistent Disregard for School Rules

A student who persists in acts of misconduct after reasonable efforts have been made by the school to secure the student's adherence to the established rules shall be recommended for expulsion. Efforts toward behavior modification will be made prior to recommendation for expulsion except when very serious offenses have been committed.

After 10 detention halls have been accumulated by a student, the student will have no more detention assignments that school year. The student will then be sent to in-school suspension for each infraction. After a student has accumulated five (5) in-school suspensions, the student will have no more in-school suspension assignments. From that time on, a student will be suspended for each infraction with the number of days increasing with each additional infraction. If the student persists in his/her disregard for school rules, the principal will recommend for expulsion.

Rule 18 – Gangs and Gang Activity – Act 1108 of 1997

Gangs, secret societies or other similar groups, whether organized in the community or in other settings, are prohibited on the school grounds and campus and at any school sponsored activity. Gang-related activity – whether genuine or a pretense- that is identified by school officials will result in a minimum three (3) day out-of-school suspension up to a maximum of expulsion for the remainder of the semester. A second offense of gang-related activity may result in a recommendation for expulsion for the remainder of the semester, the remainder of the school year, for one calendar year or permanently.

Rule 19 – Internet Policy – Act 801 of 1997

Students may have the opportunity to use a variety of technologies at school, including computers and the Internet. Students are to use this technology as directed by the staff in conformity with school curriculum. Students who use any technology in an inappropriate manner and/or not as directed by the school are in violation of school policy and subject to discipline, up to and including the loss of right to use the technology (which may involve loss of credit if the technology use was course work). Students who violate this technology user agreement are also subject to the penalties outlined in the agreement.

Students who use technology to violate other policies will be subject to discipline for misuse of technology as well as the policy violation. Example: A student sends a threatening E-mail message to another student. This student would be disciplined for misusing technology as well as threatening another student.

Nashville High School Electronic Device and Internet Use Agreement

See District Policy 4.29F for NHS Electronic Device and Internet Use Agreement Contract Policy

Rule 20: Assault and Abuse of Students and Staff Members – Act 706 of 1997, Act 1046 of 2001

Definitions:

“Assault” is the willful attempt or threat to inflict injury upon the person of another, coupled with the apparent present ability to do so. Any display of force that would give the victim reason to fear bodily harm is assault, even if touching or striking does not occur.

“Battery” is similar to assault, but requires physical touching or injury.

“Abuse” means to wrong in speech, reproach coarsely, disparage, revile or malign. Use of profanity or vulgar expressions directed at another person is considered abuse.

Statement of Policy

Students are to keep their hands to themselves, and treat teachers and fellow students with respect and courtesy. Horseplay and physical teasing, as well as shoving, striking, fighting or threatening others with physical injury, etc., constitute battery and/or assault, and are strictly forbidden. Profanity and rude and abusive language directed at others is considered abuse, and this is also strictly forbidden. Violation of this policy will result in disciplinary action, and may also constitute a criminal offense. By law, local law enforcement must be notified whenever a felony or an act of violence may have been committed on campus.

Rule 21: Sexual Harassment

1. Purpose: Sexual harassment is sex discrimination under Title XI. It is the policy of the Nashville District to maintain a learning and working environment that is free from sex discrimination, including sexual harassment.
2. Authority: It shall be a violation of this policy for any member of the District staff to harass a student through conduct or communications of a sexual nature as defined below. It shall also be a violation of this policy for students to harass other students through conduct or communications of a sexual nature as defined below.
3. Definitions: Unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student to another student, or when made by a student to a teacher constitutes sexual harassment.
4. Procedures: Any person who alleges sex discrimination or sexual harassment by any staff member or student may use the District's equity complaint procedure or may complain directly to the building principal, guidance counselor, Equity Coordinator or the individual designated to receive such a complaint.
5. School District Action: Upon receipt of a recommendation that the complaint is valid, the District will take such action as appropriate based on the results of the investigation. If the harasser is an employee, disciplinary action may include termination or non-renewal.

Rule 22: Bullying/Harassment

Nashville School District #1 does not tolerate bullying or harassment. Take the following action if you are a victim of either of these offenses:

1. Tell the person who is doing it to you to stop.
2. Be absolutely clear in your response. Don't smile or give "mixed messages".
3. Talk it over with your parents.
4. Discuss the situation with an adult at school such as a teacher, member of the Administration, or the Guidance Counselor.
5. Ask for Conflict Resolution
6. Make a complaint to the Equity and Compliance Officer at the Central Office.

Any person or persons who file a complaint will not be subject to retaliation or reprisal in any form as per Act 1437 of 2005. The school is committed to preventing/stopping bullying at school, on school property, in school vehicles, on school busses, at designated school bus stops, at school sponsored activities, and at school sanctioned events.

Rule 23: General Statement of Jurisdiction – Act 742 of 1997

A student may be suspended or expelled for immorality, refractory conduct, insubordination, infectious disease, habitual uncleanliness or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student's conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in this student handbook.

Vandalism of a school employee's personal property, verbal abuse of a school employee, vandalism of another school's property and criminal activities are examples of punishable offenses.

Parent Conferences

Parent conferences will be scheduled any time to discuss discipline problems.

Student Complaints

If a student and/or the parent of a student involved in a disciplinary ruling wishes to contest a disciplinary ruling or a condition or circumstance imposed by a teacher or school administrator, the procedure that follows should be used by the person filing the complaint. Normally, complaint is oral; however, any party to a complaint may at any time request that a complaint be made in writing.

1. The complaint must be directed to the person who originally took the action upon which the complaint is based. The person shall reconsider his/her action and give his/her decision to the complainant.
2. If the complainant is not satisfied with the decision, the complaint must be directed to the immediate superior of the person who took the original action. If the complaint is directed to a teacher, the immediate superior would be the building principal. If the complaint is directed toward a bus driver, the immediate superior would be the transportation director. If the complainant is not satisfied with this decision, the complaint would then be directed to the superintendent. If the complaint is directed toward a principal, assistant principal, program director or others in a supervisory capacity (and the complaint cannot first be worked out with them), the complainant would then be directed to the superintendent.
3. The superintendent shall review the original action taken and render a decision or suggest a solution that might be mutually satisfactory to all parties. If either party is not satisfied with the decision of the superintendent, they may further appeal to the Board of Education through regular procedures (provided by the superintendent).

Curriculum

Students have the right to a meaningful curriculum. They further have the right to know what is expected of them in class, and to be informed of their progress. Both students and teachers have the right to be treated with dignity.

Students have the responsibility to meet the requirements of graduation and/or plan of study, to seek counsel and direction in determining educational goals, and to work with the teacher to try to resolve any conflicts that might arise.

GENERAL INFORMATION SECTION

Evaluation

Students have the right to know what is expected of them in class in order to receive a specific grade, to be graded fairly, to be informed of unsatisfactory work and to be provided suggestions for improvement. Students and parents have the right and responsibility to initiate conferences with teachers concerning student classroom performance. Parents have the responsibility to respond promptly to teacher notification of unsatisfactory academic performance or unsatisfactory conduct on the part of the student.

Expression

Students have the right to free expression of ideas including personal opinions. Students have the responsibility to refrain from engaging in offensive obscenity and slander; to avoid speaking in such a way that disrupts the educational process; and the responsibility to avoid speaking solely for the purpose of infringing upon the rights of others. Students, teachers, and other school staff have the responsibility to communicate in a courteous, non-hostile manner.

Petitions for any cause may not be circulated at Nashville High School without prior approval of the principal. The distribution of handwritten, duplicated or printed materials on school premises must be with the prior consent of the principal and may not interfere with or disrupt the educational process. Written expressions that are distributed must be signed by the authors.

Students who edit, publish or distribute handwritten, printed or duplicated matter among their fellow students within the school must assume responsibility for the content of such publications.

Libelous and obscene matter and personal attacks are prohibited in all publications.

Unauthorized commercial solicitation will not be allowed on school property at any time.

Students have the right to symbolic expression which does not (1) cause disruption of the educational process, (2) infringe upon the rights of other students and faculty, (3) prevent the Board of Education from performing its statutory obligations, or (4) cause accidents or endanger the health or physical well being of students or faculty.

The Primary responsibility for dress, grooming and overall appearance of students rests with the parents of individual students and students themselves. Students have the responsibility to ensure that (1) buttons, badges, shirts, and other symbols do not contain obscene or libelous words, phrases or pictures, (2) that hair styles do not interfere with the health and safety of all students, (3) that clothing does not result in over exhibitionism or disregard of common rules of cleanliness and health and safety standards, (4) that no flag or banner is publicly displayed except those approved by the Board of Education, and (5) that physical gestures do not convey a connotation of obscene or highly disrespectful acts, infringe upon the rights of others, or cause or begin an overt and immediate disruption of the educational process. School staff has the responsibility to ensure adherence to the above standards.

Extracurricular Policy

The Nashville Board of Education recognizes that extracurricular activities supplement the regular instructional program and afford opportunities for social exchange, enrichment of individual personal resources and wholesome competition.

No student shall on the basis of race, sex, religion or national origin be excluded from participating in, be denied the benefits of or be subjected to discrimination under any education program or activity sponsored by this school district.

All non-instructional and/or extracurricular activities are to be held outside, before or after a 6-hour instructional day. Non-instructional activity is any school-sponsored activity that is not part of a course of study (pep rallies, club meetings, intramurals, etc.) Extracurricular activities are any school-sponsored team, group or organization, which are not part of the course content of a course of study (athletics, cheerleaders, band, Student Council, etc.).

To participate in extracurricular activities, a student must have passed **four core subjects the previous semester** and have a **2.0 GPA** the previous semester or be making appropriate progress in fulfilling the requirements of an Individual Education Plan if receiving special services. Should a club or organization have more stringent requirements for participation, the club/organization constitutional guidelines will be followed.

No student shall miss a class more than two (2) days out of any week and no more than ten (10) times a year because of non-instructional or extracurricular activities. Students shall not be eligible to participate in any non-

instructional or extracurricular activity while on suspension. Students that participate in any extra-curricular event must be in attendance at school for at least 3rd and 4th blocks during that day. If a student is not in attendance during 3rd and 4th blocks, then he/she will not be allowed to participate in the extracurricular activity that day. The sponsor/coach and the principal will assess exceptions.

Any activity on a school night, Monday through Thursday, shall be scheduled to begin prior to 9 p.m.

Interruptions of academic classes should be kept to a minimum. All announcements on the PA system should be limited to the beginning and end of the day, except in an emergency.

Clubs or organizations that are secret or that restrict participation and are not recognized by the school are illegal on school campuses and will in no way be furthered by this school. (Example: sororities, fraternities, social clubs, gangs, etc.) Ark. Statute 6-18-601.

Homework Policy

The district recognizes the importance of developing good study habits and responsibility for assignments. At the same time, it also recognizes the importance of learning acquired by young people outside of school through reading, extracurricular activities, play; and the needs of youngsters for free time to engage in these activities.

During the first month of school, the teacher will inform the parents of the homework procedures and requirements to be used in that school.

Assignments will consist of learning activities related to the school program and will be appropriate to the age and ability of the students. Homework properly designed, carefully planned and geared to the development of the individual student will be assigned.

Coordination of homework assignments in departmentalized programs will be the responsibility of the teachers, under the supervision of the principal. The types of homework assignments and length should vary according to the student's level.

Parking Permit & Parking Regulations

Students who have a valid driver's license and plan to drive to school must purchase a NHS parking permit. The cost of the permit is \$10.00. Students found parking in the NHS parking lot without a parking permit will receive detention for each infraction.

Students are not allowed to loiter in the parking lot. When a student arrives at school, he/she should report into the building. Smoking is prohibited within vehicles while on NHS property.

Students who fail to follow NHS parking rules will be given a minimum of detention to suspension and/or loss of parking privileges.

Dropping Off Students

Students who are transported to school by a parent/guardian should be dropped off at the parking lot next to the NHS gymnasium.

Policy Governing Title I Program

The Nashville School District will comply with the regulations as set forth by Federal Regulations Governing Parent Involvement in the Title I Program. Parents will be notified in writing when a child has been selected to participate in the Title I Program and told why the child was chosen.

Teachers will schedule a conference with the child's parents informing them of the specific instructional objectives developed for the child and the progress being made for ISS in mastery of those objectives. Teachers will discuss with parents at this time ways they can help the child at home in meeting the instructional objectives.

The Title I Coordinator will oversee the selection of Parent Advisory Council which will solicit suggestions in the planning, development, and operation of the program. The Advisory Council will consult with parents about how the school can work with parents to achieve the program's objectives.

An annual meeting will be held to which all parents of eligible children shall be invited to discuss with those parents the programs and activities provided with Title I funds.

Copies of this policy will be disseminated to Title I parents at the annual school wide meeting.

Parent-Teacher Conference Policy

The Nashville Board of Education recognizes the most desirable parent-teacher conference is the "face to face" conference. Parents or guardians are encouraged to visit the schools to confer with teachers, counselors, and principals concerning their child.

Two days each school year, one each semester, shall be built into the school calendar for parent-teacher conference days. The school shall document parent or guardian participation or nonparticipation in required conferences.

Search and Seizure

In the assignment of school property (desks, textbooks, etc.) to students, the school retains ownership of such property and the right to inspect it or reclaim it. SEARCHES of school property may be conducted at anytime. This also applies to student cars in parking lots.

The administration of Nashville High School has the responsibility to make a determination of the point at which the student's right to protection against unreasonable search and seizure is in conflict with the administrator's official duty to maintain a safe, orderly and efficient school. Search and seizure by the administrator and/or his designee may occur when suspicion exists.

Search and seizure by law enforcement officials shall occur anytime the administration sees the need.

Books and Materials

All students are expected to have books and materials prescribed for each class. Lack of interest or refusal to acquire the necessary materials could result in the student being sent home.

Textbooks, provided by the state, shall be issued by the school. Students will have to pay for lost or abused books. Students are not to write on or in the textbooks. Student records will not be cleared until the student has paid for abused or lost textbooks.

Family Educational Rights and Privacy Act

This notice informs parents and eligible students (students age 18 and older) of their rights concerning educational records maintained by Nashville School's grades kindergarten through twelve. The rights include those of access to records, opportunity to challenge such records, limitations on disclosure and provisions to file a complaint with the Department of Education.

These rights are explained in the Family Educational Rights and Privacy Act Regulations as amended 34 CFP Part 99 (Authority: 20 U.S.C. 1232g).

The laws and regulations require Nashville Schools to:

1. Provide parents and eligible students the opportunity to inspect education records. requests should be directed to the school principal
2. Provide parents and eligible students the opportunity to challenge the contents of the record when they believe it contains information that is inaccurate, misleading or an invasion of the student's right to privacy. This does not apply to grades.
3. Limit disclosure of information from the student's record to those who have written consent of the parent or eligible student, or to officials specifically permitted under the law (such as Nashville Public School officials); to those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes to local, state and federal officials.

Parents and eligible students may file a complaint with the Department of Education if they believe their rights under

this law have been violated and if efforts to resolve the situation through appeal channels within Nashville Public School district No. 1 have not proved satisfactory.

Directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended, grade level, grade point average and photograph.

Parents and eligible students may refuse to allow the release of any or all items listed above. The principal must be notified in writing of the specific information to be withheld. The written notice must be received by the principal within ten (10) school days of the receipt of this notice.

Copies of the Nashville School Policy and Privacy Rights and Student Records may be obtained by contacting the building principal.

Student Transportation Regulations

The purpose of the transportation department of Nashville Public School is to provide the safest, most efficient transportation possible for those students who are to be transported between their home and school.

The right of all pupils to ride a school bus is conditional on their good behavior and observance of the following rules and regulations. Any pupil who violates any of these rules will be reported to the school principal. Act 1744 of 2001 requires students to be seated while the school bus is moving.

1. The driver is in full charge of the bus and pupils. Pupils shall obey the instructions and directions of the driver. The driver will submit a written report of any violation to the principal or director of transportation.
2. Pupils shall occupy the space designated for them by the driver.

3. Pupils shall be at the bus stop before the bus arrives.
 4. Pupils shall notify the driver in advance of plans for a birthday party, etc., when extra students will be riding the bus.
 5. Pupils shall observe the following:
 - a. Stand back about ten (10) feet from bus stop and wait until the door is open before moving closer to the bus.
 - b. Avoid throwing waste paper or other rubbish on the floor of bus or out of the window.
 - c. Do not mark or otherwise deface the bus.
 - d. Avoid unnecessary conversation with driver.
 - e. Abstain from the use of tobacco, snuff, alcohol and profane language.
 - f. At all times keep arms and head inside the bus window.
 - g. Get on or off the bus only when the bus is not in motion.
 - h. Do not leave the bus without driver's consent.
 - i. Fighting or scuffling will not be allowed.
 - j. Food and drink are not allowed.
 - k. Enter and leave the bus quickly and in an orderly manner.
 6. Pupils who must cross the road after leaving the bus should pass in front of the bus and not behind it. The driver should see that the way is clear before the child is permitted to cross the road.
 7. Appropriate punishment, from a verbal reprimand to loss of bus riding privileges, will be imposed when pupils violate these regulations.
 8. Students tardy to school because they missed the bus will receive an unexcused tardy.
- IT SHOULD BE REGARDED AS A PRIVILEGE TO RIDE TO SCHOOL ON A BUS.

Due Process

Students have the right to be immediately informed of alleged violations of standards of behavior as established by board policy and/or school regulations and to be informed of appeal procedures.

The pupil shall be given the opportunity at that time to explain his/her version of the facts to the school principal or designee.

In the event a student is recommended for expulsion from school, the parents shall be notified by mail and given an opportunity to appear before the Board of Education. The hearing may be public at the request of the parent/guardian or at the request of the Board of Education. If the parent/guardian retains an attorney to appear, notice of this fact must be given in writing twenty-four (24) hours prior to the hearing.

Students have the responsibility to know and obey school rules, to express grievances in a polite and hospitable manner, and to give parents/guardians correct information concerning their misconduct. Parents/guardians have the responsibility to call the principal for conferences when needed, and to arrange with proper school authorities for desired student hearings.

Lunch Hour Restrictions

- During the hours of 11:10-12:35 students will only be allowed to be checked out of school if a parent/guardian is present to sign them out when leaving campus and back in upon returning to campus.
- Students will not be allowed to leave campus during these hours by the office receiving a phone call from a parent or guardian.
- Parents/guardians are allowed to bring their child take-out lunches only if the parent/guardian is planning on staying to eat lunch with their child.
- Parents/guardians may not bring take-out lunches to any student other than their own.

Cafeteria

Well-balanced meals are served each school day in the school cafeteria for students and school personnel. These meals are prepared and served under highly sanitary conditions approved by the state Health Department and the federal Lunchroom Program. All students are expected to conduct themselves properly in the lunchroom.

It is extremely important for safety reasons to walk, **not run**, to the cafeteria.

Cafeteria Rules:

***Nashville High has implemented a finger imaging system to allow fluent cafeteria service to our students.**

1. Line up in a single line around the wall while going into the cafeteria.
2. Students who are not eating are not to be in the cafeteria except on cold days.
3. Excessive noise will not be tolerated in the cafeteria.
4. Students are not allowed to share lunch cards. Students who share lunch cards will be given detention.

5. Students who lose their lunch card will be charged \$1 for the replacement of the first lost card and \$5 for replacement of each card thereafter.
6. Mis-use of lunch cards, cutting in line or getting food or drink without paying will result in disciplinary measures being taken.
7. Be sure empty trays, napkins, etc., are put in the proper place.
8. Students are not to get a tray for another student.
9. Students are to get in the serving line even if they are getting just an order of fries, sack lunch, etc.
10. Students who do not abide by cafeteria rules will not eat in the cafeteria.
11. Students will not be allowed to leave campus to eat lunch.
12. School lunch prices – Breakfast \$1.25 Lunch \$1.75
13. Students will only be allowed to charge up to \$10.00 for meals. Parents will be notified once a student has accumulated \$10.00 of charges and the student will not be allowed to eat in the cafeteria until the charges are paid.

Campus Restrictions

High School students may not be on the Elementary or Junior High campuses before, during, or after school without permission from an NHS teacher or administrator. If a High School student is picking up a sibling from another campus after school, this should be done promptly. This must be done at the Primary School campus.

Criminal Act

The following activities are among those defined as criminal under the Laws of the State of Arkansas and must be reported to the superintendent who will then report to the police. (However, criminal activities considered under this regulation are not limited to this list.)

ARSON – The intentional setting of a fire.

BURGULARY AND LARCENY – Stealing of school or personal property.

EXTORTION, BLACKMAIL OR COERCION – Obtaining money or property by violence or threat of violence, or forcing someone to do something against his will by force or threat of force.

LARCENY – Theft.

MALICIOUS MISCHIEF – Willful destruction of property.

ROBBERY – Taking property from an individual by force or threat of force.

DISTURBING THE PEACE –

A. By violent, obscene or profane language addressed to a teacher or a student.

B. By threatening to fight, or challenging to fight, or fighting a teacher or a student.

C. By the use of abusive, violent, obscene or profane language whether addressed to a specific party or to the public generally.

VIOLENT ACTS – fights, assault

DRUGS OR ALCOHOL – in possession or consumed

Graduation Requirements

All requirements must be completed for a student to participate in graduation. Every student must be enrolled in three or more subjects each term (semester) to participate in graduation exercises. This is in compliance with Act 1759.

A. Units required (16 ½ units total)

(1) 4 units of English

(2) ½ unit Oral communications

(3) 3 units of Social Studies, or 2 units of Social Studies and 1 unit of Vocational/Technical Studies (U.S. History, World History, ½ unit Civics)

(4) 4 units of Mathematics

(5) 3 units Science with at least 1 Science unit in Life Science and 1 Science unit in a Physical Science. All required Science units must provide hands-on laboratory experience for students a minimum of 20% of instructional time.

(6) ½ unit Physical Education

(7) ½ unit Health and Safety Education

(8) ½ unit Fine Arts

B. Grade point system used by Nashville High School is as follows for regular classes: A=4, B=3, C=2, D=1, F=0

C. A student may receive a high school diploma after completing the requirements by correspondence providing the correspondence courses meet school policy requirements. Only two (2) units will be allowed by correspondence.

D. In order to graduate from NHS, students must earn twenty-eight (28) units. Students must have 1 unit of Algebra I or equivalent and 1 unit of Geometry or equivalent. For unconditional admission to college, 4 units of math required. For Arkansas Lottery Scholarship, 4 units of math required.

D. Algebra I completed in the eighth grade will count toward graduation requirements.

Final Exam Exemption Policy

A student will be considered exempt from taking final exams if the following qualifications have been met per semester.

- A student does not exceed more than 3 excused absences per semester
- A student has no unexcused absences per semester
- A student has not exceeded more than 2 tardies per semester
- A student has not received any d-hall, ISS or suspensions for disciplinary issues
- A student must have a grade of B or higher in each course

Grade Forgiveness Policy

Prior to the first day of a student's senior year, students may retake core classes to improve their GPA.

However, by doing so, you will not be able to Improve your status to become an honor graduate or to improve your rank within the honor graduates.

All Year Credit Course Guidelines

Pursuant to Arkansas Department of Education guidelines and standards, any student taking athletics can only be awarded 1 credit between their 9-12th grade years. Athletics will count as local credit for the remainder of the semesters and will not be figured into the students GPA. All band and Journalism students will be awarded 1 credit per year between their 9-12th grade years. The other 4 credits for band and journalism students will be awarded as local credit. For Valedictorian or Salutatorian purposes, athletics, cheer, band and journalism will be factored into the GPA for each semester taken.

Minimum Core Curriculum of High School Courses Recommended for Participation for Higher Education

The recommended core of courses is designed to be a standards-based set of rigorous courses for students preparing themselves for success in college. The core curriculum consists of two components. The first component designates the core courses designed for unconditional admission to any public two-year or four-year institution of higher education in Arkansas. The second component designates the core requirements for the Challenge Scholarship.

COMPONENT ONE:

Core Curriculum for Unconditional Admission

English: Four units with emphasis on writing skills, not to include courses in oral communications, journalism, drama or debate.

Natural Science: Three units, with laboratories, chosen from Physical Science, Biology, Chemistry or Physics. Only one unit may come from life science.

Mathematics: Four units, including Algebra I and II, Geometry, and an advanced math course. Students must take a math course during their senior year.

Social Studies: Three units, including one of American History (does not include Contemporary American History), one of World History (not to include World Cultures, World Geography, or Global Studies), and at least one-half unit of Civics or American Government (not to include courses in practical arts).

COMPONENT TWO:

Core Curriculum for Lottery Scholarship

English: Same as above

Natural Science: Same as above

Mathematics: Same as above

Social Studies: Same as above

Concurrent College and High School Credit

CONCURRENT ENROLLMENT REQUIREMENTS

Students who are enrolled in an accredited high school and meet admission standards of the University of Arkansas Cossatot (UAC) may be allowed to concurrently enroll in college courses. Requirements for concurrent enrollment include:

- 1) An official high school transcript showing a cumulative GPA of at least 2.0 on a 4.0 scale.
- 2) ACT, ASSET, COMPASS, PLAN, or EXPLORE scores which meet the established minimums.
- 3) Student's signature on front of form.
- 4) High school counselor or principal's signature on front of form.
- 5) Parent or guardian's signature on front of form.
- 6) Copy of Social Security Card
- 7) State Issued Photo Identification
- 8) Arrangements must be completed for the payment of all tuition and fees.

Students concurrently enrolled must maintain a 2.0 GPA at UAC. Failure to achieve a 2.0 GPA will result in the student not being allowed to re-enroll until she/he has graduated from high school.

MINIMUM SCORES FOR CONCURRENT ENROLLMENT:

To enroll in English and Social Science*

ACT Reading	19	ASSET Reading	43	COMPASS Reading	83	PLAN/Aspire	15/428	EXPLORE	14	PSAT	47
ACT English	19	ASSET Writing	45	COMPASS Writing	80	PLAN/Aspire	16/428	EXPLORE	14	PSAT	45

*NOTE: Although it is not required, it is recommended that you provide an ACT Math score, an ASSET Intermediate Algebra score, or a COMPASS Math score. Your math score will not prevent you from taking an English, Social Science, or Technology class.

To enroll in Mathematics, Computer Sciences, or Natural Science classes*

ACT Reading	19	ASSET Reading	43	COMPASS Reading	83	PLAN/Aspire	15/428	EXPLORE	14	PSAT	47
ACT Math	19	ASSET Intermediate Algebra	39	COMPASS Math	41	PLAN/Aspire	17/432	EXPLORE	15	PSAT	46

*NOTE: Some technology classes have different requirements for concurrent enrollment. The appropriate UAC Division Chair will provide information for these courses.

UAC is in compliance with EEO/AA/ADA in student and employment programs and activities. Call: 870.584.4471 V or 800.844.4471 or AR RELAY Services for the Deaf and Hearing Impaired @ 711

NHS CONCURRENT COURSES	CONCURRENT HOURS	HIGH SCHOOL CREDIT
COMP. I & II/AP ENGLISH 12	6	1
AP U.S. HISTORY/CONCURRENT	6	1
PRE-CAL/TRIG	6	1
COLLEGE CHEMISTRY	4	1

Blended courses can only be taken once, it is advised you take these courses with qualifying scores.

REQUIREMENTS FOR HONOR GRADUATE, VALEDICTORIAN AND SALUTATORIAN

Those classes listed as Honor classes at Nashville High School (11)

9 TH Pre AP English	
10 th Pre AP English	Advanced World History
11 th Pre AP English	AP Calculus*
12 th AP English*	AP Biology*
Pre Cal/Trig	AP U.S. History*
Physics	Spanish III

(* These courses require students to take the College AP exam in order to receive an extra quality point)

Class rank is determined by Grade Point Average

- Summa Cum Laude – At least 9 Honors Classes and a minimum 3.95 G.P.A.
- Magna Cum Laude – At least 9 Honors Classes and a minimum 3.80 G.P.A. or at least 8 Honors Classes and a minimum 3.85
- Cum Laude – At least 9 Honors Classes and a minimum 3.65 G.P.A. or at least 7 Honors Classes and a minimum 3.75 G.P.A.
- Honor Grad – At least 6 Honors Classes and a 3.65 G.P.A.

The College Core Curriculum – The state minimum for unconditional college admission. It is a requirement to be an honor graduate.

Valedictorian or Salutatorian:

- The top first and second grade point average.
- College Prep Classes
- 10 out of 11 Honors classes minimum, if there is a tie in G.P.A. then the student with the most Honors classes taken is ranked ahead.
- The second tiebreaker is the best percentage average for all honors classes.
- No college courses will substitute for honors courses.
- For Valedictorian or Salutatorian purposes only, athletics, cheer, band and journalism will be factored into the GPA for each semester taken.

Advanced Placement Courses

Students who take AP Classes are required to take the A.P. exam in May and will have an additional quality point added to their GPA. This weighted GPA will be sent to colleges on the final transcript. It will be utilized to determine class rank or honor graduate status. All AP courses are taught by AP trained and certified teachers.

Honor Graduates

Final ranking of seniors will be done the last semester of their senior year.

In the event a student should complete high school in three years instead of the traditional four years, his/her name shall be added to the honor graduate roll if he/she qualifies. The student's name shall be in addition to the regular honor graduates and shall be so stipulated. An honor graduate completing the four-year curriculum shall not be pre-empted by students completing an accelerated three-year curriculum. A student transferring to NHS shall be eligible for honor graduate status, provided he transferred from an accredited school.

No foreign exchange student will be eligible to become an honor graduate at Nashville High School.

Grading Policy

Grades assigned to students for performance in a course will reflect only the extent to which a student has achieved the expressed academic objectives of the course. Grades may also reflect other educational objectives such as those contained in the learner outcomes and curriculum frameworks.

Grading System for Grades 9-12

90-100=A

80-89=B

70-79=C

60-69=D

0-59=F

Quality Points for regular classes:

A=4

B=3

C=2

D=1

F=0

Early Graduation

With prior approval from administration, before the start of a student's senior year. Any student whom has completed all of the state requirements for graduation from December through May will be allowed to walk in the graduation ceremony.

Transfer Between Schools

1. Any student transferring from a school accredited by the State Department of Education to another school accredited by the State Department of Education shall be placed into the same grade the student would have been in had the student remained at the former school.

2. Any student transferring from a school that is not accredited by the State Department of Education to a school that is accredited by the State Department of Education shall be evaluated by the staff of that accredited school to determine that student's proper placement in the accredited school.

Insurance

All students involved in extracurricular activities will be covered by school insurance, if injured while engaged in an event sponsored by a school organization such as band, football, etc. All other students may purchase school insurance at a nominal fee.

Blank insurance claim forms are available in the principal's office. Any injured student who has student insurance must file a claim. These claims must be filled out and signed by the student's parent/guardians and hospital and returned to the principal's office before the claim can be processed.

The insurance policy is a co-insurance policy, meaning the school policy will pay after filing on family policy. The policy will pay customary and usual charges up to the limits of the policy.

School policy will not cover field trips, picnics, etc. in a normal school day.

Students are encouraged to take out student policy at the beginning of school.

Honor Roll

The Honor Roll for each nine-week period will be composed of those students with no grade lower than a B.

Report to Parents

At the end of each nine-week period, report cards are made out and presented to the student. Dates report cards are issued will be published in the local paper.

If for any reason those reports are not brought home by the student, the parent/guardian should contact the principal and find out the reason for failure of the reports being sent.

During the fifth week of a grading period, an interim or progress report will go out to parent/guardian of student who are in danger of failing. Reports shall be sent to parents of students making "D" or "F" grades so that an effort can be made to improve the grade before the end of the report period.

Student Social Events

Any school party or social affair must be approved by the principal, and given a date and time. All school parties must have school sponsors present as well as other sponsors that the principal or director of activities may require. Students must conduct themselves at school parties and activities as they would during a school day. Violation of this code of conduct is handled the same as it is during the day. Nashville High School social events are to be attended by NHS students ONLY.

All school activities must end at a time specified by the principal or assistant principal. The school will not sponsor or be responsible for parties that do not meet these requirements. Only three dances can be held a year. The dates will be decided by the principal and Student Council.

Mid-Term and Final Exam Exemptions

Final exams will be taken in all classes. It is mandatory to take the final test to get credit for the course.

Summer School

Students must have the permission of the principal or counselor in advance to substitute summer school courses for credit toward graduation or to use summer school to make up work failed.

Withdrawals

Students withdrawing or transferring from Nashville High School must turn in all state textbooks and clear through the office before student records will be processed. A clearance form can be picked up from the counselor.

Membership in National Honor Society

Membership in the Nashville High School chapter of the National Honor Society is an honor bestowed upon a student. The purpose of National Honor Society is to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of Nashville High School. Juniors and seniors will be considered for membership. They will be considered for membership during the spring semester

of their junior and after the fall semester of their senior year. To be considered for membership, Nashville High School students must have a minimum Grade Point Average (GPA) of 3.65. Candidates for membership will be notified and informed that for further consideration for selection to the chapter, they are to complete the Candidate Form. These students are then eligible for consideration on the basis of service, leadership, and character. The election of members will be made by the Faculty Council which consists of five (5) faculty members. Elected members will be notified by a printed letter of their acceptance along with information about a formal induction ceremony.

Asbestos

To the Parents and Taxpayers of Nashville, Arkansas Independent School District: In accordance with current asbestos in school rules, the Nashville Independent School District, Nashville, Arkansas, has recently been inspected for asbestos containing material and we are happy to report that no serious problems are present within the entire system. A complete copy of this report is available for review in the office of the superintendent.

Visitors on Campus

All visitors on campus must report to the office. This includes the student parking lot before and after school. Students being “picked up” after school should tell the person to pick them up in front of the building. Parents delivering items to their children should first come by the office.

Other Important Items

1. Students may use the office phone only for sick calls, for school business calls or for emergency calls. Otherwise, students are required to use the pay telephone on campus (outside the principal’s office).
 2. Students are cautioned not to bring large amounts of money or other valuables to school, which are not necessary in the school day. **STUDENTS, NOT THE SCHOOL, ARE RESPONSIBLE FOR THEIR PERSONAL PROPERTY.**
 3. Students are not to bring CD players or radios to school unless they are to be used in a class activity. They should be taken to their teacher’s room and left there until the end of the day. They will not be played outside the classroom. Walkmans, headphones, or radios taken by anyone on school staff will be turned in to the principal or assistant principal and will be kept until a parent picks them up.
 4. In passing to and from assemblies, students are to go directly to and from class or the gym.
 5. Be it resolved by the Board of Directors of Nashville School District No. 1: That henceforth, no delivery of goods or services by commercial vendors to any school premises of Nashville School District No. 1 shall be allowed unless such goods or services are directly related to the furtherance or conduct of school functions or activities.
 6. Students must be 16 years of age and have a valid Arkansas driver’s license to drive a motor vehicle to school. Students are to park vehicles on the student parking lot. Vehicles are to be parked no more than two deep. Violation of these driving rules or any driving recklessly on school campus will result in a student being asked not to bring a vehicle on school property.
 7. Nashville High School will not be responsible for students prior to 7:55 a.m. This is the time duty teachers arrive for duty.
 8. Metal detectors will be available for use in the high school building and at all school functions. The use of these will be at the discretion of the building principal.
 9. In keeping with the guidelines of Title VI, Section 601, Civil Rights Act of 1964; Title IX, Section 901, Education Amendments of 1972; and Section 504 of the Rehabilitation Act 1973; Nashville School District assures that no person in the United States shall, on the basis or race, color, national origin, age, sex or handicap be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
 10. No hazardous materials of any kind will be brought on school campus. Students will be disciplined accordingly.
 11. For controlling access to the building and safety precautions, the North and West entrance doors will be locked at 8:05 a.m. each morning. All late arriving students, parents and visitors need to enter the building from the South door at the office and check in with office personnel.
Coordinator Title VI, Title IX and Section 504: Douglas Graham
Address: 600 North 4th, Nashville, Arkansas
Phone Number: (870) 845-3425
- Any person having inquiries concerning compliance with Title VI (Race), Title IX (Sex) or Section 504 (Handicap) is directed to contact the above appropriate counselor.

Graduation – Math and Science School Seniors Act 1326 of 1997

Students who attended school at the Nashville School District prior to acceptance to the Arkansas School for Mathematics and Sciences may elect to participate in graduation activities the year they graduate.

Students attending the Math and Science School will be sent a questionnaire at the beginning of their fourth year of high school in which they are to indicate which activities they plan to attend. The questionnaire will be sent to the last address of record in school district records. Failure to return the questionnaire by October 1 will constitute a waiver of the election to participate. Students who will graduate early and who intend to participate in any activities must notify the senior high principal in writing by October 1 that they will graduate early and plan to participate in graduation activities.

Math and Science students will be responsible for the costs of these activities to the same extent as Nashville students, and agree by participating to abide by the Student Handbook of Nashville High School at these functions. Math and Science students who violate provisions of the Student Handbook at senior activities may be barred from attending one or more future events upon recommendation of the senior high school principal, subject to appeal to the superintendent, whose decision shall be final.

Math and Science students who participate in the graduation ceremony are not eligible to be recognized as valedictorian or salutatorian, but upon presentation of an official transcript from the Math and Science School by May 8 will be recognized as honor graduates if appropriate and based on the criteria of the Nashville School District for honor graduates. Math and Science students who choose to participate in graduation ceremonies will not receive diplomas issued by the Nashville School District, but will instead be presented with certificates of recognition.

Math and Science students who elect to participate in the Nashville High School graduation must make arrangements to secure the proper cap and gown and to attend graduation practice.

Health Services

Emergency Care: In case of an injury, first aid will be administered as needed. Parents will be notified if necessary and if unable to contact parents, the school will if necessary transport the child to the hospital or a doctor's office or will call an ambulance to do the transporting as dictated by the degree of injury.

In case of illness: The parent will be contacted immediately if the child becomes ill while at school. **ANY CHILD FOUND TO HAVE AN ELEVATED TEMPERATURE (100 OR ABOVE) WILL BE SENT HOME. PLEASE DO NOT SEND YOUR CHILD TO SCHOOL WITH A FEVER!** Students who have been ill are allowed to stay indoors (up to three days) if a note is sent from home to the classroom teacher. After staying indoors three consecutive days, the student must have a doctor's written statement to continue staying indoors.

Physical complaints: Complaints issued by a child or problems observed by the teacher will be evaluated. The school nurse has instruments to do visual exams of ears and throat and to measure blood pressure. No medications will be given for these complaints as we do not stock any medications other than topicals at school. If the nurse feels the condition needs immediate attention, the parent will be notified. If it is not urgent and/or the parent cannot be reached, a form letter will be sent home with the child stating the complaints and/or findings and suggestions as to an action to be taken.

Parent responsibility: It shall be the parents' responsibility to report to the school in writing any allergies their child may have to any medications, including topicals, orals, inhalants or injectables, and it shall be the parents' responsibility to report to the school any physical or mental condition of their child which could affect his or her safety and care while at school. It is important that the school be aware of any medications your child is taking, even if the medication is not given at school so that in case of an emergency or sudden illness your child may be cared for in the safest manner possible taking into consideration any current medications and physical or mental conditions. Latex allergy should be reported as latex gloves are routinely used in first aid.

Medication Administration Policy

It is the policy of the Nashville School Board that no drug or medicinal preparation except for medicines used in first aid will be administered to students on any school premises by school personnel unless the student requires the medication in order to attend school, and unless instructions as stated in the following policy are followed. The following are the **only** situations under which medications will be given at school.

- A. The Medication Administration Release Form must be completed, signed and turned in accompanied by a written doctor's order for **all** medication to be given at school.
- B. The medication must be sent from home or brought by the parent.
- C. Only one dose per day of any regularly scheduled medication may be given at school unless the medication is ordered for hyperactivity.
- D. If a regularly scheduled medication (other than one for hyperactivity or an asthma inhaler) is to be given only once, twice or three times per day it will not be given at school unless a written doctor's order is received stating it must be given during school hours.
- E. If it is a prescription drug, it must be in its original container with a pharmacist's label giving the date ordered, date the drug expires, name of child, name of medication, doctor's name and dosage schedule and amount to be given.
- F. If it is a non-prescription drug, it must be in its original container with a label attached giving the child's name, name of medication, amount to be given and time to be given.

PLEASE NOTE: A pharmacy label is not legally considered to be a doctor's order. All medications given at school require a written doctor's order be submitted to the school when **any** medication is started.

Pledge of Allegiance

According to Arkansas Act 1333, all students in K-12 shall participate in the daily recitation of the Pledge of Allegiance during the first class of each school day. Students shall stand and recite the Pledge of Allegiance while facing the flag with their right hand over his/her heart.

According to Act 1333, no student will be compelled to recite the Pledge of Allegiance if the student or the student's parent or legal guardian objects to the student's participating in the exercise on religious, philosophical, or other grounds. These objections should be made in writing to the principal. Students, who are exempt from reciting the Pledge of Allegiance, will be required to remain quietly standing or sitting at their desks while others recite the Pledge of Allegiance.

Academic Remediation

Any student who does not score proficient or advanced on the 8th grade benchmark exam, Algebra I EOC exam, Geometry EOC Exam, or the 11th grade Literacy exam is required to receive remediation in that given academic area. The academic remediation will be provided during the regular academic school day.

Students who do not score proficient or above on their grade level Benchmark Exams shall be required to participate in an Academic Improvement Plan (AIP). Each AIP shall be developed by school personnel and the student's parents and shall be designed to assist the student in attaining the expected achievement level. The AIP shall also state the parent's role as well as the consequences for the student's failure to participate in the plan, which shall include the student's retention in their present grade.

Policy to Resolve Parental Concerns

Any parent/guardian of a NHS student is encouraged communicate regularly with the school to resolve concerns. If a parent has a concern, then he/she should contact the following:

- 1) Teacher.
- 2) Principal or Assistant Principal if the conflict is not resolved with the teacher.
Superintendent or Assistant Superintendent if the conflict is not resolved with the teacher and/or principal

NHS Crisis Plan

Nashville High School, in cooperation with the other campuses, has constructed a campus crisis plan; this plan is used in the event tornado, fire, bomb threat, terrorist threat, etc. The NHS crisis plan is kept on file at the central administration building, fire department, police department, and hospital. Teachers maintain a crisis plan outline within their classrooms.

Moment of Silence

Nashville High School observes a daily minute of silence to allow students to "reflect", "pray" or engage in silent activity. House Bill 1690, now act 576

Nashville High School Parental Involvement Policy

The Nashville School District Board of Education, administrators, and staff recognize that a child's Education is a responsibility shared by the school and family during the entire period the child spends in school. To support the goal of the school district to educate all students effectively, the schools and parents must work as knowledgeable partners.

Although the district's parents are diverse in culture, language, and needs, they share the school's commitment to the educational success of their children. This school district in collaboration with parents shall establish programs and practices that enhance parent involvement and reflect the specific needs of students and their families.

The goal of Nashville High School is to provide a high quality education to all students. We know that engaging parents is essential to improving students' achievement. We will foster and support active parent involvement and participation in promoting the social, emotional, and academic growth of children.

To find the entire copy of the Nashville High School parental involvement plan please go to our district website www.nashvillesd.com or the plan can be located in our parent center at NHS. This plan is in compliance with the legal requirements of Arkansas Act 603 of 2033 (6-15-1602-parent involvement plan), and Arkansas Act 397 of 2009 (6-15-1702-parental involvement plan).



NASHVILLE HIGH SCHOOL

1301 Mt. Pleasant Drive

Nashville, AR 71852

870-845-3261

FAX: 870-845-7345

BELL SCHEDULE

8:00.....School Begins

8:05-9:35.....1st Block

9:40-11:10.....2nd Block

"A"

11:10-11:45 - Lunch

11:50-12:15.....3rd Block

"B"

11:10-12:00.....3rd Block

12:00-12:35 – Lunch

12:40-1:20.....Return to 3rd Block

1:25-3:05.....4th Block

Board of Directors

David Hilliard, President
Monica Clark, Vice President
Mark Canaday, Secretary
Miles Mitchell, Member
Randy Elliott, Member

Douglas Graham, Superintendent
Joe Kell, Superintendent of Instruction
James Nichols, Transportation Director / AD
Tate Gordon, Principal
Kim Slayton, Assistant Principal