

NSD Technological Sheet of Cheating

HELPDESK

The HelpDesk is THE BEST way to communicate with the NSD IT Dept. Use it to enter and track support tickets. Or use the KnowledgeBase to find answers to common problems. Support tickets can be created by ANY faculty/staff member from ANY Internet capable device. Tickets are immediately emailed to all IT Staff & tracked until completion.

ACCESS: nashvillesd.com > forFaculty > HelpDesk OR helpdesk.nashvillesd.com

EMAIL & OFFICE365

NSD provides Microsoft Office365 account to all Faculty/Staff for use with email & other Office365 apps.

ACCESS: nashvillesd.com > forFaculty > Email

Username: firstname.lastname@nashvillesd.com
Ex. john.doe@nashvillesd.com

Password: sent via email (to personal account)

Mobile Access: see HelpDesk KnowledgeBase

AD (Active Directory) -- Computer Login

NSD uses Microsoft Active Directory to control access to network resources such as computers, network file shares, network printers, wireless networks, etc. You will use your AD credentials to login to computers & gain access to your specific network resources.

Username: firstname.lastname – Ex. (jane.doe)

Password: Scrapper2016

SSO (Single Sign On)

SSO is a state controlled system that controls user access to TAC and eSchool. It is best practice to reset your password every 9 weeks because it will automatically expire after a specified number of days. *To reset a forgotten/expired password go to SSO & click the "Forgot Password link.

ACCESS: nashvillesd.com > forFaculty > SSO

Username: 3105 + First initial + last name. Ex. 3105jdoe

COPIER CODES

Access to NSD copiers is controlled by copier codes. These are used for copying, scanning & sending private print jobs.

ACCESS: 9 + last 4 digits of your SSN. Ex: 91234

TIME CLOCK

Time Clock is used to track when you clock in/out of work each day. Time Clock is accessible via web browser. Dedicated time clock locations are provided.

ACCESS: nashvillesd.com > forFaculty > Time Clock.

ID#: 9 + last 4 digits of your SSN. Ex: 91234

WiFi

NSD employs an enterprise wireless solution to provide district wide wireless access. Available networks are:

EmpPersonal: For use by Employees ONLY on employee owned devices. (Use of this network by minors violates CIPA compliance.)

ACCESS: use AD credentials (see above)
(accept certificate if prompted)

GUESTS: Open wireless for students and/or district guests.

EmpAD & StudentAD: For use only on district owned laptops.

WEBSITE

Nashvillesd.com is powered by Gabbart Communications. With their system each campus has an independent website, controlled by the local campus, but tied into the district site. All teachers are given highly scalable and customizable classroom websites.

ACCESS: Login at bottom of your school's site.

(nashvillesd.com -> Select your school at top of page.)

Username: First initial followed by last name. Ex. jdoe

Password: Will be supplied to you.

DISTRICT PHONES & VOICEMAIL

NSD utilizes a VoIP phone system in our district which allows for many advanced features. Faculty are issued a phone or voicemail extension that allows them to receive voicemails. When you receive a voicemail it will be forwarded to your email as an attachment for playback.

*All users with voicemail should record a greeting and their name.

ACCESS: Dial *98 from any district phone

ID (extension): will be issued to you

Password: 9 + last 4 digits of your SSN. Ex: 91234

**For more detailed instructions please see HelpDesk KnowledgeBase