

UNIFIED SCHOOL DISTRICT NO. 396
BOARD OF EDUCATION MEETING
JULY 11, 2022
DISTRICT OFFICE - 921 E. FIRST
6:00 P.M.

AGENDA:

1. CALL TO ORDER
2. INFORMATIONAL REPORTS TO THE BOARD
3. ELECTION OF BOARD OFFICERS (PRESIDENT, VICE-PRESIDENT)
4. APPROVAL OF AGENDA
5. CONSENT AGENDA
 - a. APPROVAL OF MINUTES
 - b. FINANCIAL REPORTS
 - c. APPROVAL OF EXPENDITURES
 - d. DONATIONS
6. NEW BUSINESS
 - a. Selection of the Official Meeting Day, Week, Time, and Location for the 2022-23 School year. (K.S.A. 72-1133)
 - b. Appointments by the Board of Education:
 1. Board Clerk – CARRIE SHORES
 2. Deputy Board Clerk – CATHI ZALUSKY
 3. District Treasurer – LACHELLE PRATHER
 4. Deputy Treasurer – SHAWNA GREEN
 5. Authorized Representative for filing Federal Reports – ROB REYNOLDS & LACHELLE PRATHER
 6. Designated Agent for filing KPERS Reports – LACHELLE PRATHER & CARRIE SHORES
 7. Representative to the South Central Kansas Education Service Center – BOARD MEMBER REPRESENTATIVE & ALTERNATE
 8. Representative to the Butler County Special Education Interlocal – BOARD MEMBER REPRESENTATIVE & ALL OTHER MEMBERS SERVE AS AN ALTERNATE
 9. District Attendance Officers (Truancy) (K.S.A. 72-1113) – BUILDING PRINCIPALS
 10. Food Service Authorized Representative – ROB REYNOLDS
 11. Hearing Officer for Free and Reduced Priced Meal Applications Appeals – ROB REYNOLDS.
 12. Determining Officer for Free and Reduced Applications – CATHI ZALUSKY
 13. Governmental Relations Representative – BOARD MEMBER REPRESENTATIVE
 14. Review of the Freedom of Information Officer – DISTRICT SUPERINTENDENT
 15. Official Publication – BUTLER COUNTY TIMES GAZETTE
 16. Coordinator of Homeless Children – ROB REYNOLDS
 17. Compliance Coordinator for Title VI, Title VII, Title IX and Section 504- ROB REYNOLDS
 - c. Designation of Board Attorney – KASB LEGAL SERVICES
 - d. Resolution for Home Rule Powers – Renewal of Board Policy District Authority

- e. Designation of Official Depository for District Funds and review bank
Signatures on file (9-1401) - RCB BANK, Douglass
 - 1. HS PETTY CASH/ACTIVITY ACCOUNT: SHAWNA GREEN, SCOTT DUNHAM, JASON MENARD, ROB REYNOLDS, CARRIE SHORES, LACHELLE PRATHER
 - 2. CENTRAL OFFICE PETTY CASH ACCOUNT: CARRIE SHORES, ROB REYNOLDS, LACHELLE PRATHER
 - 3. DISTRICT FUNDS & PAYROLL: BOARD PRESIDENT, VICE-PRESIDENT, ROB REYNOLDS, CARRIE SHORES, LACHELLE PRATHER
- f. Adoption of the State Calendar of 1,116 hours (K.S.A. 72-1106)
- g. Adopt the recommended annual waiver of requirements for Generally Accepted Accounting Principles – GAAP Waiver (K.S.A. 75-1120a)
- h. Early Payment Policy (K.S.A. 12-105b)
- i. Board established limits and prices:
 - Mileage rate for reimbursement (K.S.A. 75-3203) – POLICY IS IN ACCORDANCE TO FEDERAL GUIDELINES
 - Petty cash limits (K.S.A. 72-8208) \$1,000.00 HS, \$1,500.00 CENTRAL OFFICE
 - Limits and restrictions for use of credit cards
 - 2022-23 Fees Schedule Revised
- j. Adopt guidelines for activity funds and gate receipts (K.S.A. 72-8208a) – SCOTT DUNHAM
- k. Personnel:
 - 1. Resignations
 - 2. Employment
- l. Record Destruction Resolution
- m. Final Review and Acceptance of 2021-2022 Transfers
- n. Review and Acceptance of Recreation Board Membership
- o. Waiver of Notice
- p. District Policy Review
- q. Negotiations Review
- r. Major Purchases
- s. Miscellaneous --
 - 1. Board of Education Dinner
 - 2. BOE/Employee Picnic
 - 4. Preview the 2022-23 District Budget and Revenue Neutral Rate and Requirements as well as the new legislative requirements

7. ADMINISTRATIVE REPORTS

8. BOARD MEMBER REPORTS

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