

**Little Cypress-Mauriceville CISD  
Transfer Application  
Checklist**

Student's Name \_\_\_\_\_

**All of the following must be submitted before application will be considered for acceptance.** Please provide the information for the most recent *full* school year and the current year if application is being made during the year. At least one full school year must be included.

Please paper-clip all of the following together into an application packet. Initial beside each item below that you are including in the packet, and include this checklist as the first page of the packet. When the student is applying for enrollment into kindergarten, you may write in N/A for *not applicable* for items that do not exist for the student.

\_\_\_\_\_ Completed *Transfer Application/Agreement for Nonresident Students*.

\_\_\_\_\_ Completed *Information from Current District* page. (May be one or more pages depending on the number of campuses where the student has been enrolled in the prior and current school year.)

\_\_\_\_\_ Student's disciplinary record from prior district. (If student does not have a disciplinary record in current district, an administrator's signature from that district on the *Information from Current District* page will meet this requirement.)

\_\_\_\_\_ Student's academic record/transcript from prior district. (If student is in the special education program, please include a copy of his/her most recent annual ARD meeting in addition to the academic record. If student is in the 504 program, please include his/her most recent 504 plan in addition to the academic record.)

\_\_\_\_\_ Student's state assessment results on most recent assessment or other test results provided by other district(s). (If state assessment results are not available, the district will review other results provided. You will be contacted for the student to be administered an assessment if no acceptable alternative assessment instrument results are available.)

Tuition payment does not need to be made prior to application being considered for acceptance. Once the district has determined the student is eligible for enrollment, you will be contacted for payment of tuition. Tuition will then need to be paid in full before student can be enrolled.

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**For District Use Only**

Application Received By \_\_\_\_\_

Date Received \_\_\_\_\_ Time Received \_\_\_\_\_

**Little Cypress-Mauriceville CISD  
Transfer Application/Agreement  
for Nonresident Students**

Student's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

School year for which application is being made \_\_\_\_\_

Parent/Guardian Names (Father) \_\_\_\_\_ (Mother) \_\_\_\_\_

Email address (Father) \_\_\_\_\_ (Mother) \_\_\_\_\_

Address where Father resides \_\_\_\_\_  
Street City State Zip

Address where Mother resides \_\_\_\_\_  
Street City State Zip

Address where Student resides \_\_\_\_\_  
Street City State Zip

Grade level of Student in school year for which application is being made \_\_\_\_\_

Campus preference \_\_\_\_\_

School district where Student was most recently enrolled \_\_\_\_\_

Campus name where Student was most recently enrolled \_\_\_\_\_

Telephone number(s)/contact information where Parent/Guardian can be reached if there are questions concerning this agreement \_\_\_\_\_

Please circle the appropriate response on each below:

If the District does not have space available at your preferred campus, do you want to be considered for acceptance on another campus in the District that has the Student's grade level? YES NO

Was Student enrolled in LCM CISD in the preceding year as a transfer student or a resident student? YES NO

Is Student a sibling of a previously approved transfer student? YES NO  
If yes, what is sibling's name \_\_\_\_\_ campus \_\_\_\_\_

Please check all of the following special program areas that apply for this student:

- |                         |  |
|-------------------------|--|
| _____ Special Education | _____ ESL (English as a Second Language) |
| _____ 504               | _____ Dyslexia                           |
| _____ Gifted & Talented |  |

The district is required to collect the information on this page on all transfer students.

**Authority for Data Collection:** Texas Education Code 21.061: Civil Action 5281, Section A

**Planned Use of Data:** To complete the report required by Federal Court Order Civil Action 5281

**Instructions:**

Student's Name – enter the name of student

Ethnic Code:

- 1 American Indian or Alaskan Native
- 2 Asian or Pacific Islander
- 3 Black, not Hispanic
- 4 Hispanic
- 5 White, not Hispanic

Current Attendance Data: Enter the county-district number and campus number where the student currently resides and *should* attend. For your convenience, here are the county-district numbers for some local school districts. If your district is not listed, you will need to contact that district for their county-district number. You will also need to contact the other district for the campus number.

County-District #	District		County-District #	District
123-910	Beaumont ISD		181-908	LCM CISD
121-903	Buna ISD		181-905	Orangefield ISD
181-901	Bridge City ISD		181-907	Vidor ISD
176-903	Deweyville ISD		181-906	WOC CISD

County-District Number (Prior Year): Enter the county-district number for the district the student attended in the prior school year.

Grade: Enter the grade to which the student will be assigned for the regular academic programs or special education programs during the school year for which application is being made.

Campus Number (Receiving District): Leave this blank. It will be completed by District personnel once the campus is determined.

Social Security Number: Enter student's Social Security number on appropriate line.

Student's Name	Ethnic Code	Current Attendance Data: Student's Residence (School student <i>should</i> attend)		District Student Attended Prior Year	Grade	Campus Assigned in Receiving District
		County-District Number	Campus Number	County-District Number		Campus Number

Student's Social Security Number: \_\_\_\_\_

Parent/Guardian must initial **each** of the following:

- \_\_\_\_\_ I have received a copy of and have read LCM CISD policy FDA (Local) Admissions, Interdistrict Transfers. I have been given opportunity to ask questions of any parts of the policy that I may not have initially understood, and I agree to abide by all aspects of the policy.
- \_\_\_\_\_ I understand that in determining whether Student will be permitted to enroll in District schools, the Superintendent will consider the Student's disciplinary record, attendance record, academic record, assessment record, and class size and space availability as outlined in policy FDA (Local).
- \_\_\_\_\_ I understand that, if approved, the transfer is granted conditionally on space remaining available and other reasons determined by the Superintendent. The transfer can be revoked at the end of the school year if class size exceeds state guidelines, facilities become overcrowded, or other reasons exist that are deemed by the Superintendent to be in the best interest of the District or campus.
- \_\_\_\_\_ I understand that, if approved, the transfer is granted conditionally on Student's behavior. The transfer can be revoked at any time including, but not limited to, during the school year, if Student engages in misbehavior that violates the District's Student Code of Conduct and results in removal to a disciplinary alternative education program, out-of-school suspension, or expulsion or if Student receives more than two disciplinary referrals during a grading period.
- \_\_\_\_\_ I understand that, if approved, the transfer is granted conditionally on Student's attendance, including tardies. The transfer can be revoked at any time including, but not limited to, during the school year, if Student is truant, excessively absent, and/or excessively tardy to class. Student is excessively absent if the Student's attendance places him/her at risk of losing credit under Education Code 25.092 or requires the District to warn of truancy proceedings under Education Code 25.095.
- \_\_\_\_\_ I understand that, if approved, the transfer is granted conditionally on Student's academic achievement. The transfer can be revoked at any time including, but not limited to, during the school year if Student does not maintain the required academic achievement. Student must maintain grades that result in passing grades in all courses by the end of the semester and eligibility in UIL activities. At the end of each grading period, Student should receive no more than one grade that is below passing.
- \_\_\_\_\_ I understand that, if approved, the transfer is for one school year only. Student must reapply for subsequent years.
- \_\_\_\_\_ I understand the District will not provide transportation for Student.
- \_\_\_\_\_ I understand that being approved for transfer in one school year creates no right or expectation that Student will be admitted as a transfer student in subsequent years. I further understand that admission of one student in a family creates no right or expectation that another student from the same family will be admitted as a transfer.
- \_\_\_\_\_ I understand that, if approved, I am responsible for paying tuition in full in the amount listed on the attached Tuition Schedule before Student can be enrolled. I further understand that tuition is non-refundable no matter whether leaving the District is at Student's or my choice or whether Student's transfer is revoked.

\_\_\_\_\_ I have read the Waivers section of policy FDA (Local) which outlines circumstances where part or all tuition may be waived and understand that to claim a waiver, I must submit a separate Waiver Application at the same time as this Transfer Application. Waiver requests will not be considered once tuition has been paid.

Do you intend to submit a Waiver Application?      YES      NO

\_\_\_\_\_ I understand that transfers will not be considered for students who require programs, courses, or procedures not offered by the District. I have been given opportunity to inquire about the District's offerings and agree that no additional programs, courses, or procedures will be implemented by the District to meet any special need for Student.

\_\_\_\_\_ I understand that, if approved, the transfer can be revoked at any time including, but not limited to, during the school year if the Parent(s)/Guardian(s) demonstrate an unwillingness to comply with reasonable District and campus procedures or with District policy.

\_\_\_\_\_ I understand that falsification of information is a Class A misdemeanor and can lead to legal action.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

***For District Use Only***

Space available at the required grade level on preferred campus?      YES      NO      (reviewed by \_\_\_\_\_)

If no and if requested to be considered on other campus, is space available on other campus?      YES      NO

Disciplinary record acceptable?      YES      NO      (reviewed by \_\_\_\_\_)

Attendance record acceptable?      YES      NO      (reviewed by \_\_\_\_\_)

Academic record acceptable?      YES      NO      (reviewed by \_\_\_\_\_)

Assessment record acceptable?      YES      NO      (reviewed by \_\_\_\_\_)

Student is \_\_\_\_\_ not approved for admission as a transfer student

\_\_\_\_\_ approved for admission at \_\_\_\_\_ (campus) on date when tuition is paid

\_\_\_\_\_  
Superintendent's Signature      Date

Tuition Payment. Total amount due \$ \_\_\_\_\_ (Attach Tuition Worksheet)

\$ \_\_\_\_\_ received on \_\_\_\_\_ (date) by \_\_\_\_\_ (name)

**Little Cypress-Mauriceville CISD  
Transfer Application  
Information from Current District**

**Directions to Parent/Guardian:** Complete the student's name, district, and campus information below and take this page to the campus where your child is currently enrolled and ask them to provide the information to you. If your child was in multiple school districts or on multiple campuses in the current and prior school years, you may make copies of this page as needed. Include the information provided to you when submitting the application.

**Directions to District:** The student listed below is applying for enrollment in Little Cypress-Mauriceville CISD. Please provide the following information to the student or parent for inclusion with their application. Please provide the information for the most recent *full* school year and the current year if application is being made during the year. At least one full school year must be included.

Student's Name \_\_\_\_\_

School District Providing Information \_\_\_\_\_

Campus Providing Information \_\_\_\_\_

- Student's Disciplinary Record. If student does not have a disciplinary record, please certify the statement below.

I certify that the above named student did not have any disciplinary referrals in the time period described in the directions above.

\_\_\_\_\_  
Signature of Administrator                      Date                      Title

- Student's Attendance Record. Please complete table below.

	Prior School Year Specify Year: _____	Current School Year Specify Year: _____
Number of Days the Student was Enrolled		
Number of Days the Student was Absent		

\_\_\_\_\_  
Signature of Person Providing Attendance Data                      Date                      Title

- Student's academic record or transcript.
- If student is in special education, a copy of most recent annual ARD.
- If student is in 504, a copy of most recent 504 plan.
- Student's state assessment results on most recent assessment. If your school does not administer the state assessment, please provide results from any other test(s) you do administer (achievement, aptitude, readiness, etc.)

**Little Cypress-Mauriceville CISD  
Nonresident Student  
Tuition Rates  
2011-2012**

All tuition must be paid in full before the student can be enrolled.

Tuition is non-refundable, no matter whether leaving the district is at the student's or parent's choice or whether the student's transfer is revoked.

**Tuition rates for students who do not live within LCM CISD, but do live in Texas**

	Daily Rate	175 Days (Full Year)
First Child	\$10	\$1,750
Second Child	\$8	\$1,400
Each Child Thereafter	\$6	\$1,050

**Tuition rates for students who do not live within LCM CISD, and do not live in Texas**

	Daily Rate	175 Days (Full Year)
First Child	\$44	\$7,700
Second Child	\$42	\$7,350
Each Child Thereafter	\$40	\$7,000