



Republic County High School

Booster Club Constitution

Article I

Purpose

The purpose of the Republic County High School Booster Club is to support all RCHS activities/athletics and promote school spirit, good sportsmanship and leadership at RCHS events. The Booster club will assist existing programs at RCHS by providing funds for activities or items that are approved by the board. Booster club desires to unite the school, community and parents together for the benefit of the students.

Article II

Name

The name of this organization shall be the RCHS Booster Club and this organization shall operate under the by-laws contained in this document and the supervision and guidelines of RCHS Jr/Sr High School, USD #109, and the Kansas State High School Activities Association.

Article III

Membership

All persons, families, and businesses possessing an interest in the promotion of activities for RCHS students shall be permitted admittance into the organization upon receipt of yearly dues. Membership in booster club may be purchased at the following levels,

Rep Co Fan-----\$10-\$25
Blue Booster--- \$26-\$50
Red Squad----- \$51-\$100
Buffalo----- \$101-\$250
Silver Club----- \$251-\$499
Gold Club----- \$500-\$999
Platinum Club- \$1000 and above

* Benefits of membership received by members will be decided on by the board and may change on a year-to-year basis.

Article IV

Governance

Section I: The affairs of Booster club shall be managed by the board. The board will consist of eleven (11) people. Nine of these members will serve a 2 year term. Terms are staggered, so that only half of the board is replaced every year. Each board member is responsible for finding his/her replacement when their term is expired. Board members are selected to ensure equal representation of all sports on the board. This consideration should be taken into account when selecting new members. Nominations for board members should be made in April and agreed upon by the entirety of the board. Officers of this organization shall be: President, Vice President (or co-Presidents if agreed upon), Secretary and Treasurer. The Activities Director and Principal of RCHS will be permanent members of the board and will make up the remaining two positions on the board.

Section II: Vacancies of any position occurring during the year shall be filled with a Booster club member and will be selected by the current board. The newly selected member will only serve for the remainder of the term.

Section III: Removal of board members may occur for emergency reasons. The board will vote on any removals from office. Seven (7) out of eleven (11) must be present for a meeting to take place. A 2/3 majority vote is needed to pass any action.

Section IV: A board member may be reappointed to a position, but may only serve for 6 consecutive years. Following a year off, a member may once again serve on the board.

Article V

Basic Policies and Operations

Section I: All board members' duties will be discussed at the first board meeting of the new year. The club year shall begin on the first day of July and end on the last day in June.

*The President (or co-Presidents) will schedule and conduct all board and general meetings. He/she will promote and help in the organization of all interests and activities of the club. The President (or co-Presidents) will be ready to assist other board members and committees in accomplishing their duties. He/she will work specifically with the board and school administration.

*A general annual meeting will be held once a year in August with the entirety of the membership invited to attend.

*New funding requests will be presented prior to any of the 3 scheduled board meetings (August, November, March) for board approval. All financial decisions will be voted upon by the board, will require a 2/3 majority to approve, and are subject to RCHS administrative approval.

*At times, it will be necessary for the administration's counsel on particular decisions due to the rules set forth for the high school booster clubs through the KSHSAA.

* Three scheduled board meetings will occur throughout the year. Upon board agreement, other meetings may be added on an "as needed" basis.

*The secretary shall prepare and maintain full minutes of all meetings of the board and general meetings and shall conduct all correspondence of the

club. Copies of the previous meeting's minutes will be available to board members at each meeting.

* This club is organized as a non-profit organization. No member shall have any legal or equitable ownership in any of its funds or property.

*In the event of dissolution of the club, any assets remaining in the club account will be distributed to the RCHS activities account for the benefit of the RCHS student body.

Article VI

Finances

Section I: Requests made of the booster club may be presented by the organization (preferably a coach/instructor who may be accompanied by a student) at a board meeting or complete information may be given to a board member to present to the entirety of the board at a meeting. Funding requests must be presented on the RCHS booster club request form (available on the district website). When voting, a 2/3 majority is required to grant requests.

Section II: If time constraints require a quick response by the board, an emergency meeting may be called, or board members may be contacted by phone or email.

Section III: All funds collected by the club shall be promptly deposited in the booster club account located in a community bank. Accounting shall be done by the booster club treasurer and purchasing will take place based on Booster club, school and KSHSAA guidelines. Only the RCHS Booster club treasurer and RCHS activities director, upon approval by the board, are authorized to disperse funds. The treasurer will present a detailed financial report to the board at each meeting.

Section IV: Annual audits will take place and will be conducted by the board's President (or co-Presidents), RCHS principal, and an officer of the bank in which the funds are located. The treasurer is required to submit a detailed report at year's end (June 30th).

Article VII

Committees

If the board decides that formation of committees is appropriate in the future, the President shall appoint a chairman of the committee. The chairman, in turn, shall appoint members of the committee and notify the board of their names. Regular reports of these committees and their efforts will be made to the board during the board meetings.

Article VIII

Amendments

This constitution may be amended at any annual general meeting of the RCHS Booster Club. A 2/3 majority of the members present must be in favor of any changes and any proposed changes must be presented for discussion and debate by the board one month in advance of the general meeting. Any proposed changes must be on the agenda for the general meeting.

_____ President	Date_____
_____ Vice President	Date_____
_____ Secretary	Date_____
_____ Treasurer	Date_____