

## FEE SCHEDULE

### HS BASEBALL & SOFTBALL FIELD

Single Game.....\$1,400

Double Header.....\$2,100

Price Includes:

- (1) Administrator in Charge
- (2) Scoreboard Worker
- (3) Pitch Counter
- (4) Security Personnel (Minimum of two)
- (5) Announcer
- (6) Gate Worker

Game officials ARE NOT included

**Cancellation Fee.....\$700**

### HUDSON GYMNASIUM:

Single Game.....\$900

Price includes:

- (1) Administrator in Charge
- (2) Clock/Scoreboard Worker
- (3) Scorebook Keeper
- (4) Security Personnel (Minimum of two)
- (5) Announcer
- (6) Gate Worker

Game officials ARE NOT included

### GYMNASIUMS

(Hornet, Middle School and Auxiliary Gyms):

Association Members only

Per child.....\$15

### SOCCER FIELD:

Single Game.....\$1,000

Price includes:

- (1) Administrator in Charge
- (2) Clock/Scoreboard Worker
- (3) Security Personnel (Minimum of two)
- (4) Gate Worker

Game officials ARE NOT included

**Cancellation Fee.....\$500**

### AUDITORIUM

Half-day (4 hours) .....\$200

Full-day (more than 4 hrs.).....\$400

### CAFETERIAS

Dining Room.....\$20 per hr (\$50 Minimum)

Kitchen/Serving Areas....\$25 per hr. (\$50 Min.)

Clean-up Services.....\$100 per cafeteria

### YOUTH PARK COMPLEX

Association Members

Per child.....\$15

Tournaments.....\$50 per day

(Includes concession stand privileges)

Non-members:

\$25 per 1 1/2 hours of use

Tournaments.....\$100 per day

(DOES NOT include concession stand privileges)

#### **APPLICATIONS available :**

**(1) District Administration Office**

**(2) Maintenance Dept.**

**(3) Online : [hudsonisd.org](http://hudsonisd.org)**

Departments->Maintenance Dept->

Non-School Use of School Facilities

# GUIDELINES FOR NON-SCHOOL USE



# OF SCHOOL FACILITIES

HISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability.

HISD  
5/2018

## HUDSON ISD

6735 Ted Trout Drive  
Lufkin, Texas 75904  
[www.hudsonisd.org](http://www.hudsonisd.org)  
(936) 875-3351

## GENERAL INFORMATION

- A.** HISD shall permit non-school use of designated district facilities for educational, recreational, civic, or social activities only, when the primary participants are school-aged children and when these activities do not conflict with school use or with HISD policies.
- B.** The principal is authorized to approve use of facilities on his or her campus. Written application to the appropriate administrator shall be made at least ten days in advance. Approval shall not be granted for any purpose that would damage school property or to any group that has damaged district property or other rented property.
- C.** Request for non-school use of district facilities shall be considered on a first-come, first-served basis.
- D.** Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. The superintendent shall have authority to cancel a scheduled non-school use if an unexpected conflict arises with a district activity.
- E.** School sponsored activities take precedence over activities that are not school-sponsored.
- F.** During the school year, no activities shall be scheduled during the school day, before 12:00 noon on Sunday or after 5:30 PM on Sunday or Wednesday, unless approved by the superintendent for special circumstances. School facilities will not be available during school holidays without express written consent of the superintendent.
- G.** The superintendent or designee is authorized to approve use of any district facility.

## FACILITIES AVAILABLE

- ⇒ Gymnasiums  
*(Hornet Gym, Middle School Gyms and Elementary Gym)*
  - ⇒ Cafeterias
  - ⇒ Auditorium
  - ⇒ Hudson Youth Park Complex
- H.** Any Organization or individual approved for a non-school use of District facilities shall be required to complete a written agreement indicating receipt and understanding of the Policy for Non-School Use of School Facilities.
- I.** Except for school-sponsored groups and school-related groups, users shall be charged a fee for operation, supervision, and clean-up costs at designated facilities.

## EXPECTATIONS

- J.** Persons or groups using school facilities shall:
- ⇒ Conduct business in an orderly manner
  - ⇒ Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs and firearms, and the use of tobacco products on school property.
  - ⇒ Make no alteration, temporary or permanent, to school property without prior written consent from the superintendent

**No activity should be scheduled  
after 9:00 PM.  
Facilities are to be closed and vacated  
no later than 10:00 PM**

## MISCELLANEOUS PROVISIONS

- K.** All groups using school facilities shall be responsible for the cost or repairing any damages incurred during use and shall be required to indemnify the district for the cost of any such repairs.
- L.** Organizations or individuals using school facilities shall release the district from liability for personal injury and/or damages to personal property. All groups using school facilities shall be responsible for the cost of damages incurred during their use.
- M.** Renter guarantees security for Hudson ISD property and for persons attending events. Evidence of security may be required before rental privilege is extended.
- N.** The district reserves the right to offer or refuse any use of its facilities for any reason not prohibited by law.
- O.** Keys to specific facilities may be provided on an annual basis. Distributed keys must NEVER be duplicated and must be promptly returned at the end of the activity (or season).
- P.** Renter must ensure that facilities are cleaned daily.
- Q.** Member Organizations must remove food items and clean concessions promptly after the end of season.
- R.** Member organizations must provide a calendar of activities for review and approval upon application/request for non-school use of facilities.
- S.** Organizations must provide required payment, forms and insurance. Absolutely no use of the facility will be granted prior to approval.
- T.** No persons may occupy district facilities at any time without supervision of the official coach or person in charge of the organization.