

## **HUDSON PARKS & RECREATION COMPLEX PARK MANAGEMENT**

The Hudson Park Complex Committee met on October 25, 2017 to review and update the following rules and guidelines for maintenance of the Park Complex. The committee will meet annually to review and discuss any changes that may need to be made.

The committee has defined a use fee per player per youth sport each year to help with the maintenance and utility costs of the park. The annual fee is set at \$15 per person per sport, regardless of whether living in or out of the district, or an hourly use fee if used on a per time basis. The fee, proof of insurance, and a team roster must be submitted prior to the beginning of the season, at which time teams will be placed on the field reservation schedule. Hudson ISD will be responsible for field scheduling and general lawn maintenance. Organizations that do not submit the required payment and rosters will be required to pay the hourly field rental and may be limited on field use, as reservations will already be made. Proof of insurance will be required for all organized team play.

Facilities must be reserved and fees paid to the park manager at Hudson ISD at which time the fields will be scheduled on the reservation book. The Hudson Diamond Sports Association has priority to the fields during the spring/summer season. When an independent team or another association request to use the fields during the spring/summer season it will be up to the Hudson Diamond Sports Association to approve or disapprove any independent team's request to use the fields, depending on availability. Game times for independent teams may be limited on Saturday, if Hudson Diamond Sports need the fields for making up rainout games. Security will monitor the fields.

Youth softball teams are not allowed to schedule any games or practices on the day of high school home games. Youth softball teams may occasionally have to cancel games in the event that a high school home game is rescheduled for any reason.

The youth softball association may take over use of the softball concession stand the day after the last high school home game of the regular season. Hudson High School softball booster club will run the concession stand through the last high school regular season home game. When hosted play-off games are scheduled at the high school softball field the high school booster club has precedence to open and run the concession stand. At the end of the season the concession stand must be cleaned and vacated and all keys must be returned to the maintenance department.

Hudson Diamond Sports may use the lights for team practices in the spring between draft day and opening day of baseball season. Once games begin lights will be used for games only. (Lights will be allowed for practice during league All-Star program)

The basketball court at the Sports Complex is available to the public and can not be reserved by teams for practice.

Time lines for field use must align with HISD board policy in the same manner as district facility use.

A fine of \$75 per field/gym left dirty at the end of the night will be billed to the Association using the facility and it will be their responsibility to administer corrective action with the

coaches. The last two teams of the evening will make sure that all litter is picked up and the trash barrels are emptied. During peak seasons a dumpster will be centrally located at the complex. Abuse of fields will be handled on an as needed basis. Abuse of facilities could result in loss of privileges.

Any approved permanent construction on the park grounds will become property of the park. If an organization receives permission to construct a facility it will be maintained under the park guidelines.

Park hours will be from daylight until 9:00 p.m. during the regular school calendar. Closing time will be extended to 10:00 p.m. during holidays, weekends, and summer months. Lights will be turned off at 10 p.m. with special consideration for tournaments and inclement weather. The general rules for park use are:

1. Fields are used by Reservation Only. Please call 875-3351 or 875-9256 regarding use.
2. No Firearms.
3. No Alcohol.
4. No Smoking
5. Due to safety concerns, no glass containers are permitted in the park.
6. Pets are allowed on the walking track only and must be kept on a six-foot leash.
7. Use of Skate Boards, Roller Blades, Roller Skates, Bicycles or use of Drones are strictly prohibited in the park.
8. Motorized vehicles are only allowed for the purpose of loading/unloading large quantities of materials or supplies for concession. Vehicles must be removed immediately after loading/unloading.
9. Golfing is not permitted in the park.
10. No littering.

Association responsibilities are outlined on an individual basis in the attached guidelines regarding field use. Issues not addressed will be addressed as they arise.

**HUDSON PARK ASSOCIATION COMPLEX  
GUIDELINES  
REGARDING FIELD USE**

The following items will be accomplished by the Hudson Independent School District - (H), Hudson Youth Baseball Association, Hudson Softball Association, Hudson Flag Football Association, Hudson Youth Basketball Association, and Independent Teams - (A) as noted. All unforeseen items will be by mutual agreement and cost sharing. Capital improvements will be by budget request to the Hudson ISD Maintenance Department or by the Associations with permission of Hudson Independent School District.

All teams are required to submit fees and appropriate documentation, which will consist of team rosters, proof of insurance and registration forms, before the beginning of the season that is being played. Upon submission, the teams will be scheduled for use. To classify as a Hudson Association, the team must be Hudson based and composed of predominantly Hudson students.

1. Fees - Hudson Park Associations

1. Hudson Associations will pay a fee of \$15 per player per sport each calendar year. Fees will be collected at registration for the sport and paid to the school before the season.
2. Hudson Association sponsored tournaments will pay a fee of \$50.00 per day.

2. Fees - Non-Association Use

1. Use of fields will be at a fee of \$25 per 1 1/2 (one-and-one-half) hours of use.
2. Tournament fees will be \$100.00 per field/gym per day. Concession stand will be run by Hudson Association only or not at all.

3. General Responsibilities of the Hudson Association

1. Watering fields
2. Infield maintenance including:
  - a. General dirt work around bases, including supplying dirt
  - b. Drag and water
  - c. Maintain mounds
  - d. Cleaning under bases
  - e. Leveling
  - f. Top dressing
3. Supplying materials and lining of fields
4. Reseeding of grass
5. Provide bases, plates, and pitching rubbers
6. General upkeep of scoreboards including replacement of controllers
7. Repairing of fences (may be shared cost)
8. Enforce 'no soft-toss rule' to protect fences
9. Repair lights (may be shared cost)
10. Clean and maintain restrooms, including providing paper products and cleaning supplies
11. Maintain and clean storage facilities
12. Maintain concessions:

- a. Acquire necessary health permits
  - b. Ensure grease and dishwater is properly disposed of, not pours onto soil
  - c. Garbage cleanup and disposal to dumpster
  - d. Remove all food items immediately after season
  - e. Clean, empty, and turn off all ice and refrigeration units
  - f. Turn off any air conditioning devices
  - g. Clean entire concession stand immediately after season
13. Sweep and clean dugouts
  14. Restrict all parking to parking lots only
  15. Obtain prior district consent for any electrical or plumbing repairs
  16. Obtain district consent for any capital improvements regardless of financial sources
  17. Clean grounds of any litter on a nightly basis
  18. Supply trash bags and empty trash receptacles nightly
  19. Provide district with keys to any locked facilities for maintenance purposes
  20. Maintain appropriate insurance policies for liability

4. General responsibilities of Hudson ISD

1. Mowing, edging, trimming
2. Weed control
3. Insect control
4. Major maintenance of score boards (bulb replacement, repainting, etc.); not including controller replacement
5. Determination of location for dirt piles
6. Major repair of fences
7. Major repair and painting of restrooms and other facilities
8. Cleaning of sidewalks and parking lots
9. Maintain and repair drinking fountains
10. Supply trash receptacles, not including trash bags