

## **VI. Additional Documentation**

District staff in charge of enrollment procedures may require additional documentation when a person's residence status is in question:

- A. Production of additional mail addressed to the person enrolling the student or proof of submitted change of mailing address to the Post Office;
- B. Visually inspecting the residence for evidence that the student and/or the parent and/or the grandparent indeed live at the address;
- C. Verifying that personal effects or furniture belonging to the family have been removed from the previous residence;
- D. Requiring a voter's registration at the District address or proof of application for a new voter registration at the District address;
- E. Verifying that the residence accommodates the entire family;
- F. Requiring evidence that the utilities were disconnected in the family's name at the previous residence; or
- G. Requiring evidence of licensed drivers complying with DPS regulations for changing address within 30 days of moving
- H. The above is not an exhaustive list and the District may require additional proof of residency
- I. The district may verify residency at any time

## **VII. False Information**

- A. A student who fails to meet the residency requirements of HISD will be withdrawn from school in the District.
- B. Legal and financial penalties for all persons responsible for completing Residency Affidavits or Power of Attorneys.

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HISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability.

# HUDSON ISD

## Regulations for School Admissions



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## I. Residency

For the purpose of school enrollment, a person resides at the true, primary, physical place where they live with the intent to remain for a considerable amount of time. A person's residence is the fixed, permanent, and principal place of habitation that is the center of the person's domestic, social and civic life. A person can reside in only one place at a time. A temporary absence from the District may or may not result in a change in residency status.

Generally the longer a person expects to live outside the District, the more likely it will result in a determination that the person resides outside the District

## II. Special Consideration

If upon enrollment, it appears the child nor a parent resides in the Hudson School District, the following are considerations for enrollment. Forms are available at the Administration Building and require notarization:

### **A. Authorization Agreement for Nonparent Relative or Voluntary Caregiver assigned by Child Protective Services:**

- (1) Texas Family code chapter 34 Section 34.001 and 34.002, a parent or both parents of a child may enter into an authorization agreement with a grandparent, adult sibling or adult aunt/uncle to authorize that relative to perform school-related functions, obtain medical treatment.
- (2) Verification of Residence for Nonparent Relative/Caregiver
- (3) The legal parent/guardian AND the family member must be present to complete required documentation.

### **B. Power of Attorney & Affidavit of Student Admission Information:**

- (1) Is required when a parent is not living in the home with the child and other adult family member mentioned above.
- (2) The District is NOT required to admit such person, however, if the person has:
  - >Engaged in conduct that resulted in removal to a disciplinary alternative education program or expulsion within the preceding year;
  - >Engaged in delinquent conduct or "conduct in need of supervision" and is on probation or other conditional release for that conduct; or
  - >Been convicted of a criminal offense and is on probation or other conditional release

### **C. Verification of Residence**

### **D. The legal parent/guardian AND the legal resident must be present to complete required documentation.**

## III. Affidavit-Grandparents

Grandparent's After-School Care

### **A. Grandparents provide a substantial amount of afterschool care for the student that includes daily after-school care and continual year-round supervision including school breaks.**

### **B. To apply parent(s) and grandparent must provide the District with the following:**

- (1) Proof of residency in the school district and a letter from the parent explaining the situation and why the grandparents will be caring for the child;
- (2) Completion of an affidavit form describing the extent of afterschool care.
- (3) Limited to students in grades K - 5

### **C. All documentation submitted will be reviewed by the District Superintendent for approval**

## IV. Proof of Residence:

### **A. At the time of enrollment and annually thereafter as long as the student is enrolled in the District, the parent, guardian or other person having lawful control of the student under court order must present proof of residence in the District to include at least two (2) of the following items:**

- (1) Household utility statement in the name of one of the two parties completing the required documentation
- (2) Proof of home purchases, lease or rent
  - >Recently paid rent receipt and current
  - >Signed lease agreement
  - >Deed or contract
- (3) Property tx records
- (4) Current voter registration card for parent/guardian showing address within the district boundaries
- (5) For a student living apart from his/her parent/guardian, the adult District resident with whom the student resides must provide proof of residence in the same manner as parent



## V. Resident Student

For a resident student who has changed addresses within the District, the parent or guardian must provide the school with a new proof of residence in the same manner required upon initial enrollment.