

**Asotin High School
Home of the Panthers
2017-18**

**215 Second Street
P.O. Box 489
Asotin, WA 99402
(509) 243-4151
FAX: (509) 243-4090**



Name: _____

Address: _____

Phone: _____

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ASOTIN-ANATONE SCHOOL DISTRICT #420

Dale Bonfield Superintendent
Jerry UhlingHigh School Principal/Athletic Director
Wes Nicholas Elementary Principal
John Heley..... Special Education Director/ Middle School Principal

BOARD OF DIRECTORS

Chris Loseth -Chairman
Warren Benner
Greason Parsons
Robert Uhrich
Paula Elskamp

ASOTIN-HIGH SCHOOL FACULTY AND STAFF

Chris Baldus	Math
Joel Pals	Music
Kelly Brady	Science, Math
Molly Eldred	Family & Consumer Science
James Finkbeiner	Business
James Holman	Math, Science, Coach
Glen Landrus	Agriculture
Salveador Lopez	Health, P.E., Coach
Denise Shriver	Science, Math
Beau Driskill	Extended Core Instruction
Betsy Cowin	Counselor, STE coordinator
Rachele' Thummel	English, Spanish
Tom Tower	Art, P.E.
Brendan Johnson	Social Studies, English
John Kowatsch	Social Studies, English
Sandra Brott	Administrative Assistant
	Para Professional/Library Assistant
Sunni Appleford	Administrative Assistant
William Hurst	Custodian
Joe Higgins	Librarian
Angie Uhling	Para Professional
Melinda Barnes	Para Professional
Stephanie Hennigan	Para Professional
Laura Koch	Para Professional
Amber Neighbors	Para Professional
Helen Hill	Para Professional
Miranda Weber	Para Professional
Chris Segroves	Maintenance Supervisor
Corey Mullins	Grounds Supervisor, Coach
Fred Ross	Transportation Supervisor

ASOTIN HIGH SCHOOL ASB OFFICERS

President..... Elliott Marks
Vice-President Eli Engledow
Secretary David Daily
Treasurer Isaac Neace
Publicity Chairpersons Logan Richardson and Thomas Martin

STUDENT RIGHTS AND RESPONSIBILITIES

Any student or parent who would like a copy of the above State Statute and School District #420 "Student Rights and Responsibility Regulations," please contact the principal

REGULAR BELL SCHEDULE

Warning Bell - 7:55
1ST Period - 8:00 - 8:55 2ND Period – 9:00 - 9:55
3RD Period – 10:00 - 10:55 4TH-1 Period – 11:00 – 11:55
Lunch 12:00 = 12:30
5TH Period – 12:35 – 1:30 6TH Period - 1:30 – 2:30

Half Day Bell Schedule

Warning Bell – 7:55
1st Period – 8:00 – 8:30 2nd Period – 8:33 – 9:03
3rd Period – 9:06 – 9:36 4th Period 9:39 – 10:09
5th Period – 10:12 – 10:42 6th Period 10:45 – 11:15

CODE OF CONDUCT

- Treat other students, staff, visitors, and property with respect;
- Attend class each day punctually, prepared with completed assignments and appropriate materials;
- Focus on academic achievement and learning through effort and study as the most important task;
- Conduct yourself in a safe and orderly manner;
- Be a positive role model by displaying a positive attitude, cooperating and accepting responsibility for your own actions;
- Follow all established policies and rules of the classroom, school, district, and government.

Courtesy and good manners should be the key to a student's conduct at school. A good attitude toward teachers, other school employees, and fellow students will make school enjoyable for all.

Students are expected to have respect for school property and to take good care of books, desks, and other furniture and equipment.

Asotin High School

Graduation Requirements – Class of 2018

A minimum of 23.5 credits must be earned in designated areas to graduate from AHS.

Required Courses	Credits
English	4
Math <ul style="list-style-type: none"> ▪ <i>Intermediate Algebra/Algebra 1 (1 credit)</i> ▪ <i>Geometry (1 credit)</i> ▪ <i>Advanced Algebra/Algebra 2 (1 credit) OR Technical Math (1 credit)</i> 	3
Science <ul style="list-style-type: none"> ▪ <i>1 lab science (1 credit)</i> 	2
Social Studies <ul style="list-style-type: none"> ▪ <i>PNWH (.5 credit)</i> ▪ <i>U.S. History (1 credit)</i> ▪ <i>Economics (.5 credit)</i> ▪ <i>Government (.5 credit)</i> ▪ <i>Additional Social Studies (.5 credit)</i> 	3
Physical Education	1.5
Health	.5
Career Technical Education (Occupational)	3
Fine Arts	1
Electives	5.5
Total Credits	23.5

Testing Requirements for Graduation:

ELA Smarter Balanced Exam

Algebra End-of-Course Exam or Geometry End-of-Course Exam or Math Smarter Balanced Exam

Additional WA State Requirements for Graduation:

High School and Beyond Plan

Washington State History

Asotin High School

Graduation Requirements – Class of 2019 and beyond

A minimum of 24 credits must be earned in designated areas to graduate from AHS.

Required Courses	Credits
English	4
Math <ul style="list-style-type: none"> ▪ <i>Intermediate Algebra/Algebra 1 (1 credit)</i> ▪ <i>Geometry (1 credit)</i> ▪ <i>Additional Math (1 credit)</i> 	3
Science <ul style="list-style-type: none"> ▪ <i>2 credits of a lab science</i> 	3
Social Studies <ul style="list-style-type: none"> ▪ <i>Geography/World History (.5 credit)</i> ▪ <i>U.S. History (1 credit)</i> ▪ <i>Economics (.5 credit)</i> ▪ <i>Government (.5 credit)</i> ▪ <i>Additional Social Studies (.5 credit)</i> 	3
Physical Education	1.5
Health	.5
Career Technical Education (Occupational)	1
Fine Arts <ul style="list-style-type: none"> ▪ <i>1 credit can be PPR*</i> 	2
World Language <ul style="list-style-type: none"> ▪ <i>2 credits can be PPR*</i> 	2
Electives	4
Total Credits	24

*Personalized Pathway Requirements (PPR) are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student’s interests and High School and Beyond Plan that may include Career and Technical Education, and are intended to provide a focus for the student’s learning.

Testing Requirements for Graduation:

- ELA Smarter Balanced Exam
- Math Smarter Balanced Exam
- Comprehensive Science Exam (*starting with the class of 2021*)

Additional WA State Requirements for Graduation:

- High School and Beyond Plan
- Washington State History

GRADING SYSTEM

Grade point averages are computed as follows:

A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0

To make the High Honor Roll, a student must achieve 3.6 or above and cannot have any grade lower than a "C." To make the Honor Roll, a student must achieve 3.0 or higher.

COMMENCEMENT AND BACCALAUREATE EXERCISES

Commencement exercises shall be free from sectarian influence.

The district will not sponsor a baccalaureate service. If school facilities are used, the sponsoring body may rent them. In order to participate in commencement exercises each senior needs to have met all requirements for graduation by the last day of senior classes and be eligible to receive a diploma at that time. The only exception is a student taking Running Start class(es) at Walla Walla Community College or Tech Prep classes at Lewis Clark State College who has not received grades before the ceremony may participate provided the instructor/college assures the high school administrator and counselor that he/she is currently passing the class(es) and is expected to receive a passing grade and credit.

MARCHING AT GRADUATION

If a student enters his/her senior year deficient in credits to graduate, he/she should not expect to march at graduation. If the deficiency is two or less credits at the beginning of the senior year, arrangements may be made with the high school principal to take additional credits during the year so that graduation requirements may be met.

VALEDICTORIAN AND SALUTATORIAN GUIDELINES

The determination of valedictorian and salutatorian will be made by calculating the grade point average, carried to three decimal places, at the end of the first semester grades of the senior year and will include all high school semester grades. To be eligible for either of the above, the student must attend Asotin High School at least one year immediately prior to grade point computation. Student must have earned at least ½ of required credits at an accredited High School.

CORRESPONDENCE AND SUMMER SCHOOL POLICY

Students may only be allowed to take correspondence courses and/or summer school classes for credit recovery for class(es) failed during the regular school year. The only exception would be for a student who is going to be participating in a foreign exchange program during the regular school year.

ACADEMIC LETTERS

At the end of each year the high school will award academic letters to those students in grades 9 - 12 that meet the following requirements. A student must maintain a 3.25 GPA for both semesters in one year.

HIGH SCHOOL PROMOTION POLICY

The following credits are recommended to pass to the next grade level:

- A) 5.5 credits to be considered a sophomore student
- B) 11 credits to be considered a junior student.
- C) 16.5 credits to be considered a senior student.

CHANGE OF ADDRESS/TELEPHONE

It is very important that every student maintain an up-to-date address and telephone number record at the school office. Notify the school immediately if you have a change of address or telephone number during the school year.

VISITORS

All visitors to Asotin Junior-Senior High School must check in at the school office. Visitors will not be permitted to loiter on the school campus or in the school buildings. **No visitors will be allowed to attend classes with students without prior approval of the administration and all effected teachers.**

ASSEMBLIES

Assemblies are planned periodically as special events on the school calendar. There is often a significant investment in time and money in preparation for an assembly program. Student attendance is a requirement, not an option. Special attention to etiquette and good citizenship is expected of all students.

ACADEMIC INTEGRITY

Cheating is a serious compromise of a student's integrity and will not be tolerated. If cheating is discovered the student's work will be confiscated. A failing grade will automatically be recorded for the work and parents will be notified. A second offense will result in suspension from school.

HOMEWORK

Homework is important. It is an extension of the learning that takes place in school. Homework can provide practice and drill that reinforces classroom learning and can provide opportunities for independent study, research, and creative thinking. Parents can help their children by arranging a quiet, comfortable place for the students to work and by seeing that assignments are completed.

CHANGING CLASSES

Students will have 10 days after the start of a semester to change classes. If changes are made after the 10 days the student receives a failing grade and receives no credit for that semester, for that class. A students must complete a drop/add slip and have it signed by all teachers and principal and turned in to the office to make a change of class official.

STUDENT AIDE POSITIONS

Aide positions (office, library, teacher, cafeteria, custodial) shall be taken only when doing so will not prevent the student from graduating with his or her class. Normally freshmen and sophomores will not be allowed to take such a position. Credit for positions shall be granted at the rate of .25 year credits per semester. Grading shall be "P" or "F."

RESTITUTION

For minor infractions of school rules or regulations, or for minor misconduct, staff may detain students after school hours for not more than 60 minutes on any given day. Preceding the assessment of such corrective action, the staff member shall inform the student of the nature of the offense charged and of the specific conduct which allegedly constitutes the violation. The student shall be afforded an opportunity to explain or justify his/her actions to the staff member.

Students detained for corrective action shall be under the direct supervision of the staff member or another member of the staff. Parents should be advised before a student is detained after school so that the parent can make suitable transportation arrangements for the student. A telephone contact with the parent or a written notice to the parent should precede actual detaining of the student by the staff member assigning the detention.

INFRACTIONS

STEP ONE

30 Minutes Restitution

1. Loitering in a parking lot or other undesignated areas.
2. Interference and/or disruption of the educational process.
3. Failure to check in or out.
4. Failure to comply with policy.
5. Fourth tardy.
6. Make-up time for being removed from class by the classroom teacher.
7. Failure to excuse absences in 3 days (see new attendance rules)

STEP TWO

60 Minutes Restitution

1. Failure to comply with reasonable and lawful request of school personnel – bus drivers, custodians, cooks, teachers, and administrators.
2. Obstruction of a school official in the performance of lawful duties.
3. Operating a vehicle on campus which may endanger the health and safety of others or other vehicles. Additionally, loss of driving privileges for the balance of the semester may occur.
4. Second referral for level one violations.

STEP THREE

Out-of-School Suspension (1 day) or Restitution (4 hours)

1. Unexcused absences – first offense = make up time missed, second offense = 1 day suspension/restitution, third offense = Suspension
2. Insubordination. (willful disregard of a directive by staff).
3. Use of profane, abusive, or obscene language, gestures, or drawings.
4. Wearing of obscene, sexual, drug related or otherwise inappropriate clothing – first offense = change clothing, second offense = restitution.
5. Using racial slurs or epithets toward another student or staff member.
6. Third referral for level one violation.
7. Second referral for level two violations.

STEP FOUR

Out-of-School Suspension (2-3 days) or Restitution (6-12 hrs.)

1. Forging the signature of a school official.
2. Use or possession of tobacco products at school or at a school related activity – first offense = meeting with School Counselor.
3. Fighting or physical confrontations on campus or originating on campus.
4. Profanity or obscene language directed at a staff members.
5. Fourth referral for level one violation.
6. Third referral for level two violations.
7. Second referral for level three violations.

STEP FIVE

Out-of-School Suspensions (4 – 10 days)

1. Vandalism (Damage costs will be required)
2. Theft. (Police notified)
3. Setting a false fire alarm. (Fire Marshall notified)
4. Extortion. (Police notified)
5. Harassment.
6. Verbal or physical threats. (Police notified)
7. Fifth referral for level one violations.
8. Fourth referral for level two violations.
9. Third referral for level three violations.
10. Second referral for level four violations.

STEP SIX

Long-Term Out-of-School Suspension (11 + days)

1. Threatening or intimidating school personnel. (Police notified)
2. Possession, use, or under the influence of controlled drugs/substances. Construction, production, or possession of drug paraphernalia. (Police notified)
3. Assault/Battery. (Police notified)

4. Possession, under the influence, or consumption of alcohol at school or school related activity. (Police notified)
5. Arson. (Police notified)
6. Failure to comply with a reasonable request from Administration/designee.
7. Sixth referral for level one violation.
8. Fifth referral for level two violations.
9. Fourth referral for level three violations.
10. Third referral for level four violations.
11. Second referral for level five violations.
12. Vandalism (Damage costs will be required)

STEP SEVEN Expulsion

Actions falling under the “Exceptional Misconduct” category may result in expulsion.

STUDENT RESPONSIBILITIES

The mission of the common school system is to provide a learning experience which will assist all students to develop skills, competencies, and attitudes that are fundamental to an individual’s achievement as a responsible, contributing citizen. In order to maintain and advance this mission, it shall be the responsibility and duty of each student to:

1. Attend all classes each day on time,
2. Make reasonable effort to learn,
3. Respect the rights of others,
4. Follow the reasonable instruction of teachers,
5. Comply with the rules of the district and school,
6. To submit to reasonable corrective action or punishment imposed by the district and its professional staff for violation(s) of its rules.

ATTENDANCE POLICY

Washington State Law provides that parents, guardians or other persons residing in the Asotin-Anatone School District (and non-residents) having custody of any child eight (8) years of age and under fifteen (15) years of age shall cause such child to attend the school in this district. If the child resides for the full time when the district’s schools are in session unless the child attends a private school for the same time or unless the superintendent excuses such child from attendance because the child is physically or mentally unable to attend school, or unless the child is attending a residential school operated by the DSHS.

Any child fifteen (15) years of age and under eighteen (18) years of age shall be subject to the same attendance requirements unless: 1)the child has already attained a reasonable proficiency in the branches of learning required by law to be taught in the first nine grades of the public schools of this state; 2)the child is regularly and lawfully engaged in a useful and remunerative occupation; 3)the child has already met graduation requirements in accordance with the State Board of Education rules and regulations; 4)or the child has received a certificate of educational competence under rules and regulations established by the State Board of Education under RCW 28A.04.135.

Asotin-Anatone School District Board of Directors strongly believe that regular and punctual attendance is necessary in order to achieve maximum benefit from the school program. An absence is defined as not being physically present in school or in individual classes.

State law places the responsibility for school attendance on the parent or guardian. Therefore, Asotin-Anatone School District adopts the following guidelines to assist parents in complying with RCW 28A.27.010:

1. EXCESSIVE ABSENCE: Excessive absence for reasons other than personal illness shall be reason for disciplinary action by the school district. Such action shall be appropriate to the situation and may include suspension or expulsion. If a student misses in excess of six (6) days in one quarter, a conference shall be held with the parent, the student, and the principal. The purpose of the conference shall be to discuss the attendance problem and to make clear the consequences of continued absences. If a student is absent from a class more than twelve (12) days in any semester, the student may be removed from the class and all credit may be lost for that class. If a student is dropped from more than two classes as a result of excessive absences he/she may be suspended from school until the end of the semester.

Loss of credit may be reinstated by the principal, upon appeal by the student, if absences have been caused by serious injury or illness or other similar circumstances beyond the control of the student.

2. SPECIAL ABSENCES: Absences for authorized school functions and activities shall not be counted as absences. However, the student shall be responsible for the work he or she misses while engaged in these activities.

3. MAKE-UP WORK: Following an absence, students have the right to make up missed assignments and may request reasonable assistance from their teacher. Responsibility for obtaining assignments for make-up work rests primarily with the student. The time line for completing and submitting make-up work shall be determined by the teacher and shall reflect the length of the absence as well as the complexity and difficulty of the missed assignments. If an assignment is such that it cannot be made up, then the teacher may substitute another assignment and an equal amount of credit given.

4. TARDINESS: Unexcused tardiness will be kept by the attendance officer. Excessive unexcused tardiness will be referred to the principal and handled in accordance to the infraction rules above. Any student arriving at school any time after the start of first period must check in at the office. This will assure that the student will not be counted absent all day when the student was actually in attendance part of the day. Anything after 30 minutes will be counted as an absence for that hour.

5. CHECK OUT: If at any time it becomes necessary for a student to leave school after he/she has begun the normal school day, he/she must check out of the high school office. Failure to do so may mean the absences will be counted as truancy.

6. TRUANCY/UNEXCUSED ABSENCES: A student absent from school or any class without the permission of parents or the school will be considered truant. If a student fails to attend school without valid justification, the school shall inform the student's parents and/or guardian in writing or by telephone after one unexcused absence. A scheduled conference with the parent and/or guardian will be held after two unexcused absences within any month during the school year. If the actions taken by the school district are not successful in substantially reducing an enrolled student's absences, school district shall file a petition and supporting affidavit for a civil action with the juvenile court alleging a violation of RCW 28A.225.010, Compulsory School Attendance Law, by the student, or by the parent and the student. This action will be taken by the school district not later than the seventh unexcused absence by a student within any month during the current school year or not later than the tenth unexcused absence during the current school year.

ATTENDANCE PROCEDURES

Parent/Guardian/Student Responsibilities

1. Insure that your child attends all classes as required.
2. Be aware of attendance expectations and procedures.
3. Absences must be excused within 3 days of the return of the student to school. If a parent does not excuse within the 3 days the student will be assigned 30 minutes of restitution. If the absence remains unexcused the student will be assigned the remaining amount of the restitution for the unexcused time.
4. To excuse an absence a note, phone call, or e-mail is acceptable. E-mail: sbrott@asds.wednet.edu The excuse must have the date, reason for the absence, and be signed or –mailed by the parent or legal guardian.
5. Washington State Law describes excusable absences as 1) Illness; 5 consecutive days absence requires a doctors note. 2) Family Emergency. 3) Medical/Dental Appointment, requires a note from the doctor.
4. If you are planning to be absent for a trip or other personal reason other than medical, a prior approval must be taken to each teacher for signature. Your parents must also sign the prior approval, or send a note stating the reason and the date(s) you will be absent.
5. If leaving the campus at any time during the school day (other than lunch for 9 – 12 grades), you must check out at the office with permission.

BUSES

Students are expected to acknowledge the rules and regulations pertaining to school district transportation. The driver is in

full charge of the bus and responsible for the enforcement of rules of conduct. Failure to comply will result in disciplinary action. Bus passes are required if you are not a usual rider of the bus or wanting to use a different stop than your usual stop. Bus passes must be obtained from the office prior to being admitted on the school bus. Bus passes will only be issued when the office is presented with a written note from the parent or guardian.

ACTIVITY BUS PROGRAM

Transportation for all activities shall be by school bus only, unless other arrangements are made through the office. Adequate chaperones for both boys and girls must be provided.

Only Asotin Junior-Senior High School students, grades 9-12, and chaperones may ride the pep bus. Students who elect to ride the pep bus must return on said bus, unless a parent appears personally at the place of the activity and requests release of the student from the chaperone. Students shall be responsible for keeping the bus clean.

STUDENT CARS

The right to drive your car to and from school is granted until such a time as it is abused. The privilege of driving at noon is likewise granted. All student cars must be parked properly and registered with the office. Parking permits will be issued when properly registered with the high school office. Students are expected to park in legal designated parking spots only. If students park in unauthorized spots there will be discipline consequences. The first offence will result in a warning. Subsequent offences will result in parking fines and possible loss of parking privileges. 1st Offence – 30 minutes restitution. 2nd offense – no parking in parking lot for 1 week. 3rd offense – loss of parking privileges for the remainder of the school year.

SPECIAL RULES PERTAINING TO DANCES

- No one may leave a dance and re-enter without the permission of those in charge.
- A high school student from another school who comes as a date of an AHS student to a school function must have a guest pass on file. If the guest is found under the influence of drugs or alcohol by a parent or faculty member they risk his/her name being turned over to his/her school principal for punishment.
- If an alumnus's attending a school function as a date of an AHS student is found under the influence of drugs or alcohol by a parent or faculty member, he/she will face certain expulsion from the function and all further school-related activities.
- No guest over the age of 21 years of age will be allowed to attend.
- Because of the large age differences, dances and comparable social functions will be limited to grades 6 – 8 or 9 – 12. Under no conditions will junior high students be allowed to attend high school dances or vice-versa.
- A chaperone may require any student to leave the dance whose behavior warrants such action. Chaperones may close a dance at any time, when in their opinion, the principle of good conduct are not being followed.
- The times for all dances will be approved through the office. Students will be admitted to the dance up to one-half hour after a dance is scheduled to start and may leave one-half hour before the dance is scheduled to end unless previous arrangements are made with the dance chaperones. If a student wishes to leave the dance earlier than the scheduled conclusion of the dance the student must sign out.
- For the purposes of these rules, all people who attend a dance as participants rather than chaperones will be considered as students and be required to fulfill all the obligations of students, especially in relation to student-chaperone relations.
- School dances must be approved by the school principal.
- To have a dance there must be at least four parents or other approved adults and two faculty members present at all times as chaperones.
- Rules for decorating the gym: check with the principal about suitable material to use; clean-up of decorations must be prior to the next use of the building or prior to the next class day.
- No students from other schools will be allowed to attend dances for grades 6 – 8.

Dancing Guidelines (applies on and off the dance floor)

- Lewd dancing such as “freaking” will result in student and/or couple being asked to leave the dance floor for a 10 minute break. If you are warned a 3rd time, you will be asked to leave the dance. At this time you will become ineligible to attend the next dance. If removed from two dances in one year, you will be ineligible to attend all dances for the remainder of the current school year.
- Every dancer must be in a vertical (standing) position- “The Vertical Rule”
- **Face to face dancing required**
- No inappropriate touching
- No “making out” (no overt and/or prolonged public displays of affection)
- No leg lifting or wrapping around each other.
- Hands on waists or shoulders only
- Students must spread out on dance floor (**No dancing in tightly packed groups**)
- If too many couples are dancing inappropriately, the lights will be turned on and/or music changed as a collective warning for everyone. A verbal warning will be made on the microphone.
- If you are warned a 3rd time, you will be asked to leave the dance. At this time you will become ineligible to attend the next dance. If removed from two dances in one year, you will be ineligible to attend all dances for the remainder of the current school year.

Dress Code for dances

- Strapless/spaghetti straps are allowed
- Dress/skirts must be at your finger tip length or longer
- Slits no higher than mid-thigh length
- Backless to waist is permitted – below waist is not permitted
- No garters or other exposed lingerie/undergarments
- No sheer/see-through dresses and no see-through sides or bare sides
- No excessively low cut dresses or tops
- No bare midriffs
- Shirts must remain on during dance

STUDENT WITHDRAWAL

Before a student moves from the school district he/she is to come to the office, with a parent, pick up a withdrawal slip, and have teachers put grades on it and sign it. The withdrawal slip must then be turned in to the office and signed by the principal. The student will be released when all fines are paid and books returned. This must be done before any transcripts or recommendations will be issued to any outside institution.

FIRE DRILL PROCEDURE

- When the alarm sounds, students start at once and move rapidly, without running, to the exit. Alarm is a continuous ringing of the bell until the building is clear. Return to building only after cleared by fire department and/or administrators.
- Do not stop to obtain clothing or other articles from lockers; keep in line and help keep the line moving at a steady pace.
- Keep moving until the students at the end of the line are at least 50 feet from the building. Do not return until the bell sounds.

ACTIVITY ELIGIBILITY RULE

All teachers will make weekly grade checks of all students. Students with an “F” in any class will not participate in any extracurricular contest for that week. Students will be allowed to participate in practices or will be allowed time for school work. Students will not be allowed to travel and will not be allowed to dress in full uniform with

Self-Referral

<i>Suspension for 20% of the current season (and into the next season if less than 20% of current remains). If student follows all recommendations 10% of the suspension may be reduced.</i>	<i>Suspension for 10% (or a min. of one game). If student follows all recommendations 10% of the suspension may be reduced.</i>
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Athletes not seeking early reinstatement will be required to meet with a school counselor for 5 sessions. It will be left to the counselor’s discretion to reduce or increase sessions depending on need.

Whether in season or out of season, a violation of the athletic code for alcohol and/or substance abuse/tobacco will result in a suspension from athletics in the Asotin-Anatone School District.

2nd Violation In-Season/Out of Season (Substance Issues, including tobacco)

Means of Discovery Actual Possession/Use/Sale Constructive/Proximity Possession

Investigative	<i>Suspension for 100% of all sports for one full year (365 days)</i>	<i>Suspension for 100% of current season’s contest, including post-season (and into the next season if less than 100% of current remains</i>
Self Admittance	<i>Suspension for 100% of current season’s contests, including post-season (and into the next season if less than 100% of current remains.)</i>	<i>Suspension for 60% of current season’s contest, including post-season (and into the next season if less than 60% of current remains.)</i>

Athletes not seeking early reinstatement will be required to meet with a school counselor for 5 sessions. It will be left to the counselor’s discretion to reduce or increase sessions depending on need.

Whether in season or out of season, a violation of the athletic code for alcohol and/or substance abuse/tobacco will result in a suspension from athletics in the Asotin-Anatone School District.

3rd Violation In-Season/Out of Season (Substance Issues, including tobacco)

Whether in season or out of season, a third violation of the athletic code for alcohol and/or substance abuse will result in expulsion from all athletics in the Asotin-Anatone School District.

If a student transfers from another school with infractions against their athletic code, those infractions will be upheld by Asotin High School.

**TITLE IX INFORMATION PROVIDED FOR:
PARENTS AND STUDENTS OF THE ASOTIN-ANATONE SCHOOL DISTRICT**

Title IX is the portion of the Education Amendments of 1972 which prohibits sex discrimination in federally-assisted education programs. Specifically, Title IX states:

"No person in the United States shall, on the basis of sex, be excluded from participating in, be denied the benefits of, or be subjected

to discrimination under any education program or activity receiving federal financial assistance."

The governing regulations cover all aspects of sex discrimination in schools with regard to admissions, treatment of students, and employment. In an effort to comply with Title IX, the Asotin-Anatone School District affirms that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. In a further effort to comply with Title IX, the Asotin-Anatone School District has appointed Dale Bonfield to coordinate its Title IX effort. Mr. Bonfield can be reached at 243-4151.

SEXUAL HARASSMENT

This district is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. The district prohibits sexual harassment of students, employees and others involved in school district activities. Sexual harassment occurs when:

1. Submitting to the harasser's sexual demands is a stated or implied condition of obtaining an education or work opportunity or other benefit.
2. Submission to or rejection of sexual demands is a factor in an academic, work or other school-related decision affecting an individual; or
3. Unwelcome sexual or gender-directed conduct or communication interferes with an individual's performance or creates an intimidating, hostile or offensive environment.

Sexual harassment can occur adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male and female to female.

The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Persons found to have been subjected to sexual harassment will have appropriate school district services made reasonably available to them and adverse consequences of the harassment shall be reviewed and remedied, as appropriate.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff and contractors. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

All staff members are responsible for receiving informal complaints and reports of sexual harassment and informing appropriate district personnel of the complaint or report for investigation and resolution. All staff members are also responsible for directing complainants to the formal complaint process.

You can report sexual harassment to any school staff member or to the district's Title IX Officer: Jerry Uhling, 509-243-4151 or juhling@asds.wednet.edu

As part of the information on the recognition and prevention of sexual harassment, staff, volunteers, students and parents will be informed that sexual harassment may include, but is not limited to:

1. Demands for sexual favors in exchange for preferential treatment or something of value;
2. Stating or implying that a person will lose something if he or she does not submit to a sexual request;
3. Penalizing a person for refusing to submit to a sexual advance, or providing a benefit to someone who does;

4. Making unwelcome, offensive or inappropriate sexually suggestive remarks, comments, gestures, or jokes; or remarks of a sexual nature about a person's appearance, gender or conduct;
5. Using derogatory sexual terms for a person;
6. Standing too close, inappropriately touching, cornering or stalking a person; or
7. Displaying offensive or inappropriate sexual illustrations on school property.

PROHIBITION OF HARASSMENT, INTIMIDATION AND BULLYING

Informal Complaint Process: Anyone may use informal procedures to report and resolve complaints of harassment, intimidation or bullying. At the building level, programs may be established for receiving anonymous complaints. Such complaints must be appropriately investigated and handled consistent with due process requirements. Informal reports may be made to any staff member, although staff shall always inform complainants of their right to, and the process for, filing a formal complaint. Staff shall also direct potential complainants to an appropriate staff member who can explain the informal and formal complaint processes and what a complainant can expect. Staff shall also inform an appropriate supervisor or designated staff person when they receive complaints of harassment, intimidation, or bullying, especially when the complaint is beyond their training to resolve or alleges serious misconduct.

Informal remedies include an opportunity for the complainant to explain to the alleged perpetrator that the conduct is unwelcome, disruptive, or inappropriate, either in writing or face-to-face; a statement from a staff member to the alleged perpetrator that the alleged conduct is not appropriate and could lead to discipline if proven or repeated; or a general public statement from an administrator in a building reviewing the district harassment, intimidation and bullying policy without identifying the complainant. Informal complaints may become formal complaints at the request of the complainant, parent, guardian, or because the district believes the complaint needs to be more thoroughly investigated.

Formal Complaint Process: Anyone may initiate a formal complaint of harassment, intimidation or bullying, even if the informal complaint process is being utilized. Complainants should not be promised confidentiality at the onset of an investigation. It cannot be predicted what will be discovered or what kind of hearings may result. Efforts should be made to increase the confidence and trust of the person making the complaint. The district will fully implement the anti-retaliation provisions of this policy to protect complainant(s) and witness(es). Student complainants and witnesses may have a parent or trusted adult with them, if requested, during any district-initiated investigatory activities. The superintendent or designated compliance officer (hereinafter referred to as the compliance officer) may conclude that the district needs to conduct an investigation based on information in their possession regardless of the complainant's interest in filing a formal complaint. The following process shall be followed:

- A. All formal complaints shall be in writing. Formal complaints shall set forth the specific acts, conditions or circumstances alleged to have occurred that may constitute harassment, intimidation or bullying. The compliance officer may draft the complaint based on the report of the complainant, for the complainant to review and sign.
- B. Regardless of the complainant's interest in filing a formal complaint, the compliance officer may conclude that the district needs to draft a formal complaint based upon the information in the officer's possession.
- C. The compliance officer shall investigate all formal, written complaints of harassment, intimidation or bullying, and other information in the compliance officer's possession that the officer believes requires further investigation.
- D. When the investigation is completed the compliance officer shall compile a full written report of the complaint and the results of the investigation. If the matter has not been resolved to the complainant's satisfaction, the superintendent shall take further action on the report.
- E. The superintendent of designee, who is not the compliance officer, shall respond in writing to the complainant and the accused within thirty days, stating:
 1. That the district intends to take corrective action; or
 2. That the investigation is incomplete to date and will be continuing; or
 3. That the district does not have adequate evidence to conclude that bullying, harassment or intimidation occurred.
- F. Corrective measures deemed necessary will be instituted as quickly as possible, but in no event more than thirty days after the superintendent's written response, unless the accused is appealing the imposition of discipline and the district is barred by due process considerations or a lawful order from imposing the discipline until the appeal process is concluded.
- G. If a student remains aggrieved by the superintendent's response, the student may pursue the complaint as one of discrimination pursuant to Policy 3210, Nondiscrimination or a complaint pursuant to Policy 4220, Complaints Concerning Staff or Programs.

A fixed component of all district orientation sessions for employees, students and regular volunteers shall introduce the elements of this policy. Staff will be provided information on recognizing and preventing harassment, intimidation or

bullying. Staff shall be fully informed of the formal and informal complaint processes and their roles and responsibilities under the policy and procedure. Certificated or professionally licensed staff shall be reminded of their legal responsibility to report suspected child abuse, and how that responsibility may be implicated by some allegations of harassment, intimidation or bullying. Classified employees and regular volunteers shall get the portions of this component of orientation relevant to their rights and responsibilities.

Students will be provided with age-appropriate information on the recognition and prevention of harassment, intimidation and bullying, and their rights and responsibilities under this and other district policies and rules at student orientation sessions and on other appropriate occasions, which may include parents. Parents shall be provided with copies of this policy and procedure and appropriate materials on the recognition and prevention of harassment, intimidation and bullying.

EXAMPLES OF HARASSMENT, INTIMIDATION AND BULLYING

PHYSICAL AGGRESSION

- *Shoving
 - *Pushing
 - *Hitting
 - *Kicking
 - *Defacing Property
- *Physical Acts that are humiliating but not bodily harmful (de-panting, tapping w/pencil, etc)
 - *Physical Violence against family or friends
 - *Threatening with a weapon
 - *Stealing

SOCIAL ALIENATION

- *Gossiping
 - *Embarrassing others
 - *Spreading Rumors
 - *Setting up to look foolish
 - *Ethnic Slurs
 - *Dirty Looks/stares
- *Publicly Humiliating
 - *Excluding from group
 - *Social rejection
 - *Setting up to take the blame
 - *Threatening with total isolation by peer group
 - *Texting rumors and/or hate messages

VERBAL AGGRESSION

- *Taunting
 - *Mocking
 - *Name calling
 - *Intimidating phone calls
- *Teasing on clothing or possessions
 - *Teasing about appearance
 - *Verbal threats of aggression against property or of inflicting bodily harm

INTIMIDATION

- *Graffiti
 - *Extortion
 - *Taking possessions
 - *Playing a trick
 - *Coercion
- *Publicly challenging to do something
 - *Threats using coercion against family or friends
 - *Threatening to reveal personal information
 - *Threatening with a weapon
 - *Defacing property or clothing

RACIAL AND ETHNIC HARASSMENT

- *Racial or ethnic slurs
 - *Verbal accusations, putdowns
 - *Public Humiliation
 - *Joke telling with racial or ethnic targets
- *Destroying or defacing property due to ethnic or cultural group
 - *Exclusion (ethnic, cultural group)

SEXUAL HARRASSMENT

- *Sexual or “dirty”jokes
 - *Conversations that are too personal
 - *Howling, cat calls, whistles
- *Spreading sexual rumors
 - *Pressure for sexual activity
 - *Hitting/Slapping in private areas Cornering, blocking, standing too close, following
 - *Sexual Assault and attempted sexual assault
 - *De-Panting
 - *Rape
- *Leers and stares
 - *Wedgies
 - *Repeatedly asking someone out when he/she is not interested

PUBLICATIONS

Yearbook: The yearbook is an annual student publication in which all major events of the school are recorded in picture and story. Early in the fall quarter a campaign is conducted by staff to take orders for the yearbook. Remember to buy

yours during the campaign as printing is restricted to the number sold. A special time in the spring will be set aside for distribution.

NON-PRESCRIPTION MEDICATIONS

No Asotin-Anatone District staff member may issue non-prescription medication, including aspirin, to any student without signed approval of parent/guardian and physician regarding dosage.

STUDENT FEES

Students are advised that some fees are necessary for some classes. Fees may be assessed in Family and Consumer Science, Agriculture, Business, Band and/or Science classes. Individual instructors will have details.

SCHOOL CLUBS

Clubs are the cornerstone of extracurricular activities at our school. Our clubs are generally self-supporting, and are involved in academics, art, sports, community service, agriculture, Family and Consumer Science and many more interesting fields. All school clubs must be officially recognized by the school in order to meet in the school building and to enjoy the privileges of using school facilities. Recognition requires a faculty advisor and the filing of club by-laws and membership with the administration.

The following clubs are active at Asotin Junior-Senior High School: ASB, FFA, FCCLA, FBLA, Honor Society, Pep Club, Band, Chorus.

ASB PURCHASES

All purchases must be approved by the Activity Advisor. All ASB rules published in the Advisor Handbook must be followed. Contact your advisor prior to making any ASB transactions.

PUBLIC DISPLAY OF AFFECTION

Public display of affection shall be considered extremely poor taste and will not be tolerated. Violators will be referred to the principal for disciplinary action.

DRESS AND APPEARANCE

A. Dress and appearance must be neat and clean and not present health safety problems or cause significant disruption of the educational process. Dress or grooming shall not disrupt, interfere with, disturb, or detract from the school environment or activity and/or educational objectives.

B. Reasonable standards of dress and appearance may be established consistent with the criteria in section A.

1. Students shall wear shoes while in the school buildings as required by Washington State health laws.
2. Hats will be removed upon entering a classroom, per each individual teacher classroom rules. Failure to remove hats at appropriate times will result in the loss of the hat for one day on the first offence, loss of the hat for one week for the second offence, and the remainder of the school year thereafter. Hats must be removed for the Pledge of Allegiance and/or the National Anthem at pep rallies and games.
3. Obscene, vulgar or offensive printing, writing, pictorial representations on clothing, skin, or any other surface that is in public view is prohibited.
4. Clothing advertising alcoholic beverages, tobacco products, **gun/weapons** and/or drugs, or gang-related apparel or will not be worn.
5. Any student wearing, carrying, or displaying gang related apparel, or exhibiting behavior or gestures which symbolize any membership, or causing and/or participating in activities which intimidate or affect the attendance of another student shall be asked to make appropriate corrections and subject to discipline if the corrections are not undertaken.
6. Pajamas/slippers are not allowed this includes pajama pants, with the exception of Spirit Week.
7. Halter tops and tube tops are not allowed. Shirts and tank tops may not have gaping armholes that expose the chest and/or abdomen. No midriffs or backs may be showing at any time. Shoulder straps on tank tops should extend from the neck to the shoulder and be at least 1 inch.

Shorts should have at least a 3 inch inseam. Skirts should be at least mid-thigh length, with or without tights underneath. No cleavage or undergarments should be visible.

8. Students in extracurricular activities shall follow reasonable standards of dress and appearance established by their teacher, advisor or coach.

Refusal to comply with these rules by students will result in removal from class to the office until arrangements can be made to make appropriate changes. Students will not be allowed to leave campus to change items of clothing unless arranged with parents and the principal. Repeated violations of the dress code will result in disciplinary action at the discretion of the principal.

GUM CHEWING AND BEVERAGES

Gum chewing will be allowed as long as it does not interfere with classroom instruction, i.e., blowing bubbles or loud snapping sounds, and is placed in the proper receptacle when finished. If gum is found in carpets or stuck to the furniture, then there is a possibility this privilege may be taken away. It is the responsibility of the entire student body to monitor the situation. Beverages may be consumed by students in the commons area and cafeteria or in classrooms at the teachers' discretion.

Classroom teachers have the option to not allow gum chewing in their classrooms. Sunflower seeds are strictly prohibited in the school building.

ELECTRONIC SIGNALING DEVICES

Use of electronic signaling devices, including, but not limited to, pagers, beepers, and cellular/digital telephones, are permitted in the school during the school day. Usage is limited to during lunch period, before school, or after school. All devices must be turned off and stored in a purse, pocket, backpack, or locker during the school day. Failure to comply with these rules will result in disciplinary actions.

- 1st Offence – loss of device until end of the day & parent contact.
- 2nd Offence – loss of device for 1 week & parent contact.
- 3rd Offence – loss of device for 1 month & parent contact. Device will be stored in the high school vault or parent may pick up.
- 4th Offence – emergency expulsion.

LIBRARY REGULATIONS

1. The Asotin School Library is a member of the cooperative library system known as VALNet. All students will be issued a VALNet library card to use when checking out items at this library or any other library in the system.
2. VALNet library cards are issued the first time at no cost to Asotin Junior/Senior High Students; however, replacement of a lost card is \$1.00. VALNet cards are lifetime cards.
3. Students are responsible for any items charged to their VALNet card. Therefore, do not allow any other individual to use your VALNet card. Also, do not lend others any item you have checked out.
4. When using the VALNet card it is the responsibility of the card owner to honor the individual lending policies of each library.
 - * A majority of VALNet libraries – both public and school do charge fines.
 - * Students' borrowing privileges will be suspended at all VALNet libraries anytime students have any overdue/fines on the system.
 - * Overdues and fines need to be taken care of in a timely manner. At quarter/semester time, report cards are withheld when overdues/fines are on the VALNet system.
 - * Students new to the district are to have a VALNet card in good standing in order to use the high school library. If there are overdues/fines on their card from another VALNet library, the student is responsible for taking care of it immediately. Library checkout will resume once the account is cleared on the system.
5. Asotin Junior-Senior High School Library loan policy is as follows:

- * Books are checked out for a three-week period and may be renewed twice. No fines are charged.
- * Library hours are from 7:30 a.m. to 3:30 p.m.

COMPUTER TRESPASS

- *Computer trespass in the first degree: A person is guilty of computer trespass in the first degree if the person, without authorization, intentionally gains access to a computer system or electronic data base of another, and
 - the access is made with the intent to commit another crime; or
 - the violation involves a computer or data base maintained by a government agency. Computer trespass in the first degree is a class C felony (RCW 9A.52.110).
- *Computer trespass in the second degree: A person is guilty of computer trespass in the second degree if the person, without authorization, intentionally gains access to a computer system or electronic data base of another under circumstances not constituting the offense in the first degree. Computer trespass in the second degree is a gross misdemeanor (RCW 9A.52.120).
- *Computer trespass in the third degree: A person who, in the commission of a computer trespass, commits any other crime may be punished for that other crime as well as for the computer trespass and may be prosecuted for each crime separately (RCW 9a.52.130). Hotmail is prohibited from school computers.

Students that bring portable drive (jump drive, thumb drive, zip drive) will be required to have it formatted by the district technology director prior to use on any school district computers. This is to protect the students portable drive as well as the school computers.

USE OF SCHOOL TELEPHONES

Students will not be called out of class for telephone calls or visits unless it is an emergency. The phone in the office is not to be used for social calls -it is a business phone. Student business with the office should be conducted before and after school, not during class time. Students are to use the student phone that is provided in the office.

TEXTBOOKS

The district furnishes textbooks for all classes. Notebooks, pencils, pens, etc., are to be furnished by the students. It is the students' responsibility to care for the materials furnished by the district. Textbooks are to be kept covered at all times. Damaged or excessively worn books may cause fines to be levied.

VALUABLES

Common sense and consideration is the best guide in determining whether or not to bring personal possessions to school. The school administrators and staff cannot be responsible for valuables which students bring to school. It is recommended that students leave all valuables at home. If special circumstances make it necessary for a student to bring substantial cash or other important possessions to school, registering them and leaving them at the main office can safeguard these items.

LOST AND FOUND

Lost and found articles can be reclaimed in the following places: Clothing in Room 8.; valuables, such as watches, wallets, purses, rings, etc., can be reclaimed after identification of the article(s) in the office. Articles of clothing not claimed towards the end of the quarter or the bins become full, will be given to a local charity. Other articles can be claimed at any time.

REPORT CARDS

Report cards are issued at the end of each quarter. The report is an indication to you and your parents of the school's measure of your achievement. In addition, progress reports may be issued at the middle of each quarter period.

LOCKERS

Upon registration each student will be assigned a locker by. Books and personal items should **NOT** be left in classrooms,

library, or other places in the building. The lockers are the property of the school and are on temporary loan to the students for their convenience. Student lockers will be generally free against unreasonable searches and seizures unless there is reasonable cause to believe a search is necessary. No stickers, etc., are to be put in/on any locker. Students are expected to remain in the locker assigned unless a problem develops with the locker or other situation exists. In no case are students to trade lockers without office notification. A fine may be invoked in locker is not A fine may be invoked if locker is not completely cleaned out and checked off at the end of each school year.

SEARCH AND SEIZURE

All students possess the constitutional right to be secure in their persons, papers, and effects against unreasonable searches and seizures. The school district specifies limits to these rights, predicated on what the school district considers to be good and sufficient causes as follows:

- a. To maintain a safe environment,
- b. To maintain school discipline,
- c. To maintain order.

The following sections specify the limits set by the school district: Searches of students: A student shall ordinarily be free from searches by school officials of his clothing and person; provided, however, that the superintendent and/or principals shall conduct such searches under the following circumstances:

- a. If there are reasonable grounds to believe something is concealed that may be of immediate danger to the student or to other persons.
- b. If there are reasonable grounds to believe the search is necessary in the aid of maintaining school discipline and order.

The factors which must be considered by the school official(s) in determining reasonable grounds for a personal search to aid in the maintaining of school discipline and order are as follows:

- a. The student's age.
- b. The student's history.
- c. The student's school record.
- d. The prevalence and seriousness of the problem in the school to which the search is directed.
- e. The exigency to make the search without delay.
- f. The probative value and reliability of the information used as a justification for the search.

2. Searches of desks and lockers: Student desks and lockers are the property of the school district. They are made available for use only as a convenience for students. When a student accepts a locker or desk assignment, he/she must agree to all the conditions under which it is offered. The school district shall retain a key to all lockable desks and lockers. Any student who shall put his/her own lock on a locker or desk shall provide the necessary combination or key for the lock to the building principal to retain until such time as the private lock is permanently removed. Student desks and lockers are subject to inspection at any time for reasons of school safety and cleanliness.

The district retains the right to inspect and/or search the desks or lockers at any time, with or without the assigned student being present. Any items are strictly prohibited whose presence in a school locker or desk would constitute a violation of school rules or any laws. Students are cautioned not to place anything in a school locker or desk that they do not wish to be encountered in a search by school officials.

If a student does not wish to abide by the conditions as specified in this section, he/she shall refuse to accept a locker or desk assignment, or as an alternative, not place anything in the locker or desk.

3. Seizure of material: Material which school employees or school officials observe directly or material which is discovered in a search by school officials shall be immediately seized if it conforms to any of the following definitions:

- a. Material which may be reasonably inferred to pose an immediate danger to the student or to any other person.
- b. Material which may be reasonably inferred to pose a potential or actual interference with the maintaining of school discipline and order.
- c. Material which is unlawful to possess under the criminal laws of the State of Washington. Material seized under these provisions shall be kept safely by school officials for a period of thirty calendar days for possible return to the parents or guardians of the student.

WEAPONS IN THE SCHOOL

Engrossed Substitute Senate Bill 5307 makes it unlawful for any person to carry onto public or private elementary or secondary school premises, school provided transportation, or areas/facilities while being used exclusively by public or private schools any firearm or dangerous weapon.

Any violation of the above by an elementary or secondary school student constitutes grounds for expulsion for One Year "from the state's public schools in accordance with RCW 28A.600.010." The school must notify law enforcement and the student's parent or guardian promptly regarding any firearm or dangerous weapons violation.

Excluded from EESB 5307 are those legally in possession of a firearm that is secured within an attended vehicle or concealed from view in a locked unattended vehicle while conducting legitimate business at the school. Other exclusions include: law enforcement in the lawful performance of their duty; firearms safety course; or concealed weapons permit holders while picking up or dropping off a student.

Dangerous weapons are defined in RCW 9.41.250 and 9.41.280 as: instrument or weapon of the kind usually known as a sling shot, sand club, or metal knuckles; or spring blade knife, or any knife with a blade which is automatically released by a spring mechanism or other mechanical device, or any knife having a blade which opens, or falls or is ejected into position by the force of gravity, or by an outward, downward, or centrifugal thrust or movement; who shall furtively carry with intent to conceal any dagger, dirk, pistol, or other dangerous weapon; or who shall use any contrivance or device for suppressing the noise of any firearm. Any device commonly known as "nun-chu-ka sticks," consisting of two or more lengths of wood, metal, plastic, or similar substance connected with wire, rope, or other means; or any device commonly known as "throwing stars," which are multi-pointed, metal objects designed to embed upon impact from any aspect; or any air gun, including any air pistol or air rifle designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide, or other gas. Violators are guilty of a gross misdemeanor.

Any student who is determined to have carried a firearm or to have possessed a firearm on school premises, school-provided transportation, or school sponsored activities at any facility shall be expelled from school for not less than one year (12 months) under RCW 28A.600.420, with notification to parents and law enforcement. The district superintendent or the superintendent's designee is authorized to modify the expulsion of a student on a case-by-case basis.

The school district may also suspend or expel a student for up to one year if the student acts with malice as defined under RCW 9A.04.110 and displays a device that appears to be a firearm.

Expulsion may result based upon the administrator's judgment of the seriousness of the act or circumstances surrounding the act, and/or the previous record of the student.

WORK PERMITS

- *The employer must apply to the Department of Labor and Industries for a minor work permit in order to employ minors. The Department of Labor and Industries will issue the Parent/School Authorization Form to the employer along with the minor work permit.
- *The student gets the Parent/School Authorization Form from the employer. The school will not issue or have authorization forms.
- *The school will not fill out the school authorization section unless the employer and parent have completed their portions first.
- *Copies of the school authorization will be kept on file in the high school office and reviewed if the student's achievement falters.
- *Any time the hours, lateness or duties change, the employer must re file the Parent/School Authorization Form.
- *School-designed work programs are exempt from the work permit requirements (WAC 296-125-043 [4]).
- *Asotin-Anatone School District has the right to have a work policy which spells out the maximum number of hours of work allowed, lateness of hours, and other related conditions. Due process/hearing provisions allow the presentation of mitigating circumstances regarding working authorization for students.
- *The school and/or parent can pull their work authorization at any time by notifying the employer with a copy to the Department of Labor and Industries and the student.

CAFETERIA

Cafeteria charges for this year:

<u>Breakfast</u>	9 th - 12 th		<u>Lunch</u>	9 th - 12 th	
	Adults	\$1.60		Adults	\$2.95
	Milk	\$2.15		Milk	\$3.95
		\$.35 each			\$.35

Checks will be accepted for the amount of purchase only or as account credit.

No change will be given.

A reduced price is .40 for lunch and free for breakfast.

Payment may be made on-line using your students "Other I.D." available thru Skyward Family Access.

The Asotin-Anatone School District Notice of Non-Discrimination

The Asotin-Anatone School District #420 complies with all federal rules and regulations, Washington State laws and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX Compliance Officer: Jerry Uhling, High School Principal at 509-243-4151 or juhling@asds.wednet.edu,
Section 504/ADA/RCW 28A.640 Compliance Officer: John Heley, Student Services Director at 509-243-4146 or jheley@asds.wednet.edu
Civil Rights Coordinator, Dale Bonfield, Superintendent at 509-243-1100, dbonfield@asds.wednet.edu. Address for all compliance officers is Asotin-Anatone School District No. 420 P.O. Box 489 Asotin, WA 99402.

What is Discrimination?

Discrimination is the unfair or unequal treatment of a person or a group because they are part of a defined group, known as a protected class. Discrimination can occur when a person is treated differently, or denied access to programs, services or activities because they are part of a protected class. Discrimination can also occur when a school or school district fails to accommodate a student or employee's disability. Harassment (based on protected class) and sexual harassment can be forms of discrimination when it creates a hostile environment.

What is Sexual Harassment?

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place of a sports team, or any educational employment decision; or, the conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

What if I can't resolve the problem with the school?

If you cannot resolve your concern, you may wish to file a complaint with the school district. Anyone can file a complaint with the school district. You can file a formal complaint by writing a letter to your Superintendent that describes what happened and why you think it is discrimination. It is helpful to include what you want the district to do. Your letter must be signed.

The employee designated by the district to receive complaints will investigate your allegations and provide the superintendent with a written report of the complaint, and the results of the investigation. You and the district may also agree to resolve your complaint in lieu of an investigation.

The superintendent will send you a written letter within 30 calendar days which will either deny your allegations or describe the reasonable actions the district will take. The letter will include how to file an appeal with your school board if you do not agree with the Superintendent's decision.

Corrective measures must occur no later than 30 calendar days of the superintendent's letter.

What if I don't agree with the superintendent's decision or no one responds to my letter?

Your next step is to appeal to the school board. You can file an appeal by writing a letter to your school board. The letter must include the part of the superintendent's written decision that you would like to appeal and what you want the district to do. Your letter must be filed with the Secretary of your School Board by the 10th calendar day after you received the superintendent's response letter.

The school board will schedule a hearing within 20 calendar days after they receive your appeal letter. You may also all agree on a different date.

What will happen at the hearing?

You will explain why you disagree with the superintendent's decision. You may bring witnesses or other information that is related to your appeal.

The board will send you a copy of their decision within 10 calendar days after the hearing. The decision will include how to appeal to the Office of Superintendent of Public Instruction if you disagree.

What if I don't agree with the School Board's decision?

You may appeal the school Board's decision to the Office of Superintendent of Public Instruction (OSPI).

You can file an appeal by writing a letter to the Superintendent of Public Instruction. The letter must include the part of the school board's decision that you would like to appeal and what you want the district to do.

Your signed letter must be received by OSPI by the 20th calendar day of receiving the school board's decision. It can be hand-delivered or mailed to:

OSPI
Administrative Resource Services
P.O. Box 47200
Olympia, WA 98504-7200
Phone (360) 725-6133

OSPI will schedule a hearing with an Administrative Law Judge through the Office of Administrative Hearings (OAH). During this process you will be provided information about the hearing.

At the hearing you will explain why you disagree with the school board's decision. You may bring witnesses or other information that is related to your appeal. After the hearing, you will receive a copy of the judge's decision.

Asotin High School Fight Song

Come on, let's fight on Asotin.

Come on, let's fight on, let's go.

Come on, let's fight on Asotin,

We're gonna' win this game you know.

For the Panthers can't be beaten.

They are the finest in this game.

Come on, let's fight on Asotin,

And win the glory to our names,

P*A*N*T*H*E*R*S

PANTHERS