

The Bolton Board of Education held its regularly scheduled Business Meeting on May 8, 2014. Members present were Chair Karen Bergin, Kate Galle, Matthew Giuffre, Rich Hayes and Ron Rousseau. Superintendent Kristin Heckt and BHS Student Representatives Zoe Ounpuu-Adams and Jacob Dayton were also present. Members absent were Julie Begin and Alison Romkey.

- A. Call to Order – Chair Karen Bergin called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – The following students were recognized: BCS Student Achievers – Kindergarten – Elizabeth Hannon, Grace Osborne and Keira Sullivan; Grade 1 – Mateo Garcia, Justin Tilley and Jake Young. BCS CABE Student Leadership Award recipients Grace Jaworski and Alexander Prior. BHS CABE Student Leadership Award recipients Samuel Furlong and Zoe Ounpuu-Adams. BHS Unified Basketball Team – Hannah Bodner, Michael Cassello, Luke Clavet, Jesse Dube, Zachary Meyers, Caroline Olmer, Laura Schwartz, Katie Stowell and Evan Wimer. BHS Diving Team Kyle Vining. BHS members of the Bolton-Coventry-Rockville Hockey Team – Nicholas LeGeyt, Connor McGrath, Liam McGrath, Calvin Tonzi and Nathaniel Tonzi. BHS Girls Varsity Basketball Team – Molly Belekewicz, Jenna Ethridge, Marissa Gudauskas, Jessica Larsh, Sarah Marshall, Taylor Marshall, Paige Swanbon, Casey Westerman, Crystal Zimmerman and Rose Zimmerman and coaches Mr. Wayne Hapgood and Mr. Frank Mensinger.
- C. Comments from the Audience – None
- D. Additions to Agenda – None
- E. Routine Business Items
 - 1. Communications to Board Members – Kate Galle received two phone calls from parents asking for clarification on a statement made by Joyce Stille at the April 22 Board of Finance meeting regarding the loss of \$50K in grant funding for the BCS bathroom project for ADA compliance because all documentation/forms weren't submitted to close the project. This project was done several years ago, but Superintendent Heckt did speak with Ms. Stille about this project and noted that the BOE has forwarded to the Town the requested information from our documents. She further clarified that it is a Town project and they are responsible for closing the project out. According to a letter that Mrs. Heckt received from the Office of School Facilities the funds have been deferred until the documents are received and reviewed by the Office of School Facilities. It was agreed that the BOE will request project protocol be an agenda item for the next Tri-Board meeting. Karen Bergin received a request from resident Richard Treat that, to the extent possible, the BOE encourage all local groups to publish only correct, factual information on possible budget cuts.
 - 2. Approval of Minutes – April 10, 2014 – It was decided that the minutes would be presented for approval next month.
 - 3. BHS Student Representatives Report – Zoe reported that the senior demo Math Center tutoring project was well received through the year. This project involved students from BHS traveling to Horace W. Porter middle school once a week to

provide math tutoring services to those students. The Senior Demo night will be on Wednesday, May 21st. The Student Council has collected over \$5K in products through fundraising and donations to be sent to troops in Afghanistan. Jacob reported that the BHS concert and jazz bands won first place in their Virginia Beach competition; An Evening of Jazz concert is Friday night, May 9th, AP testing continues through next week and the BHS staff was thanked for providing after school and weekend study sessions to the students.

4. Board of Education Committee Reports
 - a. Building and Grounds – Rich Hayes reported that there were meetings held on BCS security and building issues. The architect for the BCS office renovation is finalizing the plans and it is hoped to have the project out to bid by the 3rd week in May with a bid award in early June. Rich also noted that the hot water unit at BCS is in need of repair (if parts are available) or replacement and will report further information next month.
 - b. Curriculum – Kate Galle reported she met with Director Sarah Malinoski and discussed the agenda items. Curriculum minutes will be posted on the website.
 - c. Finance – Rich Hayes reported that the general education budget is running on par and there are no significant changes anticipated in sped expenses.
 - d. Personnel – Karen Bergin reported there was discussion on a contract issue and after a meeting with the State Labor Board, the complaint that had been brought forward was withdrawn.
 - e. Policy – Matt Giuffre reported there was review discussion on policy items.
5. Community Meeting Reports/Board of Education – Rich Hayes reported he and Superintendent Heckt attended a meeting at the Town Hall which included BOE project needs and what items might go forth as referendum items. Chair Bergin requested volunteers to fill this and the CREC meeting vacancies. BOE members should email her with their selection(s). Superintendent Heckt also noted that she and Director of Operations, Ray Boyd, attended a meeting on the Field Project and that no decision as to turf or grass had been made, but that a recent bill before the State Legislature prohibiting pesticide use by public high schools and on any outdoor space used by children was defeated.
6. Superintendent of Schools Report
 - a. Presentation on England Trip – BHS student Marissa Gardner shared a Power Point presentation on a book she prepared capturing her travels to England with the other BHS students and staff this past April vacation.
 - b. Healthy Food Certification – Superintendent Heckt asked for approval of the designation to not participate in the Healthy Food Certification program as has been done for the past several years. After further explanation as to why we file as non-participants, a **motion** to approve the required Healthy Food Certification Statement was presented by Rich Hayes; 2nd by Matt Giuffre: MUP.
 - c. Teacher Evaluation Revisions – BHS teacher Jen Carvalho presented information on the changes from the State causing the need for additional revisions to our Teacher Evaluation Plan. Superintendent Heckt also noted that our district has representation on the State evaluation review committee

and based on other school feedback, our district is in very good shape in keeping up with the demands of and changes to this requirement. A **motion** to approve the proposed changes was presented by Matt Giuffre, 2nd by Kate Galle; motion passed 4-1. Rich Hayes voted against.

- d. Professional Development and Evaluation Committee Annual Update – Jen Carvalho also provided information that the committee receives constant feedback from the staff and meets regularly to assess the needs of the PD/Evaluation and the data tracking associated with it. Overall, the committee feels it has been a very productive year.
- e. BCS Roof and BCS/BHS Solar Projects – Superintendent Heckt asked that the Board move forward on the selection of the previously presented plans. Chair Bergin requested a motion to approve Plan #8 as had been previously selected, the motion was submitted by Matt Giuffre, 2nd by Kate Galle. After discussion on items raised by Rich Hayes, the **motion** was amended by Matt Giuffre to approve Plan #8 and forward it to the Selectmen subject to the results of a structural analysis, snow load determinations, solar credit assurances, consideration of increased thickness of materials and possible net effect of potential insurance rate/risk implications; 2nd by Kate Galle; MUP.
- f. 2014-2015 Budget – Superintendent Heckt noted there is a Board of Finance meeting on Monday, May 12th and was hopeful that the BOE members would be able to attend.

F. Unfinished Business

- 1. Second Read Textbooks – 7/8 Math and Algebra I – Superintendent Heckt requested approval to purchase the textbooks presented last month. A **motion** to approve the purchase of the proposed text books was presented by Kate Galle; 2nd by Ron Rousseau; MUP.

G. New Business

- 1. Acceptance of Resignations – Superintendent Heckt presented resignation letters from BHS French teacher, Prospere Walter, and BCS SPED teacher, Kathryn Runquist, effective June 20, 2014. A **motion** to accept the resignations was presented by Matt Giuffre, 2nd Rich Hayes; MUP.

H. Future Business – None

I. Anticipated Executive Session – Discussion/Possible Action on:

- 1. Contract Negotiations
- 2. Superintendent's Evaluation

A **motion** to adjourn into Executive Session was presented by Kate Galle at 8:00 PM; 2nd by Matt Giuffre; MUP.

J. Adjournment