

The Bolton Board of Education held its regularly scheduled business meeting on October 10, 2013. The following board members were in attendance: Matthew Giuffre, John Hambrook, Rich Hayes, Trace Maulucci, and Ron Rousseau. Superintendent Kristin Heckt, and BHS Student Representatives Zoe Ounpuu-Adams and Jacob Dayton were also present.

- A. Call to Order – Vice Chair Matt Giuffre called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – Eighth grade students Alex Harvey and Grace Jaworski were recognized as the October BCS Student Achievers. BHS Students Laura Benitez and Emilia Hinckley were recognized as the October Student Achievers. Claire Fazzina, BHS Librarian was recognized as the October Employee of the Month and Francisco Ruiz was recognized for his 100th win as Bolton High School Girls Soccer Coach.
- C. Comments From the Audience
 - 1. Staff Input on the 2014-2015 Budget

BHS science teacher Jennifer Carvalho asked the Board to consider not making any budget decisions that may adversely affect the continued work required for the Common Core State Standard alignment and that the additional Professional Development days in this year's calendar are extremely beneficial. She also added that there is a need for additional elective options for the students and that class size does impact the quality of learning, especially in regards to lab instruction.

BHS math teacher Peter Turgeon, speaking on behalf of the math department, has been evaluating the current math curriculum offerings with an eye towards the growing STEM educational classes. The math department would like to increase the current math electives to better serve the students in offering them classes that they are academically ready to comprehend, but also added that there is an expenditure associated with this undertaking. Superintendent Heckt encouraged Mr. Turgeon to include this information in the budget packet sent forward to administration.

BHS Librarian Claire Fazzina expressed thanks to the Board and staff for their continued support of the library programs and stated that none of them would be possible without the work performed by the Instructional Assistants assigned to the libraries at both BHS and BCS. These positions are key to supporting the needs of our students and that both BCS and BHS libraries need these positions to be full-time assignments.

Music Director Kathryn Desrosiers stated that the current music department staffing (3 full-time instructors for both schools covering band, chorus and music survey classes) isn't able to accommodate the expressed needs of the K-12 students. Many students currently can't take the music classes they would like because the current staff is not available to accommodate any additional class schedules. Music offerings are an important part of attracting students from Columbia.

BHS science teacher Joe Jankowski stated he has been a teacher at BHS since 1979 and that “we have something special here in Bolton....and that we need to hold onto it”. He also expressed appreciation for the difficult task of balancing the financial costs with the mission of providing comprehensive, quality education, but also has concerns of class sizes and the lack of elective offerings to students. Providing sports participation at no cost to the students should be part of the overall budget.

D. Additions to Agenda – Superintendent Heckt asked that a presentation on CL&P Solar Power be added as E.4. and that the 2014-2015 School Calendar be added as item G.4.

E. Routine Business Items

1. Communications to Board Members – Superintendent Heckt shared information from a letter received by Board member Joe Muro. A Columbia parent has offered to assist us in reaching out to the Horace Porter students. Follow-up will be made by the Community Partner Relations subcommittee. Mrs. Heckt also shared information received by Chair Karen Bergin in a letter from residents Hans and Susan DePold expressing appreciation for the support and assistance received from the school community in the Bolton Heritage Weekend with particular reference to the Friday, September 27th evening event honoring Representative Pamela Sawyer. Special reference to Superintendent Heckt, Karen Cordero, the school administrators and student participants was made. Resident Lisa Fazzino also asked to express her appreciation to Superintendent Heckt and her Administrative Assistant, Lori Boyd, for their follow-up and communication in regard to the September 17th bus incident involving students attending Rockville Vo-Ag and Cheney Tech.
2. Approval of Minutes – September 12, 2013 – A **motion** to approve the minutes was presented by Rich Hayes, 2nd by John Hambrook; MUP.
Approval of Minutes – October 3, 2013 - A **motion** to approve the minutes was presented by John Hambrook, 2nd by Rich Hayes; MUP.
3. BHS Student Representatives Report – Zoe Ounpuu-Adams reported that both the Boys and Girls Cross Country teams had their last meet in Granby and that both won. The Wickham Park Invitational is this Saturday and the tournaments will start up after that. The Girls Volleyball team is 3-11 but has had a year of improvements. The Girls and Boys Soccer teams played “under the lights” on October 4th at BHS with thanks to the Bolton Booster Club. The Senior Capstone proposals have been handed in and are being reviewed. Student Council members participated in the Bolton Heritage Weekend. Jacob Dayton reported the Drama Club production, The Laramie Project, raised \$230 for the Matthew Shepherd Foundation which promotes acceptance of all students. The Run to Read 5K race was held at BHS October 5th with funds going to BCS and BHS library needs. The Names program was held at BHS October 10th for all BHS students and Jacob thanked BHS staff members who participated as well as Jen Pyrch and Joyce Teed for organizing the event. The program initiates a lot of positive conversation among students and they were still talking about it at the end of the day.

Addition CL&P Solar Presentation – Mr. Tim Sadler, Bolton Alumni, and Alex Fazzino, BHS senior, presented information on Alex’s proposed Senior Capstone project

which would involve the installation of solar collectors at BHS and BCS with significant energy savings potential. They have recently met with Superintendent Heckt, Director of Operations, Ray Boyd, and BHS Principal, Joe Maselli, with a project overview. The program includes a 3rd party contractor that oversees the installation and maintenance of the collectors and is funded through a ZREC grant. There is no initial cost to the Board or the Town. The program is only awarded through a lottery process and requires Board approval prior to submitting the application. There is no obligation to accept the grant if awarded and an application may be submitted in subsequent years, however, Mr. Sadler did state the energy rates would most likely be higher. After discussion, Mr. Giuffre asked for a motion to move forward with the submission of the application. A **motion** to move forward on submitting the application was presented by Rich Hayes, 2nd by John Hambrook; MUP.

4. Board of Education Committee Reports
 - a. Building and Grounds – Rich Hayes reported he met with Director of Operations, Ray Boyd, and they reviewed all 9 items on the agenda. Information from the BCS roof inspection report will be presented next month.
 - b. Community Partner Relations – did not meet
 - c. Curriculum – John Hambrook reported they discussed Teacher Evaluation and that teachers had requested continuing their 4th Tuesday meetings.
 - d. Finance – Rich Hayes reported the committee met with Superintendent Heckt and Finance Director, Kusal Huynh. The financial information was reviewed with no notable comments.
 - e. Personnel – did not meet
 - f. Policy – Matt Giuffre reported the committee discussed and reviewed policies regarding bus drivers and that Bylaw policies through 9160 will be reviewed.
 - g. Pupil Services – Trace Maulucci reported the SPED positions are fully staffed and that work will be done on aligning IEPs with the CCSS at an upcoming PD day workshop.
5. Community Meeting Reports / Board of Education – Rich Hayes attended the PTA meeting. Superintendent Heckt and Director of Technology Instruction and Curriculum, Sarah Malinoski, gave a presentation on the CCSS. The parents attending expressed concern and had questions on the technology needs in support of the CCSS. Follow-up information will be made available to the PTA. It was also noted that the PTA stated they are running a little short in their fund raising efforts.
6. BHS Student Representatives Report – duplicate item. Reported under E.3.
7. Superintendent of Schools Report
 - a. Staff Update – Full-time 2nd shift custodian, Alex Bahre, will begin on October 15th.
 - b. Technology Inventory Update – Director of TI&C, Sarah Malinoski provided available information on the current technology inventory. Superintendent Heckt commended Sarah for this effort and we now have a good base from which the newly developed Technology Committee can

draw information from. Per request, the inventory information will be provided on a school basis to the Board in Superintendent Heckt's next weekly update.

- c. Amended Bolton Professional Learning and Evaluation Program – The initial program was approved by the Board on 3-14-13 and submitted to the State as required. Superintendent Heckt provided additional information to clarify the status of recent changes made by the State, thus resulting in changes necessary on our part. A **motion** to approve the program as amended was presented by John Hambrook, 2nd by Rich Hayes; MUP.
- d. Building Project Update – Superintendent Heckt reported the gym lights project is completed. We have submitted all information for LEED certification, but it can be 6 months to 3 years before we hear back. The project will remain open until that piece can be closed. John Hambrook shared information from a past LEED submission confirming the lengthy response times. Per request, Superintendent Heckt will forward information to the Board on who holds this last piece of bonding, how much it's for and will it be held until the LEED certification is obtained.
- e. Load Balance Update – Director of Operations, Ray Boyd, reported that he met with the contractors and confirmed that the systems are operating as designed. There is a 20 degree swing built into the classroom system resulting in brief (approximately 30 minute) periods of discomfort. This swing cannot be adjusted. The larger spaces (e.g. Student Commons) have less of a comfort differential because there are two stages to its cooling/heating settings. Mr. Boyd continues to try and accommodate most staff comfort level issues within their classrooms.
- f. NEAS&C Update – BHS Principal, Joe Maselli, reported that we are accredited and half-way through the five year process. The recent report highly commended the steps taken in areas such rubrics, parent surveys, PBIS expectations, formal recruiting program Columbia, and scheduled PD days for CCSS. There is nothing outstanding on the "to do" list. The report encouraged us to continue moving forward in the current direction.
- g. CCSS Presentation – Director of TI&C, Sarah Malinoski, gave a power point presentation on the CCSS that highlighted where we are today, how the new testing will work (a live sample was demonstrated) and what the focus will be for the future.

F. Unfinished Business

- 1. Second Read – Policy 6142.101 – Student Nutrition and Physical Activity – A **motion** to accept the policy with the changes as noted was presented by John Hambrook, 2nd by Rich Hayes, MUP.

G. New Business

- 1. CASC Student Leadership Overnight Trip – Superintendent Heckt presented information on the requested overnight trip. A **motion** to approve was presented by Rich Hayes, 2nd by John Hambrook; MUP.

2. Stowe Mtn. Ski Trip – Superintendent Heckt presented information on the annual, overnight skip trip. A **motion** to approve was presented by Rich Hayes and 2nd by John Hambrook; MUP.
3. Future Business Protocol and Items – Matt Giuffre stated the Board needs to agree on how items get added as a Future Business agenda item. After discussion, it was agreed that a Future Business agenda item should be voted on by the Board for inclusion in the following month's agenda. It was further agreed that the four items below will be presented at the next meeting for vote:
 - Field Projects
 - Meeting Breakdown – 24 hour follow-up
 - Audience Follow-up
 - Content of Minutes

There was additional discussion and agreement that Content of Minutes will be addressed at a retreat/workshop meeting.

4. 2014-2015 School Calendar – Superintendent Heckt presented a draft of the 2014-2015 School Calendar and stated that administrators and BEA representatives have reviewed this proposal. New state legislation requires that all RESC organizations provide a common calendar to be used by their districts for the 2015-2016 school year. Further, districts are encouraged to move toward a common calendar for the 2014-2015 school year. It was agreed that this draft will be placed on the website for parent feedback and will be presented for approval at the November meeting.
- H. Future Business
- I. Adjournment – John Hambrook presented a **motion** to adjourn at 8:35 PM, 2nd by Rich Hayes; MUP.

Respectfully submitted,

Lori Boyd