

The Bolton Board of Education held its regularly scheduled Business Meeting on June 12, 2014. Members present were Chair Karen Bergin, Julie Begin, Matthew Giuffre, Rich Hayes, Alison Romkey and Ron Rousseau. Superintendent Kristin Heckt and BHS Student Representatives Zoe Ounpuu-Adams and Jacob Dayton were also present. Member Kate Galle was absent.

- A. Call to Order – Chair Karen Bergin called the meeting to order at 6:30 PM.
- B. Celebration of Excellence - The following students and staff were recognized. BCS Connecticut Association of Schools Scholar Leaders Julia Hinckley and Ben Snuffer; BOE Student Representative Zoe Ounpuu-Adams; BOE Videographer Alyssa Cleary; Retiring BCS first grade teacher Robin Feeney and retiring BHS Technology Education teacher Joe Carvalho.
- C. Comments from the Audience – none
- D. Additions to Agenda – Superintendent Heckt requested that agenda items 2013-2014 Budget and Choice Capital Grant be added to E.6 (Superintendent of Schools Report) and that Resignations be added to G (New Business).
- E. Routine Business Items
 - 1. Communications to Board Members – Several Board members received communications requesting an outdoor graduation and to not make budget cuts. Superintendent Heckt noted that, weather permitting, graduation will be outside by the Student Commons area. Chair Bergin also noted she received complimentary notes on the music program at BCS and the Senior Demo night. She also shared that \$97,000 in scholarships were awarded to Bolton students this year through the Bolton Scholarship Fund.
 - 2. Approval of Minutes – Matt Giuffre presented a **motion** to approve the April 10, 2014 minutes, 2nd by Alison Romkey; MUP. Matt Giuffre presented a **motion** to approve the May 8, 2014 minutes, 2nd by Alison Romkey; MUP. Matt Giuffre presented a **motion** to approve the June 3, 2014 minutes, 2nd by Rich Hayes; MUP. Chair Karen Bergin clarified that minutes may be approved by BOE quorum regardless if those members were in attendance at the specific meeting.
 - 3. BHS Student Representatives Report – Zoe reported that the car wash held last month raised approximately \$5,000 for the Cody Morra Sports Fund; Senior Demo night went very well with particular note to Drew Monroe's robot that came in 17th in a state competition and was built by the Robotics Club he coordinated and to Evan Jaworski who built a banjo for his presentation and Senior Celebration was held last Friday. Zoe introduced sophomore Elena Harvey who will fill the BOE Student Rep vacancy. Jacob reported on the music concerts recently held at BHS with particular note to the Community Music event that featured a jazz band this year; the Prom was held at St. Clemens Castle; the Envirothon group finished 7th in the state competition and the Social Justice Club held a fund raiser for the Boys and Girls Clubs in Hartford. Chair

Bergin and Superintendent Heckt both thanked Zoe for her commitment to the BOE as the BHS Student Representative for the past two years.

4. Board of Education Committee Reports
 - a. Building and Grounds – Rich Hayes reported a meeting was held Monday in the BOE with Superintendent Heckt, Bob Morra, Joyce Stille and Ray Boyd to discuss the BCS masonry repair needs. Short and long term repairs will be discussed at a follow up meeting. The town had agreed to contract a structural engineer for recommendations and a report was received from CME. Decisions on specific summer repair work will be forthcoming.
 - b. Community Relations – Ron Rousseau reported the committee discussed the possibility of an afterschool homework club and Superintendent Heckt provided information that transportation should be available for any Choice student participants. There was also discussion on allowing the Capstone projects to begin earlier in the student's junior year.
 - c. Curriculum – Ron Rousseau reported the committee met and reviewed the past year accomplishments and next year's needs with particular note of continued Common Core alignment.
 - d. Finance – Rich Hayes reported the committee met and provided information on the monthly report. There was discussion on the purchase of a table saw for the BCS Tech Ed program, the current equipment and designated use of it for that program, the requested OSHA visit, availability of definitions for allowable expenses under Sheff and Choice grant money, the variance of projected and actual Excess Cost figures, and transportation concerns for Choice students in the beginning of the 2014-2015 school year.
 - e. Personnel – Chair Bergin noted the committee met and discussed upcoming teacher negotiations. The first meeting is scheduled for July 8 and a full schedule of dates will be sent out.
 - f. Policy – Matt Giuffre reported the committee met and discussed Policy 5123 which will be presented for approval under item G.3.
5. Community Meeting Reports / Board of Education – Rich Hayes reported that he and Superintendent Heckt attended the Stakeholders meeting on town improvements where there was discussion on the process of bringing the project to referendum in the fall of 2015. They also attended a fields meeting along with Ray Boyd and discussed the upcoming referendum and what the numbers for the field's portion of that might look like. Mr. Hayes noted there is a conceptual map available in the Town Hall for review.
6. Superintendent of Schools Report
 - a. 2014-2015 Budget Update – Rich Hayes will get clarification from the Board of Selectman on the CAPA plan and report back to the BOE.
 - b. BCS Hot Water Heater – see 6.g.
 - c. School Security and Safety Plan – Superintendent Heckt presented the 2014-2015 School Security and Safety Plan. It will be reviewed with school staff during PD on August 26th and the BCS floor plan is being digitized and will be added to the plan as soon as it is available. Matt

Giuffre presented a **motion** to accept the plan, 2nd by Ron Rousseau; 5 yes votes; Rich Hayes abstained; motion passed.

- d. Grade Book Software Change – Superintendent Heckt provided information on the new Administrator's Plus Grade Book application that will be implemented for the 2014-2015 school year which allow all staff/parent information to be accessed from one program at a savings of approximately \$1000 per year. It will replace the current Grade Quick and Edline applications.
- e. Summer Schedule of Meetings / Retreat – It was agreed there would not be a July BOE meeting. The August 21st meeting will be an abbreviated meeting and will begin at 5:00 PM in the BOE to be followed by the BOE retreat. At the request of the Board Clerk, Chair Karen Bergin asked BOE members to email her with any requested subcommittee assignments within the next few weeks so a schedule of 2014-2015 meetings can be set. Superintendent Heckt requested that the current Finance Subcommittee schedule be followed for next year.
- f. 2014-2015 School Lunch Price Change – Superintendent Heckt presented information on the proposed lunch price increases for both schools. The BCS lunch price will increase five cents and the BHS lunch price will increase ten cents. Alison Romkey presented a **motion** to approve the price increase, 2nd by Ron Rousseau; MUP.
- g. 2013-2014 Budget / OPEN Choice Grant Addition to Agenda – Superintendent Heckt reviewed the information that had been sent in an email yesterday to BOE members with details of the requested transfer of funds as discussed at the May and June Finance Subcommittee meetings. After discussion on the specific repairs/equipment replacement needs at BCS, security upgrades at BHS, the purchase of smart boards vs. projection boards, Chair Karen Bergin suggested that future discussion on our Technology Plan be considered for a BOE retreat agenda item and for BOE members to email Superintendent Heckt their thoughts/questions on future technology. After discussion on the information and assurances that three quotes are being obtained for all work performed, a **motion** to approve the transfer of \$26,750 from Benefits into Operations for BHS security upgrades and BCS hot water heater replacement, was presented by Alison Romkey, 2nd by Julie Begin; MUP. A **motion** to waive the bid process for repairs on the BCS gym wall, BCS water heater, caulking repair and bullet resistant window film at BHS was presented by Julie Begin, 2nd by Alison Romkey; MUP. A **motion** to transfer \$22,227 from Transportation to Operations for the repair of the gym wall and re-caulking and resealing of windows at BCS was presented by Alison Romkey, 2nd by Julie Begin; MUP. A **motion** was presented by Ron Rousseau to transfer an additional \$10,000 into Operations from Salaries for anticipated costs, 2nd by Rich Hayes; MUP. These funds will be returned if the anticipated costs don't actualize. A **motion** to transfer \$23,309 within Regular Education and \$14,534 within Special Education to purchase the recommended smart boards for BCS, was presented by

Julie Begin, 2nd by Alison Romkey; 4 yes votes, Rich Hayes and Ron Rousseau voted no; motion passed.

F. Unfinished Business

1. District Goals – 2nd Read – A **motion** to approve the District Goals was presented by Matt Giuffre, 2nd by Julie Begin; MUP.
2. District Performance Standards – 2nd Read – Matt Giuffre presented a **motion** to approve the District Performance Standards, 2nd by Rich Hayes; MUP.

G. New Business

1. 2014-2015 BOE Meeting Schedule – Superintendent Heckt presented the proposed 2014-2015 BOE and Budget meeting schedule and noted she is requesting similar timelines as this year be followed for the budget workshops and abbreviated February BOE meeting. Rich Hayes presented a **motion** to approve the 2014-2015 BOE Meeting Schedule, 2nd by Matt Giuffre; MUP.
2. Graduation Requirements for Class of 2018 – Superintendent Heckt presented the requested credit increase from 24 to 25 for students in the Class of 2018. Ron Rousseau presented a **motion** to accept the new requirements for the Class of 2018, 2nd by Rich Hayes; MUP.
3. Policy 5123 – Students – Promotions, Retention, Acceleration – Matt Giuffre presented a **motion** to approve the recommended revisions to said policy as noted, 2nd by Rich Hayes; MUP.
4. Resignations Addition to Agenda – Superintendent Heckt presented two letters of resignation from BHS IA Pamela Katzman-Kubik and BCS IA Sharon Fuller. A **motion** to accept the letters of resignation was presented by Matt Giuffre, 2nd by Ron Rousseau; MUP.

H. Future Business – none

I. Anticipated Executive Session – Discussion/Possible Action on:

1. Non-Affiliated Negotiations of Personnel
2. Rescind Non-Renewal of Non-Tenure Staff
3. Superintendent's Contract
4. Superintendent's Goals

A **motion** to adjourn to Executive Session was presented by Rich Hayes at 9:25 PM, 2nd by Ron Rousseau; MUP. Executive Session began at 9:28 PM. After discussion on the items noted, the Board came out of Executive Session by consensus at 10:28 PM. A **motion** to rescind the non-renewal of non-tenure staff was presented by Alison Romkey, 2nd by Matt Giuffre; MUP. A **motion** to approve the Superintendent's contract was presented by Matt Giuffre, 2nd by Rich Hayes; 5 yes votes, Rich Hayes abstained; motion passed. A **motion** to approve the Superintendent's Goals was presented by Matt Giuffre, 2nd by Alison Romkey; MUP. It was agreed that discussion on non-affiliated negotiations of personnel would be tabled until Thursday, June 19th at 5:00 PM.

J. Adjournment – A **motion** to adjourn the meeting was presented by Matt Giuffre, 2nd by Alison Romkey; MUP. The meeting was adjourned at 10:50 PM.

Respectfully submitted,

Lori Boyd
Board Clerk