

Bolton Board of Education
Special Business Meeting Minutes
June 11, 2015
Approved

The Bolton Board of Education held their regularly scheduled Business Meeting on June 11, 2015. Members present were Chair Matt Giuffre, Chris Davey, Kate Galle, Liz Krueger and Alison Romkey. Superintendent Kristin Heckt and BHS Student Representatives Elena Harvey and Jacob Dayton were also present. BOE members Julie Begin and Rich Hayes were absent.

- A. Call to Order – Chair Giuffre called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – the following students and staff were recognized:
 - BCS CAS Scholar Leaders – Benjamin Grant and LeeAnn Snuffer
 - BHS History Day Finalist – Alex Prior
 - BHS Student Representative to the BOE – Jacob Dayton
 - BHS Class of 2015 Salutatorian – Jacob Dayton
 - BHS Class of 2015 Valedictorian – Kaitlin Armstrong
 - Retiring Staff – BCS – Lauren Howroyd, Art teacher and Nancy Melough, Speech and Language Pathologist; BHS – Claire Fazzina, Librarian and Debra Huntington, School Counselor.
- C. Comments from the Audience – none
- D. Additions to the Agenda – Superintendent Heckt requested that item E.6.b and E.3. be moved up to be immediately addressed.
- E. Routine Business Items
 - 1. Communications to Board Members – Kate Galle noted that she had received an email from a parent with questions on the Choice program and that communication was forwarded to Superintendent Heckt for response.
 - 2. Approval of Minutes
 - a. May 11, 2015 – Kate Galle presented a **motion** to approve the minutes as presented, 2nd by Alison Romkey; motion passed 4-0; Chris Davey abstained.
 - b. May 22, 2015 – Kate Galle presented a **motion** to approve the minutes as presented, 2nd by Alison Romkey; motion passed 4-0; Chris Davey abstained.
 - c. June 3, 2015 – Kate Galle presented a **motion** to approve the minutes as presented, 2nd by Alison Romkey; motion passed 4-0; Chris Davey abstained.
 - 3. BHS Student Representatives Report – Jacob Dayton reported that the Environthon students finished 6th in their recent competition; Elena Harvey was elected President of the Student Council; the BHS Chorus performed at the Women’s Club Senior luncheon and received a standing ovation. Superintendent Heckt added that she and Principal, Joe Maselli, both received several emails from Senior Center community members complimenting Choral Instructor, Dan Ayer, and the students on their selection of music and performance. Jacob also thanked the Bolton Scholarship Fund for the efforts and noted that just under \$90,000 in scholarships were awarded to BHS seniors, alumni and Bolton

residents attending secondary education facilities. Elena Harvey reported on all of the Student Council elections; noted the Community Music Concert held on the front lawn of BHS was a huge success and very well attended and she introduced Justin Wiles who will serve as the new Student Representative to the BOE, filling Jacob's vacancy.

4. Board of Education Committee Reports
 - a. Curriculum – no report
 - b. Finance – Business and Finance Director, Kusal Huynh reviewed the monthly report and information on the Transfer of Funds requests to date.
 - c. Policy – Chair Giuffre noted there are several Second Read policies that will be presented under Unfinished Business items.
5. Community Meeting Reports / Board of Education – Superintendent Heckt noted that she and Director of Operations, Ray Boyd, will be attending a Board of Finance subcommittee meeting and that CAPA items are on that agenda. Chris Davey reported the Bolton Scholarship Fund held their last meeting of the school year and will resume monthly meetings in the fall. He also reported on the funds raised and their recipients as reported by Jacob Dayton in item E.3.
6. Superintendents of Schools Report
 - a. BCS Schedule Update – BCS Assistant Principal, Darryl Giard, reported that grades 5-8 will move to a trimester schedule, providing schedule consistency for the entire BCS student population and allow for increased class time for special areas.
 - b. League of Innovative Schools – BHS Update – BHS Principal, Joe Maselli, and BHS staff members, Wendy Scott, Kurt Kiser, Jen Carvalho and Abbey Sacco presented information on the program which includes some minor scheduling changes, the benefits to the staff and students of BHS, how shortened or canceled days can actually now be better accommodated to not lose classroom instruction time, as well as providing excellent preparatory work for the upcoming 2018 NEASC accreditation. A copy of the Power Point presentation will be provided to the BOE members. Superintendent Heckt commended the BHS staff for their commitment to this program over the past school year.
 - c. CSDE Innovative Grant – Director of Instructional Technology and Curriculum, Sarah Malinsoki, provided information to the BOE on the additional CSDE funds available through this grant that is only available to small district schools and that the application has been submitted. The district is required to inform the BOE of the application filing. BHS staff member, Wendy Scott, was also recognized for her efforts in preparing the grant information.
 - d. Curriculum Update – Director of Instructional Technology and Curriculum, Sarah Malinoski provided information on the curriculum initiatives this past school year. Some of the area highlighted were ELL explorations, identified tech needs, literacy strategies, new curriculum pilots in Rhythm Guitar and Music Tech II, PE and art joining forces for action photography at both BCS and BHS, new frameworks and

crosswalks for Social Studies, Math is K-8 CT core aligned, Language Arts is K-9 CT core aligned and a new BHS Peace and Conflict course.

- e. 2015-2016 School Lunch Price Change – Superintendent Heckt asked the BOE to approve the proposed price increases for the 2015-2016 school year. Alison Romkey presented a **motion** to approve the price increases as presented, 2nd by Chris Davey; MUP.
- f. Summer Schedule of Meetings / Retreat – Superintendent Heckt proposed the scheduled July 9 Business meeting be canceled and that a BOE Retreat follow the scheduled August 20 meeting. Alison Romkey presented a **motion** to cancel the July 9, 2015 BOE Business meeting and to have the BOE Retreat to follow the August 20, 2015 BOE Business meeting, 2nd by Liz Krueger; MUP.

F. Unfinished Business

- 1. Second Read – Strategic Plan – Superintendent Heckt requested BOE approval of the Strategic Plan as presented. Kate Galle presented a **motion** to accept the Bolton Public Schools Strategic Coherence Plan, 2015-2020, 2nd by Liz Krueger; MUP.
- 2. Second Read – District Goals – Superintendent Heckt requested BOE approval of the District Goals and Core Academic Content Performance Standards. Alison Romkey presented a **motion** to accept the School District Goals 2015-2020 and the Core Academic Content Performance Standards 2015-2020 as presented, 2nd by Chris Davey; MUP.
- 3. Second Read Policies
 - a. 0000 – Vision and Statement of Philosophy
 - b. 0100 – Mission Statement
 - c. 2100 – Administrative Staff Organization
 - d. 9230 – Orientation of Board Members
 - e. 9322 – Public and Executive Sessions
- 4. Second Read Text Books
 - a. Geometry
 - b. Algebra II

Chair Matt Giuffre received BOE agreement to collectively approve items F.3.a. through 3.e. Kate Galle presented a motion to approve policies 0000, 0100, 2100, 9230 and 9322 as submitted, 2nd by Chris Davey, MUP.

Chair Matt Giuffre received BOE agreement to collectively approve items F.4.a and F.4.b. A **motion** to approve the new Geometry and Algebra II text books was presented by Liz Krueger, 2nd by Kate Galle; MUP.

G. New Business

- 1. First Read – Courses – Director of Instructional Technology and Curriculum, Sarah Malinoski, reviewed the proposed curriculum information provided for Rhythm Guitar and Music Technology II. Both courses were piloted in the 2014-2015 school year with much student interest and success. There would be no pre-requisites for the Rhythm Guitar course and Music Technology II would require completion of the Music Technology I course. Superintendent Heckt added these two courses provide a unique way to engage learners and a future update to the music lab will ultimately be needed. This is not a CAPA eligible improvement.

- a. Guitar
- b. Music Technology II

After discussion, it was agreed to move forward the approval of these two items without the second read process and timeline. Kate Galle presented a **motion** to approve the proposed curriculum for items G.1.a., Rhythm Guitar and G.1.b., Music Technology II, 2nd by Alison Romkey; MUP.

- 2. 2015-2016 Meeting Schedule – Superintendent Heckt requested approval of the proposed 2015-2016 Regular Business meeting schedule. Alison Romkey presented a **motion** to approve the 2015-2016 BOE Regular Meeting Schedule as presented, 2nd by Liz Krueger; MUP.
- 3. Resignations/Retirements – Superintendent Heckt requested acceptance of a retirement notice from BCS Art teacher, Lauren Howroyd and acceptance of a resignation from BCS Speech and Language Pathologist, Amy Durinick. Kate Galle made a **motion** to accept the retirement and resignation as presented, 2nd by Liz Krueger; MUP.

Superintendent Heckt also took a moment to thank videographer, Elena Fiano, for her commitment to the Board meetings during the past year.

- I. Anticipated Executive Session – Discussion / Possible Action on:

Kate Galle presented a motion to adjourn to Executive Session at 7:58 PM, 2nd by Alison Romkey; MUP.

- 1. Personnel
- 2. Superintendent's Goals

The Board came out of Executive Session by consensus at 8:30 PM. Alison Romkey presented a **motion** to accept the Superintendent's Goals as presented, 2nd by Kate Galle; MUP.

- J. Adjournment – Alison Romkey presented a **motion** to adjourn the meeting at 8:35 PM, 2nd by Kate Galle; MUP.

Respectfully submitted,

Lori Boyd
Board Clerk