

The Bolton Board of Education held its regularly scheduled Business Meeting on April 9, 2015. Members present were Chair Karen Bergin, Julie Begin, Kate Galle, Matt Giuffre, Rich Hayes, Liz Krueger and Alison Romkey. Superintendent Kristin Heckt and BHS Student Representatives Elena Harvey and Jacob Dayton were also present.

- A. Call to Order – Chair Karen Bergin called the meeting order at 6:30 PM.
- B. Celebration of Excellence – Chair Bergin introduced new BOE member Liz Krueger who is filling a vacancy left by resigning member, Ron Rousseau.  
The following students were recognized:  
BCS Student Achievers:
  - Kindergarten – Natalie Ansaldi (Mrs. Rechen’s class); Asher Mirock (Mrs. Rumovicz’s class) and Gavin Tiu (Mrs. Ferguson’s class)
  - Grade 1 – Andrew Aux (Mr. Crahen’s class); Luke Preuss (Mrs. Kemp’s class) and Jael Thurber (Ms. O’Connell’s class)
  - Grade 2 – Brooke Holota (Mrs. Casellini’s class); Shepard Livingston (Mrs. Pagani’s class) and Ethan Szatkowski (Mrs. Fisher’s class)BHS Class ‘S’ State Diving Champions – 1<sup>st</sup> Place, Scott Vining; 2<sup>nd</sup> Place, Kyle Vining  
BHS Poetry Out Loud – 1<sup>st</sup> Place, Megan Zelesky; 2<sup>nd</sup> Place, Alexis Frame  
Superintendent Heckt also thanked Mr. Ron Rousseau for his service to the Board of Education. Mr. Rousseau resigned to fill a vacancy on the Board of Finance.
- C. Comments from the Audience – none
- D. Additions to Agenda – Superintendent Heckt requested the approval of the minutes to the April 7, 2015 BOE Special meeting be added as E.2.b.; that a staff resignation be added as G.6 and that item G.1. be moved up in the agenda.
- E. Routine Business Items
  - 1. Communications to Board Members – none
  - 2. Approval of Minutes
    - a. March 12, 2015 – a **motion** to accept the minutes as presented was made by Kate Galle; 2<sup>nd</sup> by Rich Hayes; motion passed 6-0; Liz Krueger abstained.
    - b. April 7, 2015 – a **motion** to accept the minutes as presented was made by Matt Giuffre; 2<sup>nd</sup> by Kate Galle; motion passed 6-0; Liz Krueger abstained.
  - 3. BHS Student Representatives Report – Elena Harvey reported that the spring sports have gotten underway. Staff members Mrs. Teed and Mrs. Pyrch took students to the Youth Forum conference and the Junior/Senior Prom is on May 15<sup>th</sup> at Georgina’s. Jacob Dayton reported that the Spain and Italy trips leave tomorrow; the Social Justice Club raised \$3500 (almost double their goal) and is looking for volunteers to help pack 10,000+ meals for those in need on Saturday, May 2<sup>nd</sup> at 11:00 AM at BHS. Please contact Mr. Mishriky or Mr. Maniscalco if you can help. Jacob also noted that his brother, John Dayton (who is an OT graduate student at Springfield College), is the first BHS alum to receive All American recognition for his 3<sup>rd</sup> place finish in the NCAA Track and Field Championship weight throwing competition, with a Springfield College record-breaking toss of 66 feet, 7.75 inches.

Chair Karen Bergin excused herself from the meeting at 7:15 PM to attend the Board of Finance meeting being held at the Town Hall. Vice Chair Matt Giuffre took over the proceedings.

4. Board of Education Committee Reports
  - a. Building and Grounds – Rich Hayes reported the committee reviewed items in need of replacement/repair based on information previously provided by Ray Boyd and Kristin Heckt. After discussion that funds are available to cover these needs, Rich Hayes presented a **motion** to transfer \$20K from salaries and wages to operations/maintenance for the replacement/repair of the items noted; 2<sup>nd</sup> by Alison Romkey; motion passed 5-0; Liz Krueger abstained. Mr. Hayes also noted he, Superintendent Heckt and Ray Boyd have discussed the replacement of the light fixtures that no longer have available bulbs and Ray is working with the necessary vendors/contractors to rectify this situation. Kate Galle inquired on the cost for the BCS parking lot/sidewalk project and Mr. Hayes noted that would be addressed under agenda item E.5.
  - b. Finance – Rich Hayes reported the Regular Ed budget is status quo and, for the most part, so is SPED, however, he cautioned that the Board be reminded the SPED line is always a moving target. Savings were noted in both the insurance, salaries/wages and operations/maintenance lines. It was recommended that the operations/maintenance savings plus a transfer of \$20K from salaries/wages be used to accomplish the list of needed replacement/repairs.
  - c. Personnel – Matt Giuffre reported the Board is in the negotiations for the custodian contract.
  - d. Policy – Matt Giuffre reported the subcommittee has five (5) Second Read policies and seven (7) First Read policies being presented this month.
5. Community Meeting Reports / Board of Education – Rich Hayes attended a Temporary Building Committee meeting on March 16 and they approved the bond package for presentation to the public on March 30. The BCS parking lot and sidewalk projects were combined and now exceed the \$200K threshold; the BHS Fields project was amended to include the press box, concession stand and light fixtures although no funds were appropriated for those additional items. Mr. Hayes also attended a 2+2+2 Committee meeting on March 23 with discussion on the bond package, budget, CAPA items, reductions in Town Grand List, and shared services, an additional meeting was set for April 20 at 5:00 PM at the Town Hall. Mr. Hayes also reported on the March 16 Temporary Building Committee meeting where there was discussion on restoring \$250K to the Fields portion since it is a community project, not just BHS, and the importance of that information getting out to residents; splitting bond package items into separate items would cost approximately \$50-100K in legal/bonding fees and negate the ability to transfer any savings from one item to another; the Town is hoping to have the final bond package set in August for an October referendum date. Kate Galle raised a concern on the safety aspect of the BCS parking lot/sidewalks projects. Superintendent Heckt noted that one can't be done without the other and it will be addressed at the next 2+2+2 meeting, as needed. She presented the BOE 2015-2016 budget to the Board of Finance on March 24 and 31 and will attend the Board of Finance meeting scheduled for April 13 where feedback on both the Town and Board of Education budgets will be provided. The final Town

budget is due to the Town Clerk on April 16. Alison Romkey added that the Town has set up a feedback posting on their website for residents to weigh in as regards the bonding package. Mrs. Romkey also reported that Superintendent Heckt provided information to the PTA at their April 6 meeting and that the PTA unanimously voted to support the proposed BOE budget. Legislative advocate, Nicole Sullivan, will hold an informal discussion at her home on April 19 at 3:00 PM. Contact any PTA officer for more information through the PTA website for more information.

6. Superintendent of Schools Report

- a. Teacher Evaluation Revisions – Staff members Laura Ayer and Jennifer Carvalho provided information on the specific revisions being proposed. Kate Gale presented a **motion** to approve the revisions; 2<sup>nd</sup> by Alison Romkey; motion passed 4-0; Rich Hayes and Liz Krueger abstained.
- b. Operations/Maintenance Expenditure Proposals – this item was addressed in E.4.a. – Buildings and Grounds report.

F. Unfinished Business

1. Second Read Policies

- a. 3160 – Transfer of Funds Between Categories – a motion to approve the policy was presented by Rich Hayes; 2<sup>nd</sup> by Kate Galle; motion passed 5-0; Liz Krueger abstained.
- b. 3320 – Business and Non-Instructional Operations – a motion to approve the policy was presented by Rich Hayes; 2<sup>nd</sup> by Kate Galle; motion passed 5-0; Liz Krueger abstained.
- c. 4152.6 – Personal Leaves / FMLA – a motion to approve the policy was presented by Kate Galle; 2<sup>nd</sup> by Rich Hayes; motion passed 5-0; Liz Krueger abstained.
- d. 9130 – Committees – a motion to approve the policy was presented by Rich Hayes; 2<sup>nd</sup> by Kate Galle; motion passed 5-0; Liz Krueger abstained.
- e. 9221 – Filling Vacancies – a motion to approve the policy was presented by Kate Galle; 2<sup>nd</sup> by Alison Romkey; motion passed 5-0; Liz Krueger abstained.

G. New Business

1. 2015-2016 Band Trip Proposal – Music Director, Katy Desrosiers, provided information on the proposed band trip to Orlando, FL in April of 2016. A **motion** to approve the trip proposal was presented by Rich Hayes; 2<sup>nd</sup> by Kate Galle; MUP.
2. Summer 2016 Excursion Proposal – BHS science teacher, Karen Cordero, provided information on the proposed trip to Glacier, Yellowstone and Grand Teton National Parks through the Grand Classroom organization, tentatively set for June 22 – June 29. A **motion** to approve the trip proposal was presented by Alison Romkey; 2<sup>nd</sup> by Kate Galle; MUP. There was discussion on the number of participants, age limit of participants and a preferred departure date as soon as school ends. There was also discussion on liability insurance and Superintendent Heckt will have the district liability and Grand Classroom liability information confirmed and will forward to the Board.
3. 2015 Graduation Date – Superintendent Heckt requested the board approve, Friday, June 19 as the graduation date for the Class of 2015. A motion to approve the June 19 date was presented by Kate Galle; 2<sup>nd</sup> by Julie Begin; MUP. Superintendent Heckt thanked Jason Norris and the other Project Grad parents for

their dedication in providing the safe night, post-graduation festivities for the students.

4. Resolution of Endorsement and Authorization – UCOA Conversion Grant – Superintendent Heckt presented the UCOA document that the Town has requested be signed to allow them to proceed with applying for the UCOA Conversion Grant. A **motion** to approve signing the document was presented by Rich Hayes; 2<sup>nd</sup> by Alison Romkey. The Board requested more information and the **motion** was withdrawn. After receiving the requested information via telephone contact with Town Administrator Joyce Stille, a **motion** to approve signing the UCOA Conversion Grant document was presented by Rich Hayes; 2<sup>nd</sup> by Alison Romkey; MUP.
  5. First Read Policies – Matt Giuffre presented the policies below for the Board to review and be prepared to act on at the May 14 BOE meeting.
    - a. 3323 – Soliciting Prices
    - b. 3324 – Contracts
    - c. 5141.25 – Students with Special Health Care Needs
    - d. 9131 – Committee of the Whole
    - e. 9250 – Remuneration and Reimbursement
    - f. 9325-2 – Order of Business for Regular Meetings
    - g. 9400 – Monitoring Products and Processes
  6. Resignation – Superintendent Heckt requested the Board to accept the resignation of BHS IA, Corissa Belknap, effective March 26, 2015. A motion to accept the resignation was presented by Rich Hayes; 2<sup>nd</sup> by Kate Galle; MUP.
- H. Future Business – none
- I. Anticipated Executive Session – Discussion / Possible Action on:
1. Non-Tenure Letters
  2. Personnel – Negotiations
  3. Superintendent’s Evaluation
- A motion to adjourn into Executive Session was presented at 8:10 PM by Rich Hayes; 2<sup>nd</sup> by Kate Galle; MUP. The Board came out of Executive Session by consensus at 9:05 PM. A motion to release the letters of non-renewal to the non-tenure staff was presented by Matt Giuffre; 2<sup>nd</sup> by Rich Hayes; MUP. There was a brief discussion on upcoming budget meeting.
- J. Adjournment – a motion to adjourn was presented by Kate Galle; 2<sup>nd</sup> by Rich Hayes; MUP. The meeting adjourned at 9:15 PM.

Respectfully submitted,

Lori Boyd  
Board Clerk