

Bolton Board of Education
Business Meeting Minutes
February 12, 2015
Approved

The Bolton Board of Education held its regularly scheduled Business Meeting on February 12, 2015. Members present were Chair Karen Bergin, Julie Begin, Matt Giuffre, Rich Hayes, Alison Romkey and Ron Rousseau. Superintendent Kristin Heckt was also present. BOE member Kate Galle was absent.

- A. Call to Order – Chair Karen Bergin called the meeting to order at 6:00 PM.
- B. Comments from the Audience – None
- C. Additions to Agenda – Superintendent Heckt requested three additions:
 - 1) approval of the BOE Special Meeting minutes from February 5, 2015 as item D.2.c; 2) Student Support Services Subcommittee report as item D.3.e; and 3) the acceptance of a staff resignation as item F.1. Chair Bergin requested an Executive Session for school security discussion also be added to the agenda as item H. The Adjournment, item H, will become item I.
- D. Routine Business Items
 - 1. Communications to Board Members – None
 - 2. Approval of Minutes
 - a. January 8, 2015 BOE Business Meeting – **motion** to approve the minutes was presented by Matt Giuffre; 2nd by Alison Romkey; motion passed 5-0; Julie Begin abstained.
 - b. January 29, 2015 BOE Special Meeting – motion to approve the minutes was presented by Alison Romkey; 2nd by Ron Rousseau; motion passed 5-0; Matt Giuffre abstained
 - c. February 5, 2015 BOE Special Meeting – motion to approve the minutes was presented by Matt Giuffre; 2nd by Rich Hayes; MUP.
 - 3. Board of Education Committee Reports
 - a. Community Partnership – Ron Rousseau reported the committee met and discussed how well the BHS visit by Horace W. Porter students went. Another visit will be organized for them sometime in May or June. Superintendent Heckt added that a parent of a Columbia student currently attending a magnet school had reached out to BHS Principal, Joe Maselli, asking if those students might also be eligible to attend BHS. Mr. Maselli will make contact with all Columbia families whose children are attending magnet schools and will make arrangements for BHS visits as requested.
 - b. Curriculum – Ron Rousseau reported the committee met and discussed the various upcoming spring tests (SBAC, CAPT, and CMT) and noted that the Smarter Balanced will be used for grades 3-8 and grade 11. Superintendent Heckt added that she has been asked to participate in a meeting with the interim State Commissioner of Education at the end of March and that she intends to voice her concerns on the extensive testing for 11th grade students and to suggest, among other things, that the state adopt the SAT as the SBAC test for that grade level.

- c. Finance – Rich Hayes reported there has been some positive, reductions in the SPED deficit and that 52% of the 2014-2015 budget has been expended year-to-date.
 - d. Personnel – Chair Bergin reported the committee met on two occasions to discuss upcoming contract negotiations and to participate in a labor board hearing.
 - e. Student Support Services – Chair Bergin reported the committee met and discussed some future developments for student studies in the 18-21 post grad support programs.
- 4. Community Meeting Reports / Board of Education – Alison Romkey reported she attended the most recent CREC meeting that focused on the many education legislation items. Rich Hayes reported that he, Chair Bergin and Superintendent Heckt attended the first 2+2+2 Town Committee meeting on February 11, 2015. The primary focus of discussion was on the budget, bond referendum and shared services. It was agreed to at the meeting that Town Administrator, Joyce Stille; Superintendent Heckt; BOE Director of Operations, Ray Boyd; and Town Parks Director, John Butrymovich will meet to identify, from a cost and time standpoint, what shared services could best be utilized in regard to grounds maintenance, snow removal and fiscal responsibilities and will bring those items to the next scheduled 2+2+2 meeting on March 25th. Shared services, closing the school building project and the new software program difficulties in implementation and use will be items on the agenda at the March 25th meeting. There was also discussion on obtaining a task list of necessary items required to close the school building project and what steps the Town is taking to accomplish them. The Board's subcommittee members will follow-up with Town officials in regard to the DEEP requirements and schedule of corrective action, as well as the possibility of initiating the simultaneous LEED certification steps so that process will be accomplished in a more timely fashion once the DEEP issues are resolved. Mr. Hayes also noted the Board is hopeful they will have an opportunity to weigh-in on CAPA items before any further actions are taken by the Town.
- 5. Superintendent of Schools Report
 - a. Proposed 2-Hour Delay for 2015-2016 Calendar – Superintendent Heckt informed the Board that she will change the current 90-minute delay to a 2-hour delay beginning with the 2015-2016 school year. Most area school districts have gone to this change.
 - b. Cafeteria Update – Superintendent Heckt provided the unaudited, summary information for the 2013-2014 cafeteria expenditures. The program currently has a \$24, 907 surplus which can be carried over from year to year and is only available for use on cafeteria expenditures. The program began with an approximate \$20,000 surplus. Finance Director, Kusal Huynh cautioned the Board that this figure is subject to potential, significant change as we do not know what local or state constraints might impact the program's expenses. Superintendent Heckt noted that Food Services Director, Carolyn Burba does a great job in administering this program.

- E. Unfinished Business – None
- F. New Business
 - 1. Resignations – Superintendent Heckt presented a resignation from Elizabeth LaChapelle, a P/T Reading IA, effective February 20, 2015. A motion to accept the resignation was presented by Alison Romkey; 2nd by Matt Giuffre; MUP.
- G. Future Business – None
- H. Requested Executive Session / Discussion and Possible Action on:
 - 1. School Security
 - A motion to adjourn to Executive Session was presented at 6:35 by Matt Giuffre; 2nd by Rich Hayes; MUP. The Board came out of Executive Session by consensus at 6:40 PM.
- I. Adjournment – A motion to adjourn was presented by Rich Hayes at 6:41 PM; 2nd by Matt Giuffre; MUP.

Respectfully submitted,

Lori Board
Board Clerk