

Bolton Board of Education
Business Meeting Minutes
December 11, 2014
Approved

The Bolton Board of Education held its regularly scheduled Business Meeting on December 11, 2014. Members present were Chair Karen Bergin, Kate Galle, Matt Giuffre, Alison Romkey and Ron Rousseau. Superintendent Kristin Heckt and BHS Student Representatives Elena Harvey and Jacob Dayton were also present. BOE members Julie Begin and Rich Hayes were absent.

- A. Call to Order – Chair Karen Bergin called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – Grade 5 students Matthew Godek and Samantha Sondik and Grade 6 students Jack Gallacher and Abigail Kiser were recognized as the December BCS Student Achievers. BHS students Christopher Cassello and Trevor Chambers were recognized for achieving 3rd and 1st place finishes, respectively, in the 2014 Class ‘S’ Cross Country season.
- C. Election of BOE Officers – Chair Bergin turned the meeting over the Superintendent Heckt. Superintendent Heckt polled the BOE members for choice of ballot voting and a consensus of hand raising was agreed to. Superintendent Heckt asked for nominations for the position of Chair of the Board of Education. Alison Romkey nominated Karen Bergin, 2nd by Kate Galle; the nomination passed unanimously. Chair Bergin called for nominations for the position of Vice Chair of the Board of Education. Kate Galle nominated Matt Giuffre, 2nd by Alison Romkey; the nomination passed unanimously. Chair Bergin called for nominations for the position of Secretary of the Board of Education. Chair Bergin nominated Alison Romkey, 2nd by Matt Giuffre; the nomination passed 4-0 with Alison Romkey abstaining.
- D. Comments from the Audience – none
- E. Additions to Agenda – Chair Bergin noted there were no additional items but there would be discussion on new committees in need of representation.
- F. Routine Business Items
 - 1. Communications to Board Members – Chair Bergin received several comments from community members, one being a veteran himself, on how much they enjoy the Veteran’s Day celebration held at BCS and she thanked the BCS staff for their efforts in putting the annual program together.
 - 2. Approval of Minutes – November 6, 2014 and November 13, 2014 – A **motion** to accept the minutes as presented was made by Matt Giuffre, 2nd by Ron Rousseau. Superintendent Heckt noted that the Custodian Bargaining Unit would be agreeable to discussion of the Veterans’ Day holiday during negotiations and the Administrative Assistants Bargaining Unit did not meet on the subject. The minutes will be revised to reflect these statements. It was also noted that the November 13, 2014 minutes were incorrectly listed in the Agenda as November 11, 2014. The **motion** to accept the minutes was passed 4-0 with an abstention from Matt Giuffre.
 - 3. BHS Student Representatives Report – Elena Harvey reported that the fall sports season has officially ended and the winter sports have begun. The BHS Winter Band Concert was held on December 9th and the BHS Winter Choral Concert will

be held on December 18th. The Student Council provided Thanksgiving food baskets to three families and are hoping to increase the Christmas food baskets to four. Jacob Dayton reported that Drama Club students attended the UCONN production of The 25th Annual Putnam County Spelling Bee and BHS student Alex Prior was selected to briefly participate in the production along with other students from the audience. The afterschool diversity program that was organized by staff members Joyce Teed and Jen Pynch was very well received by attending students. The Social Justice Club will go caroling at a local assisted living facility. Superintendent Heckt added that the Winter Band concert was, once again, an amazing, creative event.

4. Board of Education Committee Reports
 - a. Finance – Superintendent Heckt reported there were no changes from last month and SPED is still reflecting a \$50K deficit.
 - b. Personnel – Chair Bergin reported the 2015-2018 BEA Contract was approved at the Town meeting and thanked the community for their support.
5. Community Meeting Reports / Board of Education – Kate Galle reported she attended the PTA meeting and that Superintendent Heckt and Director of Instructional Technology and Curriculum, Sarah Malinoski, provided information on BPS technology. Chair Bergin also commended Mrs. Malinoski and the Technology Committee for their presentation to the Board on November 6th.
6. Superintendent of Schools Report
 - a. CAPA – Superintendent Heckt presented for the Board’s approval, the proposed list of items to be presented at Monday’s CAPA meeting. In response to Board member questions, Superintendent Heckt noted that no final decision on the BCS roof repair will be made any sooner than January, but that Ray Boyd was able to locate an additional warranty on the oldest part of the BCS roof that would extend coverage to the same date as the newer part. She will inquire if the ball field conditioner can be included as part of the overall Fields project. Superintendent Heckt also noted that necessary improvement/repair items are carried from one year to the next if they had not been approved in the first year requested. A **motion** to approve the CAPA list as presented was made by Matt Giuffre; 2nd by Kate Galle; MUP.
 - b. Budget Meetings – Superintendent Heckt reviewed the scheduled meetings for January and February and will send the dates to the Board.

G. Unfinished Business

1. Second Read Policies – 9124, Board Clerk, and 9222, Resignation/Removal from Office/Censure – A motion to approve policy 9124 was presented by Matt Giuffre; 2nd by Kate Galle; MUP. A **motion** to approve policy 9222 was presented by Matt Giuffre; 2nd by Kate Galle; MUP.
2. Second Read 2015-2016 School Calendar – After clarification that Veterans’ Day is a holiday for the 2015-2016 school day, a **motion** to approve the 2015-2016 School Calendar was presented by Ron Rousseau, 2nd by Kate Galle, MUP.

3. BCS Roof Update – Partially addressed in F.6.a. Superintendent Heckt asked that this be tabled until January. The Board agreed to table this item.
 4. BHS Fields Plan – Superintendent Heckt provided updated cost information on construction costs and also recommended this item be tabled until January. The Board agreed to table this item.
- H. New Business
1. BHS Ski Trip – Location Change – Because of a change in student sign-ups, the location had to be changed from Jay Peak to Loon Mountain. A **motion** to approve the change in location was presented by Kate Galle, 2nd by Alison Romkey; MUP.
 2. Strategic Plan Committee – Superintendent Heckt stated that a Strategic Planning Committee, using a 3-5 year window, is vital to the future of BPS and asked for Board representation. Current volunteers include six school staff members, including BEA representation, administrators, several community members and parents, First Selectman Robert Morra, Board of Finance Chair Robert Munroe or a member of the BOF, and Fire Chief Bruce Dixon have also been asked to participate. The first meeting is scheduled for January 6th and a complete schedule of dates and times will be sent to the Board and current members and requested participants. Chair Bergin also asked for Board volunteers to serve on the 2+2+2 and Superintendent Evaluation Tool Committees. Board volunteers for these committees will be forwarded to Superintendent Heckt by Chair Bergin.
- I. Future Business – none
- J. Anticipated Executive Session – Discussion/Possible action on:
1. Superintendent's Evaluation
- A motion to adjourn to Executive Session was presented by Ron Rousseau, 2nd by Alison Romkey; MUP. The Executive Session was ended by consensus at 7:51.
- K. Adjournment – A **motion** to adjourn was presented by Matt Giuffre, 2nd by Kate Galle; MUP. The meeting adjourned at 7:53.

Respectfully submitted,

Lori Board
Board Clerk