

The Bolton Board of Education held its regularly scheduled Business Meeting on June 8, 2017. Members present were Chair Liz Krueger, Andrew Broneill, Chris Davey, Stacy Reed, Scott Rich and Alison Romkey. Superintendent Kristin Heckt was also present. Board member Kate Gallé was absent.

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – The following students and staff were recognized.

BCS – 7th and 8th Grade music students for their outstanding performance at the Music in the Park Festival at Six Flags on June 2nd. The students received First Place with a rating of superior for both ensembles, Best Overall Band, Best Overall Choir, Best Overall Vocalist was awarded to 8th grade soprano Brooke Begin and the school received the **Esprit de Corps** award which is given to the school with the best students in social behavior, music behavior and encouragement to all schools' students.

BCS – Connecticut Association of Superintendents (CAS) Scholar Leaders:
Brook Begin and Marshall Flowers

BHS – Girls Tennis Team 2017 NCCC Champions

BHS – Student Representative to the Board of Education – Justin Wiles

BHS – Salutatorian for the Class of 2017 – Kristin Cook
Valedictorians for the Class of 2017 – Marissa Kowal and Hanah Scala

- C. Comments from the Audience – None
- D. Additions to Agenda – None
- E. Routine Business Items
 - 1. BHS Student Representatives Report – Julia Hinckley reported the Girls Softball team qualified for State Tournament; the 50th Anniversary of the first BHS graduating class, Blue Ribbon celebration and Community Music night were held on Wednesday, June 7th with students providing tours of the building and finals begin next week for underclassmen. Justin Wiles reported that senior exams have begun, the Senior Celebration was held last Friday, June 2nd and Graduation is next Friday, June 16th at 6:00 PM. Justin thanked the Board for the opportunity to serve as the Student Rep for the last two years. Julia introduced Arihant Tallapureddy who will begin his two-year service next year as the new Student Representative.
 - 2. Communications to Board Members – Chris Davey received several contacts from parents who expressed concern that class rank and GPA information is not shared with students during the school year and also on the effectiveness of BHS Guidance in assisting students with college applications and funding. There was also contact regarding a missing bike rack at BCS and this has been resolved and concern that 4th and 5th grade students are having recess participation time taken away as a means of discipline and this is not in adherence for BOE Policy. Superintendent Heckt reminded

Board members that they should be requesting parents to contact the appropriate building principal or her office, if necessary, on these matters.

3. Approval of Minutes
 - a. May 11, 2017 – A **motion** to approve the minutes was presented by Stacy Reed, 2nd by Alison Romkey; MUP.
4. Board of Education Committee Reports
 - a. Building and Grounds – Scott Rich reported the committee met this evening and discussed the status of the BCS boilers and gas conversion and that there is a Board of Selectman meeting on this subject on Monday, June 12th. They also received information from CONN-SERV representative, John Smith, on the potential cost and savings of converting light fixtures at BCS to LED and how that project might be combined with the other energy saving projects at BCS. All summer projects are on schedule (paving, bathrooms and phase 2 of the carpet to tile).
 - b. Finance – Alison Romkey reported the budget is at an 84% expenditure.
 - c. Personnel – Chair Krueger noted the committee met and discussed the items listed under the Executive Session portion of this agenda.
5. Community Meeting Reports / Board of Education – Chris Davey reported he attended the Senior Celebration and the Bolton Scholarship Fund presented just over \$99,000 in scholarships to Bolton students and alumni this year. The PTA met last Monday and passed their budget and elected President, Lauren Marx and Vice-President, Christina Morra-Tiu. BCS held their annual Career Day last month and Assistant Principal, Jessica Szafran, presented a section on teaching and school administration. She received the highest score from the students who rate the presenters at the end of the day. Congratulations Mrs. Szafran! Chair Krueger attended the Town 2+2+2 meeting where the BHS close out, shared services and fields' projects were discussed.
6. Superintendent of Schools Report
 - a. 2016-2017 Budget Update – Superintendent Heckt noted that the SPED line for the 2016-2017 budget is still running in the red, but the costs will be covered by savings in other line items. She also noted that information on funds to be returned to the Town and what portion of those will be applied to the following year's budget will be available to the Board at the August BOE meeting.
 - b. 2017-2018 Budget Update – Now that the budget passed at the June 6th Referendum, Superintendent Heckt presented the Board with her recommended cuts which totaled the required \$161,000. These cuts will be absorbed in savings from insurance and electricity and by not replacing a staff vacancy. There were no additional staff reductions necessary, but there may be shifts in staff assignments depending on what the numbers and grade levels of summer student registrations are. A **motion** to accept the Superintendent's recommended cuts was presented by Stacy Reed, 2nd by Chris Davey; MUP.
 - c. BCS projects Update – Superintendent Heckt noted that Scott Rich had spoken to this during his Building and Grounds update, but she did add a public thank you to Director of Operations, Ray Boyd, for all of his efforts in keeping the many projects moving forward and on schedule.
 - d. 2017-2018 School Lunch Price Changes – Superintendent Heckt presented a request from Food Services, Carolyn Burba, for a .05 cent increase at both schools which would result in lunches costing \$2.60 at BCS and \$2.80 at BHS. Both lunch prices fall in the low-average range in comparison with similar district and a .05 cent increase was made at both schools last year. There is no effect on those students who qualify for the Free/Reduced lunch program because of this increase. A motion

to approve the school lunch price increase for 2017-2018 as presented was made by Alison Romkey, 2nd by Stacy Reed; MUP.

- e. Horns 4 Kids – Superintendent Heckt thanked Music Director, Katy Desrosiers, for her efforts in applying for this grant and being awarded a Fender bass guitar and amplifier for the music program.
- f. Mastery Based Learning Update – BHS Principal, Joe Maselli; BCS Principal, Darryl Giard and staff members Jen Carvalho and Abby Sacco presented a mastery based learning end of the year update. BCS completed year one and BHS completed year three. The program is moving forward in a great way and the two schools are working diligently in bridging the students' preparation from BCS to BHS. Administration is affording time to as many staff as possible to attend conferences and workshops on Mastery Based Learning not only during the school year, but to some staff members who have requested to attend workshops over the summer. BHS is becoming one of the “go-to” schools from other districts beginning this program. Incoming 9th grade and current 9th grade students and parents have all been given information on the new graduation requirements and what they mean. This information will also be communicated to Columbia families as we receive information on confirmed BHS attendance. Mr. Maselli spoke about two videos that have been available and will send copies of both to Superintendent Heckt who will forward to the Board. Superintendent Heckt commended the schools' administration and staff and Director of Instructional Technology and Curriculum, Sarah Malinoski, on their tremendous efforts in making this happen and also noted that upcoming PD days next year have been mapped out to support this effort.

F. Unfinished Business

1. BHS Project Update – Chair Krueger reported the June 30, 2017 deadline for paperwork submission was moved up to June 13, 2017 at the request of the Commissioner. The Town has been working with our State Representative Robin Green and the Commissioner's Office in determining the required documents and getting them ready to be submitted and will meet the June 13 deadline. The paperwork will then go through an audit process to determine the actual reimbursement which is based on the correctness and completeness of the documents received. This process could take up to six months before any final information is known. Additional information will be provided at the August BOE meeting as it is available.

G. New Business

1. June 22, 2017 BOE Meeting – A **motion** to cancel this meeting was made by Alison Romkey, 2nd by Stacy Reed; MUP.
2. July 13, 2017 BOE Meeting – A **motion** to cancel this meeting was made by Stacy Reed, 2nd by Scott Rich; MUP.
3. 2017-2018 BOE Meeting Schedule – Superintendent Heckt presented the proposed 2017-2018 BOE Meeting Schedule and asked for Board approval. She also provided the subcommittee assignments and meeting dates. Based on the Board feedback, minor changes will be made and will be sent out next week. These assignments will further be updated as needed in the fall. Policy updates will be sent electronically in the next couple of weeks with the hope that they will be ready for an August agenda item. A motion to approve the 2017-2018 BOE Meeting Schedule was presented by Stacy Reed, 2nd by Scott Rich; MUP.
4. Resignation – Superintendent Heckt presented a letter of resignation from Food Services Director, Carolyn Burba, effective at the close of her contract for this school year. A **motion** to accept the letter of resignation was made by Stacy Reed, 2nd by Andrew

Broneill; MUP. Superintendent Heckt thanked Carrie for her dedicated service to our students noting that she also supported the community when the Town emergency shelter was open. Alison Romkey also added that Carrie always a willing supporter and helped at many Girl Scout and other community events.

H. Future Business – None

I. Anticipated Executive Session – Discussion / Possible Action on:

1. Rescind Non-Renewal of Non-Tenure Staff
2. Superintendent's Evaluation and Contact – Action Required
3. Personnel – Negotiations

A **motion** to adjourn into Executive Session was presented by Alison Romkey at 7:32 PM, 2nd by Stacy Reed; MUP. The Board came out of Executive Session by consensus at 8:58 PM.

A **motion** to rescind the non-renewal letters was presented by Stacy Reed, 2nd by Andrew Broneill; MUP.

A **motion** to adopt the evaluation document of the Superintendent was presented by Alison Romkey, 2nd by Stacy Reed; MUP.

J. Adjournment – A **motion** to adjourn was presented by Stacy Reed , 2nd by Andrew Broneill; MUP. The meeting adjourned at 9:04 PM.

Respectfully Submitted,

Lori Boyd
Board Clerk