

The Bolton Board of Education held its regularly scheduled Business Meeting on April 5, 2018. Members present were Chair Liz Krueger, Andrew Broneill, Chris Davey, Kate Gallé, Stacy Reed, and Scott Rich. Superintendent Kristin Heckt was also present. BOE member Alison Romkey was absent.

- A. Call to Order – Chair Krueger called the meeting to order at 6:30 PM.
- B. Celebration of Excellence – Superintendent Heckt recognized the following students:
 - BCS Geography Bee Winner – Ryan Connelly
 - BCS Spelling Bee Winner – Miranda Nielsen
 - Grade 2 Student Achievers – Lorelei Charney (Mr. Crahen’s class) and Daneal Doyle (Mrs. Pagani’s class)
 - Grade 1 Student Achievers – Collin Carini (Mrs. Kemp’s class), Carissa Crahen (Mrs. Brower’ class) and Sierra Gramegna (Mrs. Owen’s class)
 - Kindergarten Student Achievers – Miyo Iger (Mrs. Rumovicz’s class) and Nora Manzone (Mrs. Rechen’s class).
 - BHS FBLA – Erica Dean (1st Place, Accounting II); Christopher Nemphos, John Tyrrell and Aidan Walters (1st Place, Entrepreneurship); and Emilia Herasimowicz (2nd Place, Public Speaking).

Superintendent Heckt also recognized the Bolton Booster Club for their generous donation of three electronic scoreboards for the BHS baseball, soccer, and softball fields, and the Board of Education members for their tireless hard work serving on the Board in support of our students, staff, and community.
- C. Comments from the Audience – None
- D. Additions to Agenda – None
- E. Routine Business Items
 - 1. Communications to Board Members – Chris Davey noted a parent had spoken to him about concerns about school safety. She said that in light of recent national events she would like to see Bolton be proactive by holding a community forum so parents and community members could express concerns and propose/discuss ideas. He advised her to contact Superintendent Heckt. Kate Gallé noted a parent had expressed to her how pleased she was with how the district handled the national school walk-out. Chair Krueger was contacted about a bus issue and advised the parent to contact the Superintendent.
 - 2. Approval of Minutes
 - a. February 1, 2018 BOE Business Meeting – A **motion** to approve was presented by Andrew Broneill, 2nd by Scott Rich. The motion passed 4-0; Stacy Reed and Kate Gallé abstained.
 - b. February 1, 2018 BOE Special Meeting – A **motion** to approve was presented by Andrew Broneill, 2nd by Chris Davey. The motion passed 4-0; Stacy Reed and Kate Gallé abstained.
 - c. February 22, 2018 BOE Special Meeting – A **motion** to approve was presented by Andrew Broneill, 2nd by Chris Davey. Chris Davey asked that the term compensatory be replaced with compensation in item 2.a. The motion passed 5-0 with change noted; Kate Gallé abstained.

3. BHS Student Representatives Report – Ari Tallapureddy reported the spring sports have begun and that the track team won their first event and that they have over 50 student members this year. It is Spirit Week and spring break begins next week. The SATs were rescheduled to April 24th. Julia Hinckley reported that the students are happy to have the college process behind them and that she will be attending NYU. The Student Council will be holding a leukemia fundraiser.
4. Board of Education Committee Reports
 - a. Building and Grounds – Scott Rich reported the meeting was cancelled, but that the Asbestos Abatement and Tile Replacement projects have been put out to bid.
 - b. Curriculum – Chris Davey reported the committee met twice to review four new courses and corresponding textbooks and workbooks. The committee recommends approval of the proposed courses that will be addressed under New Business.
 - c. Finance – Chair Krueger reported the budget is 67% expended and SPED is an ever-changing landscape.
 - d. Personnel – Chair Krueger reported the Board is presently in negotiations with the custodians.
5. Community Meeting Reports / Board of Education – Chris Davey reported the Bolton Scholarship Fund concluded their annual phone-a-thon with the professional assistance from students of the National Honor Society. The college application deadline was this past Tuesday and the high school application deadline is April 17th. He also reported that Superintendent Heckt presented the 2018-2019 BOE Budget to the PTA and that they voted to endorse the budget as presented.
6. Superintendent of Schools Report
 - a. Next Generation Accountability Report – Sarah Malinoski, Director of Instructional Technology and Curriculum, provided an overview of the district results that were recently released from CSDE. Ms. Malinoski noted that BHS received the recognition of School of Distinction for the 3rd year in a row. She also noted that the high school recognition is a testament to the good work of administrators, teachers, and staff at both schools as they continue to focus on the district goals for learning producing improved outcomes for all students.
 - b. Principal Joseph Maselli provided an update on NEASC. The late start days have been very helpful. Committees have been formed and they are in the process of gathering materials. There is an overwhelming number of student representatives nominated to serve as well. The NEASC chairs will soon be seeking parent volunteers. Updates to the Board will continue.
 - c. Superintendent Heckt requested a notation be added to the bottom of the 2018-2109 BPS Calendar as a result of the numerous snow days this year to read, “If school is cancelled more than nine (9) days, any make-ups beyond nine (9) will be taken from the April vacation beginning on April 15th working forward. The BEA is in agreement with this addition in order to give staff and parents notice that this could occur. After discussion, the word “will” was replaced with “may” and “Monday” was added prior to April 15th. A **motion** to approve was presented by Kate Gallé, 2nd Andrew Broneill, MUP.
 - d. Bolton Public Schools received an additional \$15,900 Sheff Grant. The allocation of the grant monies has been approved by the CSDE. \$8,635 has been allocated to enrich K-12 classroom libraries and \$7,255 for Chromebooks for science and the library media center.

F. Unfinished Business

1. 2017-2018 Budget Update - Superintendent Heckt shared that the current projected Board

of Education Budget balance for 2017–2018 is \$159,456. She requested a transfer of \$15,000 from Transportation to Systems to pay for PowerSchool consulting, training, and support from CREC. A **motion** to approve a transfer of \$15,000 from Transportation to Systems was presented by Kate Gallé, 2nd Stacy Reed, MUP.

Superintendent Heckt presented a budget consideration worksheet to the Board. In the past, the Board has been asked to give back to BOF and she expected that the question would be asked at the BOF meeting tonight. In addition, she shared the need to meet some of the unmet technology needs. She further shared that new Chromebooks were just released and it appears that there is a pricing war with several different makers with new device releases and that is to our benefit as of today. The price for Chromebooks dropped today by approximately \$125 each. Scott Rich shared that we have priority list and highest priorities were put in the 2018–2019 budget and these priorities are at risk in the budget process and in this discussion we are considering buying lower priority items. Scott Rich and Chris Davey questioned if we could purchase the desktops in next year's budget now to reduce it and not purchase the lower prioritized items. Chair Liz Krueger questioned if we could purchase half of the desktops in next year's budget now to make it doable. Superintendent Heckt shared that we would be unable to purchase the desktops in next year's budget now to reduce it because we would not receive the computers in time to be operational for use, and even if we did, we do not have the manpower to install them this year and that would become an audit finding against us. Scott Rich stated that a technology line item needs to be in the budget every year to address technology needs. Superintendent Heckt shared that Chromebooks on the list are a quick set-up and deployment and would be used immediately. Kate Gallé suggested committing \$50,000 of this year's money to the Board of Finance to assist next year's budget deliberations. A **motion** to approve committing \$50,000 of this year's budget to the Board of Finance towards 2018-2019 budget was presented by Stacy Reed, 2nd Kate Gallé. Motion passed 5 – 1; Chris Davey opposed. A **motion** to purchase Tier 1 and Tier 2 technology items on the budget consideration worksheet was presented by Chris Davey, 2nd Stacy Reed. Discussion followed regarding additional desktops were in Tier 1 and Tier 2 and Joe Maselli shared it would be very difficult to have those operational for use because it requires a physical connection and each machine is different. Further discussion included adding Chromebooks requested by PE to the purchase this year. Chris Davey amended his **motion** to transfer \$50,000 from Benefits to Systems to purchase technology, 2nd Stacy Reed. Motion passed 5 – 1; Andrew Broneill opposed.

2. 2018-2019 Budget Update – Superintendent Heckt provided BOE members with an updated BOF budget calendar.
3. Non-Fiduciary Account – No update at this time.
4. Close-out of BHS Project – Superintendent Heckt received notice from DAS of close-out of BHS project. The sign-off paperwork requires her to select concur or concur with the findings of the report and recommendations contained in the report except for the following listed items. She received the letter on Tuesday, April 4th. A response is required by Thursday, April 12th. Superintendent Heckt and Town Administrative Officer Joyce Stille spoke and there are a few items that they need time to look into further before the superintendent signs off. Superintendent Heckt contacted DAS about the Choice number that was reported as 19. She had previously stated that she did not know if they would count any outplacements and they did not and thus the correct number is 19. Superintendent Heckt is satisfied with that answer. In addition, Town Administrative Officer Joyce Stille indicated she had some questions on the list of ineligibles. Superintendent Heckt requested a week's extension and it was granted. The

response to DAS is due back no later than April 20th. Superintendent Heckt will confer with Town Administrative Officer Joyce Stille the week of April 16th. This will give Town Administrative Officer Joyce Stille time to examine items of concern to her regarding ineligibles in order to have the correct information and determine which box the superintendent should select, sign-off, and send back to DAS.

G. New Business

1. 2017-2018 Calendar – Superintendent Heckt recommended making the following changes to this year’s calendar. In order to provide as much time as possible for the asbestos abatement project at BCS end the school year as a half day for students on the 180th day on Wednesday, June 20th. June 18th and June 19th would also become half-days for students only. BCS is not air conditioned and becomes very hot in the afternoon for students. In addition, this will allow for staff to finish boxing up their rooms in preparation for the asbestos abatement project. Further, she has arranged for custodians to work the weekend of June 23rd and 24th to finish moving everything out of the classrooms in the hope of beginning the project on Monday, June 25th. Superintendent Heckt and the BEA are in agreement on this plan. The full day for staff on the last day of school will enable staff to complete their required time and not have to return on June 21st for a staff only day as many other districts are doing. A **motion** to approve the recommended changes to the 2017-2018 BPS Calendar was presented by Kate Gallé, 2nd Chris Davey, MUP.
2. Graduation Date – A **motion** to set June 20, 2018 as the graduation date for Bolton High School was presented by Stacy Reed, 2nd Andrew Broneill, MUP.
3. Application for the Carl D. Perkins Supplemental Enhancement Grant – Sarah Malinoski presented information on a \$14,035 grant that has been submitted for the purchase of culinary curriculum and equipment and the Board is required to acknowledge that they have been notified of the application. Ms. Malinoski also thanked BHS culinary teacher, Wendy Scott, for her efforts in putting the grant application together. A **motion** to approve/acknowledge the Perkins Grant application was presented by Andrew Broneill, 2nd by Kate Gallé; MUP.
4. Courses – First Read – Sarah Malinoski presented curriculum information on the four proposed new courses identified below and noted that complete curriculum copies would be made available if requested. Chris Davey added that the Curriculum Committee did meet and recommended approval of the courses.
 - a. World Regional Studies – Grade 7 – A **motion** to approve the World Regional Studies for Grade 7 was presented by Kate Gallé, 2nd by Stacy Reed; MUP.
 - b. Chinese 1 – This course is a collaborative undertaking with Coventry High School and is contingent on both towns’ budgets passing at a level to support the original proposed addition of the course. A **motion** to approve the Chinese 1 course was presented by Scott Rich, 2nd by Stacy Reed; MUP.
 - c. AP Chemistry – A **motion** to approve the AP Chemistry was presented by Andrew Broneill, 2nd by Chris Davey; MUP.
 - d. MCC Culinary – A **motion** to approve the MCC Culinary course was presented by Andrew Broneill, 2nd by Stacy Reed; MUP. It was clarified that if the Perkins grant is not received, the course will still be offered.
5. Textbooks – First Read – Sarah Malinoski presented the four new text and workbooks in support of the above courses that will be available for review in the BOE Conference Room until next month’s BOE meeting.
 - a. Chinese Made Easy Textbook Level 1
 - b. Chinese Made Easy Workbook Level 1

- c. Chinese Treasure Chest
- d. AP Chemistry 13e Textbook and Focus Review Guide
- 6. Student Recognition – Superintendent Heckt requested that this item be tabled until the May 10, 2018 meeting. A **motion** to table the item until next month was presented by Andrew Broneill, 2nd by Stacy Reed; MUP.
- 7. Establishment of a 1% Non-Lapsing Account for Education – Superintendent Heckt requested this item be tabled until the May 10, 2018 meeting. A **motion** to table the item until next month was presented by Stacy Reed, 2nd by Chris Davey; MUP.
- 8. Resignations – Superintendent Heckt advised of two resignations received this month. Katie Coleman, district OT, will resign effective June 30, 2018 and BHS SPED teacher, David LaPorte will resign effective April 6, 2018.
- H. Future Business – None
- I. Anticipated Executive Session –Discussion/Possible Action on:
 - 1. Custodian Negotiations
 - 2. Non-Tenure Letters – **Action Required**
 - 3. Personnel Matter – **Action Required**A **motion** to adjourn to Executive Session was presented by Andrew Broneill at 8:35 PM, 2nd by Stacy Reed: MUP.

The Board came out of Executive Session by consensus at 8:42 PM. A **motion** to accept the non-renewal letters for non-tenure staff as recommended by Superintendent Heckt was presented by Stacy Reed, 2nd by Chris Davey; MUP.
- J. Adjournment – A **motion** to adjourn was presented by Stacy Reed, 2nd by Chris Davey; MUP. The meeting adjourned at 8:43 PM.

Respectfully submitted,

Lori Boyd
Board Clerk