

The Bolton Board of Education held its regularly scheduled Business Meeting on December 14, 2017. Members present were Chair Liz Krueger, Andrew Broneill, Chris Davey, Scott Rich and Alison Romkey. Members absent were Kate Gallé and Stacy Reed. Superintendent Kristin Heckt was also present.

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:34 PM.
- B. Celebration of Excellence – Superintendent Heckt recognized the following students:
Grade 5 Student Achievers – Juliana DeLandra and Aedan Riordan;
Grade 6 Student Achievers – Ryan Connelly and Makenna Graves;
Daughters of the American Revolution Good Citizen Award – Irene Swenson; and the
2017 Boys Cross Country Team for their 2nd place finish in the Class ‘S’ State
Championship Meet.
- C. Election of Officers – Chair Liz Krueger turned the meeting over the Superintendent Heckt who asked the Board members if their preference was to vote by hand or ballot. They unanimously agreed to hand vote. Superintendent Heckt called for a nomination for Board Chair; Andrew Broneill nominated Liz Krueger, 2nd by Scott Rich; MUP. The meeting was then turned back over to Chair Krueger who continued the call for nominations for Vice Chair and Secretary. Scott Rich nominated Andrew Broneill for Vice Chair, 2nd by Chris Davey; MUP. Chris Davey nominated Alison Romkey for Secretary, 2nd by Andrew Broneill; MUP.
- D. Comments from the Audience: None
- E. Additions to Agenda – Superintendent Heckt asked that items E.1 – Italy Trip, April 2019; H.2 – February meeting date and H.3 – resignation be added.
 - 1. Italy Trip, April 2019 – BHS Latin teacher, Paul Giblin, presented the itinerary noting that this trip will be a collaborative one to include BHS Art teacher, Lisa Argenta and her students. The specific trip dates will be determined to fall in line with April vacation once the 2018-2019 School Calendar is approved. A **motion** to approve the trip to Italy in April 2019 was presented by Scott Rich, 2nd by Andrew Broneill; after brief discussion on chaperones, payment and confirmation that other non-chaperone adults may go for full payment; MUP.
- F. Routine Business Items
 - 1. Communications to Board Members – Chris Davey had a community member reach out with the question as to whether bike safety was a component of the P.E. classes. He responded there is no Board policy to provide that instruction and that the person could contact Superintendent Heckt for follow-up if desired.
 - 2. Approval of Minutes
 - a. November 9, 2017 – a motion to approve the minutes was presented by Alison Romkey, 2nd by Andrew Broneill; MUP.
 - 3. Board of Education Committee Reports
 - a. Building and Grounds and Temporary Public Building Committee (TPBC) – Scott Rich reported the committee met last week to review the BCS Oil Tank Removal project information and engineer proposals and unanimously selected Environmental Services and will make that recommendation to the Board later in the meeting. The BCS lighting project has been completed where all overhead fluorescent lighting was replaced with LED fixtures and the BCS Asbestos project is expected to go out to bid in late January/early February.

- b. Finance – Alison Romkey reported the budget is 32% expended and that special education is an ever changing landscape.
 - c. Policy – Chris Davey reported the committee did not meet, but policy work is continuing.
- 4. Community Meeting Reports / Board of Education – Chris Davey attended the PTA meeting and noted they voted to endorse the 2018-2021 BEA contract. Scott Rich reported he attended a special BOS meeting to discuss outreach to Columbia families. The Columbia student contract will expire June 30, 2022 with a determination for a successor agreement required to be made by October 1, 2021. The next meeting will be the end of January. Superintendent Heckt also noted there is a tentative meeting scheduled after the January 11 BOE meeting to identify the working sub group members and would include members of the BOF.
- 5. Superintendent of Schools Report
 - a. Budget Meetings – Superintendent Heckt will present her budget to the Board on Wednesday, January 24, 2018.
 - b. BPS Portrait of a Graduate – BHS Principal, Joe Maselli and BHS teachers Jen Carvalho and Abbey Sacco presented information that was shared with families last evening on the work that is being done in Mastery Based Learning and new Graduation Requirements. The CAPSS organization has been a great resource in providing conferences and allowing districts to reach out to one another for feedback and collaboration. Ms. Carvalho also noted that the committee had their first meeting with the NEASC Representative and she was quite impressed with the initiatives being made and stated that they are in line with what NEASC will be looking for in their Fall 2019 evaluation of BHS. The Board complimented the committee's work.
 - c. PBIS – BCS Assistant Principal, Jessica Szafran and 2nd grade teacher, Wendy Pagani presented information on the current and upcoming PBIS initiatives. Particular mention of the Sandy Hook Promise (Say Something) which includes some revamped story, video and discussions for the PK-5 students; the “Buddy Bench” which will be on the playground in the spring; Buster's Community Showcase which will include assemblies being partially led by students; and specific Cafeteria behavior recognition. BHS Dean of Students, Christine Johnson, and BHS teacher Mark Mishriky, reviewed some of the new initiatives at BHS that include working with the Unity Team during Connection periods to provide more inclusive activities; targeting behaviors (kindness, respect, etc.) for a specified timeframe; choosing staff and students of the month through the Bulldog Brigade and instituting the PBIS Mentor program where staff are partnered with students identified as being possibly at risk or needing socialization. There have also been staff “theme” luncheons held that have been very well received.
 - d. Oil Tank Removal – Superintendent Heckt presented information on the five (5) companies that provided estimates for this project. She shared that the Temporary Public Building Committee selected Environmental Services for the project. A **motion** to accept the schematic drawings and outlined specifications for the removal of the oil tank at Bolton Center School was presented by Scott Rich, 2nd by Andrew Broneill; MUP.
 - e. CAPA – Superintendent Heckt reviewed the 5 Year CAPA List with additional explanation on the BPS upgrade of the phone system wiring, BCS wall phones and grant funding for this project. Projects listed under Bonding will be determined once the paving behind BCS, the asbestos project, and oil tank

removal are completed. A **motion** to accept the 5 Year CAPA plan as presented was made by Alison Romkey, 2nd by Andrew Broneill; MUP.

G. Unfinished Business

1. Policies – Second Read – A **motion** to approve the four (4) policies presented for second read: 9160, 9311, 9314 and 9325.4 was presented by Alison Romkey, 2nd by Andrew Broneill; MUP.
2. Non-Fiduciary Account – Superintendent Heckt noted there is no update and the item will remain on the BOE Agenda until it is completed.
3. Close-out of BHS Project – Superintendent Heckt noted the project is still in audit and that the state had requested many more documents from the Town and they will be delivering them for auditor review.

H. New Business

1. First Read
 - a. 2018-2019 School Calendar – Superintendent Heckt presented the calendar for review with particular note that the April vacation is in line with Columbia's calendar, but that CREC has not yet released theirs. CREC did, however, commit to providing transportation if the April vacation weeks end up being different. There are also more BHS late arrivals needed in preparation of the NEASC evaluation in the Fall of 2019.
2. February Meeting Date – Due to a conflict and with Board agreement, it was requested that the February 8, 2018 BOE Business and Budget meetings be cancelled and the BOE Business meeting be rescheduled to February 1, 2018 at 6:00 PM prior to the scheduled Budget meeting. The Board unanimously agreed and the Superintendent's office will publish the revised calendar accordingly.
3. Resignation – Superintendent Heckt presented a resignation, effective December 22, 2017, from Cristina Lambros, the district Speech and Language Pathologist. Cristina has been out on maternity leave and retired S&LP staff member, Nancy Melough, has been covering the long-term sub position and will continue in that capacity through the rest of the school year.

I. Future Business – None

J. Anticipated Executive Session – Discussion/Possible Action on:

1. Superintendent's Review of Mid-Year Goals
2. Personnel

A **motion** to adjourn to Executive Session was made at 7:53 PM by Alison Romkey, 2nd by Chris Davey; MUP. The Board came out of Executive Session by consensus at 8:44 PM.

K. Adjournment – A motion to adjourn was presented by Alison Romkey at 8:45 PM, 2nd by Chris Davey; MUP.

Respectfully Submitted,

Lori Boyd
Board Clerk