

Bolton Board of Education
Business Meeting Minutes
June 9, 2016
Approved

The Bolton Board of Education held its regularly scheduled Business Meeting on June 9, 2016. Members present were Chair Liz Krueger, Vice Chair Andrew Broneill, Chris Davey, and Stacy Reed. Superintendent Kristin Heckt was also present. Members Kate Gallé, Scott Rich and Alison Romkey were absent

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:30 PM.
- B. Celebration of Excellence: The following students and staff were recognized.

BCS – CAS Scholar Leaders, Melissa LeGeyt and Justin Yonika

BHS – Student Representative to the Board of Education, Elena Harvey

Class of 2016 Salutatorians – Elizabeth Allegretti, Briana Schmidt and Rose Zimmerman

Class of 2016 Valedictorian – Callista Love

Retiring Staff from BCS and BHS – Michele Dayton, Richard Nietupski, Brenda Solenzio and Joseph Jankowski

- C. Comments from the Audience: Town Administrator, Joyce Stille, offered some clarification in response to BOE requests regarding the need for designating the BCS sidewalk/paving project under the Town PBC. Because the project involves repairs and not changes to the location of the current sidewalks and paving areas, there is no need for PBC to oversee the project and it will remain a BOE project. The only time PBC and Planning and Zoning would need to be involved in any project is if the work involves changes to the area being addressed. Mrs. Stille went on to state she encourages the BOE to notify her office when they have a need for Town staff and a coordinated effort will be made to assist and extended the offer for help in clearing space for the BCS Carpet/Tile project this summer. A contractor was also brought in to assess the tennis court fencing and work on replacing that will begin next week. There will also be an assessment of the cracks in the courts and repairs will be made to the extent that funding allows. It may be another year, however, until further repair/replacement considerations can be given to the courts. Board member, Chris Davey asked if Mrs. Stille could provide an update on the Fields Project and she stated that the Town is not in a place to incur debt for that project at this time.
- D. Additions to Agenda – Superintendent Heckt requested Item G.1. be added to New Business to address acceptance of two resignations.
- E. Routine Business Items
 - 1. BHS Student Representative Report – Justin Wiles reported that Julia Hinckley has been appointed to Student Representative position vacated by Elena. Elena Harvey reported on the final weeks activities that included the Jr./Sr. Prom held at Villa Louisa in Bolton, exams will be done for all students as of June 10, the senior trip to High Meadow, Senior Celebration night, Senior Breakfast and Graduation tomorrow night. Elena also thanked the Board for all the opportunities she was given at BHS

and while she is sad to be leaving, she is very excited to begin her college career at Quinnipiac.

2. Communications to Board Members – Chris Davey had a conversation with a parent at the PTA meeting who expressed concern at the current two sections of Kindergarten and asked the Board to consider adding a third section for next year. Chair Krueger received an email from a parent who expressed concern on the safety of the tennis courts and she responded that they should contact the Town as it was their responsibility, not the BOE.
3. Approval of Minutes
 - a. May 26, 2016 – A **motion** to approve the minutes was presented by Chris Davey, 2nd by Andrew Broneill; MUP.
4. Board of Education Committee Reports
 - a. Finance – Chair Krueger reported the budget is at approximately 85% expenditure with some savings in salaries and wages. Chris Davey asked if the projected savings amount noted in the report was included in the projected return amount and Superintendent Heckt noted it was not.
 - b. Personnel – Chair Krueger reported there had been several meetings and details will be shared in Executive Session.
 - c. Policy – Superintendent Heckt reported the Subcommittee had agreed to purchase policy services from Shipman & Goodwin. The District will continue to maintain its membership with CABA as they are our online policy host. Superintendent Heckt recently sent policies to the Board members for review from the 4000 and 5000 series in preparation of the next school year. There may be some additional policies sent for review depending on legislative changes.
5. Community Meeting Reports / Board of Education – Chris Davey attended the PTA and they have elected a new president, but are still looking for a treasurer. Chair Krueger noted there will be a 2+2+2 meeting in June.
6. Superintendent of Schools Report
 - a. 2016-2017 Budget Update – Superintendent Heckt provided a hand-out with her proposed reductions to meet the BOF \$79K cut from the last referendum. The proposed World Language cut will remain, however, the district was able to shift some teacher assignments that will allow the program to remain in effect without the additional funding. Superintendent Heckt also requested the Board reinstate the unfunded elementary position if it becomes necessary to fill it due to anticipated high Kindergarten registrations. A **motion** to approve the proposed reductions to the 2016-2017 Budget was presented by Chris Davey, 2nd by Stacy Reed; MUP. A **motion** to reinstate the unfunded elementary position should the Board need to fill it was presented by Andrew Broneill, 2nd by Stacy Reed; MUP. Superintendent Heckt also shared the RFP for the BCS Carpet/Tile project was posted and two (2) bids were received. An Addendum to the project split the bidding into two (2) separate bid portions; one for the upstairs piece and one for the downstairs piece. Projects planned for this summer are the BCS sidewalk/paving, gym floor and first floor carpet/tile replacement.
 - b. 2016-2017 School Lunch Price Changes – Superintendent Heckt presented information on the proposed increases received from Food Services Director, Carrie Burba, and reminded the Board that the minimum wage will increase in

January, 2017. A **motion** to approve the proposed lunch price increases for 2016-2017 was presented by Stacy Reed, 2nd by Chris Davey; MUP.

- c. Strategic Plan – Sarah Malinoski, Director of Curriculum and Technology, and Beth Goldsnider, Director of Student Support Services, provided information on the overall Strategic Plan with particular note to the Ongoing Action Steps and Accomplishments to date. Superintendent Heckt reminded the Board that BHS is in Year 1 (which is the 2nd year) working with the League of Innovative Schools and BCS will be in Year 0 (which is the 1st year) in 2016-2017. She also added that the development of the Standards-Based Report Card for grades K-5 at BCS support the mastery-based learning work.
 - d. Curriculum Updates – Sarah Malinoski also presented information to the Board on the curriculum work accomplished this year as well as next steps for next year for each curricular area.
- F. Unfinished Business
- 1. Second Read Policies
 - a. 5141.21 – Administering Medication – A **motion** to approve the revisions to policy 5141.21 – Administering Medications was presented by Chris Davey, 2nd by Stacy Reed; MUP.
- G. New Business
- 1. Resignations – Superintendent Heckt presented resignation letters from BCS Music teacher, Laura Ayer, effective at the end of the 2015-2016 school year and one from Central Office Administrative Assistant, Kathleen McCavanagh, effective June 23, 2016. A **motion** to accept the resignations was presented by Andrew Broneill, 2nd by Chris Davey; MUP.
- H. Future Business – Superintendent Heckt requested the Board cancel the scheduled June 23rd meeting. A **motion** to cancel the scheduled June 23, 2016 BOE Business Meeting was presented by Stacy Reed, 2nd by Andrew Broneill; MUP.
- I. Anticipated Executive Session – Discussion / Possible Action on:
- 1. Rescind Non-Renewal on Non-Tenure Staff
 - 2. Personnel – Negotiations
- A **motion** to adjourn to Executive Session was presented at 8:00 PM by Chris Davey, 2nd by Stacy Reed; MUP. The Board came out of Executive Session by consensus at 8:18 PM. A motion to rescind the non-renewal letters of non-tenure staff was made by Chris Davey, 2nd by Andrew Broneill; MUP. A motion to approve the Paraprofessional Contract effective July 1, 2016 subject to ratification by the Union was made by Stacy Reed, 2nd by Chris Davey; MUP.
- J. Adjournment – A **motion** to adjourn was presented by Chris Davey, 2nd by Stacy Reed; MUP. The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Lori Boyd
Board Clerk