

The Bolton Board of Education held its regularly scheduled Business Meeting on April 7, 2016. Members present were Chair Liz Krueger, Vice Chair Andrew Broneill, Chris Davey, Stacy Reed, Scott Rich and Alison Romkey. Superintendent Kristin Heckt was also present. BOE Member Kate Gallé was absent.

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:35 PM.
- B. Celebration of Excellence – the following students were recognized:
 - Kindergarten Student Achievers – Adriana Maieli and Shane Mullaney
 - First Grade Student Achievers – Emma Hoffman, Riley Martin and Samantha Roth
 - Second Grade Student Achievers – Nolan McNamara, Emma Walsh and Isabella Zakowski.
 - NCCC Wrestling Champion – 145 lb. Weight Class – Frankie Falcon
 - BHS Student Council – recognized for their compassionate outreach to Shelton High School on the recent loss of one of their students.
- C. Comments from the Audience – None
- D. Additions to Agenda – Superintendent Heckt requested that item I – Anticipated Executive Session be moved to follow E.1 – BHS Student Representatives Report; that item G.3 – Field Trip be moved to follow the Executive Session; and that E.6 – Superintendent of Schools Report be moved to follow the Field Trip approval request. The Board agreed with these requests.
- E. Routine Business Items
 - 1. BHS Student Representatives Report – Justin Wiles reported on the start of spring sports and that the Girls Tennis Team gathered their first win. FBLA students participated in the April 4 State FBLA Competition with the following results: Erica Dean – 2nd place Accounting; Jessica Larsh and Rose Zimmerman – 1st place Marketing; Justin Wiles – 1st place Insurance and Risk Management; Taylor Kerr – 1st place Job Interview; Nicholas Nemphos and Christina Langton – 3rd place Sports and Entertainment Marketing and Alex Nemphos, Ryan Caldwell and Sean Sharp – 3rd place Website Design. All students will move on to the National FBLA Competition in Atlanta, GA this summer. Elena Harvey reported that the Senior Capstone presentation is April 26 from 6:30-8:30 PM at BHS; National College Decision Day is May 1; a voter registration was held for seniors who will be eligible to vote in the November election.
 - 2. Communications to Board Members – Chris Davey received a flyer from Bolton Alumni President, John Toomey, on a celebration for Joseph Fleming, retired BHS Principal. The celebration will be on April 23 at 11:30 AM at Georgina's Restaurant. He also received an email from Nicole Sullivan, a Bolton resident with children in our schools. She raised concerns on the amount of sugary and processed foods available to students and suggested that with a strong agricultural background in town that a gardening/composting program would be beneficial to the kids and volunteered to help coordinate such an effort. The last communication Chris received was a letter and attachments from Debbie Livingston, also a Bolton resident, who has two

children at BCS. She provided information on a new initiative called Let's Move Salad Bars to Schools that is partially funded through grant programs. Responses will be forthcoming. Liz Krueger also noted that she received information from John Toomey that a plaque will be presented to BHS in honor of Mr. Fleming's tenure and retirement. Liz also noted that parent concerns were raised at the PTA meeting in regard to having only two first grade classes next year instead of the current three classes. The parent was encouraged to contact BCS Principal, Mary Grande, with those concerns.

3. Approval of Minutes

- a. February 11, 2016 – A **motion** to approve the minutes was presented by Andrew Broneill, 2nd by Chris Davey; motion passed 4-0. Alison Romkey and Scott Rich abstained.
- b. March 11, 2016 – A **motion** to approve the minutes was presented by Alison Romkey, 2nd by Chris Davey; motion passed 5-0. Stacy Reed abstained.

4. Board of Education Committee Reports

- a. Building and Grounds – Andrew Broneill and Scott Rich reported the committee met this evening at 6:00 PM. The BCS pavement project will not include widening the bus turn radius at this time. Town Administrator, Joyce Stille, will provide updated bond information in regards to the asbestos abatement portion of the flooring project at BCS. Director of Operations, Ray Boyd, is securing information on the BHS tennis courts and fencing replacement. Superintendent Heckt noted that regardless of the Fields Project progression, the BHS tennis courts need to be addressed from a safety standpoint.
- b. Finance – Alison Romkey reported a savings in health/benefits of \$113K and that a previously BOE approved transfer of \$61K had been rejected by the Town and discussions are underway. There is a current surplus of \$171,446. A **motion** to transfer \$71,446 from salaries & benefits to systems was presented by Alison Romkey, 2nd by Chris Davey; MUP.
- c. Personnel – Alison Romkey noted there was nothing to report.
- d. Policy – Chris Davey reported they met on March 21 and discussed policies 5125 – Student Records, Confidentiality; 5141.3 – Health Assessments and Immunizations; 6142.101 – Student Nutrition; 6173 – Homebound Instruction; 7000 – New Construction and 7551 – Naming Facilities. The Subcommittee decided a review of the 7000 Series policies would be deferred to concentrate on the 1000-6000 policy series requiring more pressing changes. In response to a previous request from the Bolton Alumni President, John Toomey, to formally name the BHS gym after a past employee, the subcommittee determined they are within the guidelines of the current BOE policy to not proceed with this request. A response will be sent to Mr. Toomey formalizing this determination.
- e. Curriculum – Chris Davey reported the committee met and discussed math topics.

5. Community Meeting Reports / Board of Education – Alison Romkey attended the monthly CREC Council meeting; Chris Davey attended the PTA meeting; Liz Krueger and Superintendent Heckt attended Board of Finance meetings. Liz also noted they are hoping to attend a 2+2+2 Town meeting on Tuesday, April 12.
6. Superintendent of Schools Report
 - a. Ethics Form – Superintendent Heckt asked Board members to sign the Town Code of Ethics form, as required by the Town.
 - b. BCS Instructional Coaching – Director of Instructional Technology and Curriculum, Sarah Malinoski, BCS Principal, Mary Grande, and BCS Staff, Christine Feeney, Diana Mikloiche, Sandy Mishriky, Becky Sullivan and Tracy Wunch, in support of the power point presentation, provided an overview of instructional coaching and SRBI along with first-hand examples on the successes at BCS. Copies of the power point were provided to the Board. The Board thanked them for their hard work in this area.
 - c. Next Generation Accountability Report – Director of Instructional Technology and Curriculum, Sarah Malinoski, provided an in-depth explanation of the data recently published by the CSDE, which includes Bolton School District results. Superintendent Heckt noted the importance of understanding how the data is counted to have a real understanding of where we stand. Copies of the power point presentation were provided to the Board. In follow-up to this presentation, BHS Principal, Joe Maselli, noted that BHS has been celebrating their School of Distinction recognition and that the National Blue Ribbon application has been submitted with only two feedback notations from the committee. The results should be received in September. He also reminded the Board that BHS was the only high school in CT that was nominated for this prestigious recognition. Superintendent Heckt again thanked her staff for the tremendous amount of effort put forth in completing the Blue Ribbon application in a short order of time.
 - d. Technology Replacement Cycle – Sarah Malinoski reviewed the information provided to the Board noting that the BCS tablets and charging stations were being put on hold until she and I.T. can better determine how the students' use can properly be monitored within the Google requirements. Liz Krueger asked if the 2016-2017 tablet replacement items are accounted for in the 2016-2017 BOE Budget. Superintendent Heckt noted they are not and is hoping to transfer funds along with grant money to cover this expense. She also reminded the Board that while this replacement cycle information goes to 2021-2022, the reality is that some of the technology items in those future years most likely won't even be available any longer with the rapid change to technology.
 - e. 2015-2016 Budget Update – this was covered in the Finance Report, item E.4.b.
 - f. 2016-2017 Budget Update – Superintendent Heckt reminded the Board of tonight's Board of Finance meeting, one on April 12 at 7:15 PM at the Town Hall and the Public Hearing on April 21 at 7:00 PM in the BHS Student Commons.

F. Unfinished Business

1. Second Read Textbooks

- a. Civics – Sarah Malinoski confirmed this book is for a standing class. A **motion** to approve the purchase of the text book United States Government – Democracy in Action was presented by Alison Romkey, 2nd by Scott Rich; MUP.
- b. Fifth Grade Social Studies – A **motion** to approve the purchase of the text book Social Studies Alive! – America’s Past was presented by Chris Davey, 2nd by Alison Romkey; MUP.

G. New Business

1. Resignations – Superintendent Heckt presented resignations from Sarah Accorsi, BCS Social Worker, effective at the end of this school year; Rosanna Chapman, BCS P/T Reading IA, effective April 8, 2016; and Emily Sunderland, BHS SPED Teacher, effective at the end of this school year. A **motion** to accept the letters of resignation was presented by Andrew Broneill, 2nd by Alison Romkey; MUP.
2. 2016 Graduation Date – Superintendent Heckt noted that the last day of this school year is June 10 and requested that the Board approve June 10, 2016 for this year’s BHS Graduation date. A **motion** to approve June 10, 2016 as this year’s high school graduation date was presented by Alison Romkey, 2nd by Scott Rich; MUP. Mr. Maselli will notify staff and parents.
3. Field Trip – Washington DC – 2/19-24/2017 – BHS Senior, Christopher Merola, reviewed the information previously provided to the Board, noting that planning this trip was his Capstone project and requested their approval for the trip. A **motion** to approve the trip was presented by Alison Romkey, 2nd by Stacy Reed; MUP.

Chair Liz Krueger left the meeting at 8:30 PM to attend the Board of Finance meeting and the meeting was turned over to Vice Chair Andrew Broneill.

4. First Read – Textbooks

- a. Contemporary Math Topics – Sarah Malinoski provided background on the selection of this text for a new class that will be offered in the 2016-2017 school year. The curriculum for the class will be presented next month. Superintendent Heckt explained that this first read information on the text is being presented before the curriculum simply as a matter of timing to ensure the text books can be ordered and delivered before the first day of school once the curriculum is approved. Funds from OPEN Choice would be used to purchase these books, if approved.
5. First Read – Policies – Superintendent Heckt provided clarification that crossed-out language was being eliminated, bold language was being added and dates on the last page of policies or regulations indicated when the policy was first adopted and subsequently revised, if applicable. Absence of a specific date implies the policy is being newly presented. Many policy changes are required by statute or CSDE changes and language is primarily taken from revised CAFE model policies that are provided to member districts based on those changes.

Superintendent Heckt left the meeting at 8:34 PM to attend the Board of Finance meeting and Director of Student Support Services, Beth Goldsnider, finished the meeting on her behalf. Andrew Broneill asked for clarification on how parent/community comments on a particular policy might

impact and changes to that policy. Chris Davey noted that those comments most likely wouldn't impact policy, but might be addressed administratively.

- a. 5125 – Student Records, Confidentiality – Chris Davey noted this policy will be presented as a First Read again in May and will not be considered at this time. A motion to table discussion on this policy was presented by Chris Davey, 2nd by Stacy Reed; MUP.
- b. 5141.3 – Health Assessments and Immunizations
- c. 6142.101 – Student Nutrition
- d. 6173 – Homebound Instruction

There were no comments/changes from the Board on the above policies.

H. Future Business – None

I. Anticipated Executive Session – Discussion / Possible Action on:

A **motion** to move into Executive Session was presented at 7:11 PM by Alison Romkey; 2nd by Andrew Broneill; MUP. The Board came out of Executive Session by consensus at 7:16 PM. A **motion** to approve the release of the non-renewal letters to the non-tenure staff was presented by Alison Romkey; 2nd by Chris Davey; MUP.

J. Adjournment – Alison Romkey presented a **motion** to adjourn at 8:45 PM, 2nd by Stacy Reed; MUP.

Respectfully submitted,

Lori Boyd
Board Clerk