

Bolton Board of Education
Business Meeting Minutes
February 11, 2016
Approved

The Bolton Board of Education held its regularly scheduled Business Meeting on February 11, 2016. Members present were Chair Liz Krueger, Vice Chair Andrew Broneill, Chris Davey, Kate Gallé and Stacy Reed. Superintendent Kristin Heckt was also present. BOE Members Scott Rich and Alison Romkey were absent.

- A. Call to Order – Chair Liz Krueger called the meeting to order at 6:30 PM.
- B. Comments from the Audience – None
- C. Additions to Agenda – None
- D. Routine Business Items
 - 1. Communications to Board Members – Stacy Reed read a note of condolence that was received from Rodney Fournier, Chairman of the Bolton Republican Town Committee, to the family of the BHS student who unexpectedly passed away.
 - 2. Approval of Minutes
 - a. January 14, 2016 BOE Business Meeting – a **motion** to approve the minutes was presented by Andrew Broneill, 2nd by Stacy Reed. Motion passed 4-0, Chris Davey abstained.
 - b. January 28, 2016 BOE Special Meeting – a motion to approve the minutes was presented by Andrew Broneill, 2nd by Stacy Reed. Motion passed 4-0, Chris Davey abstained.
 - 3. Board of Education Committee Reports
 - a. Finance – Chair Liz Krueger reported a 49% expenditure of the 2015-2016 budget.
 - b. Personnel – Kate Gallé reported the subcommittee met with the union representatives for the Administrative Assistants and Instructional Assistants bargaining units and are in the process of setting dates for negotiations.
 - 4. Community Meeting Reports / Board of Education – Chair Liz Krueger noted the 2+2+2 Committee meeting was canceled because of the snow and will be rescheduled. Superintendent Heckt reported the District Safety Council met on February 1st with a focus on the Weather Safety Plan for BCS, including a shelter-in-place plan for tornado or other severe weather event.
 - 5. Superintendent of Schools Report
 - a. BOE Ethics Ordinance Plan – Superintendent Heckt reported that the Town had recently adopted a Code of Ethics which, in turn, requires the school district to develop an Ethics Ordinance Plan in support of the Town Code of Ethics. Furthermore, the school district is required to provide a copy of the Town Code of Ethics to each Board member and all school employees who must sign an acknowledgement that will be maintained in their personnel file or in the Town Clerk's office, whichever is appropriate. The Board of Education 2016 Ethics Ordinance Plan and acknowledgement form were presented to the Board by Superintendent

Heckt for their approval. It was agreed that item 8 would be removed and item 5 would be revised to state “New employees” instead of “Future employees”. Kate Gallé also noted that the Board had been given the opportunity to provide comment on the Town’s Code of Ethics during its development stages and appreciated that opportunity. A **motion** to approve the plan and form was presented by Kate Gallé, 2nd by Andrew Broneill; MUP.

- b. Cafeteria Update – Superintendent Heckt reviewed the unaudited information provided to the Board on the 2014-2015 School Year with a reminder that there are no BOE funds used to support this program. Finance Director, Kusal Huynh, added that the “profit” balance varies from year to year and is partially dependent on state and federal lunch program funding.

E. Unfinished Business – None

F. New Business

- 1. Resignations – Superintendent Heckt presented two resignations that were received and became effective last month: Suzanne Lindblom, PT SPED IA and Annie Vernier, PT Reading IA. Kate Gallé thanked them for their hard work. A **motion** to accept the resignations was presented by Kate Gallé, 2nd by Chris Davey; MUP.

G. Future Business – None

H. Adjournment – A motion to adjourn was presented by Chris Davey, 2nd by Stacy Reed; MUP. The meeting adjourned at 6:43 PM.

Respectfully submitted,

Lori Boyd
Board Clerk