

**Levelland  
Middle School**

**Student  
Handbook**

# **Levelland Middle School PRIDE**

## **PREPARATION**

- **Dress according to the dress code each day**
- **Have all materials each day**
- **Have all assignments each day**

## **RESPECT**

- **Keep hands, feet, & other objects to yourself**
- **Keep our school clean**
- **Treat others as you would want to be treated**

## **INTEGRITY**

- **Use appropriate language**
- **Be on time**
- **Enter & exit the building quietly & quickly**

## **DEPENDABILITY**

- **Stay in designated areas**
- **Follow directions**
- **Stay in classroom, except for emergencies**

## **EFFORT**

- **Actively participate in school activities**
- **Turn in all assignments**

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**MISSION:**

To provide students with an educational environment that promotes *Learning for All!*

**Motto:**

*Learning for All*

**Positive Behavior Support**

**P.R.I.D.E.**

**Preparation, Respect, Integrity, Dependability, Effort**

**INTRODUCTION**

The information provided in this student handbook is for the benefit of both students and parents. It is the responsibility of the students to share all school information with their parents. Students and parents are responsible for having read all of the guidelines and procedures. Lack of knowledge of any rules or policies in this handbook will not be an acceptable excuse for failure to comply. **A parent's permission for a student to violate school policy or their approval after a violation has been committed does not legitimize the violation.** Appropriate discipline will be applied in cases of rule and policy violations.

# Common Areas

## Student Expectations

### Morning Procedures

- All car riders must enter the building through the entrance closest to the gyms and report directly to the cafeteria.
- All bus riders must enter the building through the patio and report directly to the cafeteria.
- No students will be allowed to enter through the main entrance unless accompanied by a parent or guardian.
- Students must have a restroom pass from the cafeteria to use the restrooms.
- All students who are eating breakfast will sit at the tables to the south closest to the patio.
- Seventh and 8<sup>th</sup> grade students NOT eating breakfast will sit at the tables to the north closest to the gyms.
- All 6<sup>th</sup> grade students who are not eating breakfast or who are finished eating breakfast will be picked up by teachers and taken to the main commons area at 7:45.
- Off-season athletes who are finished eating breakfast will exit to the gym hallway. Boys will sit against the cafeteria wall, and girls will sit against the gym wall.

### Cafeteria

- Hallways are “silent zones” during lunch passing periods; students are not to talk in the hallways when traveling to or from lunch, unless one of these times falls in the normal passing period.
- Teachers will line students up in the hallways outside their classrooms. When all students are in line, their teacher will escort them to the cafeteria in an orderly fashion following hallway procedures.
- Students will follow all directions given to them by the cafeteria monitors.
- Students will remain seated until the cafeteria monitors release them to pick up food and again when being released to the designated teacher pick-up area.

### Hallway Procedures

- Students must stay to the right when walking down any hall.
- When passing around the library, students must move in a counter-clockwise fashion around the library.
- Students will walk in the hallway.
- Students will not congregate in the hallways; they will go directly to their next destination.

### After School Procedures

- All car riders will immediately exit the building through the exit closest to the gyms for pick-up (weather permitting). All students will be released at 3:45. 6<sup>th</sup> grade designated wait area is the flag pole island. Seventh and 8<sup>th</sup> grade students; their designated wait area is between the exit doors closest to the gym and the main entrance columns. Students in boy’s athletics must exit out of the west end of the athletic hallway.
- All bus riders will immediately report to the patio and sit in their assigned area to wait for their bus.
- Any students who have after school detention will be pulled from class prior to regular school release time.
- Any students left in the building without a designated pass will be disciplined appropriately.

### Assemblies and Events Procedures

- Students will follow hallway procedures when traveling to assemblies and events.
- Because procedures and instructions will vary according to the assembly or event, students will follow all instructions given.
- The student body will be separated by grade during pep rallies: 8<sup>th</sup> grade students will sit to the north, 7<sup>th</sup> grade students in the middle, and the 6<sup>th</sup> grade students to the south.

## **ATTENDANCE**

Attendance is critical. If a student is going to miss school, we ask that the parent/guardian telephone the Attendance Office (894-6355) by noon of that day. Upon returning to school, the student will need to deliver a note signed by the parent/guardian to the Attendance Office prior to 8:10 a.m. Anytime a student has a doctor's appointment, please bring a note from the doctor. **It is the responsibility of the student to ask his/her teacher about work missed due to absences.** The student is allowed one school day for each school day absent (excused or unexcused) to make up any school work. The teacher will determine the make-up assignments. (Note: see Late Work Policy)

An important part of the Attendance Law is the 90% attendance rule and the 76% attendance rule. **A student could be denied credit for a class if he/she is not in attendance 90% of the time.** Students with excessive absences (both excused and unexcused) for each six-week grading period will be filed on with the municipal court. The Campus Attendance Committee will make any decisions on credit denial. The Attendance Committee may also assign any student with excessive absences to summer school. If a student has an absentee percentage below 90% they will be assigned to either mandatory summer school or Saturday school. If a student falls below 76% attendance rate, they will be automatically retained.

## **LEAVING DURING THE SCHOOL DAY**

Students may not leave the campus during the school day without signing out in the Attendance Office. Students must also have parent permission to leave the campus. The parent/guardian must report to the Attendance Office to pick up the student as well as sign them out. If a student leaves to lunch with a parent, he/she has a regular 30 minute lunch. The student will be considered tardy if he/she takes longer than 30 minutes for lunch.

## **CHANGE OF STUDENT INFORMATION**

It is the responsibility of the student/parent to notify the Attendance Office of any change of address, mailing address, telephone number(s), or any other pertinent information.

## **\*ADDENDUM – VIRTUAL ATTENDANCE**

Students must check in to each class each day to be considered present for attendance. The attendance verification and assigned work are not the same things. Students need to communicate with their teachers to understand the check-in policy for their class. Students will be given an A or A-CQ for present or a U for an unexcused absence.

## **Emergency Drill Information**

Each year we train our students and staff on how to respond in case an emergency situation occurs. To provide as much protection and safety as possible, we will practice the following drills throughout the year:

Fire Drills

Tornado Drills

Evacuation Drills

Relocation Drills

Lockdown Drills

In the event that we have an emergency that calls for us to notify all parents in mass, we will use our SKYLERT system. This program allows us to call all parents at once, but is only effective if we have a current phone number from you. If we do not have the right number then you will not receive the call. Please make sure to let the office secretaries know if you have changed your number or if you want to double check to make sure they have the correct number. We WILL NOT put any emergency information on Facebook or Social Media.

Parents are asked to be cooperative and patient should any type of emergency occur. Our staff will be trained to provide the guidance and leadership to protect your child during this time. Local law enforcement will be available to provide any assistance necessary during this time. If your child has to be evacuated and relocated for an appropriate emergency reason, you will be notified of the relocation site once all of the students are safe and settled. Administration will inform parents through the SKYLERT system where the students are and the procedures to pick them up should they decide to do so. For safety reasons, relocation sites are kept confidential (until the time they are used) and have been approved by the District, the property owner, and local law enforcement.

Students will not be allowed to take any of their belongings with them during an evacuation (particularly their backpacks). If your child carries any type medically necessary equipment (inhaler, diabetic medicine, etc.) in their backpack or purse, please inform the principal as early in the year as possible so that an appropriate plan can be formulated for the individual.

Your child's safety and security is our number one priority. We hope and pray that we never have to utilize any of these drills and will continue to make any necessary adjustments to our current emergency system to improve its overall effectiveness.

## STUDENT WITHDRAWAL FROM SCHOOL

Students permanently withdrawing from school should have a parent/guardian notify the Attendance Office by phone for advanced notice to get the proper paperwork prepared. All textbooks, library books, uniforms, instruments, fines, etc. must be turned in or paid before the withdrawal can be complete. Parents/guardians are required to come to the office to sign the withdrawal before school records may be released.

## MEDICINE

Often it is necessary for a student to continue with prescription medication during the school day. In order for the medication to be administered properly and safely, the school must adhere to the following guidelines. The medication **must** be in the **original** prescription bottle with the doctor's name and instructions. School personnel must give the medication according to directions on the bottle unless otherwise notified **by the physician** in writing or with a verbal telephone order to the school nurse. Changes **cannot** be made by parents unless the school has received orders from the doctor. If you forget to give a morning dose of a prescription medication, please **do not** call the school and ask them to dispense it for you. We must have all medication orders in writing.

Occasionally, a child may need an over-the-counter (FDA approved) medication such as Tylenol or a decongestant. Parents who would like for their child to receive an over-the-counter medication must submit a note to the school office and send the medication in its **original** bottle to the school office. Please do not ask school personnel to alter the dose that is recommended on the bottle's instructions. You must specify the **date** and **time of day** that your child is to receive the medication, and we cannot give it more often than the bottle's recommendations. Over-the-counter medications may not be left more than one day without a note from the **doctor** specifying the student's name, medication, dates and frequency to be given, and dosage. You may come to school and administer the medication yourself if you so choose. Medication that is to be given one, two, or three times a day must be given at home unless the doctor specifically directs a dose during school hours. Medication that is to be given four times daily will be given once at school (during lunch) if you send a note.

## TEXTBOOKS

- Textbooks will be used as a classroom set.
- Parents may check out textbooks through the Assistant Principal.

## CELL PHONES

Due to the large distraction of cell phone usage, LMS has made an amendment to the school cell phone/pager device policy. The following is an excerpt taken from the Texas Education Code addressing cell phones/pagers...

- **Under the statute, the District can either (1) dispose of a confiscated paging device in any reasonable manner, provided the student's parent and the paging company whose name and address appear on the device are given 30 days' notice of the intent to dispose of the device. Such notice may be made by telephone, telegraph, or in writing, and must include the serial number of the device; or (2) charge the owner of the device or the student's parent an administrative fee of not more than \$15 before releasing the device.**

If a student's cell phone is **visible** or **distracts** the learning environment during school hours, the cell phone will be confiscated and a \$15 administrative fee will be charged upon retrieval of the cell phone or paging device. The cell phone will not be returned until the administrative fee is paid by the parent/guardian. **LMS administration is not prohibiting students from bringing cell phones to campus, we are just requiring that all students have their cell phones off and put away during school hours.** It is the desire of Levelland Middle School administration to create the best and most efficient **learning environment** for all students. All fines received from confiscated cell phones go into the PRIDE committee activity account. This account is used to support positive behavior and reward those students/teachers for making a positive difference at LMS.

## **TELEPHONE**

Students will not be allowed to use the phone unless there is an emergency, and then they are to use the phone only after receiving permission from the office staff. Students are not to be called at school unless it is an emergency. The circumstances will determine if a student is to be called out of class. If parents need to contact the school or get a message to their students, please call the school between 8am and 4pm.

**Main Number**            894-6355

**FAX**    894-8935

## **VISITORS**

**Parents/guardians are always welcome.** The school policy is to accept only those visitors who have legitimate business to attend school. Guests must register in the Attendance Office. All visitors must have a visitor badge to be in the building. Please be aware that all staff are instructed to stop any visitor who does not have a visitor's badge and escort them to the office. Please understand this is for security purposes and the safety of all LMS students and staff. Parents may visit a class with their child at the digression of the principal and the teacher.

## **TEACHER CONFERENCES**

Teachers are available for conferences with parents/guardians during their planning periods. Please call the school to set up a conference and arrange a specific date and time. When you need to see a specific teacher, please report to the office and arrangements will be made.

## **GRADING POLICIES**

### **HOMEWORK**

Students who are assigned homework will be required to complete all assignments on time. If a student is late with assignments or work is incomplete, the student may be assigned to the tutorial program and points may be deducted from the work (please see Late Work Policy).

### **TUTORIALS**

Teachers may hold tutorials in their classroom before or after school Monday through Friday. Tutorials may also be arranged with students after school on an individual need basis. Students who have late assignments or incomplete work will be assigned to tutorials. Students who do not attend tutorials may be sent to the Assistant Principal for disciplinary action.

#### **Recommended days for tutorials:**

- Monday--English
- Wednesday--Social Studies
- Friday--Electives
- Tuesday--Math
- Thursday--Science

### **LATE WORK POLICY**

Students are expected and required to turn in all assigned work. A student has one day for each absence to make up assigned work.

- **1 day late--20 points deducted from the assignment and assigned to tutorials**
- **2 days late--30 points deducted from the assignment and assigned to tutorials**
- **Incomplete assignment--10 points deducted and assigned to tutorials**

## SECONDARY GRADING PROCEDURES

For definition purposes, secondary schools shall consist of grades 6 through 8 at middle school and grades 9 through 12 at high school.

1. Since daily work and daily growth should be stressed, the daily grade of a student should represent at least 50 percent of the report card grade given at the end of the six week period. The remaining percent shall include a minimum of two major grades. No one grade, daily or major, may count more than 25 percent of the total grade.
2. In grades 6-12, the district shall report grades to parents as numerical grades for approved courses. The conversion table for grades is:

90-100	A
80-89	B
70-79	C
69 or below	F or failing

3. Each six weeks grading period, twelve to fourteen grades (a minimum of two grades each week) on daily work shall be recorded in the gradebook for subjects taught daily.
4. In grades 6-12, the actual grade on the semester exam shall comprise ten percent of the semester grade. Each six week's grade shall be counted as thirty percent of the semester grade.

A yearly average in grades 6-8 is determined for courses by averaging the first and second semester grades. Averages for coursework in grades 9-12 are computed as a semester average.

5. Courses Counting For Graduation Credit:

The District shall award credit for a full-session high school course on a term-by-term basis. In a full-session course, one credit shall be awarded at the end of the second semester of each school year, provided a student passes both semesters or attains a combined average of 70 or above for the two semesters. If a student passes one semester but fails the other semester, credit shall be awarded for the semester passed. EI(Local)

### **\*ADDENDUM – VIRTUAL WORK**

Students that are quarantined for close contact or COVID and have communicated with the school must complete their work assigned to them in virtual classrooms. Work not completed will be counted in the grade book as a 0 upon return to regular school with no extra time given for “make-up” as they were supposed to complete their assignments daily while in virtual classes.

## MAKE-UP WORK FOR STUDENTS

Make-up assignments or tests shall be made available to students after any absence. Teachers shall inform their students that for every day of absence there will be an equivalent amount of time allotted for completion of make-up work after the absence(s); however, the student shall be responsible for finding out about the assignments and for satisfactorily making up work within the allotted time. Students may receive a zero for any assignment or test not made up within the allotted time.

Example: For classes that meet every day, a student absent on Monday gets his assignment on Tuesday and the make-up work is due Wednesday.

Students shall be permitted to take tests administered in any class missed because of absence.

For any class missed, the teacher may assign the student make-up work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject of course requirements.

Teachers may assign a late penalty to any project turned in after the due date in accordance with previously established guidelines approved by the principal and disseminated to students.

The district shall not impose a grade penalty for make-up work after an unexcused absence or after an absence due to suspension.

## REPORT CARDS

Report cards will be distributed on Thursday following the end of each six-week grading period. The final report card will be mailed at the end of the school year. It is the student's responsibility to get the report card to the parent/guardian. Please be advised that parents have access to grades through our parent access program via the school district website at [www.levellandisd.net](http://www.levellandisd.net). Information for accessing this information for your student will be sent out at the beginning of the school year.

## PROMOTION

In order to be promoted to the next grade, students must have an overall average of 70 or above and pass three of the following four courses: English, Math, Science, or Social Studies. **All eighth grade students will be required to pass the STAAR Reading and Math test in order to be promoted to the ninth grade (State Student Success Initiative guidelines). A Grade Placement Committee will consider students who fail to meet any of the above stated requirements.**

## EXTRACURRICULAR ACTIVITIES

A student must have a 70 average or above at the end of each six week reporting period to be eligible to participate in extracurricular activities. Any student ineligible will have a grade check after three weeks to see if they regain eligibility. All coaches and sponsors are responsible for checking each student's eligibility.

## STUDENT GUIDELINES

### GENERAL GUIDELINES

- Students are discouraged from bringing CD players, I-Pods, MP3s, PSPs, mini-skateboards, toys, etc. to school. These items will be taken up and returned only to a parent/guardian.
- **PLEASE BE ADVISED THAT THE SCHOOL IS NOT RESPONSIBLE FOR ANY ITEMS THAT MAY BE LOST OR STOLEN.**
- Students are not allowed out of the classroom during class unless they have permission. Candy, beverages and/or food are not to be taken from the cafeteria.
- Be patient, orderly, and quiet in all lines at the drinking fountain, cafeteria, or concession stands.
- Above all, act as young ladies and gentlemen.
- **SHOW YOUR PRIDE!!**

### BUS STUDENTS

Bus students are expected to conduct themselves in the same manner they would in a classroom. Students may lose the privilege of riding a bus for acts of misconduct on buses or in the bus loading area.

### DISCIPLINE/ Terroristic Threats

**\*\*Refer to District Student Conduct Code\*\***

### DRESS CODE

Please visit the Levelland ISD website for dress code information:  
[http://s3.amazonaws.com/scschoolfiles/459/lisd\\_dress\\_code.pdf](http://s3.amazonaws.com/scschoolfiles/459/lisd_dress_code.pdf)

### FIGHTING

Levelland ISD considers assaults/fighting to be a dangerous and serious disruption of the educational process. Students are encouraged to immediately contact a teacher, an administrator, a counselor, or other school employee if they feel another student or students are a threat to them. All such reports will be considered serious and addressed according to the district policy and procedures.

**Levelland Middle School reserves the right to file a “Disruption of Class” charge against any student involved in a fight. Local police may be called and students may be taken to the police station where parent/guardian may pick their child up.**

**\*\*Refer to the District Student Conduct Code\*\***

### POSSESSION/USE OF DRUGS/ALCOHOL/TOBACCO/E-Cigs/Vapor Cigs

There is no place at Levelland Middle School for drugs, alcohol, or tobacco products or any similar product. Any student in violation will be dealt with according to the law and LISD policy.

### POSSESSION OF WEAPONS

Weapons as defined by the Penal Code Section 46.01 as “real” or “play-like” will be prohibited on school premises and at school related activities. Any student who violates this policy will be disciplined to the fullest extent of the law and district policy.

### SEXUAL HARASSMENT

Students are encouraged to report acts of sexual harassment to the Principal, Assistant Principal, or Counselor immediately. Students should refrain from making inappropriate comments or physical gestures.

***Levelland Middle School***  
***PRIDE 6 Weeks Reward Party Criteria***

**POINTS:** Students must be in the positive TOTAL points (1 or more) and have no more than 6 ANI points during the 6 weeks period to be eligible to attend the Reward Party. Students who have 7 or more ANI points OR have zero or less total points will be ineligible to attend.

**ATTENDANCE:** 3 or more unexcused absences OR 5 or more total absences in the 6 weeks period will make a student ineligible to attend the Reward Party.

**LIBRARY FINES:** All Library fines must be paid in full before students are eligible to attend the Reward Party.

**Cafeteria Fines**

**ISS/OSS/STAR/DAEP:** Any students placed in in-school-suspension, STAR/DAEP, or out-of-school suspension during the 6 weeks will be ineligible to attend the Reward Party.

***Levelland Middle School***  
***PRIDE Student Social Eligibility Criteria***

**POINTS:** Students must be in the positive TOTAL points (1 or more) and have no more than 6 ANI points at the time of the Student Social to be able to attend.

**ISS/OSS/STAR/DAEP:** Any students placed in in-school-suspension, STAR/DAEP, or out-of-school suspension the day of the Student Social will be ineligible to attend.

## **Counseling and Guidance**

Services offered by counselor include individual, educational, academic, career, and group guidance counseling. The counselor can assist students with referrals to outside agencies when deemed necessary. Students wishing to see the counselor should stop by the guidance office to make an appointment. Parents should feel free to call for an appointment if they have any questions regarding their child.

Questions that pertain to student schedules, student-student conflicts, courses, requests for grade updates, and student personal issues are to be addressed with the school counselor.

## CAFETERIA POLICIES

The Levelland Independent School District Child Nutrition Department is committed to serving nutritious and attractive meals at all service times.

Our point of service computer system allows parents and students to deposit monies into their respective accounts at any campus and the Child Nutrition Office. In the event that a student does not have sufficient funds to purchase a meal, a courtesy charge will be incurred on the student's account.

Parents will be notified of negative account balances on the 25<sup>th</sup> of each month with payment due on the 1<sup>st</sup> of each month. Students with a negative account balance following the 1<sup>st</sup> of each month will be offered a sack lunch consisting of a ham and cheese sandwich, fruit, and a milk until the account is current. Meal charges will not be allowed after May 1 of each school year.

Questions regarding your child's account or this policy may be directed to the Child Nutrition Office at 894-9119 x 209 or emailed to [scroyle@esc17.net](mailto:scroyle@esc17.net).

**\*Special Note: Sack lunches will not be distributed for negative student meal accounts one week prior to a school break and two weeks following a school break (Thanksgiving, Christmas, & spring break).**

Levelland Middle School participates in the federal free and reduced price lunch program. We encourage all students who are eligible to participate to do so.

Breakfast will be served each morning in the cafeteria from 7:30 a.m. to 8:05 a.m. Once a student has finished breakfast, he/she will be allowed to go to their assigned areas after 8:00 a.m. Breakfast is free for all LMS students.

**Parents may bring food to their child only**. Parents/guardians may take their child out to lunch by following the student sign out procedures. Parents/guardians are also responsible for returning their child on time for their next class. If a student is late from lunch, he/she will be considered tardy and will have consequences according to the tardy policy.

**LEVELLAND MIDDLE SCHOOL  
SCHOOL/PARENT/GUARDIAN/STUDENT COMPACT**

In order to ensure that all students have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum proficiency on challenging state academic standards and state academic assessments, a compact between the school, parent/guardian, and student has been defined.

**SCHOOL'S RESPONSIBILITIES**

- We will be responsible for all students' education by maintaining high standards. We want to help each student reach his or her highest potential, both socially and academically.
- We will treat each student fairly, showing them respect and dignity.
- We want open communication with parents/guardians and would like to know when things are going right or wrong.
- We want to provide a safe environment to enhance learning.

**PARENT/GUARDIAN'S RESPONSIBILITIES**

- I will show respect for my student's education by frequently telling my student that education is important.
- I will set high goals with my student, and I will motivate them to achieve those goals.
- I will be my student's teacher's partner in helping my student to learn.
- I will teach my student to be proud of the school and to have respect for everyone there.

**STUDENT'S RESPONSIBILITIES**

- I will believe in myself and accept nothing less than my absolute best.
- I will respect and cooperate with other students and adults.
- I am responsible for my own behavior and attitude.
- I will attend school regularly and have all assigned materials and assignments each day.

**On the following page is a sign off page that needs to be returned to the school. A signature is required by the parent/guardian and student.**

**ACKNOWLEDGMENT OF RECEIVING THE  
LEVELLAND MIDDLE SCHOOL  
SCHOOL/PARENT/GUARDIAN/STUDENT COMPACT**

My signature indicates that I have access to the Student Handbook via online access or that I have received a copy of the LMS Student Handbook and does not necessarily mean that I agree with everything written in the handbook. I/WE understand that the Compact describes the means for the development of a partnership to help the students of Levelland Middle School achieve high academic standards.

\_\_\_\_\_  
Brad Clanton, Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

**THIS SIGNED PAGE IS REQUIRED TO BE RETURNED TO THE SCHOOL  
INDICATING RECEIPT OF THE LMS STUDENT HANDBOOK.**

**LEVELLAND MIDDLE SCHOOL  
PARENT & FAMILY ENGAGEMENT POLICY**

**Campus Policy for Parent and Family Engagement for Levelland Middle School in the Levelland Independent School District**

Education succeeds best when there is a strong partnership and communication between home and school. As key players in the education of their children, parents are involved in developing a policy which will achieve maximum effectiveness in the ties between home and school so that children will benefit from their time at school and the services provided by the Title I, Part A program. The parent involvement policy is one that is subject to change and revision in order to remain effective in meeting the needs of children who live in a constantly changing society. Parents and school personnel are to work together to achieve such a policy.

\*\*\*\*\*

**Parent & Family Engagement Policy AND PRACTICES**

**REQUIREMENTS AND HOW ACHIEVED**

1. **Requirement:** Involving parents in the planning, review, and improvement of Title I, Part A Programs.  
**How Achieved:** Parents are encouraged to attend meetings and to contribute their ideas to plan, review, and improve the Title I, Part A programs. Notices of meetings will be posted and/or sent home with students prior to the meetings and in the language of the parent. Interpreters will be provided at all meetings.
2. **Requirement:** Providing parents of participating children timely information about Title I, Part A programs.  
**How achieved:** Parents receive information about the Title I, Part A programs from the handbook and from meetings.
2. **Requirement:** Providing a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.  
**How achieved:** The handbook provides information about the curriculum, academic assessment, and proficiency levels. Parents are encouraged to visit with teachers and/or administrators for further explanation or clarification of any of these important areas.

## **STUDENT AWARDS**

### **Service Awards** (National Junior Honor Society, Student Council)

Sponsors nominate students from each organization.

### **Performance Awards** (Athletics, Band, Choir, Theater Arts)

Sponsors nominate students from each area.

### **Academic Awards** (Core subjects, Electives)

Teachers of that particular subject and grade nominate students per grade level. Students are limited to only two awards in this area to involve more students. Guidelines for teacher nominations are extended beyond just grade averages, such as work ethic, behavior, attendance, and attitude.

### **All “A” Honor Roll**

To qualify for this award, the student must have a 90 or above average in each class each six weeks. Due to the date of the Honor Assembly, only the first five six week grading periods are counted.

### **All “A/B” Honor Roll**

To qualify for this award, the student must have an 80 or above average in each class each six weeks. Due to the date of the Honor Assembly, only the first five six week grading periods are counted.

### **President’s Honor Roll**

This award is given to eighth grade students who have maintained a 90 or above cumulative average for the first five six week grading periods in all courses taken. Two classes that are not counted are athletics and office/library aides.

### **David Hendrickson Outstanding Student Award**

Only an eighth grade student may receive this award. Students are nominated and voted on by the faculty. Qualifications are grades, character, service, attendance, attitude, and discipline. A \$200 scholarship is involved upon graduation from Levelland High School.

### **Ray Kroc Outstanding Student Award** (sponsored by McDonald’s)

Only an eighth grade student may receive this award. Students are nominated and voted on by the faculty. Qualifications are citizenship, leadership, scholarship, and sportsmanship.

### **Brenda Campbell Memorial Scholarship Award**

For eighth grade students only

## **PUBLIC NOTIFICATION OF NON-DISCRIMINATION IN CAREER AND TECHNICAL EDUCATION (VOCATIONAL) PROGRAMS**

Levelland Independent School District offers career and technical education programs in the following career clusters: Agriculture, Food, and Natural Resources; Architecture and Construction; Arts, A/V Technology, and Communication; Business, Management, and Administration; Education and Training; Finance; Health Science; Hospitality and Tourism; Human Services; Information Technology; Manufacturing; Marketing; Science, Technology, Engineering and Mathematics; Transportation, Distribution, and Logistics. Admission to these programs is based upon course prerequisites, the particular grade level of the student, and the student's desire to enroll in the program.

It is the policy of the Levelland Independent School District not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Levelland Independent School District will take steps to ensure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Rodney Caddell, at 704 11<sup>th</sup> Street, Levelland, TX 79336, (806) 894-9628, and/or the Section 504 Coordinator, Donna Pugh, at the same address and telephone number.

## **NOTIFICACION PUBLICA DE NO DISCRIMINACION EN PROGRAMAS VOCACIONALES**

El Distrito Independiente Escolar de Levelland ofrece programas vocacionales en Agriciencia, Educacion de Comercio, Ciencia de Familia y Consumadores, Mercadotecnia, Tecnologia de Ciencia de Salud, Tecnologia de Industria. La admision a estos programas se basa en el los requisitos previos de el programa, el grado de el estudiante, y el deseo de el estudiante a matricularse en el programa particular.

Es norma de el Distrito Independiente Escolar de Levelland no discriminar por motivos de raza, color, origen nacional, sexo o impedimiento en sus programas, servicios, o actividades de programas vocacionales, tal como lo requieren el Titulo VI de la Ley de Derechos Civiles de 1964, segun enmienda; el Titulo IX de las Enmiendas en la Educacion, de 1972; y la Seccion 504 de la Ley de Rehabilitacion de 1973, segun enmienda.

El Distrito Independiente Escolar de Levelland tomara las medidas necesarias para asegurar que la falta de habilidad en el uso de la lengua ingles no sea un obstaculo para la admision y participacion en todos los programas educativos y vocacionales.

Para informacion sobre sus derechos o procedimientos para quejas, comuniquese con el Coordinador del Titulo IX, Rodney Caddell, o con el Coordinador de la Seccion 504, Donna Pugh a la direccion 704 11<sup>th</sup> Street, Levelland, TX 79336 o al