



**SOUTH PLAINS
EDUCATIONAL CO-OP**
A Special Education Shared Services Arrangement

April 27, 2020

**PRIVACY NOTICE AND PARENT AGREEMENT REGARDING PARTICIPATION IN VIRTUAL SMALL GROUP
LESSONS/TELESERVICES/TELEHEALTH/ TELEPHONIC INSTRUCTION**

Dear Parent,

Your Child's continuity plan provides for virtual small group and/or individual lessons/teleservices/telehealth/telephonic instruction as a part of _____ISD's efforts to continue providing your child's IEP services during this time of national and state emergency, and the suspension of the District's normal school operations, all resulting from the COVID-19 Pandemic. It may be necessary for your child to be visible on camera for virtual instruction or to be heard during telephonic small group instruction, and your child may be seen and/or heard by others at the other virtual/teleservice/telehealth/telephonic learning locations. Your child's teachers and/or related service providers may be using Zoom, Schoology and/or Google Hangout. Zoom's privacy policy acknowledges that it does store customer and meeting participant data (including email addresses, first and last names, company names, phone numbers, and profile pictures) and provides some of this information to its third-party service providers and advertising partners such as Google Ads and Google Analytics.

The following is a link to the privacy policy of Zoom: <https://www.zoom.us/privacy>

The following is a link to the privacy policy of Google Hangout: <https://policies.google.com/privacy>

The following is a link to the privacy policy of Schoology: <https://www.schoology.com/privacy>

You have the right to refuse virtual small group lessons/teleservices/telehealth/telephonic instruction. If you refuse this type of instruction, the District will provide instruction/therapy to your child through hard-copy lessons and phone calls.

Through your child's participation in the virtual activities, you agree and consent to the following:

- I have been fully informed in my native language or other mode of communication of all information relevant to my child's participation in virtual small group lessons/teleservices/telephonic instruction.
- I understand that I have the right to refuse these services or cancel them at any time.
- I agree and consent to my child's participation in virtual small group lessons/teleservices/telephonic instruction
- I agree and consent to any inadvertent release of confidential information about my child that may occur as the result of virtual small group lessons/teleservices/telephonic instruction.
- I agree and consent to the audio or video recording of my child's image and/or voice by the school provider conducting the virtual/teleservice/telephonic session for educational purposes only.
- I agree to any personally identifiable information being released to Zoom, Schoology, and Google Hangout as identified in their privacy policy.



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Through your child's participation in these activities, you further acknowledge and agree to abide by the following standards and expectations:

- You may observe your child and other students during small group virtual lessons.
- During the time that you observe a small group virtual lesson, you agree to not interrupt instruction by talking to the teacher or any other person in the virtual classroom or instructional space, and you agree to refrain from any activity that may disrupt the session and will discontinue any such activity if requested by the school provider.
- You agree to not audiotape, videotape, record, or photograph, in any manner, the virtual/teleservices/telephonic group lesson or any communications related to the set up or closing of the session by the school provider.
- You agree to respect every child's right to privacy, and agree to not discuss your observations or any confidential information inadvertently obtained during the virtual group lesson.
- If you have concerns about your child or other students observed, you agree to only discuss your concerns with your child's teacher or therapist, case manager, and/or campus administrator.

If you have any questions or concerns with your child's services, please email one of the following:

Elementary Supervisor – Sharon Jeffcoat – Sjeffcoat@levellandisd.net

Secondary Supervisor – Allison Randolph – Arandolph@levellandisd.net

Life Skills Supervisor – Keely Kent – Kkent@levellandisd.net

Speech Therapy Supervisor – Lynette Major – Lmajor@levellandisd.net

Director – Kathy Hutchinson – khutchinson@levellandisd.net – 806-894-6858