

The Alpena School District Ready for Learning Plan Committee met on Monday, October 27 at 1pm to discuss a process change upon request from the Licensed Personnel Policy Committee. Members present were:

Mr. David Westenhover, Superintendent  
Mrs. Lori Whorton, Director of Curriculum  
Mr. Anthony Bright, Alpena High School Principal  
Dr. Janalee Olhausen-Kaylor, Alpena Elementary School Principal  
Mrs. Brenda Brock, Food Services Supervisor  
Mr. Paul Morris, Transportation Supervisor  
Mr. Travis Conner, Maintenance and Technology Supervisor  
Mrs. Courtney Cooper, School Nurse  
Mrs. Cathie Paul, District Treasurer

The committee reviewed the Flexible Learning Collaboration document that Mr. Westenhover had shared with all staff members the previous week and considered input from the document.

**Proposal**

The committee would like to recommend the following adjustments to the ASD Ready for Learning Plan.

Beginning on November 4, 2020, the ASD will institute a bi-weekly Digital Learning Day. This process would work in the following manner.

1. All student assignments will be made prior to the designated Digital Learning Day.
2. Students will not be required to attend on-site classes on that day, however, if circumstances exist that make some students incapable of learning from home, arrangements will be made on-site for them to complete assignments as needed.
3. Buses will run normal routes in the morning and afternoon.
4. Meals will be prepared as normal and will be made available to students who are not on-site as well.
5. Digital Learning Days will be on the following schedule:

November 4	May 5
November 18	May 19
December 9	
December 22	
January 13	
January 27	
February 10	
February 24	
March 10	
April 7	
April 21	

**Rationale**

Teachers, administrators, staff, and students have all been tasked with teaching, learning, and working in ways that are unprecedented in the history of education. The jobs and job expectations are much more than we have ever experienced. These facts are on top of increased mental and physical loads brought on by the current pandemic. Everyone is working hard and doing their best to meet the needs of our students. It is very difficult to keep up with the increased demands and still do our best for our students.

The Digital Learning Days would allow time for teachers, administrators, students, and staff to better prepare and more effectively meet the growing needs of our students.

Deep cleaning, disinfection, and sanitation would be more readily achieved.

The committee felt that the change would be more beneficial to students as well as teachers if implemented mid-week instead of on a Monday or Friday.

The Plan change would be implemented upon approval from the DESE.