

Alpena School District Board of Directors

Meeting Minutes

July 15, 2019

Invitees: Open meeting

Members Present: Kenny Underdown, President, Robb Hulsey, Vice-President, Trisha Cantwell, Secretary, John Bartlett, Tony Moore

Call to order by Mr. Underdown at 7:00 PM

I. Approval of minutes from June 10, 2019

Motion to approve: Robb Hulsey

2nd: John Bartlett

Vote: 5-0

II. Financial Report

Motion to Approve: Trisha Cantwell

2nd: Robb Hulsey

Vote: 5-0

III. Principal Reports

Mr. Bright, High School Principal, and Dr. Olhausen-Kaylor, High School Principal reported on news and events happening in their buildings.

IV. Bank Account Updates

Mr. Westenhov explained that we need to add an alternate signer to our District bank account to replace Mrs. Laura Bailey, who is no longer a member of the Board.

Motion made by Kenny Underdown to name John Bartlett as an alternate signer on the account.

2nd: Robb Hulsey

Vote: 5-0

V. Student Handbook Updates

- Handbook changes
- Athletic Policy
- Student Drug Testing Policy

Mr. Bright presented changes recommended by the Student Handbook Committee as well as the proposed Alpena School District Athletic Handbook and Student Drug Testing Policy. Mr. Westenhovner recommended to approve all three.

Motion to approve: Trisha Cantwell

2nd: Tony Moore

Vote: 5-0

VI. ASBA Policy Updates

- PPC Recommendations

Mr. Westenhovner presented a proposed Bereavement Policy request from the Licensed and Classified Personnel Policy Committees. After some discussion; a motion was made by Trisha Cantwell to accept the Bereavement Policy as recommended.

2nd: Robb Hulsey

Vote: 3-2, Mr. Underdown voted no. Mr. Bartlett did not vote.

Mr. Westenhovner presented information related to the updates recommended by the Arkansas School Boards Association as a result of the most recent Legislative Session. Mr. Westenhovner recommended approving all.

Motion to approve: Robb Hulsey

2nd: John Bartlett

Vote: 5-0

Updated Policies include:

1.9, 1.11, 1.12, 1.19, 1.21, 1.22, 3.1, 3.6, 3.12, 3.25, 3.28F, 3.29, 3.34, 3.38, 3.40, 3.42, 3.45, 3.48, 3.49, 3.51, 3.54, 4.1, 4.2, 4.3, 4.4, 4.5, 4.7, 4.14, 4.15, 4.17, 4.18, 4.19, 4.21, 4.22, 4.24, 4.26, 4.28, 4.29F, 4.30, 4.31, 4.32, 4.35, 4.35F, 4.35F2, 4.35F4, 4.35F5, 4.39, 4.41, 4.43, 4.45, 4.45.1, 4.47, 4.51, 4.52, 4.55, 4.56, 4.56.1, 4.56.2, 4.57, 4.59, 5.2, 5.3, 5.15, 5.18, 5.20, 5.21, 5.22, 5.26, 5.28, 5.29, 6.1, 6.4, 6.7, 6.10, 7.5, 7.6, 7.14, 7.15, 7.17, 7.17.1, 7.19, 7.23, 7.24, 8.13, 8.19, 8.22F, 8.24, 8.25, 8.26, 8.34, 8.37, and 8.40

VII. Legal Transfers

Mr. Westenhov presented Legal Transfer Requests both in and out of the district and recommended approval

Motion to approve: John Bartlett

2nd: Robb Hulsey

Vote: 5-0

VIII. Personnel

- Mr. Westenhov presented a retirement letter from Darlene Kilgore and a resignation request from Ronda Dietrich and recommended approval of both.

Motion to approve: Trisha Cantwell

2nd: John Bartlett

Vote: 5-0

- Mr. Westenhov recommended to extend the contract for Vickey Shelton by 6 days in order to oversee the High School Internship Program.

Motion to extend the contract: Trisha Cantwell

2nd: Robb Hulsey

Vote: 5-0

- Mr. Westenhov recommended hiring Angela Trublood as an Elementary Paraprofessional pending successful completion of all required background checks.

Motion to approve: Robb Hulsey

2nd: Kenny Underdown

Vote: 5-0

- Mr. Westenhover recommended hiring Sara Jones and an Elementary Computer Paraprofessional.

Motion to approve: Trisha Cantwell

2nd: Robb Hulsey

Vote: 5-0

- Mr. Westenhover recommended using Martiza Perez as an RN to oversee Student Care Plan at a rate of \$22/hr.

Motion to approve: John Bartlett

2nd: Robb Hulsey

Vote: 5-0

- Mr. Westenhover recommended hiring Billy Sims as a full-time bus driver.

Motion to approve: Trisha Cantwell

2nd: Tony Moore

Vote: 5-0

IX. Elementary Curriculum

Elementary staff members, Jeanie Daniels, Sara Curry, Adeline Courter, and Cassie Lynch presented information on the Ready Math Curriculum to the Board. Mr. Westenhover presented a quote for the program for \$11,693.76 which also includes staff professional development.

Motion to approve purchase and use of the

X. Transfer from Operating to Building Fund (Act 1105 of 2018)

- Mr. Westenhover reminded the Board of the need to transfer the remainder of the 2018 fund balance that was above Alpena's 20% Net Revenue in the amount of \$103,904.52 from Fund 2001 to Fund 3200.

Motion to approve the transfer: Kenny Underdown

2nd: Robb Hulsey

Vote: 5-0

- Mr. Westenhovter explained that he will request a waiver from ADE in order to transfer the required FY19 amount from Fund 2000.

XI. Miscellaneous Discussion

- High School Facilities- Discussion was had concerning the future plans in regard to the needs to upgrade the current high school classroom situation. Mr. Westenhovter and Mr. Underdown will meet with the Facilities Division in Little Rock on July 24th.
- ACT/Aspire- Mr. Westenhovter gave a brief overview of the District ACT/Aspire results.
- Solar Power – Mr. Westenhovter discussed with the Board the possibility of having a company install solar panels on campus and maintain them at no cost to the district. This would result in a savings in energy cost.
- Open House – The date for Open House will be August 9th, 2019.

XII. Adjournment

Motion to Adjourn: Kenny Underdown

2nd: Trisha Cantwell

Vote: 4-0

Meeting adjourned at 6:59.