

# ALPENA PUBLIC SCHOOLS

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*In an effort to prevent the spread of the COVID-19 virus within our staff and student body we are asking all parents/guardians, and all employees to notify our designated Point of Contact immediately when the following occurs:*

- *Someone in the household has tested positive for COVID-19.*
- *Someone in the household has been identified as a Close Contact to a positive case of COVID-19 and is requiring quarantine and/or recommended to be tested for COVID-19.*
- *Students attending on-site and employees who are being tested for COVID-19. If symptomatic, student/staff should remain in quarantine pending results of their COVID-19 test.*

*Please call **Sara Jones** at **870-204-1895** or email information to **[sjones@alpenaleopards.org](mailto:sjones@alpenaleopards.org)**. Thank you in advance for your cooperation. Together we can help keep our **Alpena School District** family safe, healthy and ready to learn during this unique time.*