

ALPENA HIGH SCHOOL
P.O. BOX 270
ALPENA AR 72611
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Family and Parent Engagement Plan
2017-18 School Year

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.
 - The Alpena Public School website provides a classroom page for each teacher. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year.
 - Alpena High School will provide to parents progress reports/report cards every five weeks with information regarding their child's academic progress.
 - Alpena High School teachers will routinely contact parents on an individual basis to communicate about their child's progress.
 - Events, activities, and information are communicated to parents using e-mail, School Messenger, the district website, the school sign, and the High School Facebook page.
 - Parents may use e-mail to communicate with members of the school staff.
 - Teachers routinely contact parents on an individual basis to communicate about their child's progress.
 - Students and parents may view and access class materials through Google Classroom for many classes.
2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)
 - Open House-August
 - Parent/Teacher Conferences-September and February
 - Book Fair Helpers-September
 - FAFSA Workshop for Juniors and Seniors - October
 - Red Ribbon Week – October
 - Fall Festival-November
 - Veteran's Assembly-November
 - Parent Volunteer Programs-throughout the year
 - CTSO (Student Organizations) opportunities for parental involvement throughout the year
 - Math Carnival - Spring
 - Robotics Events
 - Livestock Showing
 - Chess Club Competition
 - Quiz Bowl
 - Art Club Events
 - Band Events
 - FFA – Bass Tournament and Banquet
 - Sports games and competitions-throughout the year
 - Parent Volunteer Training- Initial training in August – more training as needed
 - College and Financial Aide Preparation Night – Spring
 - High School Graduation

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?
- Alpena High School will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents.
 - Alpena High School will participate in orientation programs for parents and students to help with the transition from grade level to grade level and from elementary school to middle school to high school.
 - Alpena High School will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Arkansas Department of Education.
 - Information is placed on the Alpena School District's website, including educational goals and links to educational sites for learning.
 - Parental involvement groups are developed yearly. Information for these groups (Booster Club, PTO, etc.) is placed on the website, Facebook, and the school sign.
 - Parent volunteers are provided training in month of August.
 - Teacher Excellence and Support System (TESS) mandates training that includes parental involvement.
 - Parents are provided opportunities to evaluate the school and to suggest ideas for continued parental involvement.

4. How will your school work with parents to create a School-Parent-Compact?

The Alpena School District will support efforts at Alpena High School to develop parent compacts to meet the requirements of the ADE ACSIP handbook. The compacts will be used to describe the school's responsibility for high-quality curriculum, parent's responsibility in their child's learning, and address the importance of ongoing, open communication between teachers and parents. In addition, a statement of commitment to parental and community involvement and the process for resolving parental concerns will be included in the student handbook.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?
- Alpena High School will support the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.
 - Alpena High School will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
 - Alpena High School will provide the opportunity for parents to become part of career and technical advisory councils to provide input regarding changes in curriculum and ongoing support activities.
6. How will your school provide resources for parents?
- Parents may check out materials from the Parent Center Coordinator, use the computer to check grades, and visit educational websites. Parents will be encouraged to view the Title I plan located in the parent resource center and on the school website.

- A suggestion sheet will be available for parent input. Informational packets are distributed during Parent Teacher conferences each year (including a copy of the school's parental improvement plan, survey for volunteer interests, recommended roles for parents/teachers/students, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year, and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail, Facebook, etc.)
- The Alpena High School principal shall designate (1) certified staff member who is willing to serve as a parent facilitator.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

The Alpena School District will conduct an annual survey to improve school effectiveness. Categories and indicators of effectiveness (strongly agree, agree, disagree, strongly disagree, NA or no opinion):

- Alpena High School will be a Welcoming School Environment: Parents feel welcomed and valued when visiting the school. Each family's ethnicity and culture is recognized and respected by school staff. Parent school activities are planned at different times of the day and week to provide all parents a chance to participate.
- School/Parent Communication: Parents receive timely school communication and in many different ways, such as: parent information packets, telephone calls, newsletters, e-mail, parent-teacher conferences, home visits, public meetings and school/district websites; School communication with parents is always done in a consistent manner that is available for all parents; School communication and information is easy to understand and provided in a language parents can understand; Parents are provided regular reports of their child's educational progress; Parents are encouraged to communicate to school staff any concerns they may have related to their child's grade/program placement and academic progress.
- Parenting Education Opportunities: Parents are considered an important part of the decision-making process for developing the school's parent education program; Parents are provided helpful materials/information about the thinking, social, emotional and physical development stages of their child; Parents are encouraged to help with their child's education by providing home and community learning activities.
- School Volunteer Opportunities: Volunteer parents are welcomed and appreciated by school staff; Volunteer parents are given helpful guidance, suggestions and materials by the school that allow them to best use their skills and talents when volunteering in the schools; School staff recognizes and work to remove barriers that may keep parent volunteers from participating in school activities.
- Parents as Decision Makers: Parents are included in the annual evaluation of the school's Parental Involvement Plan; Parents are included in the decision-making process for developing the school's Parental Involvement Plan; Parents are included in making decisions related to the educational placement and progress of their child.
- Partnerships with Community Resources: The school provides information to parents about community organizations that support their child's learning; The school's Parent Facilitator provides opportunities for parents and community partners to become more involved in the school activities; Area businesses and organizations are invited to partner with the school in supporting children and families.

This survey will be distributed annually in the spring of each year, findings will be compiled by the parental involvement committee members and used to help plan and makes changes for the coming year.

Annual evaluation meeting will be held in the fall and spring to review and examine survey data; make recommendations to each participating school for parental involvement policy revision; provide suggestions for designing school improvement policies, as they relate to parental involvement; and Title 1 School wide Core Elements focused on parental involvement.

District and School Parent Facilitators along with parental involvement committee members will work with the survey data findings during parental involvement meetings held throughout the year. Parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year will be kept at the school level. Parent facilitators will develop and disseminate a narrative annual parent activity evaluation report to share with parents, staff and the community. This information will be included in the district's fall parental involvement evaluation findings. Parental meetings provide learning opportunities for parents and students; as well as discussions on parental involvement. Parent facilitators will work with staff and parents to ensure that parental participation is recognized as an asset for the school and student.

Staff and administration will utilize the School Reach system and the school's Facebook pages to communicate with and inform parents and community members of upcoming events in the schools. Parent links are available on the district web site to assist parents with the learning needs of students.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?
 - Alpena High School will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
 - Alpena High School will use the results of the parent interest survey to plan the parental involvement activities for the year.
 - Alpena High School will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

9. When will your school plan the Annual Title I Meeting that must be conducted separately?

The Annual Title I Meeting will be held in October to inform parents of their right to be involved in the planning, review, and improvement of parent programs. Descriptions and explanations of the curriculum used in the school, the types of assessment and the proficiency levels will be discussed. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.