

## **Systems Specialist/Coach**

**State Personnel Development Grant  
Arkansas Department of Education  
Division of Elementary and Secondary Education  
Special Education Unit**

The State Personnel Development Grant (SPDG) is a five-year grant awarded to the Special Education Unit of the Arkansas Department of Education (ADE) in October 2020. This grant was received from the United States Department of Education, Office of Special Education Programs. The grant is managed in the state by the Great Rivers Education Service Cooperative, which directly employs SPDG personnel.

The SPDG has an immediate opening for a Systems Specialist/Coach. This is a leadership position that will assist in the development of competency-based microcredentials, coordinate professional learning, and provide coaching and technical assistance at the state, regional, district, and school levels.

The Systems Specialists must have successfully provided leadership and support at the building level and have experience leading and/or supporting data discussions for school leadership teams, grade-level teams, and/or special education classrooms. The Systems Specialists must be proficient in coaching and mentoring and successfully supervised and supported teaching staff. The Specialist should have knowledge of current research and effective practices (high-leverage and evidence-based) used within response to intervention/multi-tiered system of supports.

The Systems Specialist will participate and provide leadership in the following areas:

- Participate in the State and Regional Implementation Teams
- Directly support the development of SPDG professional learning (PL) and technical assistance (TA)
- Collaborate with DESE cross-unit agencies to further align and develop competency-based content modules with statewide initiatives
- Assist regional and district teams with the implementation and sustainment of a multi-tiered system of supports
- Work with regional and district teams to increase their capacity to deliver high-quality professional learning related to high-leverage and other evidence-based practices
- Provide PL, coaching, and TA to educators in multiple settings on RTI and evidence-based practices
- Facilitate state, regional, and district capacity and fidelity assessments
- Conduct research and assist the SPDG team with annual reporting

Qualifications: (a) Master's degree (or above) in Special Education, Curriculum and Instruction, Reading or a related field and must hold a valid Arkansas Teaching License/certification in elementary or secondary education, preferred five years of experience in Arkansas public schools; (b) experience in classroom teaching, as well as in school-based coaching or consultation, and the implementation of RTI at the child, classroom, grade, and/or school levels; (c) knowledge and experience in implementing comprehensive school-wide programs/systems; (d) a working knowledge of Arkansas Academic Standards; and (e) the professional and personal skills needed to provide professional development, in-service training, and technical assistance services to regional- and district-level teams in urban and rural settings.

This is a full-time, 12-month (240 day) position with a salary and benefits package that is competitive. The position will be based in Little Rock and is available immediately. Travel to participating schools and districts across the state should be anticipated. The grant continues through the 2024-2025 school year.

**The review of applications will begin on Monday, March 29, 2020 and will continue until the position is filled. An interview will be required. Interested applicants should apply (or direct questions) via e-mail to: Crystal Bethea, SPDG Director at: [crystal.bethea@ade.arkansas.gov](mailto:crystal.bethea@ade.arkansas.gov)**

The following application material is requested:

1. A current vitae/resume with educational background, work experience, and other relevant work information, including a salary history;
2. A statement detailing the individual's professional experience, knowledge, and skills that are related/relevant to the position; and
3. Three professional references (with contact emails and phone numbers).

**The Great Rivers Education Service Cooperative is an Equal Opportunity Employer.**