

March 9, 2015
Harrah Board of Education
Administration Building, Conference Room
20670 Walker
Harrah, OK 73045

MINUTES

Item #1 Call to Order/Roll Call to Establish a Quorum

The meeting was called to order at 7:00 p.m. by Kevin McBrayer, Board President

Present: Dave Wiegert, Trey Swan and Kevin McBrayer

Absent: Jeff Winters

Others Present: Mr. Blessington, Superintendent and Leslie Hobaugh, Minutes Clerk

Visitors Present: Doug Parker, Angela Holmes, Tonya Brown, Jack Gorczyca, Baylen Malaske, John Hunt, Cheryl Hessman, Brad Hurley and Troy Skorkowsky. Others may have been present but did not sign the register.

Item #2 The Board Clerk will administer the Oath of Office to Mike Calhoun

Mr. Swan swore in Mr. Calhoun.

Item #3 The Board will Re-Organize and Elect Officers

Mr. Wiegert made a motion to elect Trey Swan, President, Kevin McBrayer, Vice-President, Dave Wiegert, Clerk and Jeff Winters, Assistant Clerk. Mr. McBrayer seconded the motion.

(Wiegert, yes - McBrayer, yes - Calhoun, yes - Swan, yes)

Item #4 Principal Reports

Mr. Parker, Virginia Smith Elementary Principal, reminded everyone that the basket auction at VS is tomorrow. Pre-K enrollment is March 12th and kindergarten and first graders will have the opportunity to visit The Ford Center to watch the Blue Thunder team in April.

Mrs. Hessman, Clara Reynolds Elementary Principal, reported that the Future Chef Cool off is on the 11th, spring pictures 13th, progress reports go out this week and on the 23rd the 2nd graders will take the Iowa tests.

Mr. Hurley, Russell Babb principal, reported that benchmark testing continues and the staff is excited about using the Mastery Connect training they recently received.

Mrs. Hilburn, Harrah Middle School Principal, recognized Carson McBrayer for his accomplishments. Several teachers attended the google summit and the MS is very excited about the 30 chrome books they received with bond money. Spring sports have started, the 7th graders will be attending EOCVT this week and testing will begin soon.

Mr. Hunt, Harrah Junior High Principal reported that on the 9th the 9th graders will visit the Warren Theatre to see Romeo and Juliet. Barbara Bloyed, Tech Ed teacher, received a \$25,000 grant. April 10th will be the spring dance.

Item #4 Principal Reports, continued

Mr. Riddle, Harrah High School Principal, reported that pre-enrollment has begun Wednesday will be the NHS Induction, Thursday Job Fair and Thursday starts the state basketball tournament.

Coach Worth, Athletic Director, reported

Baylen Malaske delivered his FFA presentation, he will be completing next month in Stillwater for the State title.

Item #5 Consent Agenda

- A. Minutes of the Regular Board Meeting February 8, 2015
- B. Monthly Encumbrances:
 - General Fund #374 to #405, payroll #50310 to #50316 and change orders
 - Building Fund #97 to #106 and change orders
 - Child Nutrition Fund payroll #50030 to #50031 and change orders
 - 2011 Bond Fund #3
 - 2014 Bond Fund #46 and change orders
- C. Financial Summary Reports for February 28, 2015
- D. Activity Fund Report, Transfer Requests, Fund Raise Requests and Treasurer's Report

	<u>Appropriation Amount</u>	<u>Encumbered To Date</u>	<u>Unencumbered Balance</u>
General Fund	\$13,345,165.60	\$12,241,483.07	\$ 1,103,682.53
Building Fund	\$ 2,009,872.13	\$ 167,417.84	\$ 1,642,454.29
Child Nutrition Fund	\$ 818,750.62	\$ 815,082.81	\$ 3,667.71
'11 Bond Fund	\$ 148,397.45	\$ 148,397.45	\$ 0
'14 Building Bond	\$ 2,625,000.00	\$ 1,520,388.42	\$ 1,104,611.58

The Activity Fund Report balance as of February 28, 2015 was \$307,792.82.

The softball booster club account is requesting approval to add money to the 858 softball booster account and Clara Reynold Elementary is requesting approval to add Computers for Education to their list of fund raisers.

TRANSFER REQUESTS
 ACTIVITY FUND
 February 9, 2015

Transfer From:	Transfer To:	Amount
821HS ATHLETICS REASON:	802 CLEARING FEBRUARY ATHLETIC TRAINING STIPEND	861.20
881 MS SPECIAL REASON:	887 MS VOCAL MUSIC PIANO PLAYER	250.00

Item #5 Consent Agenda, continued

882 MS ATHLETICS	821 HS ATHLETICS	150.00
REASON:	B-BALL COMMISSIONERS ASSIGNMENT FEE	
962 JH ATHLETICS	821 HS ATHLETICS	150.00
REASON:	B-BALL COMMISSIONERS ASSIGNMENT FEE	
922 RB SCHOOL STORE	926 RB SPECIAL	19.57
REASON:	COCA-COLA COMMISSION DEPOSITED INTO WRONG ACCT	
814 HS WRESTLING	837 HS HAG	150.00
REASON:	INK FOR PRINTING	
821 HS ATHLETICS	802 CLEARING	107.65
REASON:	BUS DRIVER FOR PLAINVIEW WRESTLING TOURN	
821 HS ATHLETICS	802 CLEARING	77.50
REASON:	SECURITY BASKETBALL SHAWNEE- PHIL STEWART	
821 HS ATHLETICS	802 CLEARING	417.14
REASON:	BASKETBALL BOOKKEEPER – CHERRI KNOX	
821 HS ATHLETICS	802 CLEARING	395.61
REASON:	BASKETBALL GATE WORKER – NANCY DREW	
821 HS ATHLETICS	802 CLEARING	64.59
REASON:	BASKETBALL CLEAN-UP DISTRICT – MARY JONES	

Treasurer's Report
 7-1-14 to 2-28-2015

Total Assets.....\$8,197,305.62

Liabilities

General Fund.....	\$3,261,217.96
Building Fund.....	1,816,123.55
Child Nutrition Fund.....	69,999.53
'11 Bldg. Bond Fund.....	101,149.95
'13 Transportation Bond.....	0
'14 Building Bond.....	1,320,699.70
'14 Building Bond.....	0
Sinking Fund.....	1,592,382.06

Total Liabilities.....\$8,197,305.62

Service Charges/Returned Check Charges.....\$975.06

Interest Earnings -Sweep Account	
First National Bank- NOW 0.1000%	\$ 2,123.16
Advantage Bank – 0.4100%	<u>\$15,649.94</u>
	\$ 17,773.10

General Fund is up \$130,000, Building Fund is down \$125,000, Child Nutrition is down \$30,000 and interest is almost the same as last year.

Item #5 Consent Agenda, continued

Mr. Blessington provided a comparison report for the general, building, and child nutrition funds for review.

Mr. McBrayer made a motion to accept the consent agenda. Second by Mr. Wiegert. Motion carried.

(McBrayer, yes - Wiegert, yes - Calhoun, yes - Swan, yes)

Item #6 Superintendent's Report/Announcements

- A. Student Enrollment – Total enrollment as of March 1st was 2,081 this is 7 less than last month and 31 students less than the same time last year.
- B. Calendar of Events – Mr. Blessington highlighted some of the upcoming events.
- C. Long Range Planning Committee Update – Mr. Blessington and the committee will meet again on March 10, 2015. Mr. Blessington provided the board with a copy of the agenda. The minutes and agendas for each meeting can be found on the website www.harrahschools.com under long range planning committee. Current discussion encompasses the question...In the next 10 years, what does the district need?
- D. Update BOLDT Construction – BOLDT is working on bid packages and the plans are ready for the fire marshal.
- E. Presentation from Baylen Malaske –FFA Student – Mr. Malaske gave his presentation earlier in the meeting.

Item #7 Items to be considered by the Board

- A. The Board will discuss and vote to accept or reject the 2015 Summer Driver Education Program.

Mr. Riddle requested that the board approved the 2015 Summer Driver Education Program. The classroom portion will begin May 4, 2015. Coach Roberson will be the instructor and the cost is \$200.

Mr. Wiegert made a motion to accept the 2015 Summer School Program. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun, yes - Swan, yes)

- B. The Board will discuss and vote to accept or reject to renew Software Agreements which include: Accounting - Monthly and Student Information, Gradebook, and Lunchroom - Yearly with Municipal Accounting Services for the 2015-2016 school year.

The only change is that there will be a \$32/month increase on the financial software since it will be switching to a web-based program.

Mr. Wiegert made a motion to accept the renewal of the MAS software for 2015-2016. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun, yes - Swan, yes)

Item #7 Action Items, continued

- C. The Board will discuss and vote to accept or reject to contract with Gabbart Communications for web hosting for the 2015-2016 school year.

No increase in price.

Mr. McBrayer made a motion to accept to contract with Gabbart Communications for web hosting for the 2015-2016 school year. Second by Mr. Wiegert. Motion carried.

(McBrayer, yes - Wiegert, yes - Calhoun , yes - Swan, yes)

- D. The Board will discuss and vote to accept or reject the Agreement with Comtec Electronic Systems, Inc. to monitor eight security systems and twelve fire systems.

These agreements are for the monitoring of 8 security systems at \$20/month and cellular monitoring of 12 fire systems at \$46/month. This agreement will allow the District to stop paying Logix Communications for the monthly local line charges.

Mr. McBrayer made a motion to accept the Agreement with Comtec Electronic Systems. Second by Mr. Wiegert. Motion carried.

(McBrayer, yes - Wiegert, yes - Calhoun , yes - Swan, yes)

- E. The Board will discuss and vote to accept or reject the agreement to renew OKTLE for the 2015-2016 school year.

OKTLE provides the electronic implementation system of the Tulsa Model (teacher evaluations).

Mr. Wiegert made a motion to accept the agreement to renew OKTLE for the 2015-2016 school year. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

- F. The Board will discuss and vote to accept or reject new and revised policies which include: NEW - DDCA - Acceptance of Letters of Resignation, BEA – School Board Meetings, Agenda Preparation and Dissemination, CKBB – Warning Systems Inclement Weather, GKE - Use of School Storm Shelters. REVISED – GJ - School Visitors, GJ-P, School Visitors (Grievance/Appeals Process), and CKC-R2 – Tornado Drills Rules and Procedures.

Mr. Blessington reviewed the new and revised policies.

Mr. Wiegert made a motion to accept the new policies DDCA, BEA, CKBB,GKE and revised policies GJ, GJ-P and CKC-R2. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

Item #7 Action Items, continued

- G. The Board will discuss and vote to accept or reject the new job description for Middle School Assistant Principal.

Mr. Blessington recommended the board approve the new job description. The consolidation of the middle school and the junior high next year it will be necessary to create this position. The position may be changed from year to year depending on the need. This is a stipend position.

Mr. Wiegert made a motion to accept the new job description for a Middle School Assistant Principal.. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

- H. The Board will discuss and vote to accept or reject to enter into executive session as authorized by Title 25 Oklahoma Statutes Section 307 for the purpose of (B)(1):
Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any salaried public officer or employee and student transfers – see names listed in Items J, K, L, M, N, O and P.

Mr. Wiegert made a motion to enter into executive session. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

The board entered into executive session at 8:15 p.m.

- I. Executive session statement read by Board President.

Trey Swan, Board President read the following statement:

The Board of Education including Kevin McBrayer, Dave Wiegert, Trey Swan, Mike Calhoun and Mr. Blessington went into executive session at 8:15 p.m. to discuss the employment, hiring, appointment, promotion , demotion, disciplining, or resignation of any salaried public officer or employee and student transfers, see items J, K, L, M, N, O and P. During the executive session no one was invited in. Nothing else was discussed and no action was taken. The Board acknowledges returning to open session at 8:54.

- J. The Board will discuss and vote to accept or reject to employ the following administrative personnel for 2015-2016 school year:

Dianna Hilburn

Mr. McBrayer made a motion to accept the employment of Dianna Hilburn for the 2015-2016 school year. Second by Mr. Wiegert. Motion carried.

(McBrayer, yes - Wiegert, yes - Calhoun , yes - Swan, yes)

Item #7 Action Items, continued

- K. The Board will discuss and vote to accept or reject to employ the following certified personnel for the 2015-2016 school year:

See Attached List

Mr. Wiegert made a motion to accept the rehiring of certified personnel for the 2015-2016 school year per the attached list. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

- L. The Board will discuss and vote to accept or reject to employ the following support personnel for the 2015-2016 school year:

Rylan Boyer - PT RB Housekeeper

The agenda item mistakenly says 2015-2016 but it should read 2014-2015.

Mr. Wiegert made a motion to accept the part time employment of Rylan Boyer for the rest of the 2014-2014 school year. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

- M. The Board will discuss and vote to accept or reject the following extra duty assignment for the 2014-2015 school year:

Aaron Roberson – MS Baseball Coach

Mr. McBrayer made a motion to accept the extra duty assignment of Aaron Roberson as MS baseball coach. Second by Mr. Wiegert. Motion carried.

(McBrayer, yes - Wiegert, yes - Calhoun , yes - Swan, yes)

- N. The Board will discuss and vote to accept or reject the following resignations/retirements:

Sarah Lohmeyer
Brad Nunneley
Linda Pangle

Mr. Wiegert made a motion to accept the resignations as listed.. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

- O. The Board will discuss and vote to accept or reject to employ the following substitutes:

Stephanie Morgan
Courtney Webster

Ann Henson
Gloria Wise

**Renewal of Certified Staff
2015-2016**

High School

Mary Mascho
Renee Blessington
Amber Clark
Jama Converse
Elizabeth Smith
Jack Gorczyca
Rebecca Grimm
Kay Harris
Justin Harkey
Bryan Jennings
Bret Bales
Terry Patterson
Curt Knox
Keri Johnson
Melissa Robins
Stacy Moore - .5
Jason Marshall

Rose Shimanek
Sherrie Mitchell
Steve Cunningham
April Halferty
Ron Arndt - .5
Karen Spencer
Gena Austin
Sheri Massey
Breannon Neary
Phil Webb
Linda Williams
Teresa Winings
Aaron Roberson
Brian Miller
Diana Orcutt - .5
Jennifer Webb - .5
Aaron Kaspereit

Middle School

Heidi Goyer
Shannon Baker
Megan Bluhm
Jordan Mathews
Cindy Hart
Teri Hudspeth
Linda Talley
Iva Menaker
Josh Zimmerman
Daniel Hill
Jennifer Hofeld
Rebecca Colton
Dana Munger
Vicki Hunt
Rayce Swann
Della Dennison
Cheri Nixon
Chad Rochelle

Larry Guinn
Phil Maull
Jane Cameron
Annette Martin
Lori Casey
Marlene Grayson
Karen Lashley
Rebecca Grimm
Lura Lee Braun
Alayna Myrick
Les Hoch
Julie Frost
Barbra Parker
Emma Hill
Larry Norris
Jody Edmonson
Johnny Henderson
Eric Line

Russell Babb

Sharon Godfrey
Pam Gault
Donna Boyer
Curtis Hilburn
Connie Jewell
Sandra Janowiak
Valerie Mabry

Teri Leathers
Terri Sawyer
Christi White
Pam Holland
Shannon McCroskey
Beth Cook
Kathy Huskey

Clara Reynolds

Crystal Bell
Lisa Burnett
Susan Bright
Jon Morrel
Gayle Campbell
Susan Underwood
Lora Wahpepah
Dee Dee Devine
Starla Smith
Summer Proffer
Tammy Devine

Shannon Wilkins
Carla Jorksi
Mary Columbus
Jan Easely
Kristi Chambers
Jennifer Freer
Susie Matthews
Tammy Blomgren
Mariah Rockwell
Donna Lewis

Virginia Smith

Laci Trent
Kari Herring
Stacey Robertson
Angela Freeman
Kim Patterson
Debbie Hoeman
Maegan Heath
Sue Cannon

Marie Lansford
Staci Ingraham
Staci Adams
Janet Toney
Katie Hairell
Shay Cantrell
Taylor Murray

Item #7 Action Items, continued

Mr. McBrayer made a motion to accept the substitutes as listed. Second by Mr. Wiegert. Motion carried.

(McBrayer, yes - Wiegert, yes - Calhoun , yes - Swan, yes)

P. The Board will discuss and vote to accept or reject open student transfers #5 to #12.

Mr. Wiegert made a motion to accept open student transfers #5 to #12. Second by Mr. McBrayer. Motion carried.

(Wiegert, yes - McBrayer, yes - Calhoun , yes - Swan, yes)

Item #8 New Business (Items not known at the time of Agenda preparation.)

None

Item #9 Announcements

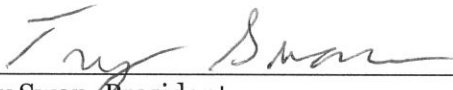
None

Item #10 The Board will vote to adjourn.

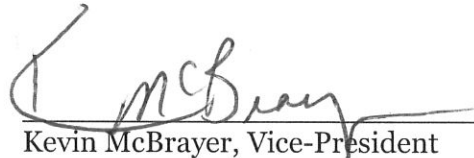
Mr. McBrayer made a motion to adjourn. Second by Mr. Calhoun. Motion carried.

(McBrayer, yes - Calhoun, yes - Wiegert, yes - Swan, yes)

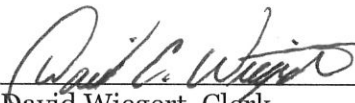
The meeting adjourned at 8:58 p.m.



Trey Swan, President



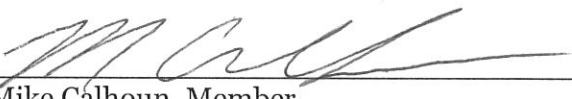
Kevin McBrayer, Vice-President



David Wiegert, Clerk

Absent

Jeff Winters, Assistant Clerk



Mike Calhoun, Member



Mr. Blessington, Superintendent

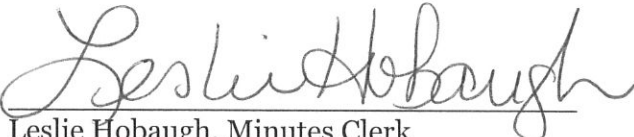
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,

I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that prior to December 15 of the last calendar year the date, time and place of this regular meeting was filed in the offices of the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this school district this 6th day of April, 2015.



Harrah Public Schools


Leslie Hobough, Minutes Clerk