

Harrah Educational Enrichment Foundation, Inc.

EST. 2005

Grant Application



c/o Harrah Public Schools
20670 Walker
Harrah, OK 73045

405-347-2000
www.HarrahSchools.com

Educational Enrichment Grants

The primary way the funds are disbursed is through our Educational Enrichment Grants program for teachers and facility. This program allows grants up to \$500.00 to be awarded for the implementation of innovative ideas in the classroom for which federal school funding is not available. Grants exceeding \$500 may be awarded in special circumstances. The grant program also provides recognition to teachers for particularly creative endeavors in the classroom. The process increases community interaction, in schools, by involving individuals from the community to review the grant applications.

The Educational Enrichment Grant is a unique way to provide additional academic opportunities for our students.

Grant Project Guidelines:

- 1) The educational content must be central to the project and appropriate for the intended audience.
- 2) Goals of the project must be clear and well defined.
- 3) Project must promote advancement of skills/knowledge.
- 4) Need for the project must be clearly established.
- 5) Time schedule must be clearly stated.
- 6) There must be adequate provisions for the evaluation of the project.
- 7) Budget must be detailed and clearly thought out.
- 8) The project director must be qualified to direct the project.
- 9) A Harrah educator must be involved in the project in all stages:
(Planning through evaluation)
- 10) Project must enrich and augment the curriculum rather than take the place of a project that is or should be funded by district.
- 11) Site principal must have approved the project and a copy of the proposal sent to the superintendent of school by deadline.

Grant applications will be distributed in March. Grant applications must be submitted to the Superintendent's office by April 15th. Grants will be awarded in May.



Harrah Educational Enrichment Foundation, Inc. Grant Application Form

Primary Applicant:		
Names of Additional Applicants (if applicable):		
Contact Information:	Tel:	E-mail:
School and/or Department:		
Title of Project/Program:		
Primary Subject Area:		
Grade Level(s) Served:		
Number of Students Served:		
Amount Requested:		
One sentence describing your project:		

REQUIRED STATEMENT:

I (We) agree to fulfill the requirement to submit paid receipts for expenditures and to file a HEEF evaluation report by the designated date. I (We) understand that all major equipment and/or instructional materials purchased with this grant or provided directly must remain in the Harrah School District.

SIGNATURES:

Applicant Signature(s)

Date:

Site Principal Signature:

Date:

Received by: _____
Date: _____

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a. **PURPOSE:** Describe the purpose of your project, listing anticipated goals and outcomes.

b. **PROJECT DESCRIPTION:** Describe the project, including the activities and/or instructional materials you will use. The following questions can be used to help guide your response.

1. Why do your students have a need for the materials requested?
2. What activities are you proposing?
3. How does the project relate to your curriculum?
4. How is your project innovative?
5. How do you plan to sustain the project beyond this year?

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c. **EVALUATION:** Explain how you will measure the success of the proposed activities.

d. **BUDGET:** Include an itemized listing with prices of instructional materials and/or equipment.

You may attach one additional page if necessary. Please do not exceed four (4) pages total.



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Completed Grant Outcome Form

Primary Recipient:		
Names of Additional Recipients (if applicable):		
Contact Information:	Tel:	E-mail:
School and/or Department:		
Title of Project/Program:		
Primary Subject Area:		
Grade Level(s) Served:		
Number of Students Served:		
Date Project Completed:		

Details of grant implementation:

Learning objectives achieved? If not, why?:

SIGNATURES:

Recipient Signature(s)

Date:

Site Principal Signature:

Date:

Received by:

Date:

Attach receipts for materials.