

**WEATHERFORD PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR JUNE 12, 2017 MEETING MINUTES**

**THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 26  
CUSTER COUNTY, OKLAHOMA, MET IN THE WEATHERFORD PERFORMING ARTS CENTER  
IN EAGLE ROOMS 1 & 2, WEATHERFORD, OKLAHOMA  
JUNE 12, 2017 AT 7:00 P.M.**

**I. CALL TO ORDER:** Michelle Stephens called the meeting to order at 7:00 p.m.

**II. ROLL CALL OF MEMBERS**

Present:

Bryan Bayless, Ward 2	Member
Scott Selsor, Ward 4	Member
Dennis Green, Ward 5	Member
Michelle Stephens, Ward 3	President

Absent:

Kim Ingram, Ward 1	Member
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Others present: Chad Wilson, Renita Morgan, Casey O'Connor and members of the staff and community.

**III. DECLARATION OF QUORUM TO CONDUCT BUSINESS**

**IV. APPROVAL OF MINUTES**

a. Regular Meeting of May 8, 2017

**Motion** made by Scott Selsor and seconded by Dennis Green to approve the Regular Meeting Minutes of May 8, 2017. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

b. Special Meeting of May 25, 2017

**Motion** made by Dennis Green and seconded by Scott Selsor to approve the Special Meeting Minutes of May 25, 2017. The board voted, Bryan Bayless, Abstain; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 3-Yes, 0-No, 1-Abstain.

**V. SUPERINTENDENT'S REPORTS**

a. Treasurer/Budget Briefing

**VI. CONSENT AGENDA**

a. General Fund Encumbrances #874 - #895, #897 - #921	\$ 66,751.57
b. Building Fund Encumbrances #91 - #94	\$ 18,245.49
c. Child Nutrition Fund Encumbrances #68 - #71	\$ 68,413.98
d. Change Orders	
e. Activity Fund Custodian's Report	

- f. Treasurer's Report
- g. East Elementary Library Surplus (See appendix a)
- h. Burcham Elementary Library Surplus (See appendix b)
- i. Resolution for Schools and Libraries Universal Services (E-Rate) for 2017-2018  
This resolution authorizes filing of the form 471 applications for funding year 2017-2018  
And the payment of the applicant's share upon approval of funding and receipt of services
- j. Oklahoma State School Boards Association Membership for 2017-2018
- k. Oklahoma State School Boards Association Policy Services for 2017-2018
- l. Renewal of the Lease Purchase Agreements for FY 2017-2018:
  - 1. DeLage Landen Public Finance (10 Copiers)
  - 2. Pitney Bowes – Postage Machine (Admin)
- m. Acknowledge the Superintendent's Receipt and Acceptance of the following Resignations:
  - 1. Millie Gorshing – Route Bus Driver
  - 2. Dakota Davis – Route Bus Driver
  - 3. Kade Holman – Route Bus Driver
  - 4. Glen Springer – Route Bus Driver
  - 5. Judy MakesCry – Cafeteria Manager
  - 6. Tiffani Ray – Burcham Paraprofessional
  - 7. Kim Williams – East Paraprofessional
  - 8. Traci Brownen – 3<sup>rd</sup> Grade Teacher
  - 9. Donna Petree – Payroll/Insurance Clerk
  - 10. Ashley Gotcher – East/West Secretary
- n. General Fund, Building Fund, Child Nutrition Fund, Municipal Tax Fund, Bond Funds, and Sinking Fund appointments for FY 2017-2018:
  - 1. Renita Morgan as Treasurer/Co-signer
  - 2. Casey O'Connor as Encumbrance Clerk/Co-signer
  - 3. Michelle Stephens as School Board President/Co-signer
- o. Activity Fund Appointments for FY 2017-2018:
  - 1. Amber Klein as Activity Fund Custodian/Co-Signer
  - 2. Karen Thompson as Activity Fund Co-Signer
  - 3. Chad Wilson as Activity Fund Co-Signer
- p. Application FY 2017-2018 Activity Sub-Accounts listed on Appendix d
- q. Fund Raisers for the 2017-2018 School Year listed on Appendix e

## **VII. VOTE TO APPROVE CONSENT AGENDA**

**Motion** made by Dennis Green and seconded by Bryan Bayless to approve the consent agenda as listed items a-q. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

## **VIII. GENERAL BUSINESS**

- a. Discussion/Possible Action on a Contract between Weatherford Public Schools and OPAA! Food Management, Inc.  
**Motion** made by Scott Selsor and seconded by Dennis Green to renew the contract between Weatherford Public Schools and OPAA! Food Management, Inc. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

- b. Discussion/Possible Action on Workers' Comp Insurance for FY 2017-2018  
**Motion** made by Dennis Green and seconded by Scott Selsor to renew the Workers' Comp Insurance for FY 2017-2018 with Zenith. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- c. Discussion/Possible Action on Property Insurance (OSIG) for FY 2017-2018  
**Motion** made by Dennis Green and seconded by Bryan Bayless to renew the Property Insurance with OSIG for FY2017-2018. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- d. Discussion/Possible Action on Application for Sanctioning of Extra Curricular Parent Organization Club Spike-It for 2017-2018 School Year  
**Motion** made by Bryan Bayless and seconded by Scott Selsor to approve the Application for Sanctioning of Extra Curricular Parent Organization Club Spike-It for the 2017-2018 School Year. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- e. Discussion/Possible Action on Vision Related Services Agreement between New View Oklahoma and Weatherford Public Schools for School Year 2017-2018  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the Vision Related Services Agreement between New View Oklahoma and Weatherford Public Schools for School Year 2017-2018. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- f. Discussion/Possible Action on Adopting Wellness Policy BDFa  
**Motion** made by Scott Selsor and seconded by Dennis Green to adopt Wellness Policy BDFa with the change of "community's input" to the 5<sup>th</sup> bullet point. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

## IX. VOTE TO CONVENE TO EXECUTIVE SESSION

Pursuant to 25 O.S. Section 307(B) (1) For the Following Specific Purposes:

- a. Discuss rehiring of District Support Staff for the 2017-2018 School Year listed on Appendix c
- b. Discuss recommendations to hire the following Support Personnel for 2017-2018 School Year:
  - 1. Burcham Kitchen Cook
  - 2. Burcham Kitchen Manager – Randi West
  - 3. WMS Kitchen Cook
  - 4. WHS Kitchen Cook
  - 5. Secretary/Personnel Clerk
  - 6. Payroll/Insurance Clerk – Karen Thompson
- c. Discuss recommendations to hire the following Certified Personnel for 2017-2018 School Year:
  - 1. WMS Special Education Teacher
  - 2. WHS Vocal Music Teacher
- d. Discuss recommendation for the following persons to be hired for Summer 2017 Extra Duty:
  - 1. Extended School Year Speech Language Therapy – Kylee Sullivan
- e. Discuss 2017-2018 Contract for Superintendent – Chad Wilson

**Motion** made by Dennis Green and seconded by Scott Selsor to convene to executive session at 7:11 p.m. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

## X. ACKNOWLEDGE RETURN TO OPEN SESSION

Michelle Stephens acknowledged the return to open session at 7:55 p.m.

### EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

No matters were discussed other than those listed on the agenda and no votes were taken during executive Session. Those present in executive session were Bryan Bayless, Scott Selsor, Dennis Green, Michelle Stephens, Mark Shadid, and Doug Gunselman.

- a. Vote to Approve or Table rehiring of District Support Staff for the 2017-2018 School Year listed on Appendix c  
**Motion** made by Scott Selsor and seconded by Bryan Bayless to approve the recommendation of the superintendent to rehire District Support Staff for 2017-2018 School Year listed on Appendix c. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- b. Vote to Approve, Disapprove, or Table hiring the following Support Personnel for the 2017-2018 School Year:
  1. Burcham Kitchen Cook  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Kendra Miller as a Burcham Kitchen Cook. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
  2. Burcham Kitchen Manager – Randi West  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Randi West as Burcham Kitchen Manager. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No. WMS Kitchen Cook.
  3. WMS Kitchen Cook  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Holly Cavanaugh as a WMS Kitchen Cook. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
  4. WHS Kitchen Cook  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Maria Moreno as a WHS Kitchen Cook. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
  5. Secretary/Personnel Clerk  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Tammie Butler as Secretary/Personnel Clerk. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
  6. Payroll/Insurance Clerk – Karen Thompson  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Karen Thompson as Payroll/Insurance Clerk. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

- c. Vote to Approve, Disapprove, or Table hiring the following Certified Personnel for the 2017-2018 School Year:
1. WMS Special Education Teacher  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Cheryl Kidd as a WMS Special Education Teacher on a temporary contract. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
  2. WHS Vocal Music Teacher  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Sandra Warren as a WHS Vocal Music Teacher on a temporary contract. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- d. Vote to approve, disapprove, or table recommendation for the following persons to be Hired for Summer 2017 Extra Duty:
1. Extended School Year Speech Language Therapy – Kylee Sullivan  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the recommendation of the superintendent to hire Kylee Sullivan for Extended School Year Speech Language Therapy. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.
- e. Vote to Approve, Disapprove, or Table 2017-2018 Contract for Superintendent – Chad Wilson  
**Motion** made by Scott Selsor and seconded by Dennis Green to approve the 2017-2018 contract for Superintendent – Chad Wilson. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

## XI. NEW BUSINESS

No new business

## XII. ADJOURNMENT OF MEETING

**Motion** made by Dennis Green and seconded by Scott Selsor to adjourn the meeting at 8:00 p.m. The board voted, Bryan Bayless, Yes; Scott Selsor, Yes; Dennis Green, Yes; Michelle Stephens, Yes: Motion passed, 4-Yes, 0-No.

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Minutes Clerk, Weatherford Public Schools

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President of Board of Education

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Clerk of Board of Education

STATE OF OKLAHOMA)

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SS:

COUNTY OF CUSTER)

I, the undersigned Clerk of the Board of Education of Weatherford Public School District I-26, of Custer County, Oklahoma, do hereby certify that prior to June 12, 2017, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Custer County, Oklahoma.

I also certify that at least 24 hours prior to the meeting excluding Saturdays, Sundays and holidays, notice of the date, time and place of this meeting was posted in prominent public view at the location of the meeting. Witness my hand and seal of this school district this 13<sup>th</sup> day of June, 2017.

(School Seal)

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Clerk of Board of Education