

Dundee Central School District - Textbook Requisition Form

DATE

REQUESTER

BLDG/DEPT

ELEM

HIGH

SPEC ED

REQ ID

SCHOOL YEAR

2025-26

2026-27

2027-28

2028-29

IS THIS REQUEST/VENDOR PURCHASED UNDER NYS CONTRACT?

YES

#

NO

VENDOR NAME

VENDOR ADDRESS

CITY

STATE

ZIP

PHONE

FAX

WEBSITE

IS THIS THE ONLY VENDOR THAT PROVIDES THIS?

YES

NO

QTY.	ISBN	TITLE	AUTHOR	UNIT COST	TOTAL COST
SHIPPING AND HANDLING					
TOTAL ORDER					

GR. LEVEL/DEPT CHAIR REVIEW & APPROVAL

DATE

PRINCIPAL/SUPERVISOR REVIEW & APPROVAL

DATE

NEW/REPLACEMENT TEXTBOOK SERIES MUST RECEIVE BOARD OF EDUCATION APPROVAL PRIOR TO PURCHASE. OBTAIN INSTRUCTIONAL MATERIAL SELECTION CRITERIA AND GUIDELINES FOR ADOPTION.