

**BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL**  
**AGENDA FOR REGULAR MEETING**  
**JANUARY 11, 2018**  
**EXECUTIVE SESSION AT 5:00PM**  
**REGULAR MEETING AT 6:00PM**

**EXECUTIVE SESSION - Begins at 5:00pm prior to regular meeting.**

Discussion of matters leading to the employment or removal of a particular person.

**1. OPENING AND MINUTES.**

1.1. Call to order.

1.1.1. Pledge to the flag.

1.1.2. Public Comment. \*The Board asks that public comment be limited to 3 minutes per person.

1.2. Resolution to approve minutes.

1.2.1. Resolution to approve the following:

1.2.1.1. Minutes of the December 14, 2017 regular meeting.

Moved:

Seconded:

Approved/Defeated:

1.3. Resolutions, other.

1.3.1. Approval of the agenda with the following revisions: 2.2.1.2 (Volunteer); 6.2.1.6 (Termination); 6.2.1.7.1 (Substitute)

Moved:

Seconded:

Approved/Defeated:

1.4. Announcements and Reports.

1.4.1. The next regular meeting of the Board of Education will be February 8, 2017 at 6:00pm in the Public Meeting Room, Executive Session to begin at 5:00pm.

1.5. Other Items.

**2. INTERSCHOOL ACTIVITIES.**

2.1. Dundee Student Forum.

2.2. Resolutions.

2.2.1. To act upon the recommendation of the Superintendent to approve the following:

2.2.1.1. Wellness Volunteer for the 2017-2018 School Year - Shelby Smoker

2.2.1.2. Wrestling Volunteer Coach for the 2017-2018 season - Damon Empson

Moved:

Seconded:

Approved/Defeated:

2.3. Announcements and Reports.

- 2.3.1. Mega applause to the following students for being recognized as Dundee's Mega Scots for the month of December: Grade 7 - Lily Hall, nominated by the Foreign Language Department; Grade 9 - Annie Lown, nominated by the ELA Department; Grade 11 - Mercedes Roy, nominated by the Math Department; Grade 12 - Johnathon Hoffman, nominated by the History Department.
- 2.3.2. High Fives to our Elementary students who have been recognized for outstanding character education traits for the month of December: Kindergarten - Kaylynn Johnson, Jax Lyon and Raylynn Johnson; Grade 1 - Logan Granger, Samantha Dillon and Nina Lynch; Grade 2 - Alexander Moore and Sandra Lopez; Grade 3 - Penelope Dorn, Nicholas McTamney and Maggie Duffy; Grade 4 - Gavin Jayne and Owen Loan; Grade 5 - Brayden Fisher and Caden Hill; Grade 6 - Cole Arthurs and Evan Wood.
- 2.3.3. CONGRATULATIONS to Tanor Morrison for being inducted into National Honor Society at the Winter Induction on December 12, 2017! What a great accomplishment!
- 2.3.4. Upcoming Events -
  - January 15th - MLK Jr. Day - NO SCHOOL
  - January 22-26th - Midterm/Regents Week
  - January 26th - End of 2nd Marking Period
  - February 2nd - JSHS Report Cards Distributed
  - February 8th - JSHS Honor Roll Breakfast
  - BOE Meeting @ 6pm in PMR

2.4. Other Items.

3. **REPORTS TO THE BOARD.**

3.1. Resolutions.

3.2. Announcements and Reports.

- 3.2.1. Budget Report - District Operations presentation by Melissa Lawson
- 3.2.2. President's Report
- 3.2.3. Superintendent's Report.
- 3.2.4. Board Member Forum.

3.3. Other Items

#### 4. BUSINESS OFFICE REPORTS.

##### 4.1. Resolutions.

4.1.1. To act upon the recommendation of the Superintendent to:

- 4.1.1.1. Approve the Extraclassroom Activity Fund Treasurer's Report for the period of November 1, 2017 through November 30, 2017.
- 4.1.1.2. Approve the Treasurer's Report for the period of November 1, 2017 through November 30, 2017.
- 4.1.1.3. Approve Budget Transfer for Fund A - for \$11,000 to cover salary of new caseworker.
- 4.1.1.4. Approve the contract with Paragon Compliance, LLC (formerly HB Solutions) for Affordable Care Act Compliance and Reporting.

Moved:

Seconded:

Approved/Defeated:

##### 4.2. Announcements and Reports.

- 4.2.1. General Fund - Account A: Revenue Status dated November 2017; Appropriation Status dated December 2017; Warrant No. 24 dated December 13, 2017, in the amount of \$44,251.08; Warrant No. 26 dated December 22, 2017, in the amount of \$353,288.85.
- 4.2.2. Cafeteria Fund - Account C: Revenue Status dated November 2017; Appropriation Status dated December 2017; Warrant No. 6 dated December 13, 2017, in the amount of \$11,856.44; Warrant No. 7 dated December 22, 2017, in the amount of \$24,093.98.
- 4.2.3. Special Aid Fund - Account F: Revenue Status dated November 2017; Appropriation Status dated December 2017; Warrant No. 5 dated December 13, 2017, in the amount of \$49,234.58; Warrant No. 7 dated December 22, 2017, in the amount of \$9,503.60.
- 4.2.4. Trust & Agency Fund - Account TA: Warrant No. 20 dated December 22, 2017, in the amount of \$358,491.50.
- 4.2.5. Expendable Trust Fund - Account TE: Warrant No. 3 dated December 22, 2017, in the amount of \$107.78.

##### 4.3. Other Items.

- 4.3.1. Quarterly Claims Auditor's Report for October 2017 through December 2017.
- 4.3.2. Approve 54.5 cents per mile reimbursement for the 2017-2018 school year for the Board of Education and school personnel when using a personal vehicle for school related business and no district vehicle is available.
- 4.3.3. Declaration of the following surplus technology items, and authorize the purchasing agent to provide them, at no cost, to the Bradford Central School District as intermunicipal cooperation.

<u>Barcode</u>	<u>S/N</u>	<u>Mfg.</u>	<u>Model</u>
001696	NCYF4422350	Epson	ELPDC11
002392	NCYF3Z15260	Epson	ELPDC11
002391	NCYF3Z16090	Epson	ELPDC11
001690	NCYF4424790	Epson	ELPDC11

002389	NCYF3Z15790	Epson	ELPDC11
001699	NCYF4422310	Epson	ELPDC11
001689	NCYF4423110	Epson	ELPDC11
001698	NCYF4422730	Epson	ELPDC11
001707	NCYF4423410	Epson	ELPDC11
002390	NCYF3Z16710	Epson	ELPDC11

- 4.3.4. BE IT RESOLVED, that the Dundee Central School District hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained.

Civil Service Title	Standard Work Day (Hrs/day)
Account Clerk/Typist	7.25
Automotive Mechanic	8.00
Bldg. Maintenance Helper	8.00
Bldg. Maintenance Mechanic	8.00
Bldg Maintenance Worker	8.00
Bus Driver	6.00
Cleaner	8.00
Clerk	7.25
Computer Technician	8.00
Computer Aide	8.00
Cook	6.00
Cook Manager	6.00
Custodian	8.00
Director of Facilities	8.00
Food Service Helper	6.00
Groundskeeper	8.00
Head Auto Mechanic	8.00
Head Custodian	8.00
Keyboard Specialist	7.25
LPN	7.50
Occupational Therapist	7.50
Office Assistant I	7.25
Payroll Specialist	7.25
Receptionist/Typist	7.75
School Caseworker	7.50
School Nurse	7.50
Secretary to the Administrator	7.25
System Analyst	8.00
Teacher Aide	6.00
Transportation Supervisor	8.00
Typist	7.25

On this 11<sup>th</sup> day of January, 2018 this resolution was passed by the Board of Education, at a legally convened meeting and is included as part of the minutes of such meeting.

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Jillian Denmark, District Clerk

Moved:  
Approved/Defeated:

Seconded:

## 5. COMMUNICATIONS.

- 5.1. Public Comment. \*The Board asks that public comment be limited to 3 minutes per person.
- 5.2. Resolutions.
- 5.3. Announcements and Reports.
- 5.4. Other Items.

## 6. PERSONNEL.

- 6.1. Resolutions in Regards to Administrators and Teachers.
  - 6.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:
    - 6.1.1.1. Accept the resignation of Nancy Sisbarro, Elementary Music Teacher, effective June 30, 2018, for retirement purposes.

Moved:  
Approved/Defeated:

Seconded:

- 6.2. Resolutions in Regards to Support Staff.
  - 6.2.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:
    - 6.2.1.1. One-year probationary period of Crystal Hamm, of Penn Yan, NY 14527, as School Caseworker, effective January 2, 2018.
    - 6.2.1.2. Accept the resignation of Lisa Wood, Bus Driver, effective January 12, 2018, for personal reasons.
    - 6.2.1.3. Accept the resignation of Taylor Sullivan as the Class of 2023 Co-Advisor, effective December 25, 2017.
    - 6.2.1.4. Upon recommendation of the Superintendent, be it hereby resolved that Barbara Anderson, who is on the District's School Bus Driver Recall List, is returned to a full-time position in the CSEA bargaining unit effective January 12, 2018; and therefor, Barbara Anderson is hereby removed from the School Bus Driver Recall List and shall be appointed to a twelve-week probationary period.
    - 6.2.1.5. One-year probationary appointment of Corrie Vandemortel, of Penn Yan, NY 14527, as Teacher Aide, effective January 16, 2018.
    - 6.2.1.6. Terminate the probationary appointment of Employee #2416, effective January 8, 2018.

6.2.1.7. Approve the following substitute variable house support staff for the 2017-2018 school year:

6.2.1.7.1. Anne Walker, of Dundee, NY 14837 (Food Service Helper and Cleaner)

Moved:

Seconded:

Approved/Defeated:

6.3. Resolutions, other.

6.4. Announcements and Reports.

6.5. Other Items.

## **7. CURRICULUM.**

7.1. Resolutions.

7.1.1. To act upon the recommendation of the Superintendent to approve the placements of the Committee on Preschool Special Education and the Committee on Special Education:

7.1.1.1. To approve the placement of the Committee on Preschool Special Education of: 12/14/17, 12/21/17 for Student Numbers (9391, 9407).

7.1.1.2. To approve the placement of the Committee on Special Education of: 12/12/17, 12/14/17, 12/19/17, 12/21/17 for Student Numbers (9154, 6397, 6398, 7400, 6674, 9520, 6663, 6642, 7240, 9351, 7676, 8371, 8429, 6702).

Moved:

Seconded:

Approved/Defeated:

## **8. BUILDING AND GROUNDS.**

8.1. Resolutions.

8.2. Announcements and Reports.

8.3. Other Items.

## **9. TRANSPORTATION.**

9.1. Resolutions.

9.2. Announcements and Reports.

9.3. Other Items.

**10. EXECUTIVE SESSION.**

10.1. Discussion of matters leading to the employment, promotion, demotion, discipline, suspension or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

**11. ADJOURNMENT.**

11.1. A motion was offered to adjourn at \_\_\_\_\_pm.

Moved:

Seconded:

Approved/Defeated:

**Note:** Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.