

BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL
AGENDA FOR REGULAR MEETING
NOVEMBER 9, 2017
AUDIT COMMITTEE MEETING AT 5:00PM
REGULAR MEETING AT 6:00PM

1. OPENING AND MINUTES.

1.1. Call to order.

1.1.1. Executive Session

1.1.1.1. Discussion of matters leading to the employment or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

Returned to public session at _____.

1.1.2. Pledge to the flag.

1.1.3. Public Comment. *The Board asks that public comment be limited to 3 minutes per person.

1.2. Resolution to approve minutes.

1.2.1. Resolution to approve the following:

1.2.1.1. Minutes of the October 19, 2017 regular meeting.

Moved:

Seconded:

Approved/Defeated:

1.3. Resolutions, other.

1.3.1. Approval of the agenda (with the following revisions): 2.2.1.3 (Donation); 4.3.2 (Claims Auditor Report); 6.1.1.1.3 (Coaching Appointment); 6.1.1.3.1 (Sub Teacher Appointment); 6.1.1.4 (Art Teacher); 6.1.1.5 (Appointment)

Moved:

Seconded:

Approved/Defeated:

1.4. Announcements and Reports.

1.4.1. The next regular meeting of the Board of Education will be December 14, 2017 at 5:00pm in the Public Meeting Room, executive session to begin at 4:30pm.

1.5. Other Items.

1.5.1. Presentation by Scott Bischooping, WFL-BOCES Superintendent.

2. INTERSCHOOL ACTIVITIES.

2.1. Dundee Student Forum.

2.2. Resolutions.

2.2.1. To act upon the recommendation of the Superintendent to approve the following volunteers for the 2017-2018 school year:

2.2.1.1. Madalyn McClenahan - Keuka College Student - After School Program

2.2.1.2. Accept the donation of \$100.00 from Robert Briggs for the Class of 1956 Scholarship Fund.

2.2.1.3. Accept the donation of two flutes, one Gemeinhardt brand valued at \$150, usable for play, and one Conn brand valued at \$0, usable for parts only, from Keith Mathews.

Moved:

Seconded:

Approved/Defeated:

2.3. Announcements and Reports.

2.3.1. Mega applause to the following students for being recognized as Dundee's Mega Scots for the month of October: Grade 8 - Tianna Strickland, nominated by the Foreign Language Department; Grade 9 - Alyssa Elwell, nominated by High School Success; Grade 11 - Sarah Boudinot, nominated by the History Department; Grade 12 - Brianne Maloy, nominated by the Math Department.

2.3.2. Upcoming Events -

November 10th -	Veteran's Day Holiday
November 13th - 16th -	Yearbook Sales
November 15th -	10th Grade BOCES Presentation
November 16th -	Picture Retake Day
	JSHS Report Cards Distributed
November 17th -	Superintendent's Conference Day
	Parent-Teacher Conferences
November 17th - 18th -	Senior High Area All-State @ Elmira HS
November 20th - 24th -	Thanksgiving Recess - NO SCHOOL
November 30th -	JSHS Honor Roll Breakfast
December 2nd -	SAT Exam
December 9th -	ACT Exam
December 13th -	JSHS Winter Concert @ 6:30pm
December 14th -	BOE Meeting @ 6:00pm

2.4. Other Items.

3. **REPORTS TO THE BOARD.**

3.1. Resolutions.

3.1.1. To act upon the recommendation of the Superintendent to:

- 3.1.1.1. Approve the services of Dr. Luvelle Brown for strategic planning development.
- 3.1.1.2. Policy 7110 - Comprehensive Student Attendance Policy (REVIEWED)
- 3.1.1.3. Policy 7111 - Class Attendance and Grading (REVIEWED)
- 3.1.1.4. Policy 7112 - Released Time of Students (REVIEWED)
- 3.1.1.5. Policy 7113 - Student Dismissal Precautions (REVIEWED)
- 3.1.1.6. Policy 7120 - Age of Entrance (REVISED)
- 3.1.1.7. Policy 7121 - Screening of New School Entrants (REVIEWED)
- 3.1.1.8. Policy 7130 - Entitlement to Attend - Age and Residency (REVIEWED)
- 3.1.1.9. Policy 7131 - Non-Resident Students (REVIEWED)
- 3.1.1.10. Policy 7132 - Eligibility Participation of Matriculated/Non-Matriculated Resident/Non-Resident Students (REVIEWED)
- 3.1.1.11. Policy 7133 - Education of Homeless Children and Youth (REVIEWED)
- 3.1.1.12. Policy 7140 - Involuntary Transfer of Students (REVIEWED)
- 3.1.1.13. Policy 7150 - Educational Services for Pregnant Students (REVIEWED)
- 3.1.1.14. Policy 7160 - School Census (REVIEWED)

Moved:

Seconded:

Approved/Defeated:

3.2. Announcements and Reports.

- 3.2.1. President's Report
- 3.2.2. Superintendent's Report.
- 3.2.3. Board Member Forum.

3.3. Other Items

4. **BUSINESS OFFICE REPORTS.**

4.1. Resolutions.

4.1.1. To act upon the recommendation of the Superintendent to:

- 4.1.1.1. Approve the Extra Classroom Activity Fund Treasurer's Report for the period of September 1, 2017 through September 30, 2017.
- 4.1.1.2. Approve Budget Transfer for Fund A - for \$15,000 to cover the cost of Love2Achieve Contract.
- 4.1.1.3. Approve Budget Transfer for Fund A - for \$5,122 to cover the new caseworker salary.

Moved:

Seconded:

Approved/Defeated:

4.2. Announcements and Reports.

- 4.2.1. General Fund - Account A: Revenue Status dated September 2017; Appropriation Status dated October 2017; Warrant No. 13 dated October 13, 2017, in the amount of \$50,109.02; Warrant No. 15 dated October 30, 2017, in the amount of \$361,265.41.
- 4.2.2. Cafeteria Fund - Account C: Revenue Status dated September 2017; Appropriation Status dated October 2017; Warrant No. 3 dated October 30, 2017, in the amount of \$15,454.65.
- 4.2.3. Special Aid Fund - Account F: Revenue Status dated September 2017; Appropriation Status dated October 2017; Warrant No. 3 dated October 30, 2017, in the amount of \$60,448.14.
- 4.2.4. Trust & Agency Fund - Account TA: Warrant No. 12 dated October 13, 2017, in the amount of \$303,234.22; Warrant No. 13 dated October 27, in the amount of \$353,832.68
- 4.2.5. Expendable Fund - Account TE: Warrant No. 1 dated October 2, 2017, in the amount of \$113.40.

4.3. Other Items.

- 4.3.1. Declaration as surplus the following items, and authorization for the purchasing agent to dispose of them in a manner that is in the best interest of the school district: 3 - Wenger Tourmaster 3-step risers; 2 - Ludwig Timpani Drums.
- 4.3.2. Quarterly Internal Claims Auditor report.

Moved:

Seconded:

Approved/Defeated:

5. COMMUNICATIONS.

- 5.1. Public Comment. *The Board asks that public comment be limited to 3 minutes per person.
- 5.2. Resolutions.
- 5.3. Announcements and Reports.
- 5.4. Other Items.

6. PERSONNEL.

6.1. Resolutions in Regards to Administrators and Teachers.

- 6.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:
 - 6.1.1.1. Approve the following individuals as winter coaches for the 2017-2018 school year at a salary commensurate with their experience on Schedule B of the teachers' contract:
 - 6.1.1.1.1. Jr. High Boys' Basketball - Bryan Yarrington (Step 1 - \$2,334)
 - 6.1.1.1.2. Modified Winter Cheer - Kimberly Cratsley (Step 1 - \$2,334)
 - 6.1.1.1.3. Varsity Bowling - Courtney Eddinger (Step 5+ - \$4,370)
 - 6.1.1.2. Rescind the appointment of Stephanie Parker and Nancy Sisbarro as advisors for the Elementary Play as appointed at the July 10, 2017 re-organizational meeting.

6.1.1.3. Approve the conditional appointment of the following substitute teachers for the 2017-2018 school year:

6.1.1.3.1. Eileen Holgate, of Dundee, NY 14837, substitute teacher (uncert)

6.1.1.4. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents to appoint Katherine Romeo, of Horseheads, NY 14845, who holds Permanent New York State Certification permitting her to teach Art K-12 in the public schools of New York State, to the position of Elementary Art Teacher in the Special Subjects (Art) tenure area for a probationary period of four years, to commence on November 27, 2017 and to expire on November 27, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provision of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time; and that Katherine Romeo during her first year of this appointment be paid at the annual salary as outlined in the agreement between the Dundee Teachers' Association and the Board of Education, dated July 1, 2017, as being the salary for a teacher on Step 8 of the current agreement plus any hours or degrees.

6.1.1.5. Approve Jennifer Hutches, Wellness Coordinator for Excellus for the 2017-2018 school year to which she will be paid a \$1,000 stipend paid by Excellus.

Moved:

Seconded:

Approved/Defeated:

6.2. Resolutions in Regards to Support Staff.

6.2.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

6.2.1.1. Twelve-week probationary appointment of Dylan Blencowe, of Bradford, NY 14815, as Computer Aide, effective October 27, 2017.

6.2.1.2. One-year probationary appointment of Mary Cornish, of Dundee, NY 14837, as School Licensed Practical Nurse, effective November 13, 2017.

6.2.1.3. Accept the resignation of Eileen Holgate, Teacher Aide, effective November 3, 2017 for retirement purposes, to be kept on for subbing purposes.

6.2.1.4. Accept the resignation of Eileen Schultz, Food Service Helper, effective October 27, 2017 for personal reasons.

Moved:

Seconded:

Approved/Defeated:

6.3. Resolutions, other.

6.3.1. To act upon the recommendation of the Superintendent to approve the following:

6.3.1.1. Rescind the appointment of Eileen Holgate, Faculty Auditor for the 2017-2018 school year, effective November 3, 2017.

6.3.1.2. Appoint Jillian Denmark as Faculty Auditor for the 2017-2018 school year, effective November 6, 2017 at a prorated stipend amount of \$1,000.

Moved:

Seconded:

Approved/Defeated:

6.4. Announcements and Reports.

6.5. Other Items.

7. **CURRICULUM.**

7.1. Resolutions.

7.1.1. To act upon the recommendation of the Superintendent to approve the placements of the Committee on Preschool Special Education and the Committee on Special Education:

7.1.1.1. To approve the placement of the Committee on Special Education of: 10/12/17, 10/16/17, 10/19/17, 10/23/17 (Student Numbers: 9505, 8393, 8719, 9356, 9355, 9354, 6702, 6488, 9470.)

Moved:

Seconded:

Approved/Defeated:

8. **BUILDING AND GROUNDS.**

8.1. Resolutions.

8.1.1. To act upon the recommendation of the Superintendent to approve the following:

8.1.1.1. **WHEREAS**, the Dundee Central School District (the “District”) is the owner of record of the vacant land located at 55 Water Street, Dundee, NY 14837, which includes approximately 0.133± acres of land located in the Village of Dundee, County of Yates, and State of New York, being known as a portion of Tax Map No. 133.81-1-4 (the “Property”); and

WHEREAS the Board of Education of the District has determined that the Property is no longer needed for school district purposes; and

WHEREAS, the cost of preserving and maintaining the Property is excessive and diverts funds which could otherwise be used for school purposes; and

WHEREAS, the Board of Education seeks to take steps to sell or otherwise transfer the above-referenced property.

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education of the Dundee Central School District hereby finds that the Property is of no use or value to the District, and that the conveyance of the District's interest therein is in the best interest of the District.

2. The Board of Education understands its fiduciary responsibility with respect to such sale and will make any and all further decisions with respect to the sale of such property in accordance with applicable provisions of law and its fiduciary obligations thereunder.

3. Any offer to purchase the premises shall be subject to Board of Education approval and the regulations of the State Environmental Quality Review Act.

4. Any offer to purchase the premises shall also be subject to the provisions of New York Education Law Section 1804(6)(c), which may subject this action to a permissive referendum.

5. The officers and employees of the District are authorized and directed to take all steps necessary or appropriate to solicit bona fide offers and complete the transaction.

8.1.1.2. At a Regular Meeting of the Board of Education of the Dundee Central School District (the "Board of Education"), held on _____, 2017, at [Location of Meeting] located at [Address];

The meeting was called to order by _____, _____ of the Board of Education, and upon roll call, the following members were:

PRESENT:

ABSENT:

OTHERS ALSO PRESENT:

WHEREAS, the School District owns a certain parcel of property located at 55 Water Street in the Village of Dundee, New York, identified as a 0.133-acre portion of Tax Map No. 113.81-1-4 (the "Property"); and

WHEREAS, the Board has passed a resolution noting that the Property is no longer needed for School District purposes, that transferring the premises is in the best interest of the School District; and

WHEREAS, the Board seeks to solicit offers for purchase of the Property by public bid;

NOW, THEREFORE, the Board of Education hereby resolves as follows:

1. The Superintendent or her designee is authorized to solicit bids for the purchase of the parcel located at 55 Water Street in the Village of Dundee, New York, identified as a 0.133-acre portion of Tax Map No. 113.81-1-4 (the "Property"), to review such bids, and to take any and all actions necessary to effectuate the sale, the final approval of which shall be subject to Board of Education approval.
2. The request for proposals for the sale of the property is approved by the Board and shall be placed in a paper of general circulation at least two (2) times during the next thirty days and shall be posted on the District's website for a period of thirty (30) days.
3. This resolution shall take effect immediately.

MOTION MADE BY: _____

SECONDED BY: _____

Yes _____ **No** _____ **Abstain** _____ **Absent** _____

Date: _____, 2017

District Clerk
Dundee Central School District

8.2. Announcements and Reports.

8.3. Other Items.

9. TRANSPORTATION.

9.1. Resolutions.

9.1.1. To act upon the recommendation of the Superintendent to approve the following transportation requests for the 2017-2018 school year:

9.1.1.1. Abigail, James, Simon, Lydia and Silas Hunt, Rock Stream, NY 14878 to Emmanuel Baptist Academy.

Moved:

Seconded:

Approved/Defeated:

9.2. Announcements and Reports.

9.3. Other Items.

10. EXECUTIVE SESSION.

- 10.1. Discussion of matters leading to the employment, promotion, demotion, discipline, suspension or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

11. ADJOURNMENT.

- 11.1. A motion was offered to adjourn at _____pm.

Moved:

Seconded:

Approved/Defeated:

Note: Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.