

BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL
AGENDA FOR REGULAR MEETING
JUNE 14, 2018
EXECUTIVE SESSION AT 5:00PM
REGULAR MEETING AT 6:00PM

ANTICIPATED EXECUTIVE SESSION - at 5:00pm prior to regular meeting.

Discussion of matters leading to the employment or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

1. OPENING AND MINUTES.

1.1. Call to order.

1.1.1. Pledge to the flag.

1.1.2. Public Comment. *The Board asks that public comment be limited to 3 minutes per person.

1.2. Resolution to approve minutes.

1.2.1. Resolution to approve the following:

1.2.1.1. Minutes of the May 10, 2018 regular meeting.

1.2.1.2. Minutes of the May 15, 2018 Budget Vote.

1.2.1.3. Approval of the 2018-2019 Board of Education Meeting Calendar.

Moved:

Seconded:

Approved/Defeated:

1.3. Resolutions, other.

1.3.1. Approval of the agenda.

Moved:

Seconded:

Approved/Defeated:

1.4. Announcements and Reports.

1.4.1. The reorganizational meeting of the Board of Education will be July 9, 2018 at 5:00pm in the Public Meeting Room, Executive Session to begin at 4:00pm.

1.5. Other Items.

2. INTER SCHOOL ACTIVITIES.

2.1. Dundee Student Forum.

2.1.1. Patrick Dunham and Marching Band Students - Marching Band Requirements

2.2. Resolutions.

2.2.1. To act upon the recommendation of the Superintendent to approve the following:

- 2.2.1.1. Accept the gift of \$1,150 from the Heart of the Finger Lakes 5K Run and authorize a General Fund budget amendment increasing appropriation code A2110.502.00 for use by the Winter Percussion to purchase supplies.
- 2.2.1.2. Accept the donation of \$25 from Carol Moore and Doris Allen for the Class of 1959 Scholarship Fund.
- 2.2.1.3. Accept the donation of \$50 from Norm and Dianne Hansen for the Class of 1959 Scholarship Fund.

Moved:

Seconded:

Approved/Defeated:

2.3. Announcements and Reports.

- 2.3.1. Mega applause to the following students for being recognized as Dundee's Mega Scots for the month of May: Grade 9 - Isabella Levanduski, nominated by the Music/Art Department; Grade 10 - Mackenzie Strait, nominated by the History Department; Grade 11 - Alyssah Newell, nominated by the English Department; Grade 12 - Joshua Kane, nominated by the Science Department.
- 2.3.2. High Fives to our Elementary students who have been recognized for outstanding character education traits for the month of May: Kindergarten - Kinley Pym, Brogan Maloney and Colby Apgar; Grade 1 - Charley Doan, Myah Cole and Bryce O'Riley; Grade 2 - Sophia Henry and Ryan Miller; Grade 3 - Olivia Cole, Peyton Mullin and Troy Cronk; Grade 4 - Eli Raplee and Autumn Harris; Grade 5 - Adian Webster and Braedyn Fisher; Grade 6 - Devon Morris and Addie Kendall.
- 2.3.3. Upcoming Events -
 - June 15th - STARBURST Celebration, Grade PK-6
 - June 18-21st - Regents/Final Exams
 - June 18th - Elementary Early Dismissal @ 11:45am
 - Pre-K Graduation @ 6:00pm in the Auditorium
 - June 19th - Elementary Early Dismissal @ 11:45am
 - June 20th - PK-5 Moving Up Day - Last Day of School, Dismissal @ 11:45am
 - Baccalaureate @ 7pm - Baptist Church
 - June 21st - 6th Grade Graduation @ 9am
 - 12th Grade Graduation @ 6pm
 - Last Day for Staff
 - June 27th - JSHS Report Cards Distributed
 - July 4th - 4th of July Holiday - SCHOOL CLOSED
 - July 9th - Reorganizational Meeting of the Board @ 5pm in the PMR

2.4. Other Items.

- 2.4.1. Presentation - Joe Kilmer, GST BOCES - Cafeteria Updates

3. **REPORTS TO THE BOARD.**

3.1. Resolutions.

- 3.1.1. WHEREAS, it has been determined that \$562,419 in the Employee Benefit Accrued Liability Fund created in accordance with General Municipal Law (6)-p is in excess of any incurred or accrued liabilities; and

WHEREAS, pursuant to General Municipal Law (6)-p, the chief fiscal and legal officers have certified that \$1,852,581 is estimated to be required to be retained for incurred or accrued liabilities, and

WHEREAS, such law authorizes such excess funds to be transferred to other properly established reserve accounts;

NOW, THEREFORE, BE IT RESOLVED that \$562,419 is hereby transferred to the Unemployment Insurance Reserve Fund previously created by the School District in accordance with General Municipal Law (6)-m.

- 3.1.2. WHEREAS, it has been determined that \$1,005,000 of the Unemployment Insurance Reserve Fund created in accordance with General Municipal Law (6)-m is in excess of anticipated needs for such funds for unemployment payments;

NOW, THEREFORE, BE IT RESOLVED that \$1,005,000.

is hereby transferred and applied to budgetary appropriations for the 2018-2019 school year, as necessary.

Moved:

Seconded:

Approved/Defeated:

- 3.1.3. WHEREAS, Section 487 of the Real Property Tax Law of the State of New York (the "RPTL") provides that real property which includes a solar or wind energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating system, or electric energy storage equipment and electric energy storage system approved in accordance with the provisions of such section shall be exempt from taxation to the extent of any increase in the value thereof by reason of the inclusion of such solar or wind energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating system, or electric energy storage equipment and electric energy storage system for a period of fifteen (15) years; and

WHEREAS, Section 487 of the RPTL provides that, notwithstanding the provisions of Section 487 of the RPTL, a School District may by Board Resolution provide that no exemption under Section 487 of the RPTL shall be applicable within its jurisdiction with respect to any solar or wind energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating system, or electric

energy storage equipment and electric energy storage system constructed subsequent to the effective date of such Board Resolution; and

WHEREAS, the Board of Education of the Dundee Central School District wishes to exercise the right to opt out of Section 487 of the RPTL pursuant to the rights granted to it pursuant to Section 487 of the RPTL;

NOW THEREFORE BE IT RESOLVED, be it resolved that:

Section 1. The Board of Education hereby declares that the tax exemption made available by Section 487 of the Real Property Tax Law shall not be applicable within the boundaries of the Dundee Central School District with respect to any solar or wind energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating system, or electric energy storage equipment and electric energy storage systems constructed subsequent to the date of this Resolution.

Section 2. This Board Resolution shall be effective immediately.

Dated: _____

By: _____

District Clerk

Dundee Central School District

Moved:

Seconded:

Approved/Defeated:

- 3.1.4. General Resolution for the purpose of participating in a cooperative bid coordination by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties.

WHEREAS, The Board of Education, Dundee Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational services of Ontario, Seneca, Wayne and yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services; and

WHEREAS, The Board of Education, Dundee Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o; and

WHEREAS, The Board of Education, Dundee Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties are representative to assume the responsibility of drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting

the results to the Board of Education, Dundee Central School District of New York State and making recommendations thereon;

THEREFORE, BE IT RESOLVED, that The Board of Education, Dundee Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accept the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that The Board of Education, Dundee Central School of New York State authorizes the above-mentioned Board of COoperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED, that The Board of Education, Dundee Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding; and

NOW, THEREFORE, BE IT RESOLVED, that The Purchasing Agent, on behalf of The Board of Education, Dundee Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Dated: _____

By: _____

District Clerk

Dundee Central School District

Moved:

Seconded:

Approved/Defeated:

3.2. Announcements and Reports.

3.2.1. President's Report

3.2.2. Superintendent's Report.

3.2.3. Board Member Forum.

3.3. Other Items

3.3.1. Policy 5660 - School Food Services Program (First Reading)

3.3.2. Regulation 5660R - Free and Reduced Price Meal Program (First Reading)

3.3.3. Procedure 5660P - Free and Reduced Price Meal Program (First Reading)

3.3.4. Procedure 5660.1P - Meal Charges

4. **BUSINESS OFFICE REPORTS.**

4.1. Resolutions.

4.1.1. To act upon the recommendation of the Superintendent to:

4.1.1.1. Approve the Extraclassroom Activity Fund Treasurer's Report for the period of April 1, 2018 through April 30, 2018.

4.1.1.2. Approve the Treasurer's Report for the period of April 1, 2018 through April 30, 2018.

4.1.1.3. Approve the Budget Transfer for Fund A, in the amount of \$50,000 to accommodate an interfund transfer expense to Fund C.

Moved:

Seconded:

Approved/Defeated:

4.2. Announcements and Reports.

4.2.1. General Fund - Account A: Revenue Status date April 2018; Appropriation Status dated May 2018; Warrant No. 47 dated May 10, 2018, in the amount of \$32,696.40; Warrant No. 49 dated May 25, 2018, in the amount of \$425,233.19.

4.2.2. Cafeteria Fund - Account C: Revenue Status dated April 2018; Appropriation Status dated May 2018; Warrant No. 15 dated May 25, 2018, in the amount of \$16,704.65.

4.2.3. Special Aid Fund - Account F: Revenue Status dated April 2018; Appropriation Status dated May 2018; Warrant No. 14 dated May 25, 2018, in the amount of \$18,418.38.

4.2.4. Trust & Agency Fund - Account TA: Warrant No. 32 dated April 19, 2018, in the amount of \$ 2,902.60; Warrant No. 34 dated May 11, 2018, in the amount of \$ 303,621.70; Warrant No. 35 dated May 25, 2018, in the amount of \$357,927.04; Warrant No. 36 dated June 6, 2018, in the amount of \$310,964.95.

4.2.5. Expendable Trust Fund - Account TE: Revenue Status dated April 2018.

4.2.6. Fund Balance Projections (see attached report)

4.3. Other Items.

4.3.1. Approve the creation of the *Reserve for Tax Reduction* fund in accordance with Education Law 1604 (36) to be used for the proceeds from the sale of school district real property for appropriation to offset a future school district tax levy.

4.3.2. Acceptance and approval of renewal Municipal Cooperative Agreement (MCA) to provide health benefits through a consortium known as Finger Lakes School Health Plan (FLASHP), effective July 1, 2018.

- 4.3.3. Declaration of the attached listing of library books as surplus, and authorize the Purchasing Agent to seek resale of them, and in the event they are not sold to offer them to non-profit and/or non-public schools, parents, students, or through disposition by recycling.

Moved:

Seconded:

Approved/Defeated:

5. COMMUNICATIONS.

- 5.1. Public Comment. *The Board asks that public comment be limited to 3 minutes per person.

6. PERSONNEL.

6.1. Resolutions in Regards to Administrators and Teachers.

- 6.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

- 6.1.1.1. Approve the conditional appointment of the following substitute teachers for the 2017-2018 school year:
- 6.1.1.1.1. Stephen Ciccone, of Watkins Glen, NY 14891, substitute teacher (uncertified)
 - 6.1.1.1.2. Enaw Elonge, of Ithaca, NY 14850, substitute teacher (certified), effective May 24, 2018.
- 6.1.1.2. Accept the resignation of Angela Wisniewski, elementary teacher, effective June 30, 2018 for personal reasons.
- 6.1.1.3. Approve the following individuals as fall coaches for the 2018-2019 school year at a salary commensurate with their experience on Schedule B of the teachers' contract:
- 6.1.1.3.1. Varsity Football - Sheldon Gibson (Step 5+ - \$5,872)
 - 6.1.1.3.2. Modified Football - Michael Strait (Step 5+ - \$4,398)
 - 6.1.1.3.3. Varsity Cheer - Jennifer Goodman (Step 3 - \$5,029)
 - 6.1.1.3.4. Varsity Girls Soccer - Scott Shepardson (Step 5+ - \$5,142)
 - 6.1.1.3.5. Modified Co-Ed Soccer - Samantha Cleveland (Step 4 - \$3,288)
 - 6.1.1.3.6. Varsity Volleyball - Shelby DeMistry (Step 5+ - \$4,856)
 - 6.1.1.3.7. Modified Volleyball - Amy Miller (Step 2 - \$3,468)
 - 6.1.1.3.8. Varsity Cross Country - Patrick Dunham (Step 5 - \$5,342)

Moved:

Seconded:

Approved/Defeated:

6.2. Resolutions in Regards to Support Staff.

- 6.2.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

- 6.2.1.1. One-year Civil Service probationary appointment of Alan Cleveland, of Savona, NY 14879, as Bus Driver, effective July 9, 2018.

- 6.2.1.2. Accept the resignation of Cathy Grant, of Penn Yan, NY 14527, as teacher aide, effective May 21, 2018 for personal reasons.
- 6.2.1.3. Accept the resignation of Gabriele Gietzen-Potter, of Keuka Park, NY 14478, as teacher aide, effective June 8, 2018 for retirement purposes.
- 6.2.1.4. Accept the resignation of Elsie Briggs, of Dundee, NY 14837, as food services helper, effective June 21, 2018 for personal reasons.
- 6.2.1.5. Accept the resignation of Timothy Kinsey, of Dundee, Ny 14837, as bus driver, effective July 3, 2018 for retirement purposes.
- 6.2.1.6. Approve the following substitute variable hour support staff for the 2017-2018 school year:
 - 6.2.1.6.1. Tiffany Simmons, Dundee, NY 14837 (Teacher Aide), effective May 25, 2018.
 - 6.2.1.6.2. Samantha Cleveland, Bradford, NY 14815 (Teacher Aide), effective May 21, 2018.

Moved:

Seconded:

Approved/Defeated:

6.3. Resolutions, other.

6.4. Announcements and Reports.

6.5. Other Items.

7. CURRICULUM.

7.1. Resolutions.

7.1.1. To act upon the recommendation of the Superintendent to approve the placements of the Committee on Preschool Special Education and the Committee on Special Education:

- 7.1.1.1. To approve the placement of the Committee on Special Education of: 5/1/18, 5/2/18, 5/3/18, 5/7/18, 5/9/18, 5/10/18, 5/11/18, 5/19/18, 5/22/18, 5/24/18, 5/29/18, for Student Numbers (7593, 9525, 7950, 9177, 6355, 7303, 8426, 6863, 8276, 8963, 7400, 9513, 7396, 9103, 6487, 8814, 7390, 7633, 9608, 6488, 8371, 8429, 8618, 8569, 8997, 9617, 9618, 9121, 9505).
- 7.1.1.2. To approve the placement of the Committee of Special Education of: 5/29/18 for Student Numbers (9549).

Moved:

Seconded:

Approved/Defeated:

8. BUILDING AND GROUNDS.

8.1. Resolutions.

8.1.1. _____ offered the following resolution and moved its adoption:

BOND RESOLUTION OF THE DUNDEE CENTRAL SCHOOL DISTRICT, COUNTIES OF YATES AND SCHUYLER, NEW YORK, ADOPTED JUNE 14, 2018, AUTHORIZING A CAPITAL IMPROVEMENT PROJECT AT A COST NOT TO EXCEED \$7,708,588, AND TO EXPEND \$1,000,000 FROM THE DISTRICT'S CAPITAL RESERVE FUND, AND THE ISSUANCE AND SALE OF SERIAL BONDS OR NOTES IN AN AMOUNT NOT TO EXCEED \$6,708,588.

RECITAL

Whereas, the qualified voters of the Dundee Central School District, Counties of Yates and Schuyler, New York (the "District"), at the annual District meeting duly called and held on June 6, 2018, did vote and adopt a proposition authorizing the undertaking of a capital improvement project consisting of renovations and improvements to the existing bus maintenance facility together with associated demolition and circulation reconstruction, bus parking, driver and staff parking, drainage improvements and site lighting, and make renovations and improvements to the interior of the main school facility, including security and access control upgrades, and a new roof on the 1938 portion of the building (the "Project") at a maximum cost of \$7,708,588, and to expend \$1,000,000 from the District's Capital Reserve Fund, and levying a tax in the amount of \$6,708,588, the payment of such tax which may be collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, the issuance of bonds and bond anticipation notes in the principal amount not to exceed \$6,708,588, and the levy of a tax to pay the interest on said obligations; and

Whereas, the District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the Project upon the environment, determined that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA; and

NOW, THEREFORE BE IT RESOLVED, ON JUNE 14, 2018, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all members of said board of education) AS FOLLOWS:

Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$7,708,588; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$7,708,588 and the plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed \$6,708,588 and the levy and collection of taxes on all the taxable real property in the District in the amount of \$6,708,588 to pay the principal

of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$6,708,588 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared:

- (a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the

amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The adoption of the foregoing resolution was seconded by _____ and duly put to a vote on roll call, which resulted as follows:

Laurie Richer, President	Voting _____
Wendy Gibson, Vice President	Voting _____
Kevin Crofoot	Voting _____
Robert Neu	Voting _____
Andrew Simmons	Voting _____
Jared Webster	Voting _____

8.2. Announcements and Reports.

8.3. Other Items.

9. TRANSPORTATION.

9.1. Resolutions.

9.2. Announcements and Reports.

9.3. Other Items.

10. EXECUTIVE SESSION.

10.1. Discussion of matters leading to the employment, promotion, demotion, discipline, suspension or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

11. ADJOURNMENT.

11.1. A motion was offered to adjourn at _____pm.

Moved:

Seconded:

Approved/Defeated:

Note: Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.