Minutes of Regular Meeting

The Board of Trustees
Alpine ISD

A Regular Meeting of the Board of Trustees of Alpine ISD was held Wednesday, April 15, 2020, beginning at 5:30 PM in the Video/Audio Conferencing - See Log-in Information below under Verification of Compliance with Open Meeting Law.

I. **Call Meeting to Order**
Board President Eddie Natera called the meeting to order at 5:30 p.m.

Board President conducted a roll call to verify Board Member attendance.

Members Present: Adrian Billings, Rachel Carvajal, Mary McCallister, Eddie Natera, and Joe Portillo

Others Present: Becky McCutchen, Superintendent of Schools

Members Absent: Justin Cross - Single Member District # 3 is currently vacant

Board President Natera informed board members that due to the meeting being conducted remotely, all votes would be taken by roll call. He asked if there were any objections. There being none, he proceeded with the agenda.

II. **Invocation**

III. **Pledges of Allegiance**

IV. **Verification of Compliance With the Open Meetings Law**
This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on April 10, 2020, at 3:15 p.m.

Video/Audio Conferencing Notice: Pursuant to Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, this meeting will be conducted via video-conference and/or audio conference, which will be audible to the Board and public and allow for two-way communication. The Board President, presiding officer or trustees will not be physically present at one location but a quorum will be required for the meeting on the videoconference or phone. The public may access this meeting via the following link:

Join Zoom Meeting

https://edlink18.zoom.us/j/925959533?pwd=bHRmWmlUTDNtQ0c1djhMbm9oUEMzZz09

Meeting ID: 925 959 533
Password: 110156
One tap mobile
+13462487799,,925959533#,,#,110156# US (Houston)
+16699006833,,925959533#,,#,110156# US (San Jose)

Dial by your location
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 646 876 9923 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 312 626 6799 US (Chicago)
Meeting ID: 925 959 533
Password: 110156
Find your local number: https://edlink18.zoom.us/u/adUP8cAjzz

Join by SIP
925959533@zoomcrc.com

An electronic copy of the agenda packet may be viewed at the following link: https://www.alpine.esc18.net/79023_3. A recording of the meeting will be available for viewing on the District's website after the meeting.

Board President Eddie Natera read the following statement into the records:

On March 16, Gov. Greg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours.

1 Although members of the board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by videoconference or telephone call.
2. We are meeting by use of Zoom Meetings which allows two-way communication for members of the public.
3. As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be unmuted for five (5) minutes

to speak. If the speaker submitted written comments in advance, the Board President will read the comments into record. If you would like to provide comment at a future meeting conducted by videoconference or telephone call, please follow instructions on the meeting notice.

4. All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
5. A video/audio recording of this meeting is being made and will be available to the public at a later date.
6. This software application allows for numerous individuals to view and interact at a time. We apologize in advance for any unforeseeable difficulties and ask for your patience as we navigate unprecedented conditions.

V. **Open Forum - Public Comment**

If you wish to address the Board of Trustees on an agenda item, or a non-agenda item, email questions or comments to Board President, Eddie Natera at: enatera@alpineisd.net, prior to the beginning of the meeting. The President or designee will call for public comments at the beginning of the meeting and will state the name of each person who has emailed a question or comment to the Board President. All other public comment rules will be followed. After the close of public comment, the Board will proceed with the rest of the agenda that may be viewed or heard by the public online or on the phone.

In calling for Public Comment, Board President Natera told the Board that he had received no emails to be addressed in Open Forum.

VI. **Review and Consideration of Corral Environmental Consulting, LLC. for consulting fees for project design, project management, air monitoring and laboratory analysis not to exceed $7,800 on Phase 1B & 1C at Alpine High School, Old Drafting Building, and Old Maintenance Building. (*Goal 2, 4*)**

Ines Corral of Corral Environmental Consulting, LLC, addressed the Board explaining the process and what areas of the current Alpine High School facilities would be addressed during this phase. Les Burke and Alan Wolfe of Parkhill, Smith, and Cooper, were also available on line for questions.

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve the proposal received from Corral Environmental Consulting, LLC, for consulting fees for project design, project management, air monitoring, and laboratory analysis not to exceed $y7,800 on Phase 1B & 1C at Alpine High School, the old drafting building, and the old maintenance building, as presented.

Roll Call Vote:

Eddie Natera – aye	Rachel Carvajal – aye
Mary McCallister – aye	Joe Portillo – aye

Adrian Billings – aye

Motion carried – 5 – 0

VII. **Review and Consideration of RL Abatements to perform asbestos abatement for the sum of $19,777 on Phase 1B & 1C at Alpine High School, Old Drafting Building, and Old Maintenance Building. (*Goal 2, 4)***

Ines Corral of Corral Environmental Consulting, LLC, addressed the Board concerning his recommendation of RL Abatements for the asbestos abatement. He said the bid from RL Abatements was the best one received, and that the company has been pre-qualified

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve the recommendation of RL Abatements to perform asbestos abatement for the sum of $19,777 on Phase 1B & 1C at Alpine High School, Old Drafting Building, and Old Maintenance Building, as presented.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

VIII. **Review and Consideration of Technology and Instructional Materials Allotment and TEKS Certification for 2020-2021 (*Goals 1, 2*)**

A motion was made by Joe Portillo, seconded by Mary McCallister, to approve the Technology and Instructional Materials Allotment and TEKS Certification for 2020-202, as presented.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

IX. **Review and Consideration of Proclamation 2020- High School English Language Arts and Reading for Grades 9 - 12 *(Goals 1, 2)***

A motion was made by Mary McCallister, seconded by Adrian Billings, to approve the Proclamation 2020 – High School English Language Arts and Reading for Grades 9 – 12, as proposed by the 2020 Textbook Adoption Committee.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

X. **Review and Consideration of Adoption of School Calendar for 2020-2021 (*Goal 1, 3*)**

Ms. McCutchen reviewed the process, including the method by which employees vote for the calendar of their choice, and reviewed changes from previous calendars.

A motion was made by Mary McCallister, seconded by Adrian Billings, to approve adoption of the School Calendar for 2020-2021, as presented.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XI. **Reports *(Goal 2)***

A. Chief Financial Officer
Presenter: Tucker Durham

1. Monthly Report

   Tucker Durham reviewed the tax collections and financials for the month of March, 2020.

2. Discussion of Financial Topics
   Mr. Durham reviewed Foundation School allocations and adjustments, comparison of revenues and expenditures, and allocations from the Foundation School program. Additionally, he reviewed revenues and expenditures from current budget, and reviewed expenditures from fund balance.

3. Discussion of Preliminary Budget for 2020-2021
   Mr. Durham discussed the template options he has run, and reviewed factors to be considered in planning for the 2020-2021 budgets. He also reviewed preliminary budget amounts.

XII. **Consideration of Budget Amendments** ***(Goal 2)***

Mr. Durham proposed budget amendments totaling $255,000.00 to fund the Frost Capital Lease project and for construction projects, as follows:

Decrease Budgetary Fund Balance, Acct # 199-00-3700-00-000-000000 by $240,000.00
Decrease Electricity, Acct 199-51-6259-03-999-099000 by $15,000.00

Increase Fund Balance HS Bond, Acct # 199-81-6629-02-001-099000 by $100,000.00
Increase Elementary Drive, Acct # 199-81-6629-00-101-099000 by $40,000.00
Increase Bus Barn Addition, Acct # 199-81-6629-01-999-099000 by $100,000.00
Increase Frost Capital Lease Principle, Acct # 199-71-6512-00-999-099000 by $12,500.00
Increase Frost Capital Lease Interest, Acct # 199-71-6522-00-999-09900 by $2,500.00.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve budget amendments totaling $255,000.00, as proposed.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XIII. **Review and Consideration of Information Systems Commitment and Interlocal Agreement with Region 18 ESC for 2020-2021 School Year *(Goals 1, 2)***
Presenter: Tucker Durham, CFO

A motion was made by Mary McCallister, seconded by Adrian Billings, to approve the Information Systems Commitment and Interlocal Agreement with Region 18 ESC for 2020-2021 School Year, at a cost of $ 38,463.00, as proposed.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XIV. **Consent Items**

The Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. Items may be withdrawn for individual consideration. All remaining items will be adopted by a single vote. Items withdrawn for separate discussion will be acted upon individually.

A. Board Minutes of Previous Meetings *(Goal 3)*

1. March 18, 2020 - Regular Meeting
2. April 1, 2020 - Special Meeting

B. District expenditures for month of March, 2020 *(Goal 2)*

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the consent items, as presented.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XV. **Review and Consideration of Action to Approve Application of Waiver From the Educator Appraisal Requirements for the 2019-2020 Year Due to COVID-19 School Closure (*Goal 1)***

A motion was made by Adrian Billings, seconded by Rachel Carvajal, to approve the Application of Waiver From the Educator Appraisal Requirements for the 2019-2020 Year Due to COVID-19 School Closure, as recommended by Superintendent McCutchen.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XVI. **Review and Consideration of Action to Approve Resolution Regarding Delegation of Authority to the Superintendent Related to Grading and Class Rank During COVID-19 School Closure (*Goal 1)***

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the Resolution Regarding Delegation of Authority to the Superintendent Related to Grading and Class Rank During COVID-19 School Closure, as recommended by Superintendent McCutchen.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XVII. **Review and Consideration of Action to Approve Resolution Regarding Delegation of Authority to the Superintendent to Request Waivers During COVID-19 School Closure (*Goals 1, 2, 3, 4)***

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve Resolution Regarding Delegation of Authority to the Superintendent to Request Waivers During COVID-19 School Closure, as recommended by Superintendent McCutchen. These waivers would be approved by TEA, and would be effective from March 16, 2020 until return to school or the end of the current school year.

Roll Call Vote:

Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

XVIII. **Superintendent Report *(Goal 1, 2, 3, 4)***

A. Update on District Operations During COVID-19 School Closure
Ms. McCutchen updated board members on various items following the county declarations. She outlined how essential personnel only were utilized on a limited basis, and discussed how administration has been working with teachers to reach out to parents regarding the students' completion of work. Ms. McCutchen also reported on cafeteria food services who have been serving an average of 130 meals a day though the drive through program. The cafeteria is beginning to experience limitations on available products and masks for workers. Dr. Billings said his clinic would be able to donate approximately 10 masks for food service personnel. Ms. McCutchen explained that currently all end of year activities have been postponed pending further guidance from the county and state.

B. Quarterly Goal Update
Ms. McCutchen reviewed progress and updates on district goals and objectives.

XIX. **Closed Session - Pursuant to Tex. Govt. Code §551.074**

The Board adjourned to executive session at 7:08 p.m.

A. Personnel - Hear and deliberate regarding Superintendent recommendations for personnel. Texas Gov't Code Section 551.074 *(Goal 1)*

1. Resignation of Personnel
2. Superintendent Recommendations for Employee Contracts for 2020-2021 - Texas Gov't Code Section 551.074
3. Superintendent Recommendations for Employment of Personnel for 2020-2021

XX. **Open Session: Consider and take possible action on Closed Session deliberations**

The Board reconvened in open session, at 7:50 p.m., taking action on Closed session deliberations as indicated below.

A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 *(Goal 1)*

1. Review and Consideration of Resignation of Personnel

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve Ms. McCutchen's recommendation to accept resignations from the following personnel:
Lauren Clark, Teacher – Alpine Middle School
Casey Valenzuela, Teacher – Alpine Middle School
Andrew Fellows, Teacher/Coach – Alpine Middle School
Megan Fellows, Teacher/Coach – Alpine Middle School
Berta Valenzuela, Educational Diagnostician – 588 Co-op
Nancy Roll, Curriculum Director –Alpine ISD

Roll Call Vote:
Eddie Natera – aye
Mary McCallister – aye
Adrian Billings – aye
Rachel Carvajal – aye
Joe Portillo – aye

Motion carried – 5 – 0

2. Consideration of Action on Superintendent Recommendations for Employee Contracts for 2020-2021 - Texas Gov't Code Section 551.074

A motion was made by Mary McCallister, seconded by Adrian Billings, to offer contract renewals to current employees, as proposed by campus administrators and 588 Educational Co-op Director, and as recommended by Superintendent McCutchen.

Roll Call Vote:

Eddie Natera – aye	Rachel Carvajal – aye
Mary McCallister – aye	Joe Portillo – aye
Adrian Billings – aye	

Motion carried – 5 – 0

3. Consideration of Action on Superintendent Recommendations for Employment of Personnel for 2020-2021

   A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve Ms. McCutchen's recommendation to offer contracts as follows, to the following individuals:

   Octavio Frausto, Teacher/Coach - Dual Assignment Probationary
   Maxwell Shindeldecker, Teacher/Coach - Dual Assignment Probationary
   Marc Miranda, Teacher/Coach – Letter of Commitment pending completion of certification

   Roll Call Vote:

Eddie Natera – aye	Rachel Carvajal – aye
Mary McCallister – aye	Joe Portillo – aye
Adrian Billings – aye	

   Motion carried – 5 – 0

XXI. **Schedule Future Meetings**

- Wednesday, May 20, 2020 @ 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting

XXII. **Adjournment**

There being no further business to come before the Board, a motion was made by Mary McCallister, seconded by Adrian Billings to adjourn the meeting at 7:56 p.m.

Motion carried – 5 – 0

The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

Board President **Board Secretary**

Date of Approval: