

Mullin Independent School District
{campus_title}
403 West Bulldog Drive, Mullin, TX 76864
(325) 985-3374

RE: Loss of Credit Notice

Date of Notice: {today_date}
Grade: {grade}

Dear Parents of {student_name_full},

According to Board Policy FEC (Local), regular attendance plays a key role in student achievement. Absence from school shall be excused only for health reasons, family emergencies, and justifiable reasons, as permitted by law, Board Policy, and administrative regulations (Education Code Sec. 25.085).

Loss of Credit:

This letter is to inform you that as of {as_of_date} your student:

- Has accrued {actual_days} absences this semester and has therefore dropped below the 90% Attendance Rule [FEC]. Your child has lost credit in {his_her} respective courses.

Please contact the school office to schedule a conference to discuss credit recovery with your student's principal. If you should have any further questions, please contact the attendance office or principal.

Sincerely,

Joe Branham
Principal