



BEEVILLE

INDEPENDENT SCHOOL DISTRICT
INSPIRING BOLD INNOVATIVE LEADERS

Medical Terminology Course Syllabus

Instructor:	Irma Trevino BSN RN
Location:	Rm 322
Email address:	itrevino@beevilleisd.net
Conference Period:	7 th period
Prerequisites:	None

TEKS Student Expectations:

130.203 (c) Recognize Terminology Related to Health Science Industry
130.223. (c) Knowledge and Skills

COURSE DESCRIPTION

The student will be introduced to the language of medicine. Students will gain an understanding of basic elements, rules of building and analyzing medical words, and medical terms associated with the body as a whole. In addition to medical terms, common abbreviations applicable to each system will be interpreted.

COURSE OBJECTIVES

Upon successful completion of this course, the student will be able to:

1. Analyze unfamiliar medical terms using student's knowledge of word parts.
2. Define the commonly used prefixes, word roots (combining forms), and suffixes.
3. Define anatomy and physiology and use anatomic reference systems to identify the anatomic position, body planes, directions, and cavities.
4. Identify the body systems in terms of their major structures, functions and related word parts.
5. Recognize, define, spell and pronounce terms related to the pathology and diagnostic and treatment procedures of all body systems.
6. Describe the four vital signs recorded for most patients.



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7. Identify and describe the basic examination positions.
8. Recognize, define, spell and pronounce terms associated with frequently performed blood and urinalysis laboratory tests.
9. Recognize, define, spell and pronounce terms associated with basic examination procedures, radiography, and pharmacology.

INSTRUCTIONAL METHODOLOGY

The course is an instructor-led learning experience. The following methods of instruction may be utilized as **appropriate** for the course: lecture, case study scenarios, classroom discussion, group projects, classroom presentations, laboratory activities, workbooks, and library/resource center activities.

GRADING SCALE

Percentage Grade	Letter Grade	Explanation	Note:
90% - 100%	A	Excellent	In order to pass Course and receive credit for the student must receive 70% or above as a Final Grade in the course.
80% - 89%	B	Above Average	
70% - 79%	C	Average	
0% - 69%	D	Failing	

For information regarding the policies and procedures related to Make-Up Work, Student/Instructor Conferences, Academic Integrity, Professionalism, Dress Code, Professional Relationships between Students and Faculty, and Attendance, see School Catalog.

Class Rules: All policies and procedures mentioned in the student handbook apply in this class. In addition to these policies and procedures, the following are rules for this classroom:

1. Respect yourself, one another, and the teacher.
2. Be responsible.
3. Believe in yourself.
4. Remain in your seat until the bell rings!
5. Be on time! Tardies will be handled according to our official High School policy.
6. Attendance is extremely important. Most exams and daily assignments are based on notes and handouts given in class, therefore, it is your responsibility to ask for missed assignments and/or handouts.
7. Students will be required to participate in **all** scheduled class activities. Completion of all class activities is required for a passing grade
8. Come to class prepared and ready to learn (have the mindset, have the materials).
9. Work only on assignments for my class during this period-this is my time!



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10. Be responsible regarding classroom activities! NO LATE WORK. Please don't even ask. In the case of an absence, make-up work must be done within one day of the absence. The student is expected to ask for any make-up assignments. Showing responsibility is a sign of maturity and independence. If a student is absent on the day an assignment is due or on a test day, it is the student's responsibility to take care of business upon their return. ***Makeup tests must be done before or after school.***

11. Quizzes/ Exams scheduled for every Friday.

12. Cell phones are to be turned off and not in sight.

Grading Procedure:

All grading will follow A. C. Jones High School and BISD grading guidelines.

Tutoring:

M-F after school by appointment



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SYLLABUS ACKNOWLEDGEMENT RECEIPT

I have received a copy of the course syllabus for Medical Terminology. I have read the course syllabus and understand the course content, class and course procedures, homework assignments, and what is required of me to earn credit with a specific grade in this course. I have been given an opportunity to ask questions about this syllabus and the requirements there within. I understand that I have an obligation to follow all class and course procedures.

Student Signature:

Date: _____