

**ENROLLMENT DAY FOR  
MINNEOLA SCHOOL  
DISTRICT WILL BE  
THURSDAY, AUGUST 2nd  
FROM 7:30 AM TO 7:30 PM.**

WELCOME BACK!!

The Minneola School District would like to invite everyone to the *“Back to School Barbeque”*. It will be held on Tuesday, August 14<sup>th</sup> beginning at 6:30 pm and will take place on the school lawn. Please bring your lawn chairs and food will be provided. Introductions of faculty & staff members will begin at approximately 7:00 pm.

Following the introductions will be the K-8<sup>th</sup> Grade Open House! All K-8 students may bring their school supplies to school that evening.

The Jr. High Fall Sports Parent meeting will also be held on August 14<sup>th</sup>, before the barbeque, at 6:00 pm in the Grade School Gym.

The High School Fall Sports Parent meeting will be held after the Barbeque at 8:00 pm.

Come enjoy a nice evening with family and friends to help kick-off the 2018-2019 school year.

**MINNEOLA USD #219  
JULY NEWSLETTER  
2018-2019**

**ENROLLMENT**

**Kindergarten through 12th grade enrollment date is Thursday, August 2<sup>nd</sup> from 7:30 a.m. to 7:30 p.m.**

School personnel would appreciate your efforts to enroll your child and pay fees on this day. Enrollment fees are due at the time of enrollment unless otherwise arranged with building principals. Fees are listed below.

**MATERIAL FEES**

Grades K-12 Expendable Fee		\$20.00
<b>BAND</b> 3 <sup>rd</sup> – 12 <sup>th</sup> Grade	\$15.00 + 1.13 Tax =	\$16.13
<b>Rental</b> Fee-Band Instrument:		\$50.00 **
<b>Sports</b> Fee: 6 <sup>th</sup> – 12 <sup>th</sup> Grade	\$10.00 + .75 Tax =	\$10.75 **
<b>Shop</b> Fee: High School		\$10.00 **

**SCHOOL BEGINS WEDNESDAY, AUGUST 15!** ALL students will begin at **8:05 AM** and dismiss @ **11:00 am** on that day. Breakfast will be served beginning at 7:45 AM. **K-8 Students will begin each day at 8:05 am in the Grade School Gym.** School will dismiss all Fridays at 2:45 PM.

**Meal Prices**

**Breakfast**

Students Grades K-4	\$37.00 per 20 days (\$1.85 per day)
Students Grades 5-12	\$38.00 per 20 days (\$1.90 per day)
Reduced Price	\$ 6.00 per 20 days (\$ .30 per day)
Adults	\$ 2.25 per day

**Lunch**

Students Grades K-4	\$55.00 per 20 days (\$2.75 per day)
Students Grades 5-12	\$57.00 per 20 days (\$2.85 per day)
Reduced Price	\$ 8.00 per 20 days (\$ .40 per day)
Adults	\$ 3.70 per day

***All students-----\$1.50 per day charge each for Salad Bar or second serving of the day's main course***

**EXTRA MILK**

Students Grades K-12	\$ 10.00 per 20 days (.50 per day)
----------------------	------------------------------------

**FREE AND REDUCED MEALS**

Parents desiring to make application for free or reduced meal prices will need to complete the 2018-2019 Application for Free or Reduced Price School Meals attached to this newsletter and return it to the Elementary Principal's Office prior to the beginning of school. Applications are accepted any time during the school year, but are not retroactive, so **any meals eaten prior to the approval of the application are the responsibility of the parent or guardian.** Forms must be fully and carefully completed. Please refer to the "Letter to Households", also attached, for guidelines and eligibility information.

## **PARENT NOTIFICATION OF ASBESTOS REMOVAL**

Dear Parent,

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 referred to as AHERA, was enacted recently by Congress. AHERA was enacted to determine the extent of and to develop solutions for any problems schools may have the asbestos.

To give you some background, asbestos has been used as a building material for many years. It is a naturally occurring mineral that is mined primarily in Canada, South Africa, and the USSR. Properties of asbestos made it an ideal building material for insulating, sound absorption, decorative plasters, fireproofing, and a variety of other uses. By 1973 there were more than 3,000 different products made using asbestos. Most uses of asbestos products as building materials were banned in 1978.

In March 1988 we had our facilities inspected by a certified asbestos inspector, as required by AHERA, the inspector located, sampled, and rated the condition and hazard potential of all material in our facilities suspected of containing asbestos. The inspector and laboratory analysis records were turned over to a professional certified to develop asbestos management plans.

He developed an asbestos management plan for our facilities that included: a notification letter, education and training of our employees, plans and procedures designed to minimize the disturbance of the asbestos containing materials, and plans for regular surveillance of the asbestos-containing materials.

During the summer of 1989 asbestos materials were removed in the grade school gym, boiler room, and one tunnel. Asbestos was found in the thermal covering of the pipes also. During the summer of 1989, asbestos, materials were removed from the tunnel passageway to the music area, and in the tunnel in grade school. Both areas contained asbestos in the thermal coverings of the pipes.

The work done during the summer of 1990 completed the total asbestos abatement of friable material found in the school as per the inspection done in March of 1988. During the 1990 project removal, the facilities were inspected by a representative of the Kansas State Department of Health. A representative of the Environmental Protection Agency inspected the facilities and the Unified School District No. 219 Management Plan in August of 1989 and again inspected the removal during the week of August 10 of 1990 to close out the abatement as per our management plan and Federal Abatement Grant submitted through the Board of Education. In May of 1991 our facilities received a three year inspection required by federal government. Additional samples were taken and all buildings inspected. The results were negative as to any additional friable asbestos content. Required six-month inspections by district personnel were made during the 1992-93 school year. The buildings were reinspected during the 1993-94 school year by a certified inspector as required by law. The buildings are now considered "free" of friable asbestos material. This remains the status of asbestos as related to the USD #219 in 1995-96. A copy of the asbestos management plan is available at the superintendent's office.

Sincerely,

Mark Walker  
Superintendent of Schools

UNIFIED SCHOOL DISTRICT NUMBER 219

TO: All parents of students currently attending USD #219 and all students currently attending Minneola USD #219 who has reached the age of eighteen.

RE: Notice of Privacy Rights - Annual Notification

The Family Educational Rights and Privacy Act (FERPA) is a federal law that governs the maintenance of student records. Under the law, parents of students or students if they are at least 18 have both the right to inspect records kept by the school about the student and the right to correct inaccuracies in the records. Access to the records by persons other than the parents or the student is limited and generally requires prior consent by the parents of the student. **The Minneola Board of Education has adopted a written policy governing student records.**

**The Board of Education, Minneola Unified School District No. 219 has designated the following as directory information:**

1. **The student's name, address, telephone number, and date and place of birth.**
2. **The student's major field of study and grade level classification. (For example: elementary, 7th grade, Sophomore)**
3. **The student's participation in officially recognized activities and sports.**
4. **The weight and height of members of athletic teams.**
5. **Duties of attendance, date(s) of enrollment, withdrawal, reentry.**
6. **Diplomas, certificates, awards, and honors received.**
7. **The most recent previous educational agency or institution attended by the student**

School officials may release this information to any person without the consent of the parents or the student. Any parent or eligible student who objects to the release of any or all of this information without his consent must notify, in writing the Superintendent of Schools no later than **Friday, September 14<sup>th</sup>**.

The objection must state what information the parent or student does not want to be classified as directory information.

If no objection is received by **Friday, September 14<sup>th</sup>**, the information will be classified as directory information until the beginning of the next school year.

Complaints about Minneola USD #219 not complying with the Family Educational Rights to Privacy Act may be made, in writing to:

**FERPA Office, U.S. Department of Education, 400 Maryland Ave. S. W.,  
Washington, D. C. 20202**

Mark Walker, Superintendent

***PARENTS....PLEASE READ THE NEW POLICIES THAT WILL BE PUT IN PLACE BEGINNING THIS SCHOOL YEAR. INCLUDED IN THESE NEW POLICIES ARE UNPAID MEAL CHARGES AND COLLECTIONPROCEDURES!***

**Food Services Management**

EE-1

A supervisor may be hired by the board to oversee the district's food service program.

**Sanitation Inspections**

The building principal shall inspect each lunchroom to ensure that proper sanitation procedures are being followed.

**Records**

The supervisor shall be responsible for keeping food service records required by state and federal laws and regulations.

The supervisor shall be under the direct supervision of the superintendent and shall have control over all aspects of the district's food service programs subject to board policy, rules and state and federal regulations.

**Meal Prices**

Meal prices shall be determined by the board.

**Free and Reduced Price Meals**

Parents or guardians of students attending schools participating in federal school meal programs must be informed of the availability of reimbursable school meals and provided with information about eligibility and the process for applying for free or reduced price meals on or before the start of the school each year.

**Unpaid Meal Charges**

The district's meal charging requirement are as follows:

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than \$20 worth of meals to this account. Charging of a la carte or extra items to this account will not be permitted. Any student failing to keep his/her account solvent as required by the district shall not be allowed to charge further meals until the negative account balance has been paid in full. However, such students will be allowed to purchase a meal if the student pays for the meal when it is received. Students who have charged the maximum allowance to this account and cannot pay out of pocket for a meal will be provided an alternate meal consisting of a peanut butter, peanut butter alternative, or cheese sandwich and milk.

At least one written warning shall be provided to a student and his/her parent or guardian prior to denying meals for exceeding the district's charge limit. If payment of the negative balance is not received within 5 working days of the maximum charge limit being attained, the debt will be turned over to the superintendent or superintendent's designee for collection in accordance with board policy DP. If the debt is not paid within 10 days of mailing the final notice of the negative account balance under policy, DP, it shall be considered bad debt for the purposed of federal law concerning unpaid meal charges.

Payments for school meals may be made at the school or district office. Students, parents, and guardians of students are encouraged to prepay meal costs.

The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy. Records of how and when it is communicated to households and staff will be retained.

**Approved: KASB Recommendation – 4/07; 12/16**

**Approved: 04-10-2017**

**DP   Collection Procedures (See EE and JS)**  
**Unpaid Fees and Negative Account Balances**

**DP-1**

Unpaid or overdue accounts disrupt accounting practices within the district. All persons who owe overdue fees or have negative account balances with the district shall be notified of the delinquency up to three times in not less than ten day increments by the superintendent or superintendent's designate via letter sent by U.S. First Class Mail providing that the individual owes the district fees or that a specified account has insufficient funds or a negative balance and the reason for the fees or account withdrawals.

If, within ten days after the second notice was mailed, the debt is not paid in full or arrangements have not been made with the superintendent or superintendent's designee to pay it, a third and final notice shall be sent to the debtor by mail. Postage and stationary costs may be added to the original bill.

If full payment is not received by the clerk within ten days after mailing of the final notice, authorization for the enforcement of collections may be obtained through the local small claims court in compliance with Kansas statutes or the superintendent or superintendent's designee may turn the matter over to legal counsel to commence debt collection proceedings on behalf of the district.

**Insufficient Funds Checks**

The superintendent or the superintendent's designee is authorized to request charges to be filed against a person or persons giving worthless or insufficient fund checks to the school district. In addition, the board adopts the following procedures for dealing with returned checks in the school setting.

Once the person is notified of the first returned check via U.S. First Class Mail, if restitution is made within five working days from the notification being mailed, there will be no charge for a returned check. If after a second notification is sent, restitution is not made within an additional five working days, a fee of \$10.00 will be charged.

**DP   Collection Procedures (See EE and JS)**

**DP-2**

- If a person has a second returned check, he/she will be notified and assessed a \$15.00 fee, providing restitution is made within five working days. After the second notification is mailed concerning the second returned check, a fee of \$20.00 will be assessed.
- For a third returned check, the person will be notified, assessed a \$30.00 fee, and informed that the district and its schools will not accept any future checks from such person. All future payments to the district or individual schools would then need to be in the form of cash, cashier's check, or credit/debit card payment.
- If restitution of the third check is not made within five working days from mailing the final notification, the superintendent or superintendent's designee will be notified, and the superintendent or superintendent's designee may turn the matter over to the county attorney for legal action.

**Approved: KASB Recommendation – 12/2016**

**Approved: April 10, 2017**

## **Special Education Child Find Public Notice**

Minneola USD #219 and the Southwest Kansas Special Education Cooperative (SKACD) #613 work together to identify every student, ages birth through 21, living within the district boundaries, that has developmental delays or maybe in need of special education. Child Find in Kansas involves an early childhood screening process for children from birth to age 5, and a general education intervention process for children from kindergarten through age 21. Our school and special education cooperative in conjunction with parents use these processes to locate, evaluate, and identify children who may need special education services and supports. If you have a child or know of a child who you think has development delays or special needs, contact your building Principal or the SKACD at 620-865-2054.

Areas of special education include: birth through age two (infant-toddler), early childhood – disability, developmentally delayed, visual impairments including blindness, hearing impairments including deafness, deafblindness, autism, traumatic brain injury, emotional disturbance, specific learning disabilities, mental retardation, multiple disabilities, orthopedic impairments, other health impairments, speech or language impairments, and gifted. Parents are advised that all special education services are designed to offer the utmost in educational opportunities for each qualifying student, as well as to provide assistance and support in the areas of physical, mental, emotional, and social growth. State and federal laws are followed in providing each student with a free appropriate public education in the least restrictive environment. If you have a child or know of a child who may need special education services please notify the school district or SKACD.