

## **EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION**

### **November 10, 2015 BOARD MINUTES**

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held November 10, 2015 at the Cooperative Central Office, Baldwin City, Kansas. Members present Juanita Peckham, Nikki Tiller, Dawn Whalen, Greg Kruger, Lynn Reazin, Patti Bishop, Director and Sue Martin, Clerk of the Board. Mike Kelso was unable to attend.

Nikki Tiller, Board President, called the meeting to order at 7:00 pm.

#### **Public Comment**

None

#### **Opening Business**

Greg Kruger made a motion to accept the agenda as presented. Juanita Peckham seconded the motion. It passed with a 4-0 vote.

#### **Approval of the October 13<sup>th</sup> Regular Board minutes**

Juanita Peckham made a motion to accept the minutes of the October 13, 2015 regular board meeting as presented. Lynn Reazin (arrived at 7:01 pm) seconded the motion. It passed with a 5-0.

#### **Approval of the Financial Report and Disbursements**

Juanita Peckham made a motion to accept the financial report and disbursements as presented. Greg Kruger seconded the motion. It passed with a 5-0 vote.

#### **Old Business**

None

#### **New Business**

##### **New Required Form – Discussion 1094C**

Patti informed the board of the new 1094C federal ACA form for verifying employee health insurance participation of full time employees.

##### **Approval of Attendance on Demand – Harris Reporting Software Program**

Patti discussed adding time keeping/tracking software to the payroll program due to the new federal mandate along with the increasing number of employees over the years. She will be looking into several options and report back to the board next month.

##### **Workmen's Compensation Report**

Patti informed the board of the Cooperative's workmen's compensation insurance company representative meeting with her to discuss proactive steps to take to reduce the number of claims.

##### **Para Pay and Para Substitute Pay – Rosemary Pratt**

Rosemary Pratt, EES IRR teacher addressed the board requesting increased pay for paraeducators and para substitutes. Nikki Tiller, Board President, thanked her for her concern.

##### **Director's reports**

- Patti has met with Baldwin administrators to develop positive disciplinary procedures
- She will be setting up future meetings at Baldwin Intermediary regarding student inclusion and is still meeting with WES special education staff and principal
- Patti is looking at revising the ESY student request forms from teachers
- The Cooperative school psychologists met at the Coop office on Monday for their regular meeting and to go through current forms and tests checking to see what is still current and what needs to be updated
- Patti reported that she will be meeting with the Cooperative speech and language therapists this month
- She informed the Board of a high needs student and applying for catastrophic aid to meet the student's needs

**Action on Personnel**

Juanita Peckham made a motion to accept the Paraeducator resignations of Lauren Hoenig, WMS para, December 22<sup>nd</sup>; Laura Linder, BHS para, December 22<sup>nd</sup> and Laura Smith, EES para, December 17<sup>th</sup> and approved the following new Paraeducators hired: Blair Gordon, EHS; Lora Finley, BHS; Hannah Messenger, WEBS and Melissa Ridihalgh, EHS. Dawn Whalen seconded the motion. It passed with a 5-0 vote.

**Executive Session**

Juanita Peckham made a motion to go into an executive session for 15 minutes at 8:10 pm with Patti Bishop to discuss student issues. Greg Kruger seconded the motion. It passed with a 5-0 vote.

The Board reconvened into open session at 8:25 pm.

Juanita Peckham made a motion to go back into an executive session for 15 minutes at 8:25 pm with Patti Bishop to discuss student issues. Lynn Reazin seconded the motion. It passed with a 5-0 vote.

The Board reconvened into open session at 8:40 pm.

Juanita Peckham made a motion to adjourn. Dawn Whalen seconded the motion. It passed with a 5-0 vote. The meeting was adjourned at 8:42 pm.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Respectfully Submitted By  
Sue Martin, Clerk of the Board