

EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION DATE BOARD MINUTES

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held November 8, 2016 at the Cooperative Central Office, Baldwin City, Kansas.

Members present: Greg Kruger, Juanita Peckham, Nikki Tiller, Mike Kelso, Lynn Reazin, Dawn Whalen, Jason Townsend, Daniel Wray, Director and Debbie Walburn, Clerk of the Board.

Mike Kelso, Board President, called the meeting to order at 7:00 p.m.

Public Comment

None

Opening Business

Agenda Approval

Juanita Peckham made a motion to approve the agenda as presented. Nikki Tiller seconded the motion. Motion approved 6-0.

Approval of the October 11, 2016 Regular Board Minutes

Nikki Tiller made a motion to approve the October 11, 2016 regular board meeting minutes. Juanita Peckham seconded the motion. Motion approved 6-0.

Approval of the Financial Report and Disbursements

Greg Kruger made a motion to approve the financial reports as presented. Nikki Tiller seconded the motion. Motion carried 6-0.

Old Business

- New FLSA rulings and office staff – Staff will be keeping a time card and are to limit their overtime as much as possible. If needed, wage agreements will be revisited next year.
- Bank Charges – Debbie will check with the other two banks in town as to their service charges.

New Business

- Vision Services Contract – This was not received as of meeting time.
- Office Computer Virus – The need for a back-up system for all office computers was discussed and recommendations made.

Director's Reports

- Director Wray provided information on pertinent personnel issues.
- Services that will be provided through the Vision Services Contract with Greenbush was explained.

- Information on the final budget summary and Maintenance of Effort was shared with the board. The Maintenance of Effort deadline for final submission by the Coop is December 1st.

Executive Session Needed

Lynn Reazin made a motion to go into executive session for 10 minutes at 7:31 p.m. with Dan Wray, Director to discuss non-elected personnel. Greg Kruger seconded the motion. Motion carried 6-0.

Greg Kruger made a motion to extend executive session 5 minutes, to begin at 7:41 p.m. Juanita Peckham seconded the motion. Motion carried 6-0.

The Board reconvened into open session at 7:46 p.m.

Action on Personnel

Juanita Peckham made a motion to accept the resignations as listed; to approve the certified contract change as listed; and approve the new classified contracts as listed. Dawn Whalen seconded the motion. Motion carried 6-0.

Juanita Peckham made a motion to adjourn. Nikki Tiller seconded the motion. Motion carried 6-0.

The meeting was adjourned at 7:51 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Respectfully Submitted By
Debbie Walburn, Clerk of the Board

Action on Personnel

Resignations:

Paraprofessionals:

Diana Gish – BHS effective 10/13/16

Sydney Roller – BJHS effective 11/16/16

Ruth Blair – EMS effective 10/19/16 (transfer to BJHS)

New Hires:

Paraprofessionals:

Elizabeth Sigvaldson – BHS

Scott Kollin – EHS

Wendy Gale – EMS

Certified:

Barb Kessler – increase from .9 to 1.0 effective 10/1/16

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