

USD 482, Dighton Public Schools Chromebook & Google Apps for Education Policy

USD 482, Dighton Public Schools allow students to access a district Google Account, a wireless network, and a school provided chromebook as a means to enhance their education. No other laptop, tablet, etc. may be used during school hours.

The purpose of this policy is to ensure that students recognize the limitations imposed on personal devices. In addition to these rules, all conditions set forth in the school's Acceptable Use Policy and the Student Handbook must be adhered to on all devices. During the course of the year, additional rules regarding the use of chromebooks may become part of this policy.

Every student is expected to follow all guidelines, written or orally given by school personnel, and to demonstrate responsible and ethical behavior at all times. Dighton Public Schools reserve the right to discontinue this program at any time.

General Usage

The use of the district Google account and chromebooks will be at the discretion of the teacher.

The teacher may set restrictions for use, such as using the devices for note taking without connection to the Internet. Students and teachers are encouraged to use the devices throughout the day to enhance education. Students who loan their chromebook to another student assume all liability for any inappropriate use by the borrower.

Consequences of Misuse of Chromebook/District Google Account

If a student fails to comply with these guidelines, the consequences stated in the Acceptable Use Policy and Student Handbook may apply. These may include loss of privilege, disciplinary action, legal action, or other appropriate measures.

Chromebook Security Risks & Physical Security

Chromebooks are especially vulnerable to loss and theft. USD 482, Dighton Public Schools is aware that incidental damage may occur but will not bear the full cost of such damage. Students should take all reasonable steps to protect their property against theft or damage. The superintendent will make final determination on whether the student is responsible for damage or theft. If it is determined the student is responsible they will be required to pay a fee for the replacement device as outlined below.

- First replacement: Cost is dependant on the age of the device.
 - Device 1 year or less will cost student **\$200**.
 - 2 years old will cost **\$150**.
 - 3 years or older will cost **\$100**.
- Second and all subsequent replacements: Student is responsible for the full cost of a replacement device.

Chromebook Possession

At the start of classes each year the student will be given their personal chromebook.

Grades 7 through 12 will be allowed to take their chromebook off the campus at any time. All security risks and acceptable use policies still apply to the device no matter where it is located.

At the end of each school year the chromebook must be checked back in before the student is released. Any student that transfers out of USD 482, Dighton Public Schools without returning their chromebook will be responsible for the full purchase price of a new device.

Chromebook Buyout

Upon completion of classes at USD 482, Dighton Public Schools the student will have the option to buy their personal chromebook. This is only an option after successfully graduating. The school will remove all management and school provided software from the device at this time.

The fee to purchase the chromebook will vary based on the age of the device and is outlined below.

- Device 1 year or less will cost \$200.
- 2 years old will cost \$150.
- 3 years old will cost \$100.
- 4 years or older will cost \$0. The student must still specify that they want to keep their chromebook.

District Google Account

District google accounts are part of the school owned information retrieval systems. As such, it will be each student's responsibility to adhere to the District Acceptable Use Policy, the Student Handbook, and the general usage rules set forth in this document. All data and software tied to district google accounts is considered the property of USD 482, Dighton Public Schools.

Students are expected to keep their accounts private and only use them for school or educational purposes. Any and all school related work should be saved using the google accounts. This will allow the student to access their data from any Internet connected computer or school provided chromebook.

Network Access

Students will be provided Internet/network access while on campus of USD 482, Dighton Public Schools. The Internet usage is filtered for the Chromebook whether **on campus** or **off campus**. Parents should be aware that, although there are filter controls on the Internet, the potential exists, as it does with all Internet use, of the student to access material that may contain content that is illegal, inaccurate, or potentially offensive to students and their parents. Even with filtering software, it is not possible to absolutely restrict access (accidental or otherwise) to all such material. It will be each student's responsibility to adhere to the District Acceptable Use Policy, the Student Handbook, and the general usage rules set forth in this document.

By signing this policy and using a school provided chromebook, students and their parents are consenting to allow any staff member to examine the chromebook at any time for purpose of verifying that the content and usage of the device is in compliance with this agreement. Students shall have no expectation of privacy while using school provided technology. School personnel may examine the chromebook and search its contents if there is reason to believe that school policies, regulations, or guidelines have been violated.

Support

USD 482, Dighton Public Schools are not responsible for damage, loss, or misuse of a chromebook. Staff will not troubleshoot or download personal software on chromebooks. Only software approved by a teacher or network administrator may be installed. USD 482, Dighton Public Schools will provide support for any school/educational authorized software on chromebooks.

Permission for District Google Account & Chromebook

Use a separate sheet for each student.

Agreement:

- To use school provided chromebook
- To comply with the rules and regulations in the guidelines of the chromebook policy, Acceptable Use Policy (AUP)
- That school personnel may examine chromebook at any time for the purpose of ensuring that the chromebook is in compliance with this agreement.
- That USD 482 Dighton Public Schools are not responsible for any possible damage or theft.
- That use of chromebooks may be revoked at any time.
- That this agreement can be modified by the school at any time and a new agreement would need to be signed.
- That this agreement must be resubmitted each year by students and parents.

Students and their parents/guardians must comply with all rules and regulations set forth in these guidelines and the Acceptable Use Policy. You are consenting to monitoring and verification of use, and to examination of the student's chromebook as set forth above. The school retains the right to revoke District Google Accounts & chromebook privileges based on any policy violation. In such cases, the parent will be informed and any consequences related to revocation are in addition to consequences related to the school's code of conduct.

Please sign and return to the school office.

Parent:

I have read and understand the policy outlined above. I hereby give permission for my child to use his/her school chromebook and/or have a district Google Apps for Education account. I understand that the school is not liable under any circumstances for the loss of or damage to my child's chromebook. I also release the school and its employees from any and all claims and damages of any nature arising from my child's use of or inability to use, their personal computing devices at school including, without limitation, the types of damages identified in the school's policies and administrative regulations.

Printed Name of Parent/Guardian: _____

Parent Signature: _____

Date: _____

Student:

I understand that my District Google Account and my chromebook use is not private and that the school may monitor my activity on my chromebook at any time. The playing of games, music, personal communication, or other entertainment on my Google Account or my chromebook is prohibited unless explicitly approved by a teacher for educational purposes.

Electronic communications include e-mail, instant messaging, texting, chat, blogs, conversations via phone or Skype type services, Facebook and other social networks.

I have read this policy and the Acceptable Use Policy and agree to abide by their provisions. I understand that violation of these provisions may result in suspension or revocation of system access, including the privilege of using a chromebook at school, and/or other appropriate disciplinary or legal action in accordance with the student code of conduct, Acceptable Use Policy, Student Handbook and applicable laws.

Name of Student: _____

Student

Signature: _____ Date: _____

Registered Device: To be completed by the school when registering student chromebook:

Student Name: _____

Serial Number: _____